

REGULAR MEETING NO. 7
Council Chambers, City Hall

February 15, 2022
5:30 O'Clock P.M.

The meeting was called to order at 5:27 P.M.

Present were Council Member Roe, Galloway, McAntire, Pope and Mayor Johnson.
Council Member Hull was absent.

Galloway moved, seconded by Pope to approve the following consent agenda items: Mins. from Regular Mtg. No. 4 on Feb. 1, 2022, Special Mtg. No. 5 on Feb. 8, 2022 and Special Mtg. No. 6 on Feb. 9, 2022 as presented; Approve Drug Task Force Bryne-JAG Grant submission via internet and auth. Mayor to sign all related docs.; Accept proposed engagement letter from Piper Sandler for consultation related to bond services; Contract for ethanol and diesel fuel by tank wagon delivery; Approve pymt. to Computer Information Systems, Inc. for \$20,425.93 for one-yr. Lic. Ren. & Maint. Agt. for Police Dept. in-house computer software; Approve repair Flygt Pump 3127.185-0991 for \$5036.40 for WPCF; Approve purchase of 2022 Ram 3500 Crew Cab 4X4 with inverter option for \$53,500 from Stew Hansen Dodge City for WPCF; Res. No. 23-2022, auth. Mayor, City Admin. & Interim Dir. of Finance/Accountant to sign checks and make wire transfers; Res. No. 24-2022, auth. City Admin. & Interim Dir. of Finance/Accountant to make investment purchases and sales in accordance with City Investment Policy; Res. No. 39-2022, approving temp. wage rate adj. for Accountant; Beer and/or liquor applications for: Albia Road BP, 1340 Albia Rd; North Court BP, 1301 N. Court; Penn & Jeff BP, 1147 N. Jefferson, West Second & McPherson BP, 1049 W. Second; Pallister Brothers Brewing Company, 116 N. Market St.; Hy-Vee Drugstore, 1140 N. Jefferson St.; Uncle Buck's Bar & Grill, 518 Church St.; all applications pending final inspections. Motion carried 4-0 vote. Council Member Hull was absent.

Roe moved, seconded by McAntire to approve the agenda as presented. Motion carried 4-0 vote. Council Member Hull was absent.

City Admin. Rath reported a scrivener's error occurred in staff summary presented at the last mtg. when passing the max levy. The item was published correctly and reflected correctly in the mins.

Mayor Johnson inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Roe moved, seconded by McAntire to submit RFP for wage and benefits survey. HR Dir. Codjoe reported the RFP will be released 2/21 with responses due 3/25; evaluation committee will announce selection 4/8 with council to consider agt. with selected bidder 4/19. One of the primary duties of HR is employment, retention and recruitment. Looking at current employment stats (12.5% of employees will retire within 2 yrs., this will double within 5 yrs.); current structure & concerns (current pay structure was created in 1989 and reviewed in 2009 with step increases being based on tenure; over the yrs., this has created pay compression; adtl' duties with little to no compensation; no consistency); reviewing current hiring practices for civil service positions and other unrepresented positions; what benefits do our employees want; asks of council – wage and benefits study will include job analysis to create accurate job descriptions, recommend classifications and salaries for current positions, review of company benefits, and recommendation of adopting plan. Will also ask for a future decision, compensation strategy – match the market, lead the market, lag the market, or use a combination of any three options. Motion carried 4-0 vote. Council Member Hull was absent.

PW Dir. Seals provided informational update on Sidewalk Drop & Detectable Warning Installation Program.

Roe moved, seconded by Galloway to consider possible personnel action related to Finance Dir. Rath requested more specifically, based upon information provided to council and legal counsel's ability to negotiate an agt. regarding separation and general release, the city council respectfully vote to adopt and auth. Mayor to sign the previously stated agt. for the resignation of employment of the Finance Dir.

Galloway moved, seconded by Pope to amend the action item to reflect city council adopting the separation and general release agt. and auth Mayor to sign. Motion carried 4-0 vote. Council Member Hull was absent.

This was the time, place and date set for a public hearing approving plans, specs, form of contract and est. cost for Apron 2022 Improvements Project at the Ottumwa Reg. Airport. Airport Mgr. Wheaton reported the airport rec'd grant from IDOT for \$225,250 to pay for 85% of this project; total cost \$265,000. Bids will be rec'd 3/4/2022 and award recommendations presented to council on 3/15/2022. No objections were rec'd. Roe moved, seconded by Galloway to close the public hearing. Motion carried 4-0 vote. Council Member Hull was absent.

Roe moved, seconded by Galloway that Res. No. 26-2022, approving the plans, specs, form of contract and est. cost for Apron 2022 Improvements Project at the Ottumwa Reg. Airport, be passed and adopted. Motion carried 4-0 vote. Council Member Hull was absent.

Roe moved, seconded by McAntire that Res. No. 16-2022, adopting the 2022 Ottumwa Housing Plan, be passed and adopted. Comm. Dev. Dir. Simonson reported. Motion carried 4-0 vote. Council Member Hull was absent.

Galloway moved, seconded by McAntire that Res. No. 21-2022, approving a dock-less shared motorized scooter operating and license agt. with Bird Rides, Inc., and auth. Mayor to sign and execute said agt, be passed and adopted. Simonson reported. Motion carried 4-0 vote. Council Member Hull was absent.

Roe moved, seconded by McAntire that Res. No. 25-2022, adopting the Local Human Rights Commissions Organizational Framework Models Guide, be passed and adopted. Rath reported the first step is designing a charter for this commission; once identified (how many people will serve on the commission and establish what their main focus/goals will be). Motion carried 4-0 vote. Council Member Hull was absent.

Galloway moved, seconded by Roe that Res. No. 27-2022, fixing date for a PH on an application to the IEDA for a CDBG Grant from the COVID-19 Program, be passed and adopted. Simonson reported staff has identified a project which provides assistance to the food service program operated by Starr Workforce/Blessings Soup Kitchen. This grant would not require a local match. Motion carried 4-0 vote. Council Member Hull was absent.

Roe moved, seconded by McAntire that Res. No. 28-2022, approving and auth. execution of a First Amendment to Development Agt. by and between the City and Cobblestone Hotel Development, LLC, be passed and adopted. Simonson reported original Development Agt. contained a closing date of Nov. 15, 2021; the environmental review has taken longer than expected so this amendment sets a new closing date on or before May 1, 2022. Motion carried 4-0 vote. Council Member Hull was absent.

Galloway moved, seconded by Roe that Res. No. 29-2022, Set March 1, 2022 at 5:30 P.M. as the date for a PH on the proposed auth. of a Loan Agt. and issuance of not to exceed \$3,300,000 General Obligation Capital Loan Notes (ECP-1) to evidence the obligations of the City thereunder, be passed and adopted. Motion carried 4-0 vote. Council Member Hull was absent.

McAntire moved, seconded by Roe that Res. No. 30-2022, Set March 1, 2022 at 5:30 P.M. as the date for a PH on the proposed auth. of a Loan Agt. and issuance of not to exceed \$700,000 General Obligation Capital Loan Notes (GCP-2) to evidence the obligations of the City thereunder, be passed and adopted. Motion carried 4-0 vote. Council Member Hull was absent.

McAntire moved, seconded by Pope that Res. No. 31-2022, Set March 1, 2022 at 5:30 P.M. as the date for a PH on the proposed auth. of a Loan Agt. and issuance of not to exceed \$700,000 General Obligation Capital Loan Notes (GCP-3) to evidence the obligations of the City thereunder, be passed and adopted. Motion carried 4-0 vote. Council Member Hull was absent.

Roe moved, seconded by McAntire that Res. No. 32-2022, Set March 1, 2022 at 5:30 P.M. as the date for a PH on the proposed auth. of a Loan Agt. and issuance of not to exceed \$700,000 General Obligation Capital Loan Notes (GCP-4) to evidence the obligations of the City thereunder, be passed and adopted. Motion carried 4-0 vote. Council Member Hull was absent.

Galloway moved, seconded by Pope that Res. No. 33-2022, Set March 1, 2022 at 5:30 P.M. as the date for a PH on the proposed auth. of a Loan Agt. and issuance of not to exceed \$700,000 General Obligation Capital Loan Notes (GCP-5) to evidence the obligations of the City thereunder, be passed and adopted. Motion carried 4-0 vote. Council Member Hull was absent.

Roe moved, seconded by Galloway that Res. No. 34-2022, Set March 1, 2022 at 5:30 P.M. as the date for a PH on the proposed auth. of a Loan Agt. and issuance of not to exceed \$700,000 General Obligation Capital Loan Notes (GCP-6) to evidence the obligations of the City thereunder, be passed and adopted. Motion carried 4-0 vote. Council Member Hull was absent.

McAntire moved, seconded by Galloway that Res. No. 35-2022, Set March 1, 2022 at 5:30 P.M. as the date for a PH on the proposed auth. of a Loan Agt. and issuance of not to exceed \$700,000 General Obligation Capital Loan Notes (GCP-7) to evidence the obligations of the City thereunder, be passed and adopted. Motion carried 4-0 vote. Council Member Hull was absent.

Roe moved, seconded by McAntire that Res. No. 36-2022, Set March 1, 2022 at 5:30 P.M. as the date for a PH on the proposed auth. of a Loan Agt. and issuance of not to exceed \$1,100,000 General Obligation Urban Renewal Capital Loan Notes (ECP/UR-8) to evidence the obligations of the City thereunder, be passed and adopted. Motion carried 4-0 vote. Council Member Hull was absent.

McAntire moved, seconded by Galloway that Res. No. 37-2022, awarding contract for Cooper Ave. Reconstruction Project to Drish Construction, Inc. of Fairfield, IA in the amt. of \$474,088, be passed and adopted. Seals reported 3 bids rec'd. Motion carried 4-0 vote. Council Member Hull was absent.

Roe moved, seconded by McAntire that Res. No. 38-2022, awarding contract for Lillian St. Reconstruction Project to Drish Construction, Inc. of Fairfield, IA in the amt. of \$660,619.50, with an alternate bid of \$160,567.50, be passed and adopted. Seals reported 3 bids rec'd. Motion carried 4-0 vote. Council Member Hull was absent.

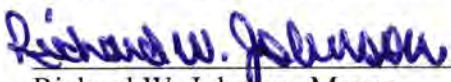
Galloway moved, seconded by McAntire to pass the second consideration of Ord. No. 3190-2022, amending the Code of Ord. by changing zoning classification on property located south of Roemer Ave. with Merrouge Ave. to the west and the city limits to the east from R-2, Two-family Residential to C-1, Neighborhood Commercial, in the City of Ottumwa, Wapello County, IA. Motion carried 4-0 vote. Council Member Hull was absent.

Mayor Johnson inquired if anyone from the audience wished to address an item not on the agenda. There were none.

There being no further discussion, McAntire moved, seconded by Pope that the meeting adjourn. Motion carried 4-0 vote. Council Member Hull was absent.

Adjournment was at 7:04 P.M.

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:


Christina Reinhard, CMC, City Clerk