

# Item No. B.-1.

## OTTUMWA CITY COUNCIL MINUTES

SPECIAL MEETING NO. 5  
Council Chambers, City Hall

January 25, 2020  
8:30 O'Clock A.M.

The meeting convened at 8:30 A.M.

Present were Council Member Meyers, Berg, Roe, Stevens and Mayor Pro Tem Dalbey.  
Also present were Stephen L. Niebur and William Moulder, consultants with Moulder & Associates, LLC and Elizabeth Hansen of Midwest Municipal Consulting.

Meyers moved, seconded by Roe to approve the agenda as presented. All ayes.

William Moulder, Moulder & Associates search firm, stated there will be a Community Panel and a Staff Group conducting interviews simultaneously with the Council with each candidate rotating from room to room. Each group will assign a chairperson who will report to Council at the end of the interview sessions on how they believe each candidate will impact the City, what positive attributes they see in each candidate, and what challenges could be foreseen. Groups were asked not to rank the candidates.

William Moulder noted the first thing the candidate will do is prepare a short presentation for Council as if s/he were addressing citizens at a council mtg. on a project or event where s/he played an important role.

Joseph Gaa began his interview session with his presentation to Council. This was to demonstrate to Council the candidate's presentation skills and was based on a subject chosen by the candidate. Following the presentation, Council members asked Mr. Gaa questions from the list.

The meeting recessed at 9:16 A.M.

The meeting reconvened at 10:20 A.M.

Philip Rath began his interview session with his presentation to Council. This was to demonstrate to Council the candidate's presentation skills and was based on a subject chosen by the candidate. Following the presentation, Council members asked Mr. Rath questions from the list.

The meeting recessed at 11:04 A.M.

The meeting reconvened at 11:30 A.M.

William Moulder explained Council will now hear from the two other interview panels on their impressions of the candidates by listing a few pros and cons for each.

Marlene Sprouse and Scott Hallgren represented the community panel.

Mr. Rath – Pros: invested with his family being a part of the community, service driven, focus on services and resources for the community, familiar with city government and responsibilities of the job, coming from a main street community. Cons: extreme learning curve -coming from a smaller city/community.

Mr. Gaa – Pros: has the experience because he is coming from a community the same size as Ottumwa, familiar with southern Iowa, very knowledgeable of the job. Cons: question of movement rapidly from one place to the next, is he ambitious wanting to move up or is he not committed to where he is at, not quite as much experience in his interactions with people.

Kala Mulder, Finance Dir. represented the Staff Group.

Mr. Rath – Pros: family, community involvement, will be here for longer time. Cons: less experience with a community our size.

Mr. Gaa – Pros: Financial TIF understanding – how it works with city and other community partners, his ability to bridge the gap between council and staff. Cons: career minded and longevity of serving the city of Ottumwa.

There being no further discussion, Mayor Pro Tem called the meeting to recess at 11:42 A.M. Council will reconvene in Room 108 for closed session proceedings.

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SPECIAL MEETING NO. 5  
Room 108, City Hall

January 25, 2020  
12:09 O’Clock P.M.

The meeting reconvened at 12:09 P.M.

Present were Council Member Meyers, Berg, Roe, Stevens and Mayor Pro Tem Dalbey.

Roe moved, seconded by Berg to enter into closed session in accordance with Iowa Code Section 21.5 1.i. (“To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.”) for the purpose of conducting City Administrator interviews. All ayes.

The meeting entered closed session at 12:11 P.M.

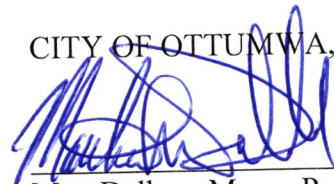
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Meyers moved, seconded by Stevens to return to open session to receive comments and discuss making an offer to a City Administrator candidate at the next regularly scheduled City Council meeting, or later pending acceptance of offer. All ayes.

There being no further business, Berg moved, seconded by Roe that the meeting adjourn. All ayes.

Adjournment was at 1:30 P.M.

CITY OF OTTUMWA, IOWA



Matt Dalbey, Mayor Pro Tem

ATTEST:



*Christina Reinhard*

Christina Reinhard, City Clerk