



OTTUMWA BOARD OF CEMETERY TRUSTEES

OTTUMWA CEMETERY - CALVARY CEMETERY - OTTUMWA JEWISH CEMETERY



November 1, 2023

Dear Friend:

The colors and chill of autumn are here, and snow will soon be falling. As you prepare for the holiday season, we would like to let you know we are once again offering evergreen wreaths for placement at the Ottumwa, Calvary and Ottumwa Jewish Cemeteries. These fresh and fragrant evergreen wreaths are made from the best quality Minnesota-grown Balsam Fir, and decorated with white-tipped Loblolly Pine cones, red bells, holly berries, and hand-tied with weatherproof red and gold brushed velvet ribbon. We hope you feel they are a perfect way to honor your loved ones this holiday season.

We are offering these 25" decorated wreaths for \$44.00 again this year, which includes the application of "Greenzit," to prolong the life of the wreath, and the placement of the wreath at the marker or monument of your loved one. Please order early, as we will place wreaths on or before December 15, 2023, and we fill orders received on a first come basis as long as quantities last. You may use the enclosed order form to place your order, or call, email, or visit our office located just inside the Ottumwa Cemetery gate at 1302 N. Court Street. Make checks payable to Ottumwa Cemetery. We also accept Visa, MasterCard and Discover credit cards with a 4% transaction fee.



We are once again offering digital pictures of wreaths at your loved ones' gravesites. The cost for this new service is \$5 for the first gravesite, and \$2 for each additional gravesite. To order, please check the appropriate box on the order form and include your email address and payment with your order. We look forward to serving you this holiday season.

Sincerely,

Gene Rathje
Cemetery Superintendent

GR/lm

Enclosures



1302 N. Court Street, Ottumwa, IA 52501
Telephone 641-683-0687 Fax 641-683-0686
ottcemetery@ottumwa.us ottumwa.us/cemetery

Your Name: _____

Special Instructions: _____

Address: _____

Please check if the address listed is new: _____

Email: _____

Would you like to receive your order form and

Day Phone: _____

letter by email in the future?: _____

				For Cemetery Use Only		
Name of Loved One(s)	Cemetery	Picture?	# Wreaths	Lot	Block	Section
		+ \$5	x \$44			
		+ \$2	x \$44			
		+ \$2	x \$44			
		+ \$2	x \$44			
		+ \$2	x \$44			

I wish to pay by: Visa MasterCard
 Discover Check (enclosed)

Total Cost: _____

Check #	
Check Date	
Amount	
Deposit #	
Deposit Date	

Name on Credit Card: _____

Credit Card #: _____

Security Code (3-digit no. on back of card): _____

Exp. Date: _____ / _____

I understand there will be a 4% transaction fee added to the total cost for credit card payments.

Signature: _____