

**** AMENDED AGENDA
OTTUMWA CITY COUNCIL**

REGULAR MEETING NO. 15
Council Chambers, City Hall

May 7, 2019
5:30 O'Clock P.M.

A. ROLL CALL: Council Member Dalbey, Roe, Stevens, Streeby, Berg and Mayor Lazio.

B. CONSENT AGENDA:

1. Minutes from Regular Meeting No. 13 on April 16, 2019 and Special Meeting No. 14 on April 18, 2019 as presented.
2. Acknowledgement of March financial report and payment of bills as submitted by the Finance Department.
3. Mayor's Proclamation of May 18, 2019 as Kids to Parks Day 2019.
4. Mayor's Proclamation of the month of May as National Historic Preservation Month.
5. **Mayor's Proclamation of the 50th Anniversary of Municipal Clerk's Week, May 5 through May 11, 2019.
6. Canvasser and Solicitors Application for American Legion Auxiliary to collect donations for poppy week for veterans on 5/20-27/19 at various businesses within the City. .
7. Purchase asphalt for the 2020 season – 2019/2020 fiscal year.
8. Approve the purchase of five (5) Bravo Company patrol rifles and accessories, armor plates, plate carriers and accessories for the Ottumwa Police Department in the amount of \$24,466.
9. Resolution No. 58-2019, approve the purchase of a ¾ Ton 4WD Extended Cab Pickup Truck for the Water Pollution Control Facility from Clemons, Inc., of Ottumwa, Iowa, for \$29,346.86.
10. Resolution No. 79-2019, setting the date for a public hearing on the intent to dispose of City owned property located at 912 North Ash Street.
11. Resolution No. 84-2019, setting the date for a public hearing on the intent to dispose of City owned property located at 206 East Court.
12. Resolution No. 85-2019, authorizing the monthly budgeted transfers as authorized in the fiscal year 2019 budget.
13. Resolution No. 88-2019, authorizing renewal and administrative services agreement between Wellmark Blue Cross and Blue Shield of Iowa and the City of Ottumwa, effective July 1, 2019 through June 30, 2020.
14. Resolution No. 91-2019, assessing delinquent sewer collection fees on property taxes for a total of \$528.51.
15. Resolution No. 92-2019, assessing delinquent refuse collection fees on property taxes for a total of \$661.60.
16. Resolution No. 93-2019, Approving the contract, bond, and certificate of insurance for the East Alta Vista Reconstruction Project.
17. Resolution No. 95-2019, Approving the contract, bond, and certificate of insurance for the Beach Phase 3, Sound System Replacement Project.
18. Cigarette Permit Application for The Battery Store; 616 Church St.
19. Beer and/or liquor applications for: Ottumwa Grocery, LLC; 129-131 E. Second St.; Las Palmas Bar & Grill, Inc.; 321 E. 2nd St.; Walgreens No. 1301; 327 W. Fourth St.; The Owl's Nest; 116 South Court St.; temporary outdoor service area 5/31/19 at the Canteen Alley; Casey's General Store No. 7; 1001 E. Main St.; Casey's General Store No. 2208; 1603 W. Second St.; Casey's General Store No. 1886; 504 W. Mary St.; Casey's General Store No. 1678; 346 Richmond Ave.; Uncle Buck's Bar & Grill; 518 Church St.; temporary outdoor service area 5/25/19; all applications pending final inspections.

C. APPROVAL OF AGENDA

D. REPORTS FROM CITY OFFICERS, BOARDS, COMMISSIONS, COMMITTEES:

1. Fire Department Badge Pinning
2. Fire Safety Operational/Business Permit – Draft – will be legislatively voted on 5/21/19.

E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

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RECOMMENDATION: Approve submission of the grant application and authorize Mayor to sign any related documents as may be required.

2. Bid report and contract award for asbestos removal, demolition and clean-up at 1722 Mable and a vacant lot next to 1722 Mable.

RECOMMENDATION: Accept bid and award contract for asbestos removal, demolition and clean-up of 1722 Mable and the vacant lot next to 1722 Mable to Environmental Edge, of Ottumwa, Iowa, in the amount of \$8,374.

3. Bid report and contract award for asbestos removal and demolition of 204 South Van Buren.

RECOMMENDATION: Accept bid and award contracts for demolition to Tim Skinner Trucking & Excavation, of Ottumwa, Iowa, in the amount of \$6,964 and for asbestos removal to Dan Laursen Excavating, of Ottumwa, Iowa, in the amount of \$7,400.

G. PUBLIC HEARING:

1. This is the time, place, and date set for a public hearing on the Proposed Amendment to the 2019 City Budget.

- A. Open the public hearing.
- B. Close the public hearing.
- C. Resolution No. 70-2019, amending the annual budget for the fiscal year ending June 30, 2019.

RECOMMENDATION: Pass and adopt Resolution No. 70-2019.

2. This is the time, place, and date set for a public hearing on the sale of City owned property located at Lot 12 in Block 12 Blake's Addition, a vacant lot located on the corner of North Cherry and Locust Streets.

- A. Open the public hearing.
- B. Close the public hearing.
- C. Resolution No. 78-2019, accepting the offer and approving the sale of City owned property located at Lot 12 in Block 12 Blake's Addition, North Cherry Street, to Donald L. Jones for the sum of \$250.

RECOMMENDATION: Pass and adopt Resolution No. 78-2019.

**3. This is the time, place, and date set for a public hearing on proposed Ordinance No. 3154-2019, amending the Zoning Ordinance No. 3088-2015 of the City of Ottumwa, Iowa, and as set forth in Chapter 38 of the Municipal Code of the City of Ottumwa, Iowa, by amending Sections 38-77(15) and 38-992, and inserting new Sections 38-77(15) and 38-992 of the Municipal Code of the City of Ottumwa, Wapello County, Iowa as set forth hereafter.

- A. Open the public hearing.
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RECOMMENDATION: A. Pass the first consideration of Ordinance No. 3154-2019.
B. Waive the second and third considerations, pass and adopt Ordinance No. 3154-2019.

H. RESOLUTIONS:

1. Resolution No. 71-2019, adopt the Communications Policy, effective May 7, 2019.

RECOMMENDATION: Pass and adopt Resolution No. 71-2019.

2. Resolution No. 76-2019, awarding the contract for the Ottumwa Main Street Improvement Project (also known as Downtown Streetscape) to Portzen Construction, Inc. of Dubuque, Iowa, in the amount of \$5,096,359.30.

RECOMMENDATION: Pass and adopt Resolution No. 76-2019.

3. Resolution No. 80-2019, authorizing \$11,613.90 refund to Iowa Department of Transportation for excess reimbursement of the Market Street Bridge Project.

RECOMMENDATION: Pass and adopt Resolution No. 80-2019.

4. Resolution No. 81-2019, authorizing the transfer of \$11,613.90 from the Local Option Sales Tax Fund to the Street Capital Projects Fund for the Market Street Bridge Project.

RECOMMENDATION: Pass and adopt Resolution No. 81-2019.

5. Resolution No. 83-2019, fixing an amount for abating a nuisance against certain properties in the City of Ottumwa, Iowa for a total of \$1,771.33.

RECOMMENDATION: Pass and adopt Resolution No. 83-2019.

6. Resolution No. 90-2019, authorizing the Mayor to sign, and staff to submit, the Airport Capital Improvement Program (ACIP) data sheets and related documents to the Iowa DOT for the fiscal years 2019-2024.

RECOMMENDATION: Pass and adopt Resolution No. 90-2019.

7. Resolution No. 96-2019, awarding the contract for the Asphalt Street Repair Program 2019 to Norris Asphalt Paving Co. LC, of Ottumwa, Iowa, in the amount of \$1,125,056.00.

RECOMMENDATION: Pass and adopt Resolution No. 96-2019.

8. Resolution No. 97-2019, awarding the contract for the Catch Basin Replacement Program 2019 to DC Concrete & Construction, LLC, of Douds, Iowa, in the amount of \$54,706.

RECOMMENDATION: Pass and adopt Resolution No. 97-2019.

9. Resolution No. 98-2019, awarding the contract for the Sanitary Utility Access Program 2019 to DC Concrete & Construction, LLC, of Douds, Iowa, in the amount of \$53,800.

RECOMMENDATION: Pass and adopt Resolution No. 98-2019.

10. Resolution No. 99-2019, awarding the contract for the Sidewalk Drop & Detectable Warning Installation Program 2019 to DC Concrete and Construction, LLC, of Douds, Iowa, in the amount of \$131,675.

RECOMMENDATION: Pass and adopt Resolution No. 99-2019.

11. Resolution No. 100-2019, awarding the contract for the HMA, PCC Street Crack Repair Program 2019 to Kluesner Construction, Inc., of Farley, Iowa, in the amount of \$44,455.

RECOMMENDATION: Pass and adopt Resolution No. 100-2019.

12. Resolution No. 101-2019, approving Change Order No. 1 for the Beach Phase 3, Contract D, Electrical MCC Replacement Project.

RECOMMENDATION: Pass and adopt Resolution No. 101-2019.

13. Resolution No. 102-2019, approving Change Order No. 1 for the Beach Phase 4, RFP 4X, Safety Netting Replacement Project.

RECOMMENDATION: Pass and adopt Resolution No. 102-2019.

14. Resolution No. 103-2019, approving Change Order No. 1 and accepting the work as final and complete and approving the Final Pay Request for the 2018 RFP 15, City Hall Masonry Entrance Repair Project.

RECOMMENDATION: Pass and adopt Resolution No. 103-2019.

15. Resolution No. 104-2019, approving Change Order No. 1 and accepting the work as final and complete and approving the Final Pay Request for the 2018 Catch Basin Replacement Program.

RECOMMENDATION: Pass and adopt Resolution No. 104-2019.

16. Resolution No. 106-2019, approving a Memorandum of Understanding/Agreement between the City of Ottumwa and Bridge City Sanitation, LLC modifying the disposal contract regarding yard waste.

RECOMMENDATION: Pass and adopt Resolution No. 106-2019.

17. Resolution No. 108-2019, approving Change Order No. 1 and accepting the work as final and complete and approving final pay request for the Milner Street Pump Station Removal Project.

RECOMMENDATION: Pass and adopt Resolution No. 108-2019.

I. ORDINANCES:

1. Ordinance No. 3155-2019, amending Chapter 23, entitled Motor Vehicles and Traffic, by adding Subsection 23-150(3)(q); by amending Subsections 23-150(5)(k) and 23-212(4); by deleting Subsections 23-206(8), 23-214(c)(3), 23-215, 23-216 and 23-221; and deleting Articles VIII and IX; and inserting new Subsections 23-214(c)(3) and 23-214(c)(4) and new Articles VIII and IX of the Municipal Code of the City of Ottumwa, Iowa.

RECOMMENDATION: A. Pass the first consideration of Ordinance No. 3155-2019.
B. Waive the second and third consideration, pass, and adopt Ordinance No. 3155-2019.
C. Resolution No. 82-2019, setting parking permit fees for the City's parking lots and parking ramp.

RECOMMENDATION: Pass and adopt Resolution No. 82-2019.

J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

K. PETITIONS AND COMMUNICATIONS

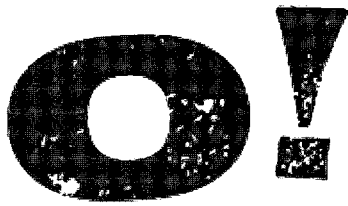
1. Mayor and Council Reports

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**** Added Item B-5.**

**** Ordinance No. 3154-2019 has moved from Item I-1 to Item G-3, as it will be a public hearing.**



CITY OF
OTTUMWA

FAX COVER SHEET

City of Ottumwa

DATE: 5/6/19 TIME: 12:30 PM NO. OF PAGES 6
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Amended Agenda for the Regular City Council Meeting #15 to be held on 5/7/19.

*** FAX MULTI TX REPORT ***

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DEPT. ID 4717
PGS. 6
TX INCOMPLETE -----
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96845832
916606271885
ERROR 96845892
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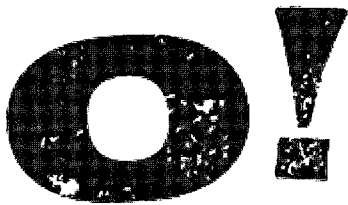
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1. Mayor and Council Reports

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[CITY OF]

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City of Ottumwa

DATE: 5/3/19 TIME: 9:00 AM NO. OF PAGES 6
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

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*** FAX MULTI TX REPORT ***

JOB NO. 0185
DEPT. ID 4717
PGS. 6

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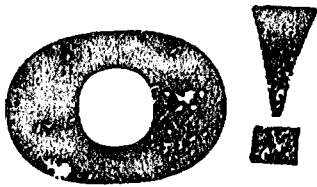
KISS

KTVO

Ottumwa Courier

KBIZ/KTWA

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[CITY OF]

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JOB NO.	0185	
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ST. TIME	05/03 09:00	
SHEETS	6	
FILE NAME		
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ERROR	96834118	Ottumwa Courier
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OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 13
Council Chambers, City Hall

April 16, 2019
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Streeby, Berg, Dalbey, Roe, Stevens and Mayor Lazio.

Roe moved, seconded by Streeby to approve the following consent agenda items: Mins. from Special Mtg. No. 11 on March 29, 2019 and Regular Mtg. No. 12 on April 2, 2019 as presented; Approve the appointment of Cody McClure to the position of Equip. Operator in the Sewer Maint. Dept. effective April 1, 2019; Consideration of Iowa Community Assurance Pool (ICAP) Law Enforcement Policy and Training Grant – approve the submission of the grant and authorize the Mayor and Chief of Police to sign all related docs.; Res. No. 72-2019, setting the date for a public hearing on the intent to dispose of City owned property located at Lot 12 in Block 12 of Blake's Addition also known as a vacant lot on N. Cherry St.; Beer and/or liquor applications for: Mike's Pizza & Steakhouse, 2517 Northgate; Pizza Hut 1, 1247 Theatre Dr.; Ottumwa Elks Lodge 347, temp. outdoor service area 6/18-6/22/19 at Jimmy Jones Shelter; all applications pending final inspections. All ayes.

Dalbey moved, seconded by Roe to table Item H-1, Res. No. 71-2019, adopt the Communications Policy, and approve the agenda as presented. All ayes.

City Admin. Morris reported the following:

- Ord. No. 3155-2019, parking lots, will be presented 5/7/19 for Council action. This will consolidate two current sections (parking & parking lots) into one section. More emphasis to on-street parking enforcement.
- Community Mtg. – 4/18/19, 6:00 P.M. at Westgate Towers.
- Business license brought before City Council 5/7/19. Fire Inspection permit combined with fire safety to create a business license component.

Mayor Lazio inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Streeby moved, seconded by Berg to award the contract for the Beach Ph. 4, RFP 1X, Kitchen Floor Resurface to Surface Sealers, Inc., of Lincoln, NE, in the amount of \$6,710. Parks & Rec Dir. Rathje, reported three bids were received. All ayes.

Roe moved, seconded by Dalbey to award the contract for the Beach Ph. 4, RFP 2X New Overhead Doors to Reed Overhead Doors of Ottumwa, IA, in the amount of \$8,250. Parks & Rec. Dir. Rathje reported two bids were received. All ayes.

Streeby moved, seconded by Stevens to award the contract for the Beach Ph. 4, RFP 5X Walk-in Freezer Replacement to Winger Service of Ottumwa, IA, in the amount of \$15,056.63. Parks & Rec. Dir. Rathje reported two bids were received. All ayes.

Discussion to Finalize Proj. Listing for Beach Ph. 4 Renovations. City Engineer Dohlman reported the final phase of the Beach Renovations is underway and projected for all phases to be accomplished within budget. To date, Ph. 4 includes 14 separate proj./contracts. Four additional proj. presented for inclusion within Ph. 4.

Recommendation by all council members to move forward with additional proj. as listed: volleyball court reconstruction, new shade structure installation, dedication plaque and portable storage bldg. Total additional items are estimated at \$181,200.

Streeby moved, seconded by Roe to award the contract for the 2019 RFP #5, Elm St. Force Main Repair to DC Concrete and Construction of Douds, IA, in the amount of \$16,400.00. Public Works Dir. Seals reported two bids were received. Council approved emergency temp. repair of the Elm St. Force Main by DC Construction and Concrete on April 2, 2019. All ayes.

Public Works Dir. Seals presented bid report for the Ottumwa Main St. Improvement/Downtown Streetscape Proj. This proj. consists of complete reconstruction of the 100, 200, and 300 blks. of Main St. It also includes replacement of sanitary sewer lines and sewer laterals. New water mains and service lines will be installed with new ADA compliant sidewalks. One bid was received on April 10, 2019, from Portzen Construction, Inc. of Dubuque, IA, in the amount of \$5,096,359.30. This bid also included five add alternate bid items. Dir. of Hlth. Insp. & Solid Waste, Flanagan, has been in contact with OWW and property owners on procedures and financial responsibilities. We are currently reviewing all costs with funding partners and private water service costs to determine final costs associated with the project.

This was the time, place, and date set for a public hearing on the status of funded activities for the Ottumwa Upper Story Housing Pilot Project.

A public hearing was held on April 16, 2019, at 5:30 PM at City Hall in Ottumwa, IA, for the purpose of updating the public on the status of the upper-story housing pilot project funded, in part, by the Community Development Block Grant (CDBG) program.

Bradley J. Grefe, the grant administrator from Area 15 Regional Planning Commission, reported that in March 2018, the Iowa Economic Development Authority (IEDA) awarded CDBG funds to the City of Ottumwa for the purpose of creating upper-story housing units downtown. Every five years, IEDA is required to develop a Consolidated Plan for Housing & Community Development as a condition of receiving funds from the U.S. Department of Housing and Urban Development (HUD), which includes CDBG. This document identifies impediments to fair housing identified in Iowa and the state's goals and strategies for addressing impediments. This is one of three upper-story housing pilot projects chosen to help inform the process of developing IEDA's 2020-2024 Consolidated Plan.

The City qualified for CDBG funds based on the HUD National Objective of providing housing opportunities for low-to-moderate income (LMI) households, which is approximately 55% of Ottumwa households according to Census figures provided by IEDA. Upon receiving the certificate of occupancy from the City, each unit must be rented to LMI-qualified individuals or families for a period of five years. After the period of affordability expires, these units may be rented without restrictions.

The original scope of work for the project was to gut and renovate the upper levels of four buildings in the 300-Block of East Main Street into five apartment units—303 and 305 E. Main will each have one 3-bedroom unit, 315 will have one 2-bedroom unit, and 320 will have two 1-bedroom units. This has not changed. The City applied for and was awarded \$500,000 in Community Development Block Grant

funds. The City was to match the grant award with \$609,788 in local funds; including \$25,000 from the City and the remainder of the costs to be covered by the owner, Rippling Waters Property Development. The original estimated cost of the project was \$1,109,788.

Two bids were received for the project and the contract for construction was awarded to the lower bidder, RG Construction (Ottumwa, IA). The original bid was \$1,073,633.40. Through value engineering, the contract amount for construction was reduced to \$1,001,751.40. This included approximately \$74,000 in contingency funds. Construction began in October 2018 and will be completed on all properties by summer 2019.

Through the end of March, RG Construction had billed approximately 45% of its contract, Curtis Architecture & Design had billed approximately 75% of its contract, Area 15 RPC had billed 100% of its contract, and other fees (including asbestos testing, radon testing, recording, and energy efficiency consulting) had been paid by the owner. To date, there have been 15 total construction change orders approved for a sum of \$38,656.63. This leaves a remainder of \$35,547.18 in construction contingency funds. With as far along as the project is, it is anticipated that much of the contingency will not be used. It is worth noting that the Alliant Hometown Rewards Committee, as a pilot project of its own, has agreed to cover the additional cost to install heat pump water heaters in each of the units in lieu of the conventional electric water heaters that were included in the bid. This is an exciting test of the effectiveness of this product to demonstrate the potential benefits installing a higher efficiency unit than the standard products that have been used in the past, since most of the upper-story units in downtown Ottumwa use electric rather than gas to heat water.

The CDBG contract end date is March 31, 2021.

Bradley showed a brief PowerPoint presentation of progress photos to date. The Open for comments, concerns, and questions. No questions were received; but had one comment from Councilmember Roe that the units are really looking great. Approximately 25 people were in attendance.

There being no objections, Steeby moved, seconded by Dalbey to close the public hearing. All ayes.

Roe moved, seconded by Dalbey that Res. No. 73-2019, setting Consultation Mtg. for April 25, 2019 with other taxing entities – Wapello County and the School Dist. and setting May 21, 2019 for a public hearing on a proposed Amend. No. 8 to the West Gate Economic Develop. Urban Ren. Plan in the City of Ottumwa, State of Iowa, be passed and adopted. All ayes.

Dalbey moved, seconded by Roe that Res. No. 74-2019, awarding the contract for Beach Ph. 3, Beach Sound System Replacement 2019 to Lifeline Audio Video Technologies of Platteville, WI, in the amount of \$52,250, be passed and adopted. Parks & Rec. Dir. Rathje reported two bids were received. This is the third bid procedure followed for this project. Stevens asked why this project keeps going up in price each time it is bid. He's not in favor and would like to table item. Ayes: Streeby, Berg, Dalbey, Roe. Nays: Stevens. Motion carried.

Streeby moved, seconded by Berg that Res. No. 75-2019, awarding the contract for the East Alta Vista Reconstruction Proj. to Drish Construction, Inc., of Fairfield, IA, in the amount of \$623,152.10, be passed and adopted. Public Works Dir. Seals reported three bids were received. All ayes.

Roe moved, seconded by Berg that Res. No. 77-2019, approving the Consultant Contract for Engineering Services with JEO Consulting Group for Milner St. Reconstruction Proj. in the amount of \$196,000, be passed and adopted. Public Works Dir. Seals reported a STP Application was approved for full-depth, full-width reconstruction of Milner St. from Mary to Burrhus. JEO's scope of work will include surveying, design, project staging, preparation of preliminary, check, and final plans, all required permitting, and preparation of bid documents. All ayes.

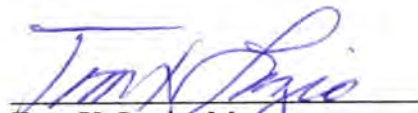
Mayor Lazio inquired if anyone from the audience wished to address an item not on the agenda. There were none.

Mayor Lazio reported the following:

- Hoping to have an update soon on the runway reconstruction project at the airport from our engineering firm to share with public.
- Property tax reform bill HF773 is gaining speed through the legislature.
- April 21-27 is Make Ottumwa Shine Week.

Streeby moved, seconded by Roe that the meeting adjourn. All ayes. Adjournment was at 6:24 P.M.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

OTTUMWA CITY COUNCIL MINUTES

SPECIAL MEETING NO. 14
Westgate Towers, 910 West 2nd St.
Community Room, Ground Level

April 18, 2019
6:00 O'Clock P.M.

The meeting convened at 6:00 P.M.

Present were Council Member Berg, Dalbey, Stevens and Mayor Lazio. Council Member Roe and Streeby were absent. Also present were City Admin. Morris, Parks & Rec. Dir. Rathje, Public Works Dir. Seals, Police Chief McAndrew, Dir. of Hlth. Insp. & Planning Flanagan and City Clerk Reinhard.

Mayor Lazio stated this is a Community Meeting for the purpose of engaging citizens to find out their likes, dislikes, comments, and ideas about the City and City operations. We will start off with the following topics: BVC Hotel, Albia Rd. Roundabout and Quiet Zones.

Dir. of Hlth. Insp. & Planning Flanagan reported the following on the BVC Hotel project:

- Currently working with the developer to design a 96 room Springhill Suites hotel to aid in our competitiveness in the convention market to host more events in Ottumwa.
- POLCO survey has been centered on this project.
- We are hopeful that this project will come to fruition – council vote is May 21, 2019.
- Other projects: Washington Street apartments – 50 units for lower income housing; BUILD Grant to move forward with River Renaissance which will include pedestrian amenities and townhomes.

Public Works Dir. Seals reported the following:

- Current projects through the Engineering Dept. – East Main Reconstruction (from Jefferson to Vine) in phase 3 with weather cooperation hope to pave next week, and then move to final phase of the project.
- Albia Rd. Roundabout was opened up in the winter for ease of travel, and contractor is back working on current phase.
- Quiet Zone – delays through BNSF but the City will have 30 days after final application is submitted to go quiet with our trains in city limits.
- Alta Vista Reconstruction will begin next spring.

Citizen Concerns/Comments:

- Hopeful that the Council keeps in mind the business owners when they have to close during construction projects, this can be altering to their businesses. Try to be realistic with timeframes on projects – when you say it will take around 6 months, and it ends up over one year, this can be disheartening.
- Noise pollution/nuisance concern – BNSF trains sit idle between Paris St. and S. Graves St. for hours, days sometimes. The low rumble of the trains can be heard and felt throughout the neighborhood. Not only do these idling trains pose as a constant noise pollution, they are also known to let off a fowl and toxic odor, diminishing our air quality. Attempted contact with BNSF to no avail, so bringing to the City's attention to see if anything can be done.
- Dump trucks drive by with debris/trash flying out of the back – this leaves trash in ditches, yards that requires attention.

April 21-27 is Make Ottumwa Shine Week – asking all citizens to do as much as they can to help clean up their yards and community. #trashtag – some OHS students are tapping into the fun with this project.

We have been more diligent on derelict houses, unkept properties, junk in yards, tall grass.

The Property tax reform bill HF773 is gaining speed through the legislature and if it passes, will present the city with more hurdles due to property tax values and how it affects our general fund.

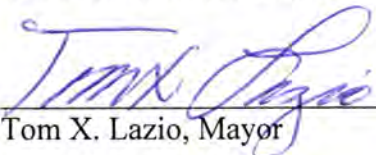
Everything we do as council is directly related to the City budget and its constraints. We don't want to miss an opportunity with the BVC hotel – try to increase revenues to help improve our budget.

Looking at parking during the design of BVC hotel and trying to increase the number of parking spots available after completion.

Main Street Organization – Dir. Fred Zesiger tries to coordinate with business owners weekly to keep them “in the know” of city projects and things that can affect their businesses. Perception is key – we want to help businesses stay positive about construction in their areas – this means growth and added potential for economic impact.

There being no further business, Dalbey moved, seconded by Stevens that the meeting adjourn. All ayes. Adjournment was at 6:55 P.M.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
00198	ABC PEST CONTROL INC.	200985	03/15/2019	42.95	BLDG MAINT & REPAIR
00320	ACCO	200788	03/01/2019	1,092.40	OPERATING SUPPLIES
00626	SCOTT ADAMS	200856	03/08/2019	200.00	SUSTENANCE SUPPLIES
00688	AFSCME/IA COUNCIL 61	201068	03/22/2019	141.00	LIBRARY UNION DUES PAYABL
00690	AFLAC	200979	03/12/2019	1,911.96	AFLAC DEDUCTION PAYABLE
00778	AGRILAND FS, INC.	200789	03/01/2019	82.99	VHCL MTCE SUPPLIES
00800	AHLERS & COONEY P.C.	200857	03/08/2019	2,340.00	LEGAL FEES
00853	AIR FILTER SALES & SERVIC	200858	03/08/2019	627.42	OPERATING SUPPLIES
00855	AIRGAS USA LLC	200859	03/08/2019	611.53	SUSTENANCE SUPPLIES
01297	NOAH ALJETS	200860	03/08/2019	104.00	TRAVEL & CONFERENCE
01304	ALL ROADS TRUCK & TRAILER	200861	03/08/2019	120.00	VHCL MTCE SUPPLIES
01700	ALLIANT ENERGY/IPL	200862	03/08/2019	95,888.70	ELECTRIC
02080	ALTORFER INC.	201147	03/29/2019	5,522.50	VHCL MTCE SUPPLIES
05116	ARAMARK	200988	03/15/2019	273.52	JANITORIAL
05117	ARAMARK	200791	03/01/2019	92.97	SUSTENANCE SUPPLIES
05124	ARCHANGEL SERVICES, LLC	200792	03/01/2019	2,316.67	MISC CONTRACT WORK
05586	MIKE ASHLOCK	200864	03/08/2019	170.00	SUSTENANCE SUPPLIES
05700	ATOMIC TERMITE & PEST	200989	03/15/2019	130.00	RAMP MAINT & REPAIR
06006	BP	200990	03/15/2019	1,608.96	VHCL-FUEL
06481	BAILEY OFFICE OUTFITTERS	200977	03/08/2019	617.24	OFFICE SUPPLIES
06780	BAKER & TAYLOR	200978	03/08/2019	270.08	LIBRARY MAT.-JAMES ESTATE
06994	BANLEACO INC.	201070	03/22/2019	6,910.51	PHOTOCOPIES
07016	BARKER LEMAR ENGINEERING	201149	03/29/2019	1,206.25	ENGINEERING
07227	TYLER BATTERSON	201150	03/29/2019	170.00	SUSTENANCE SUPPLIES
08465	BEST WESTERN REGENCY INN	201071	03/22/2019	89.59	TRAVEL & CONFERENCE
08481	BETTY BRANDT PASSICK COMM	200795	03/01/2019	13.17	LIBRARY MAT.-JAMES ESTATE
09360	BLACK'S TIRE COMPANY LLC	200991	03/15/2019	77.50	VHCL MTCE SUPPLIES
09515	BLOOMFIELD COMMUNICATIONS	200992	03/15/2019	91.44	TELEPHONE/IT
09522	WELLMARK BC & BS OF IOWA	201072	03/22/2019	22,700.86	MEDICARE PREMIUMS
09528	BLUETARP FINANCIAL, INC.	200796	03/01/2019	544.98	TOOLS & SMALL EQUIP
11494	BRIDGE CITY TV &	201151	03/29/2019	574.00	OPERATING SUPPLIES
11495	BRIDGE CITY TRUCK REPAIR	200866	03/08/2019	289.80	VHCL MTCE SUPPLIES
11496	BRIDGE CTY SANITATION LLC	200993	03/15/2019	134,138.26	REFUSE HAULING
12328	BROWN SUPPLY CO	200798	03/01/2019	1,148.00	VHCL MTCE SUPPLIES
12500	BUB'S TREE CARE	200994	03/15/2019	11,025.00	OPERATING SUPPLIES
13270	BYWATER SOLUTIONS, LLC	200868	03/08/2019	200.00	CONTRACTUAL SERVICES
13589	CDW GOVERNMENT	201153	03/29/2019	645.22	TECHNOLOGY SERVICES
13607	CFI TIRE SERVICE	200869	03/08/2019	2,070.48	VHCL MTCE SUPPLIES
14318A	CAPITAL CITY EQUIPMENT CO	200995	03/15/2019	228.47	VHCL MTCE SUPPLIES
14320	CAPITAL SANITARY SUPPLY	200996	03/15/2019	194.67	OPERATING SUPPLIES
15774	CASCADE SUBSCRIPTION	200997	03/15/2019	99.00	OFFICE SUPPLIES
16239	CEDAR RAPIDS AIRPORT COMM	200800	03/01/2019	2,250.00	VHCL MTCE SUPPLIES
16265	CENTER POINT LARGE PRINT	200870	03/08/2019	85.08	LIBRARY MAT.-JAMES ESTATE
16300	CENTRAL IOWA FASTENERS	200801	03/01/2019	138.99	OPERATING SUPPLIES
16325	CENTRE STATE INTERNTL	200802	03/01/2019	199.97	VHCL MTCE SUPPLIES
16402	CENTURYLINK	200872	03/08/2019	4,252.97	TELEPHONE/IT
16403	CENTURYLINK	200982	03/12/2019	187.35	TELEPHONE/IT
17500	CHRISTNER CONTRACTING INC	201000	03/15/2019	8,653.08	CAPITAL IMPROVEMENTS
17520	CHRISTY CONSTRUCTION CO	201001	03/15/2019	17,489.50	MISCELLANEOUS
17620	CINTAS CORPORATION	201076	03/22/2019	53.69	SUSTENANCE SUPPLIES
17621	CINTAS LOC 22M	201077	03/22/2019	279.56	BLDG MAINT & REPAIR
17681	CIT	201078	03/22/2019	384.39	PHOTOCOPIES
17825	CITY OF OTTUMWA, CEMETERY	201154	03/29/2019	1,028.00	CASH INVESTED PASSBK SVNG
18379	CLEMONS INC OF OTTUMWA	200874	03/08/2019	579.79	VHCL MTCE SUPPLIES

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
18502	CLUB SENTRY SOFTWARE	200804	03/01/2019	32.95	TECHNOLOGY SERVICES
18834	COLD SPRING GRANITE COMPA	201002	03/15/2019	303.00	MERCHANDISE - RESALE
18980	COLLECTION SERVICES	201079	03/22/2019	4,528.16	CHILD SUPPORT PAYABLE
20329	RICHARD OR KRIS CONLEY	201003	03/15/2019	140.00	JANITORIAL
20332	CONFLUENCE, INC	201080	03/22/2019	20,147.96	CONTRACTUAL SERVICES
21670	MIKE CRAFF	200876	03/08/2019	131.09	SUSTENANCE SUPPLIES
21818	CREATIVE FORMS & CONCEPTS	200805	03/01/2019	621.32	OFFICE SUPPLIES
21823	CREDIT BUREAU SERVICES	201081	03/22/2019	240.00	OTHER PROF SERV
21825	CREDIT UNION	200877	03/08/2019	38,972.22	CREDIT UNION PAYABLE
21842	CRESCENT ELECTRIC SUP CO	201083	03/22/2019	207.02	STREET MAINT SUPPLIES
22469	DJ CLEANING COMPANY	200879	03/08/2019	1,900.00	JANITORIAL
22479	D P PLUMBING PLUS	201155	03/29/2019	1,330.00	CONTRACTUAL SERVICES
22608	DANI'S AUTO SUPPLY LLC	200882	03/08/2019	2,697.54	VHCL MTCE SUPPLIES
23032	JO ANNE DAVIS	200883	03/08/2019	32.87	OPERATING SUPPLIES
24330	DERANS TOWING SERVICE	200884	03/08/2019	735.00	STATE TOWING/STORAGE FEES
24341	KYLE DERONDE	200885	03/08/2019	104.00	TRAVEL & CONFERENCE
25390	R. D. DRENKOW & CO INC	201084	03/22/2019	4,671.30	R.D. DRENKOW/FLEX PAY
25593	DXP ENTERPRISES, INC.	201085	03/22/2019	172.79	VHCL MTCE SUPPLIES
26640	ECOSYSTEMS INC	201004	03/15/2019	8,119.38	SLUDGE HAULING
27010	ELECTRICAL ENGINEERING &	200887	03/08/2019	4,928.70	BLDG MAINT & REPAIR
27272	ELLIOTT BULK SERVICES LLC	201005	03/15/2019	4,062.41	VHCL-FUEL
27280	ELLIOTT OIL COMPANY	200888	03/08/2019	16,006.60	VHCL-FUEL
28416	EVIDENT INC.	201007	03/15/2019	43.27	TOOLS & SMALL EQUIP
28610	EYES & EARS	200808	03/01/2019	1,581.00	PUBLIC INFORMATION
29300	FASTENAL COMPANY	200809	03/01/2019	656.58	TOOLS & SMALL EQUIP
29829	FIDELITY SECURITY LIFE	201086	03/22/2019	3,009.68	AVESIS PAYABLE
30148	FIREMANS ASSC	201087	03/22/2019	1,731.00	FIRE UNION DUES PAYABLE
30560	FISHER SCIENTIFIC	201160	03/29/2019	760.25	LAB SUPPLIES
31028	FOUDREE GRAPHICS & SIGNS	200811	03/01/2019	209.00	VHCL MTCE SUPPLIES
31302A	FRASE COMPANY LUMBER	201008	03/15/2019	5.53	OPERATING SUPPLIES
31459	GRP & ASSOCIATES	201009	03/15/2019	97.00	HAZARDOUS WASTE DISPOSAL
31682	GALLS LLC-DBA CARPENTER	200890	03/08/2019	688.80	SUSTENANCE SUPPLIES
31797	GARDEN & ASSOCIATES LTD	200891	03/08/2019	3,413.61	ENGINEERING
33051	RONI GOULD	201161	03/29/2019	35.00	REFUNDS
33635	GREAT WESTERN SUPPLY CO	200892	03/08/2019	193.02	JANITORIAL
33660	GREEN BUSINESS CERT INC.	200893	03/08/2019	3,000.00	OTHER PROF SERV
34332	HDR ENGINEERING, INC.	201089	03/22/2019	1,426.80	ENGINEERING
34659	HAINES AUTO SUPPLY, INC.	201090	03/22/2019	90.00	VHCL MTCE SUPPLIES
34664	JOHN HALL & ASSOC. PLLC	200894	03/08/2019	18,001.26	LEGAL FEES
34900	HAMILTON PRODUCE COMPANY	200895	03/08/2019	3,426.62	NATURAL/PROPANE GAS
34966	HARDY DIAGNOSTICS	200812	03/01/2019	266.62	LAB SUPPLIES
35430	HARRISON MORELAND WEBBER	200813	03/01/2019	112.50	MISCELLANEOUS
35438	BUDDY HARSCH	200814	03/01/2019	38.00	TRAVEL & CONFERENCE
36083	HAWKEYE TRUCK EQUIPMENT	200896	03/08/2019	84.33	VHCL MTCE SUPPLIES
36302	HEARTLAND HUMANE SOCIETY	200897	03/08/2019	454.00	OTHER PROF SERV
37560	HINDMAN PERSON HEATING	200815	03/01/2019	75.00	BLDG MAINT & REPAIR
39180	HUTCHINSON SALT COMPANY	201163	03/29/2019	44,927.70	STREET MAINT SUPPLIES
39305	HYDROTECH SYSTEMS LTD	200817	03/01/2019	57,687.50	CAPITAL IMPROVEMENTS
39438	HY-VEE ACCOUNTS RECEIVABL	201091	03/22/2019	461.08	MISCELLANEOUS
40024	IOWA WATER ENVIRONMENT AS	200898	03/08/2019	210.00	TRAINING
40024A	IAWEA & CITY OF AMES	200818	03/01/2019	610.00	TRAVEL & CONFERENCE
40026	IAFC MEMBERSHIP	200819	03/01/2019	215.00	DUES & MEMBERSHIPS
40051	IAPE	201092	03/22/2019	50.00	DUES & MEMBERSHIPS
40055	IOWA CHAPTER OF IAPMO	200820	03/01/2019	75.00	DUES & MEMBERSHIPS

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
40089	ICE MACHINES PLUS	201012	03/15/2019	3,064.99	CAPITAL IMPROVEMENTS
41480	ICMA RETIREMENT TRUST 457	201093	03/22/2019	4,283.52	ICMA DEF COMP PAYABLE
41505	IMWCA	201013	03/15/2019	3,651.24	POLICE W/C 411 CLAIMS
41526	IPAA	200821	03/01/2019	300.00	TRAVEL & CONFERENCE
41600	IDEAL READY MIX	201164	03/29/2019	326.25	OPERATING SUPPLIES
41614	IDEXX DISTRIBUTION INC	200822	03/01/2019	417.50	LAB SUPPLIES
41761	INDIAN HILLS COMM COLLEGE	201094	03/22/2019	1,136.00	TRAVEL & CONFERENCE
41920A	INDUSTRIAL CHEMICAL	200823	03/01/2019	162.00	OPERATING SUPPLIES
41925	INDUSTRIAL MEDICINE	201014	03/15/2019	394.00	EMPLOYEE PHYSICALS/TESTS
42090	INFOMAX OFF SYSTEMS INC	201096	03/22/2019	765.81	CONTRACTUAL SERVICES
42160	INGRAM LIBRARY SERVICES	201097	03/22/2019	7,098.94	LIBRARY MAT.-JAMES ESTATE
42170	INLAND TRUCK PARTS & SERV	200826	03/01/2019	76.85	VHCL MTCE SUPPLIES
43265	INTERSTATE BATTERY	200901	03/08/2019	240.90	VHCL MTCE SUPPLIES
43275	INTERSTATE INDUS. SERVICE	200902	03/08/2019	217.00	OPERATING SUPPLIES
43284	INVENTORY TRADING CO	201098	03/22/2019	579.00	OPERATING SUPPLIES
43290	IAMU	200903	03/08/2019	1,346.00	DUES & MEMBERSHIPS
43370	IOWA CHAPTER OF APCO	201169	03/29/2019	570.00	TRAINING
43379	IOWA CHAPTER OF NENA	201170	03/29/2019	690.00	TRAINING
43460	IOWA COMM ASSURANCE POOL	200827	03/01/2019	3,476.73	INSURANCE CLAIMS
43465	IOWA COMMUNITIES ASSURANC	201067	03/15/2019	416,938.72	PROPERTY INSURANCE
43498	IOWA DEPT OF JUSTICE	200905	03/08/2019	10.00	OPERATING SUPPLIES
43504	IOWA DNR	201099	03/22/2019	17,493.00	SOLID WASTE FEES PAYABLE
43835	IOWA HISTORY JOURNAL	201016	03/15/2019	35.95	LIBRARY MAT.-JAMES ESTATE
43848	IOWA INDIVIDUAL HEALTH	201171	03/29/2019	7,011.00	MISCELLANEOUS
43982	IOWA NARCOTICS OFFICERS A	201100	03/22/2019	450.00	TRAINING
43999	IOWA ONE CALL	200906	03/08/2019	90.90	TELEPHONE/IT
44037	IOWA PRISON INDUSTRIES	200828	03/01/2019	1,503.40	STREET MAINT SUPPLIES
45057	J & J MOWING	201172	03/29/2019	640.00	CONTRACTUAL SERVICES
45974	JOHN DEERE FINANCIAL	201102	03/22/2019	177.08	OPERATING SUPPLIES
46905	STEVE JONES	200830	03/01/2019	10.54	POSTAGE & SHIPPING
47714	KAY PARK-REC CORP (AR)	201017	03/15/2019	221.00	OPERATING SUPPLIES
48001	JONI KEITH	201103	03/22/2019	525.00	TECHNOLOGY SERVICES
48017	KELTEK INCORPORATED	200908	03/08/2019	95.19	VHCL MTCE SUPPLIES
48769	KEYSTONE LABORATORIES INC	201018	03/15/2019	187.20	ENGINEERING
49041	ALLYSON KIRKING	201019	03/15/2019	15.08	TRAVEL & CONFERENCE
49042	KIRKHAM MICHAEL	200909	03/08/2019	17,434.92	INFRASTRUCTURE
49206	KLODT DOOR SERVICE LLC	200831	03/01/2019	206.15	BLDG MAINT & REPAIR
49500	KNIGHTS OF COLUMBUS	201104	03/22/2019	100.00	PROGRAM SUPPLIES
49804B	KRONOS	201020	03/15/2019	2,220.51	CONTRACTUAL SERVICES
49804D	KRONOS	201105	03/22/2019	433.29	CONTRACTUAL SERVICES
50457	LACAL EQUIPMENT INC.	201021	03/15/2019	416.80	VHCL MTCE SUPPLIES
50560	BOB LANCASTER OIL CO INC	201173	03/29/2019	8,397.77	VHCL-FUEL
50824	LARRY'S APPLIANCE SERVICE	201174	03/29/2019	75.00	OPERATING SUPPLIES
51390	BLAKE LEFLER	200911	03/08/2019	68.00	TRAVEL & CONFERENCE
52254	LISCO	201023	03/15/2019	223.00	TECHNOLOGY SERVICES
52724	LOCK MASTER	201106	03/22/2019	45.00	OFFICE/COMP. EQUIP MAINT.
52990	LOKTRONICS SECURITY CORP	200912	03/08/2019	57.63	VHCL MTCE SUPPLIES
53386	MPA COMPUTERS LLC	201175	03/29/2019	90.00	PUBLIC INFORMATION
54162	MAHASKA BOTTLING	200913	03/08/2019	61.44	CONCESSION - RESALE
54181	MAHER PLUMBING & HEATING	201024	03/15/2019	1,900.00	CAPITAL IMPROVEMENTS
54396	MANATTS INC.	201025	03/15/2019	40,069.00	INFRASTRUCTURE
55311	MASSMUTUAL RETIREMENT SER	201107	03/22/2019	500.00	HARTFORD DEF COMP PAYABLE
55378	MMIT BUSINESS SOLUTIONS G	201026	03/15/2019	197.36	OFFICE SUPPLIES
55532	LINDA BETSINGER MCCANN	201109	03/22/2019	75.00	PROGRAM SUPPLIES

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
57195	MCMaster-CARR	200915	03/08/2019	1,064.99	SUSTENANCE SUPPLIES
57385	MENARDS	200917	03/08/2019	1,322.79	TOOLS & SMALL EQUIP
57386	MENARDS	201110	03/22/2019	142.76	OPERATING SUPPLIES
57387	MED-TECH RESOURCE INC.	201111	03/22/2019	655.50	SUSTENANCE SUPPLIES
57388	MENKE PROFESSIONAL AUTO P	200918	03/08/2019	1,020.15	VHCL MTCE SUPPLIES
57518	SYMETRA LIFE INSURANCE CO	201112	03/22/2019	4,585.08	GROUP LIFE PREMIUMS
58500	MIDAMERICAN ENERGY CO	200920	03/08/2019	3,478.76	NATURAL GAS
58555	MID-IOWA SOLID WASTE	201177	03/29/2019	762.75	VHCL MTCE SUPPLIES
59301	MIDWEST AUTO GLASS & TIRE	200834	03/01/2019	80.00	VHCL MTCE SUPPLIES
59387	MIDWEST UNDERGROUND	201114	03/22/2019	59.25	VHCL MTCE SUPPLIES
59753	MIKES TIRE AND	201115	03/22/2019	20.00	OPERATING SUPPLIES
60278	MSA SAFETY SALES LLC	201178	03/29/2019	627.10	OPERATING SUPPLIES
60554	CALEB MITCHELL	200923	03/08/2019	38.00	TRAVEL & CONFERENCE
60799	MODERN MARKETING	201116	03/22/2019	635.07	OPERATING SUPPLIES
61702	MOSE LEVY COMPANY INC	201029	03/15/2019	1,738.80	STREET MAINT SUPPLIES
61785	MOTION INDUSTRIES	201030	03/15/2019	95.28	OPERATING SUPPLIES
62560	MUNICIPAL CODE CORP	201031	03/15/2019	1,261.05	ADVERT/LEGAL PUBL
62575	MUNICIPAL FIRE & POLICE	200836	03/01/2019	247,962.38	FIRE RETIREMENT
63032	NCL OF WISCONSIN INC	201117	03/22/2019	1,055.55	LAB SUPPLIES
64400	NATIONWIDE RETIREMENT SOL	201118	03/22/2019	4,220.00	NRS-NATION RETIRE SOL
64677	NEAPOLITAN LABS LLC	200923	03/08/2019	400.00	OFFICE/COMP. EQUIP MAINT.
65606	NILFISK INC.	201032	03/15/2019	58.18	EQUIP REPAIR
65680	NOEL INSURANCE INC	201033	03/15/2019	2,405.00	PROPERTY INSURANCE
66001	NORRIS ASPHALT PAVING INC	201180	03/29/2019	12,573.00	STREET MAINT SUPPLIES
66485	NSI LAB SOLUTIONS	201034	03/15/2019	624.00	LAB SUPPLIES
66497	NUCARA PHARMACY	200837	03/01/2019	48.00	TOOLS & SMALL EQUIP
66548	THE OFFICE CENTER	200925	03/08/2019	50.00	OFFICE/COMP. EQUIP MAINT.
66561	OFFICIAL PEST CONTROL	200926	03/08/2019	55.00	SUSTENANCE SUPPLIES
66730	OHARA HARDWARE	200928	03/08/2019	997.50	OPERATING SUPPLIES
67059	ONSITE SERVICE SOLUTIONS,	201183	03/29/2019	290.00	CONTRACTUAL SERVICES
67079	ONMEDIA	201035	03/15/2019	200.00	ADVERT/LEGAL PUBL
67098	O'REILLY AUTOMOTIVE	200929	03/08/2019	549.72	VHCL MTCE SUPPLIES
67101	OTC BRANDS INC	201036	03/15/2019	1,100.34	PROGRAM SUPPLIES
67685	OTTUMWA AREA CONVENTION &	201037	03/15/2019	44,381.68	CONV & VISITOR BUREAU
67759	OTTUMWA COMMUNITY SCHOOLS	201038	03/15/2019	50.80	OFFICE SUPPLIES
68000	OTTUMWA COURIER	201039	03/15/2019	806.17	ADVERT/LEGAL PUBL
68144	OTTUMWA ECONOMIC DEVELOPM	201185	03/29/2019	5,000.00	CONTRIBUTION/OEDC
68556	OTTUMWA NAPA	200931	03/08/2019	704.33	TOOLS & SMALL EQUIP
68560	OTTUMWA PRINTING, INC.	201040	03/15/2019	834.00	OFFICE SUPPLIES
69040	OTTUMWA WATER AND HYDRO	200932	03/08/2019	11,705.79	BILLING FEES-WW
69688	DIXIE L PARKER	200933	03/08/2019	1,400.00	JANITORIAL
70610	PAYMENT REMITTANCE CENTER	201123	03/22/2019	11,657.86	LIBRARY MAT.-JAMES ESTATE
71292	KEVIN LEE PETERSON	200934	03/08/2019	2.00	RENTAL PERMITS-UNITS
72035	PIPESTONE VET CLINIC OF	200935	03/08/2019	122.00	OTHER PROF SERV
72250	PITNEY BOWES GLOBAL	201042	03/15/2019	1,059.57	POSTAGE & SHIPPING
72253	PPG ARCHITECTURAL FINISHE	201043	03/15/2019	39.94	OPERATING SUPPLIES
72561	PLUMB SUPPLY COMPANY-OT	201044	03/15/2019	95.59	GROUND MAINT & REPAIR
73926	PRODUCTIVITY PLUS ACCOUNT	200839	03/01/2019	76.50	VHCL MTCE SUPPLIES
73927	PRODUCTIVITY PLUS ACCOUNT	200936	03/08/2019	1,259.93	VHCL MTCE SUPPLIES
73960	PROFESSIONAL COMPUTER	201045	03/15/2019	99.99	TECHNOLOGY SERVICES
74626	QUALITY SERVICES CORP	200840	03/01/2019	4,276.69	VHCL MTCE SUPPLIES
74751	R.G. CONSTRUCTION, LLC	200938	03/08/2019	87,046.33	CONTRACTUAL SERVICES
75901	RECORDED BOOKS INC	200939	03/08/2019	345.54	LIBRARY MAT.-JAMES ESTATE
75904	RECREATION SUPPLY COMPANY	200940	03/08/2019	115.52	EQUIP REPAIR

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
76296	CHRISTINA REINHARD	201047	03/15/2019	83.52	TRAVEL & CONFERENCE
76321A	RELIANT FIRE APPARATUS, IN	200941	03/08/2019	122.22	VHCL MTCE SUPPLIES
76998	RIDGWAY ELECTRIC, LLC	201186	03/29/2019	159.32	BLDG MAINT & REPAIR
77180	RICHARD LEVI RITZ	201124	03/22/2019	48.00	TRAVEL & CONFERENCE
77196	RIVER HILLS COMMUNITY	201048	03/15/2019	2,887.50	EMPLOYEE PHYSICALS/TESTS
77307	BRETT ROBERTS	201125	03/22/2019	48.00	TRAVEL & CONFERENCE
77800	ROSENMANS INC	201049	03/15/2019	48.00	GROUNDS MAINT & REPAIR
78105	ROYAL PORTABLE TOILETS	201050	03/15/2019	371.52	SANITATION
78279	S & L ALL SEASON	201187	03/29/2019	221.95	TOOLS & SMALL EQUIP
78718	SANDRY FIRE SUPPLY LLC	200945	03/08/2019	858.76	TOOLS & SMALL EQUIP
79154	SAVE OTTUMWA WEEKLY	200946	03/08/2019	528.00	ADVERT/LEGAL PUBL
79358	SCHUMACHER ELEVATOR CO	201051	03/15/2019	476.79	BUILDING MAINTENANCE REPA
81507	SHRED-IT USA	201052	03/15/2019	37.80	OTHER PROF SERV
82135	SINCLAIR TRACTOR	200947	03/08/2019	256.34	VHCL MTCE SUPPLIES
82416	SMITH AND SON	201127	03/22/2019	72.00	TOOLS & SMALL EQUIP
83100A	SNAP-ON-TOOLS	201053	03/15/2019	850.56	TOOLS & SMALL EQUIP
83920	SOUTHERN IOWA ELECTRIC	201054	03/15/2019	86.56	ELECTRIC
84100	SPIILMAN AUTO PARTS INC	201128	03/22/2019	200.00	VHCL MTCE SUPPLIES
85262	STATE HYGIENIC LABORATORY	201055	03/15/2019	66.00	CONTRACTUAL SERVICES
85692	STEIN ENTERPRISES, LLC	200949	03/08/2019	10.00	LIBRARY MAT.-JAMES ESTATE
86148	BRIAN STEVENSON	201056	03/15/2019	96.00	TRAINING
86970	SUPREME STAFFING INC	200950	03/08/2019	9,821.42	CONTRACTUAL SERVICES
87468	KEVIN SYLVESTER	201130	03/22/2019	30.00	TRAVEL & CONFERENCE
87593	TK CONCRETE	201131	03/22/2019	3,714.97	CONTRACTUAL SERVICES
88000	TEAMSTER LOCAL UNION 238	201132	03/22/2019	3,233.60	PUBLIC WKS UNION DUE PAYA
88345	TESTAMERICA LABORATORIES	200845	03/01/2019	791.18	LAB SUPPLIES
88658	THOMSON WEST GROUP PYMT	200951	03/08/2019	456.00	DUES & MEMBERSHIPS
88858	TIFCO INDUSTRIES	201057	03/15/2019	275.63	OPERATING SUPPLIES
89090	TOTAL CHOICE SHIPPING	201058	03/15/2019	49.29	VHCL MTCE SUPPLIES
89092	TOTAL BACKFLOW RESOURCES	201189	03/29/2019	270.00	TRAINING
89214	TRACTOR SUPPLY CREDIT PLA	200952	03/08/2019	77.96	STREET MAINT SUPPLIES
89215	TRADEBE TREATMENT AND	201059	03/15/2019	5,807.18	HAZARDOUS WASTE DISPOSAL
89308	TRANS-IOWA EQUIPMENT, INC.	200953	03/08/2019	86.02	VHCL MTCE SUPPLIES
89321	TRASH STICKERS, INC.	200846	03/01/2019	728.00	TRASH TAGS & STICKERS
89462A	TREASURER STATE OF IOWA	200954	03/08/2019	4,719.06	SALES TAX PAYABLE
89855	TRUITT ABSTRACT COMPANY	200955	03/08/2019	2,000.00	LEGAL FEES
90300	UBAM EDUCATIONAL SERVICES	201060	03/15/2019	269.91	LIBRARY MATERIALS
90454	ULINE	201134	03/22/2019	323.43	OPERATING SUPPLIES
90846	UPS	201135	03/22/2019	190.43	POSTAGE & SHIPPING
90885	UNITYPOINT CLINIC	201062	03/15/2019	210.00	EMPLOYEE PHYSICALS/TESTS
91835	USA BLUE BOOK	201136	03/22/2019	230.26	LAB SUPPLIES
92378	MATT VANLANINGHAM	201137	03/22/2019	30.00	RENTAL PERMITS-UNITS
92555	THE VAN METER COMPANY	200959	03/08/2019	6,933.16	OPERATING SUPPLIES
92640	VAUGHN AUTOMOTIVE	200960	03/08/2019	47.68	VHCL MTCE SUPPLIES
92648	VEENSTRA & KIMM INC	200961	03/08/2019	12,957.00	MISCELLANEOUS
92679	VERIZON WIRELESS	200984	03/12/2019	1,155.64	TELEPHONE/IT
92680	VERMEER SALES & SERVICE	201138	03/22/2019	287.00	VHCL MTCE SUPPLIES
94000	WALMART COMMUNITY/RFCSLLC	201139	03/22/2019	1,706.87	SUSTENANCE SUPPLIES
94001	WALMART COMMUNITY/RFCSLLC	200962	03/08/2019	292.59	PROGRAM SUPPLIES
94125	WAPELLO COUNTY	200963	03/08/2019	5,245.00	DRUG TASK FORCE GRANT
94235	WAPELLO CO CLERK OF COURT	200854	03/01/2019	285.00	RECORDING & COURT FEES
94235B	WAPELLO CO CLERK OF COURT	200855	03/01/2019	285.00	RECORDING & COURT FEES
94235C	WAPELLO CO CLERK OF COURT	200966	03/08/2019	50.00	RECORDING & COURT FEES
94235D	WAPELLO COUNTY CLERK	200967	03/08/2019	50.00	RECORDING & COURT FEES

Vendor #	Vendor Name	Check Number	Check Date	Amount	Reason
94704	WAPELLO COUNTY RECORDER	201192	03/29/2019	355.00	RECORDING & COURT FEES
94721	WAPELLO CO SHERIFF'S OFFI	200969	03/08/2019	5,001.20	DRUG TASK FORCE GRANT
94725	WAPELLO COUNTY SHERIFF	201140	03/22/2019	526.00	GARNISHMENTS PAYABLE
95000	WAPELLO COUNTY UNITED WAY	201141	03/22/2019	70.00	UNITED WAY DED PAYABLE
95120	WAPELLO RURAL WATER ASSC	200971	03/08/2019	65.45	WATER
95368	WAYNE'S TIRE	201142	03/22/2019	392.14	VHCL MTCE SUPPLIES
95611	WELLMARK BC & BS OF IOWA	201143	03/22/2019	200,082.15	GROUP HEALTH CLAIMS
97305	WINDSTREAM	201144	03/22/2019	765.81	TELEPHONE/IT
97320	WINGER COMPANIES	200974	03/08/2019	3,517.00	CAPITAL IMPROVEMENTS
97321	WINGER SERVICE	201063	03/15/2019	372.50	OPERATING SUPPLIES
97334	WINN CORP	200853	03/01/2019	16,427.91	STREET MAINT SUPPLIES
97577	WOODRIVER ENERGY LLC	200976	03/08/2019	16,077.53	NATURAL GAS
TOTAL NUMBER OF CHECKS 565 WRITTEN TO 282 VENDORS FOR				1,907,702.62	

US Treasury	118,738.01	FED/FICA
US Treasury	42,552.50	PIR TAX
Treasurer St of IA	40,386.00	ST W/H
IPERS	33,266.05	W/H
IPERS	49,925.44	City Share
	<hr/>	
	2,192,570.62	Total
	<hr/>	

CITY OF OTTUMWA
 STATEMENT OF CHANGES IN CASH BALANCE
 AS OF 03/31/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. PERIOD BALANCE	CASH DEBITS	CASH CREDITS	END PERIOD BALANCE	OUTSTANDING CHECKS	TREASURY BALANCE
TOTALS FOR FUND 001	GENERAL OPER	3084835.38	938225.66	1143082.59	2879978.45	17020.45	2896998.90
TOTALS FOR FUND 002	PARKING RAMP	31253.49	964.00	1319.25	30898.24	634.56	31532.80
TOTALS FOR FUND 110	ROAD USE TAX	5939441.64	342824.43	341458.79	5940807.28	34020.06	5974827.34
TOTALS FOR FUND 112	EMPLOYEE BEN	-232904.99	122981.99	444367.00	-554290.00		-554290.00
TOTALS FOR FUND 119	EMERGENCY FU		3110.80	3110.80			
TOTALS FOR FUND 121	SALES TAX 1%	879219.09	246632.80	27583.66	1098268.23		1098268.23
TOTALS FOR FUND 124	VOGEL URBAN						
TOTALS FOR FUND 125	WESTGATE TIF	273064.78	70126.63	10000.00	333191.41		333191.41
TOTALS FOR FUND 126	AIRPORT TIF						
TOTALS FOR FUND 127	PENNSYLVANIA						
TOTALS FOR FUND 128	WILDWOOD HWY	139457.32			139457.32		139457.32
TOTALS FOR FUND 129	RISK MANAGEM	1179281.35	282195.75	510824.46	950652.64		950652.64
TOTALS FOR FUND 131	AIRPORT FUND	85996.14	204854.19	150465.32	140385.01		140385.01
TOTALS FOR FUND 133	LIBRARY FUND	276253.62	34161.95	73393.21	237022.36		237324.44
TOTALS FOR FUND 135	CEMETERY FUN	-41342.41	18745.65	37259.99	-59856.75	302.08	-58507.75
TOTALS FOR FUND 137	HAZ-MAT FUND	155844.19	503.07	9830.23	146517.03	1349.00	146529.03
TOTALS FOR FUND 141	2018 UPPER S	-100924.62	127392.93	87046.33	-60578.02	12.00	-60578.02
TOTALS FOR FUND 142	HOAP/HILP ES						
TOTALS FOR FUND 143	EPA BROWNFIE						
TOTALS FOR FUND 144	2013 CDBG HO						
TOTALS FOR FUND 145	DOWNTOWN REV						
TOTALS FOR FUND 146	DOWNTOWN STR	-32.03		119.96	-151.99		-151.99
TOTALS FOR FUND 147	CDBG P-2 MAS	-69293.53	25724.00		-43569.53	6478.65	-37090.88
TOTALS FOR FUND 148	2016 OWW CDB						
TOTALS FOR FUND 151	OTHER BOND P	747276.31	101539.00	27843.28	820972.03	2135.00	823107.03
TOTALS FOR FUND 167	FIRE BEQUEST	22725.31	500.00		23225.31		23225.31
TOTALS FOR FUND 169	START UP FUN						
TOTALS FOR FUND 171	RETIREE HEAL	737496.53	95888.00	79042.73	754341.80	1924.86	756266.66
TOTALS FOR FUND 173	LIBRARY BEQU	163472.92	13676.08	10956.21	166192.79	4036.93	170229.72
TOTALS FOR FUND 174	COMMUNITY DE	73435.65	100.00		73535.65		73535.65
TOTALS FOR FUND 175	POLICE BEQUE	88661.07	1500.00	2953.39	87207.68	1952.45	89160.13
TOTALS FOR FUND 177	HISTORIC PRE	1783.17			1783.17		1783.17
TOTALS FOR FUND 200	DEBT SERVICE	2114438.64	209401.28		2323839.92		2323839.92
TOTALS FOR FUND 301	STREET PROJE	923505.30	114403.93	13009.42	1024899.81		1024899.81
TOTALS FOR FUND 303	AIRPORT PROJ	187681.81	75880.00		206057.89		206057.89
TOTALS FOR FUND 307	SIDEWALK & C	159384.55		5420.19	153964.36		153964.36
TOTALS FOR FUND 309	PARK PROJECT	254838.18		82647.59	172190.59		172190.59
TOTALS FOR FUND 311	LEVEE PROJEC	179038.81			179038.81		179038.81
TOTALS FOR FUND 313	EVENT CENTER	-6067.84		110.85	-6178.69		-6178.69
TOTALS FOR FUND 315	SEWER CONSTR	774841.55		18720.15	756121.40		756121.40
TOTALS FOR FUND 320	WEST END FLO						
TOTALS FOR FUND 501	CEMETERY MEM						
TOTALS FOR FUND 503	CEMETERY PER	250.00	428.00	678.00		428.00	428.00
TOTALS FOR FUND 610	SEWER UTILIT	1629305.24	619011.80	619624.39	1628692.65	27016.73	1655709.38
TOTALS FOR FUND 611	SEWER SINKIN	949664.00	106833.00		1056497.00		1056497.00
TOTALS FOR FUND 612	STORM WATER						
TOTALS FOR FUND 613	SEWER IMPROV	3133656.00	41707.00		3175363.00		3175363.00
TOTALS FOR FUND 670	LANDFILL FUN	1411408.63	257663.82	111917.15	1557155.30	4539.04	1561694.34
TOTALS FOR FUND 671	LANDFILL RES	1093884.00			1093884.00		1093884.00
TOTALS FOR FUND 673	RECYCLING	158719.19	36083.01	61524.20	133278.00	1616.92	134894.92
TOTALS FOR FUND 690	TRANSIT FUND	742373.01	74917.85	162869.36	654421.50	132214.85	786636.35
TOTALS FOR FUND 695	1015 TRANSIT						
TOTALS FOR FUND 720	BRIDGEVIEW E	107836.16			107836.16		107836.16
TOTALS FOR FUND 750	GOLF COURSE	1210.62	5000.00		6210.62		6210.62
TOTALS FOR FUND 810	POOLED INVES	-31094031.38	911528.54		-30182502.84		-30182502.84
TOTALS FOR FUND 820	PAYROLL CLEA	233570.35	1064021.91	1190928.32	106663.94	127277.76	233941.70
TOTALS FOR FUND 840	EQUIPMENT PU	1417583.20			1417583.20		1417583.20
TOTALS FOR FUND 860	GROUP HEALTH	3486584.14	331642.22	175002.86	3643223.50	5188.14	3648411.64
TOTALS FOR ALL LISTED FUNDS		1294674.54	6480169.29	5460613.60	2314230.23	368147.48	2682377.71

REPORT DATE 03/31/2019
SYSTEM DATE 04/18/2019
FILES ID 0

CITY OF OTTUMWA
STATEMENT OF CHANGES IN CASH BALANCE
AS OF 03/31/2019

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SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

END OF REPORT

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CITY CLERK
OTTUMWA, ILL.



| CITY OF |
O T T U M W A

PROCLAMATION

Kids to Parks Day

2019

- WHEREAS, May 18th, 2019 is the ninth Kids to Parks Day organized and launched by the National Park Trust, held annually on the third Saturday of May; and
- WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and
- WHEREAS, It is important to introduce a new generation to our nation's parks; and
- WHEREAS, We should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and
- WHEREAS, Kids to Parks Day is open to all children and adults across the county to encourage a large and diverse group of participants; and
- WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and outdoors.

NOW, THEREFORE, I TOM X. LAZIO, Mayor, City of Ottumwa, do hereby proclaim Ottumwa to participate in Kids to Parks Day. I urge residents of Ottumwa to make time May 18th, 2019 to take the children in their lives to a neighborhood, state or national park.

Tom X. Lazio, Mayor

ATTEST:

Christina Reinhard, City Clerk

FILED

2019 MAY -2 AM 10:30

PRESERVATION MONTH PROCLAMATION

May 2019

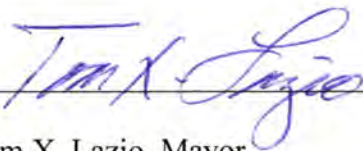
WHEREAS, historic preservation is an effective tool for managing growth and sustainability development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

NOW, THEREFORE, I, Tom X. Lazio, Mayor of the City of Ottumwa, Iowa, do proclaim May 2019, as National Historic Preservation Month, and call upon the people of Ottumwa to join their fellow citizens across the United States in recognizing and participating in this special observance.

In witness whereof, I have hereunto set my hand and caused to be affixed the official seal of the City of Ottumwa, Wapello County, Iowa this 7th day of May 2019.



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

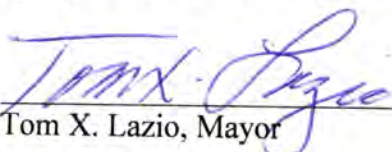


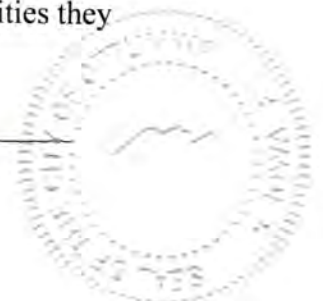


**50th Anniversary of Municipal Clerks Week
May 5 – 11, 2019**

- WHEREAS; The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and
- WHEREAS; The Office of the Municipal Clerk is the oldest among public servants; and
- WHEREAS; The Office of the Municipal Clerk provides the professional link between citizens, the local governing bodies and agencies of government at other levels; and
- WHEREAS; Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and
- WHEREAS; The Municipal Clerk serves as the information center on functions of local government and community; and
- WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and
- WHEREAS It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Tom X. Lazio, Mayor, City of Ottumwa, do recognize the week of May 5 through May 11, 2019, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Christina Reinhard and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.


Tom X. Lazio, Mayor



FILED



[CITY OF]

OTTUMWA

Item No. B-6.

2019 APR 15 11:03 AM
CANVASSER & SOLICITORS REGISTRATION & APPLICATION

Name of Individual completing this application: Judy Agee
 And
 Residing address: 521 Minnesota Ottumwa IA 52501 Date of Birth 12/16/52
Street City State Zip

Organization represented, if applicable: American Legion Auxiliary
 Organization's address: 548 West Main Ottumwa IA 52501
No. Street City State Zip

Applicant's/Organization's phone number: 641-977-8770

Names, addresses and position of the officers of the organization:

<u>Judy Agee</u> <small>Name</small>	<u>521 Minnesota</u> <small>Address</small>	<u>Ottumwa</u> <small>City</small>	<u>Pres/Sec/Treas</u> <small>Officer Position</small>
<u>Soleen Stevenson</u> <small>Name</small>	<u>1010 W. Chester</u> <small>Address</small>	<u>Ottumwa</u> <small>City</small>	<u>Membership</u> <small>Officer Position</small>
<u>Marilynn Miller</u> <small>Name</small>	<u>Floris</u> <small>Address</small>	<u>IA</u> <small>City</small>	<u>Vice President</u> <small>Officer Position</small>

Estimated number of persons who will be directly soliciting: 6-8

Nature and purpose of your solicitation activities: Collecting Donations for Annual Poppy Drive for Veterans Causes

What method will you be using to solicit funds? (Example: direct monetary donations, sale of tags, decals, etc.) direct monetary donations, letters

Where do you plan to canvass or solicit in Ottumwa? Fareway, All Hy Vees, Wal-Mart, John Deere, Agency

Date(s) when you wish to conduct your activities in Ottumwa: May 20 thru May 27

NOTE TO APPLICANT: Canvassing and soliciting shall be no earlier than 8:00 A.M. and no later than 9:00 P.M. and shall be no more than 90 days as determined by the City Council.

I do hereby certify that the above statements are true and correct. Signed this 15th day of April, 2019.

Judy Agee
Applicant

Staff recommendation to Council: May 7, 2019
 Approved Denied by City Council on May 7, 2019
 Restrictions set by Council: None
 Number of days set by Council for applicant: _____
 License Number _____ Receipt No. _____

CITY OF OTTUMWA

2019 MAY -2 PM 2:16

Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Street Maintenance/Finance
Department

Mary Cook
Prepared By
Darryl Seal
Department Head

[Signature]
City Administrator Approval

AGENDA TITLE: Purchase asphalt for the 2020 season; 2019/2020 fiscal year.

****Public hearing required if this box is checked****

RECOMMENDATION: Approve yearly purchase of asphalt from Norris Asphalt Paving Co., Ottumwa Iowa.

DISCUSSION: This is the City's annual request to purchase hot asphalt for the 2020 season. The City purchases hot asphalt from Norris Asphalt Paving Co., Ottumwa, Iowa to maintain our City streets. The uses include pothole repair and in-house overlays. Norris Asphalt Paving Co. will be raising the price of asphalt for this coming season between 3.33% and 6.58% depending on the product being used. This increase is due to the 30% increase in the oil price from last year. Input costs are rising and thus Norris will be increasing the price of the product.

	<u>2019 Season</u>	<u>2020 Season</u>
Hot Mix Asphalt, (1M) ESAL, 1/2" Mix	\$ 77.00 per ton	\$ 82.00 per ton
Hot Mix Asphalt, (1M) ESAL, 3/4" Mix	\$ 76.00 per ton	\$ 81.00 per ton
EPM Premix	\$150.00 per ton	\$155.00 per ton

Source of Funds: Str Maint 19/20 Budget

Budgeted Item: X

Budget Amendment Needed: No

N.A.P. CO.

NORRIS ASPHALT PAVING



March 27, 2019

Dear Credit Customer:

Norris Asphalt Paving Co. would like to thank all of our Customers for continual and repeat business. Year after year we try to make our pricing as economical as possible to maintain your business and to be competitive with the commercial market. Oil pricing is up approximately 30% over last year. Unfortunately, that cost and other input cost increases need to be adjusted for. After careful consideration, beginning April 1, the prices below are effective for the 2019 construction season.

We hope this pricing allows you to stretch your budgeted funds as far as possible. Each year we will do our best to watch our costs and expenses, to provide you high quality hot mix asphalt at an economical price.

Thank you for your patronage and feel free to call if you have any questions.

OTTUMWA PLANT 350

Hot Mix Asphalt, (1M) ESAL, 1/2" Mix	\$82.00	per ton
Hot Mix Asphalt, (1M) ESAL, 3/4" Mix	\$81.00	per ton
Premix/Coldmix	\$155.00	per ton

DURHAM MINE PLANT 450

When Operating

Hot Mix Asphalt, (1M) ESAL, 1/2" Mix	\$82.00	per ton
Hot Mix Asphalt, (1M) ESAL, 3/4" Mix	\$81.00	per ton

BURLINGTON PLANT 650

Hot Mix Asphalt, (1M) ESAL, 1/2" Mix	\$82.00	per ton
Hot Mix Asphalt, (1M) ESAL, 3/4" Mix	\$81.00	per ton

Sincerely,

Steven J. Leonard
Vice President



FILED

CITY OF OTTUMWA
Staff Summary

2019 APR 22 AM 9:36

CITY CLERK
OTTUMWA, IA


**** ACTION ITEM ****

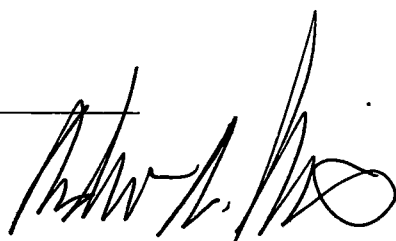
Council Meeting of : May 7, 2019

Police
Department

Tom McAndrew

Prepared By


Department Head



City Administrator Approval

AGENDA TITLE: Approve the purchase of five (5) Bravo Company patrol rifles and accessories, armor plates, plate carriers and accessories for \$24,466.00.

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Approve the purchase of five (5) Bravo Company patrol rifles and accessories, armor plates, plate carriers and accessories for \$24,466.00.

DISCUSSION: The Bravo Company rifles will replace the current models being used by the department that were purchased in 2000 and have fixed carry handles limiting the ability to effectively mount optics. The plate carriers and armor plates will provide enhanced ballistic protection for officers during critical incidents involving long guns. The officers will have the ability to wear the plate carrier as needed depending on the threat present. The funds will come from the CIP Program.

Source of Funds: CIP Bonds

Budgeted Item:

Budget Amendment Needed:

2019-2020 CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT
POLICE

PROJECT: Rifle Threat Mitigation Project
Purchase of: (5) BCM-CQB11 KMR-A Carbines
Associated Accessories (Sights,Grip,Sling,Light,Flashhider,Mounts)
(8) Aimpoint 3xMag-1 Magnifier with Mount
(20) Active Shooter Response kit - Plate Carrier and Armor plates

Description

This project calls for the police department to purchase (5) BCM 5.56 Patrol Rifles and associated accessories including (8) Aimpoint 3x magnifier optics for all department owned Patrol Rifles. Also, to purchase (20) Active Shooter Response Kit- Plate Carriers and associated armor plates.

Existing Condition

Patrol Rifles

The Police Department currently has 5 Bushmaster Rifles purchased in 2000. These rifles have fixed carry handles limiting the ability to effectively mount optics. The purchase of five (5) Bravo Company carbines will replace the current models. Included are 3x magnifiers for all (8) department owned rifles that will allow the Officer to increase visibility down range when encountering a threat. The optic will be able to flip to the side when not needed.

Active Shooter Response Kit

The Police Department currently issues level II soft ballistic concealable armor to every Officer. Level II concealable armor is convenient as it can be worn under a duty uniform shirt. Ballistic protection is limited to hand gun rounds. With the addition of the ASK plate carrier the Officer will have enhanced ballistic protection during critical incidents where long gun threats are present. The ballistic plates are held within pockets at the front and rear of the plate carrier. The plates are NIJ Certified Level III+ Stand Alone rated. The Officer will have the ability to wear the plate carrier as needed depending on the threat present.

Goals

Purchase five (5) BCM Patrol Rifles and associated accessories, eight (8) 3x Magnifier optics/mounts for all department owned rifles.

- Increase survivability at critical incidents.

Purchase twenty (20) Active Shooter Response Kit - Plate Carriers and Armor.

- Increase survivability at critical incidents.
- Improve ballistic protection for long gun rounds.

Funding

The cost of the project is approximately \$24,466.

Therefore, staff is requesting \$24,466 from the 2019/2020 CIP Program

Approximate Cost of Project

5	Bravo Company CQB11 KMR Carbines	5,300
5	Magpul MBUS Gen2 sight set	400
5	Magpul AFG2 Fore Grip	170
5	V-TAC padded sling and mounts	315
5	Streamlight TLR1 HL weapon light	690
5	AAC Blackout Flashhider for Mini4 Suppressor	495
8	Aimpoint 3xMag-1 Magnifier	6,672
8	LaRue Tactical Cantilever Mount-CompM2	1,424
20	Armor Express-ASK Plate Carrier kits	<u>9,000</u>
		\$24,466

Total Project Cost: \$24,466.00

2019 MAY 2 PM 12
CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 1, 2019

Phillip Burgmeier

Prepared By

Jerry Seals
Department Head

WPCF

Department

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #58-2019. Approve the purchase of a 3/4 Ton 4WD
Extended Cab Pickup Truck for the Water Pollution Control Facility.

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #58-2019. Approve this purchase from
Clemons Inc. of Ottumwa for the price of \$29,346.86.

DISCUSSION: This pickup is part of the Fleet Replacement Program. It will replace a
2008 Chevy Silverado 1/2 Ton 2WD Truck (#251), which will be transferred
to the Beach. It was originally scheduled for replacement in Fiscal Year
2015-2016, but has been pushed back 3 years. The new truck is a
budgeted item, with \$31,000 appropriated. The existing or trade-in value
will be determined with that amount being transferred back to Sewer Fund.

Bid Packets with Specs were sent out from the Purchasing Dept. Six Bids
were received. With the 3% Local Preference given, the Clemons Inc. of
Ottumwa bid of \$29,346.86 is low.

Source of Funds: Sewer Fund

Budgeted Item:

Budget Amendment Needed: No

RESOLUTION #58-2019

A RESOLUTION APPROVING THE PURCHASE OF A ¾ TON 4WD EXTENDED CAB PICKUP TRUCK FOR THE WATER POLLUTION CONTROL FACILITY

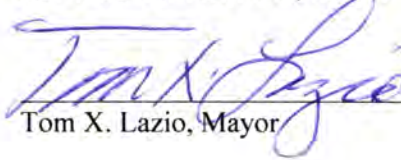
WHEREAS, The purchase of a pickup is part of the Fleet Replacement Program and will replace a 2008 Chevy Silverado ½ Ton 2WD Truck (#251), which will be transferred to the Beach; and,

WHEREAS, The new pickup truck is a budgeted item with \$31,000 appropriated.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: the purchase of a ¾ ton 4wd extended cab pickup truck for the Water Pollution Control Facility is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk



WPCF - Replace Truck 251

ITEM	DESCRIPTION	UNIT	QTY	Clemons Inc. (Ottumwa)	Dewey Ford (Ankeny)	Stivers Ford (Waukee)	Stivers Ford (Waukee)	Charles Gabus (Des Moines)	Charles Gabus (Des Moines)
				UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1A	3/4 Ton Truck	LS	1	\$29,346.86	\$ 28,694.36	\$ 30,189.00			\$ 34,614.00
1A	3/4 Ton Truck (plus 3%)	LS	1	N/A - Local	\$ 29,555.19	\$ 31,094.67			\$ 35,652.42
1A	1/2 Ton Truck	LS	1				\$ 31,941.00	\$ 33,006.00	
1A	1/2 Ton Truck (plus 3%)	LS	1				\$ 32,899.23	\$ 33,996.18	
TOTAL					\$ 29,555.19	\$ 31,094.67	\$ 32,899.23	\$ 33,996.18	\$ 35,652.42

Clemons included the optional bedliner in their bid total. This was removed to make all bids equivalent.

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION
 OF THE BIDS RECEIVED
 BY: Phillip Burgmeier

2019 APR 12 AM 11:36

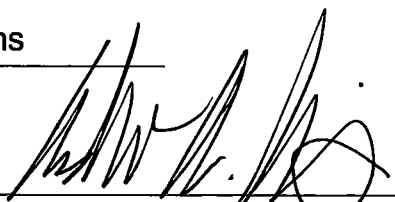
CITY OF OTTUMWA

CITY OF OTTUMWA Staff Summary


**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Health & Inspections
Department



City Administrator Approval

Jody Gates
Prepared By
Kevin C. Flanagan 
Department Head

AGENDA TITLE: Resolution No. 79 - 2019, a Resolution setting the date for a public hearing on the intent to dispose of City owned property located at 912 North Ash Street

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution No. 79 - 2019.

DISCUSSION: Sealed bids for this placarded house will be accepted until 2:00 P.M. May 22, 2019. A bid tab and recommendation of award will be presented to the City Council on June 4, 2019.

Source of Funds:

Budgeted Item: Budget Amendment Needed:

RESOLUTION No. 79 - 2019

A RESOLUTION SETTING JUNE 4, 2019 AS THE DATE OF A PUBLIC HEARING ON THE DISPOSITION OF CITY OWNED PROPERTY LOCATED AT 912 NORTH ASH STREET

WHEREAS, the City of Ottumwa, is the present title holder to the property legally described as Lot 12 in T.P. and S.D. Baker's Subdivision of Out Lot 7 of John D. Devin's Addition to Ottumwa, being a subdivision of the SW ¼ of the NW ¼ of the SE ¼ of Section 19, Township 72 North, Range 13 West in the City of Ottumwa, Wapello County, Iowa also known as 912 North Ash Street; and

WHEREAS, the above described property is a house which will be sold to be repaired to meet the minimum housing standards or to be demolished; and

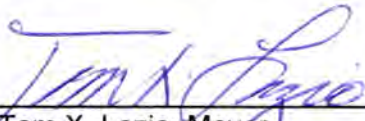
WHEREAS, the City will dispose of the property to the successful bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the 4th day of June 2019 at 5:30 PM in the City Council Chambers located at 105 East Third Street in the City of Ottumwa, Iowa, be and the same is hereby fixed as the time, date and place for a public hearing on the notice of intent to dispose of real property legally described above to the highest bidder and the City Clerk is authorized and directed to publish notice of said public hearing as provided by law.

PASSED AND ADOPTED this 7th day of May 2019.

City of Ottumwa, Iowa



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk



2019 APR 17 6 42 AM CITY OF OTTUMWA

CITY OF OTTUMWA

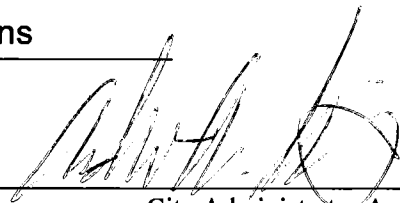
Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Health & Inspections
Department

Jody Gates
Prepared By
Kevin C Flanagan
Department Head



City Administrator Approval

AGENDA TITLE: Resolution No. 84 - 2019, a Resolution setting May 21, 2019 as the date of a public hearing on the disposition of city owned property located at 206 E. Court Street to Janice Rutledge

 Public hearing required if this box is checked. ***The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.***

RECOMMENDATION: Pass and adopt Resolution No. 84 - 2019.

DISCUSSION: Janice Rutledge offered the city \$250.00 for a vacant lot located at 206 E. Court Street for the purpose of using it as additional yard space. This resolution sets May 21, 2019 as the date of public hearing for council to consider the offer.

Source of Funds:

Budgeted Item: Budget Amendment Needed:

RESOLUTION No. 84 – 2019

A RESOLUTION SETTING MAY 21, 2019 AS THE DATE OF A PUBLIC HEARING ON THE DISPOSITION OF CITY OWNED PROPERTY LOCATED AT LOT 11 IN DEVIN'S ADDITION, EXCEPTING THE SOUTH 41 FEET, TO THE CITY OF OTTUMWA, WAPELLO COUNTY, IOWA TO JANICE RUTLEDGE

WHEREAS, the City of Ottumwa, is the present title holder to the property legally described as Lot 11 in Devin's Addition, being a subdivision of part of the Northwest Quarter of the Southwest Quarter of Section 19, Township 72, Range 13 West to the City of Ottumwa, Wapello County, Iowa, excepting the South 41 feet thereof, described as follows: Beginning at point 41 feet North of the Southeast Corner of said Lot; thence North to the Northeast Corner thereof on the South line of East Court Street in the City of Ottumwa, Wapello County, Iowa; thence West 44 feet to the Northwest Corner of said lot; thence south to a point 41 feet North of the Southwest Corner of said lot; thence East 44 feet to the place of beginning; and

WHEREAS, the above described property is a vacant lot; and

WHEREAS, Janice Rutledge owns a house next to the lot; and

WHEREAS, Ms. Rutledge offered the City \$250.00 for the above described property for the purpose of using it as additional yard space; and

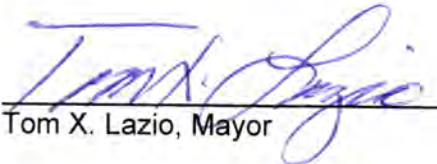
WHEREAS, the lot will be transferred by quit claim deed with the cost of publishing the public hearing notice and recording costs paid by the buyer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the 21st day of May 2019 at 5:30 PM in the City Council Chambers located at 105 East Third Street in the City of Ottumwa, Iowa, be and the same is hereby fixed as the time, date and place for a public hearing on the notice of intent to dispose of real property legally described above to Janice Rutledge for the sum of \$250.00 and the City Clerk is authorized and directed to publish notice of said public hearing as provided by law.

PASSED AND ADOPTED this 7th day of May 2019.

City of Ottumwa, Iowa


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk

OTTUMWA

CITY OF BRIDGES...RIVER OF OPPORTUNITY

Petition No.: 5053-2019

Petitioner Information:

Name: Janice Rutledge

Address: 202 E. Court St.

Phone Number: (641) 799-3939 Petition contains the required number of signatures.

Summary of Petition:

Purchase 206 E. Court, vacant lot, for extra yard space. Offer \$250.00, city owned less than 5 years, owns property next to lot.

1. Engineering Department Approve Deny BS 4-16-19

Comments:

Date

Dept. Initials
Required

2. Plan/Zoning/Dev. Department Approve Deny 4-17-19

Comments:

Date

Dept. Initials
Required

3. Health Department Approve Deny 4-17-19

Comments:

Date

Dept. Initials
Required

**** If denied by your department automatically return to the City Clerk's Office.**

**** If approved by your department submit to the next department for review.**

***** Once the form is completed return to the City Clerk's Office**



CITY OF BRIDGES...RIVER OF OPPORTUNITY

Revised 5-31-2018

Petition 5053-2019

PURCHASE OFFER FORM FOR CITY OWNED PROPERTY

Check which type of property you want to purchase.

- X Vacant Lot Are you a not for profit? NO
Do you own property next to the lot? YES
Building Has the city owned the lot for more than 5 years? NO
Are you an Ottumwa School District? NO

Address or legal description of property: 206 E. COURT

X Buyers name, address and phone number:

Janice Rutledge - 202 E. Court - Ottumwa
641-799-3939

If the City ownership of the lot is less than 5 years the minimum offer is \$500-If you own property next to the lot and the City ownership is less than 5 years the minimum offer is \$250.

If the City ownership of the lot exceeds 5 years the minimum offer is \$250 - If you own property next to the lot and the City ownership exceeds 5 years the minimum offer is \$125.

If you are a not for profit organization such as Habitat for Humanity or other organization that builds housing the price for a vacant lot is \$125 regardless of the length of time the City has owned the property.

If you are an Ottumwa School District with a construction trades program and intend to build housing the price is \$1.00.

X Dollar amount of the offer: \$250.00

If you are purchasing a building do you plan to renovate or demolish it?

X If you are purchasing a vacant lot, what is the intended use of the lot? I live on a corner so I have very little yard, I thought this would add to my yard.
If the building is to be rehabilitated the buyer will submit a 6-month repair plan within 30 days of purchasing the building. If the building is to be demolished the buyer will complete demolition within 90 days of purchase. All buildings and lots are transferred by quit claim deed and buyers will pay all costs of transfer including the cost of publishing the public hearing notice in the Ottumwa Courier, deed preparation and recording and any property taxes owed. The schools will only pay the cost of publishing the public hearing notice and recording fee in addition to the \$1.00 offer.

Item No. B.-12.

City of Ottumwa

2019 APR 17 AM 10:56

Staff Summary

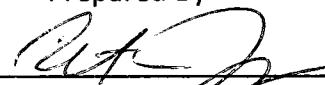
CITY OF OTTUMWA

Council Meeting of: May 7, 2019

Item No. _____

Robert Jay

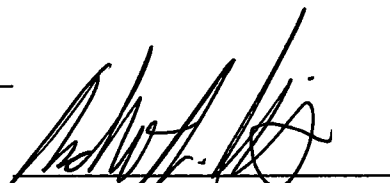
Prepared By



Dept. Head

Finance Department

Department



City Administrator

Agenda Title: Resolution No. 85-2019 Authorizing the Monthly Budgeted Transfers As Authorized in the Fiscal Year 2019 Budget.

.....
Purpose: Authorized monthly budgeted transfers.

Recommendation: Pass and Adopt Resolution No. 85-2019

Discussion: This resolution is being prepared to comply with City Finance Committee Rules Chapter 545 of the Iowa Code. The budgeted transfers are attached for review. These transfers are for the month of May 2019. This will be a monthly required council action as well as a special resolution when the budget is approved.

RESOLUTION NO. 85-2019

A RESOLUTION AUTHORIZING THE MONTHLY BUDGETED TRANSFERS AS AUTHORIZED IN THE FISCAL YEAR 2019 BUDGET.

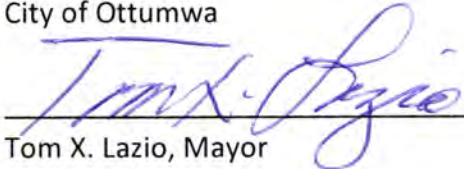
WHEREAS, The City Finance Department, effective April 13, 2019 is required by Iowa Code Chapter 545 to have all transfers between funds approved by resolution, and

WHEREAS, The City has budgeted transfers that are required to be made.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA: That the City Finance Director is authorized to make the required transfers.

PASSED AND APPROVED THIS 7th DAY OF MAY 2019.

City of Ottumwa



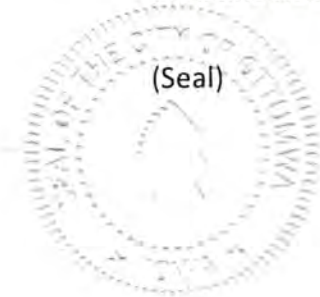
Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

(Seal)



CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	
<u>1</u>	<u>001-1110</u>	<u>298,288.00</u>		
<u>2</u>	<u>001-000-4832</u>		<u>298,288.00</u>	<i>Gen. Fund</i>
<u>3</u>	<u>133-1110</u>	<u>15,997.00</u>		<i>Library</i>
<u>4</u>	<u>133-410-4832</u>		<u>15,997.00</u>	
<u>5</u>	<u>135-1110</u>	<u>5,215.00</u>		<i>Ceme try</i>
<u>6</u>	<u>135-450-4832</u>		<u>5,215.00</u>	
<u>7</u>	<u>110-1110</u>	<u>45,192.00</u>		<i>Road Use</i>
<u>8</u>	<u>110-000-4832</u>		<u>45,192.00</u>	
<u>9</u>	<u>171-1110</u>	<u>71,632.00</u>		<i>Retiree Health</i>
<u>10</u>	<u>171-000-4832</u>		<u>71,632.00</u>	
<u>11</u>	<u>112-9-910-6910</u>	<u>444,367.00</u>		<i>Employee Benefit</i>
<u>12</u>	<u>112-1110</u>		<u>444,367.00</u>	
<u>13</u>	<u>131-1110</u>	<u>5,155.00</u>		<i>Airport</i>
<u>14</u>	<u>131-280-4832</u>		<u>5,155.00</u>	
		<u>885,846.00</u>	<u>885,846.00</u>	

DESCRIPTION: MONTHLY BENEFITS TRANSFER
(25 spaces maximum)

COMMENT: BUDGET YEAR 2018/2019
From Fund 112 to Operating Fund 18/19 budget

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	
<u>1</u>	<u>001-1110</u>	<u>92,621.75</u>		<i>Gen. Fd</i>
<u>2</u>	<u>131-1110</u>		<u>4,681.00</u>	<i>Airport</i>
<u>3</u>	<u>133-1110</u>		<u>3,715.00</u>	<i>Library</i>
<u>4</u>	<u>137-1110</u>		<u>691.00</u>	<i>Haz-Mat</i>
<u>5</u>	<u>171-1110</u>		<u>5,416.00</u>	<i>Retiree Health</i>
<u>6</u>	<u>610-1110</u>		<u>34,260.00</u>	<i>sewer Utility</i>
<u>7</u>	<u>670-1110</u>		<u>4,500.00</u>	<i>landfill</i>
<u>8</u>	<u>690-1110</u>		<u>3,938.00</u>	<i>Transit</i>
<u>9</u>	<u>860-1110</u>		<u>14,250.00</u>	<i>Envi. Health</i>
<u>10</u>	<u>110-1110</u>		<u>21,170.75</u>	<i>Road use</i>
<u>11</u>	<u>001-000-4595</u>		<u>103,657.75</u>	
<u>12</u>	<u>110-2-210-6425</u>	<u>21,170.75</u>		
<u>13</u>	<u>131-2-280-6425</u>	<u>4,681.00</u>		
<u>14</u>	<u>133-4-410-6425</u>	<u>3,715.00</u>		

DESCRIPTION: MONTHLY ADMIN FEES
(25 spaces maximum)

COMMENT: BUDGET YEAR 2018/19

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____

DATE _____

POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT
<u>15</u>	<u>137-1-155-6425</u>	<u>691.00</u>	_____
<u>16</u>	<u>171-6-675-6425</u>	<u>5,416.00</u>	_____
<u>17</u>	<u>610-8-815-6425</u>	<u>34,260.00</u>	_____
<u>18</u>	<u>670-8-840-6425</u>	<u>4,500.00</u>	_____
<u>19</u>	<u>690-8-850-6425</u>	<u>3,938.00</u>	_____
<u>20</u>	<u>860-6-665-6425</u>	<u>14,250.00</u>	_____
<u>21</u>	<u>001-2-290-6425</u>	<u>11,036.00</u>	_____
<u>22</u>	_____	_____	_____
<u>23</u>	_____	_____	_____
<u>24</u>	_____	_____	_____
<u>25</u>	_____	_____	_____
<u>26</u>	_____	_____	_____
<u>27</u>	_____	_____	_____
_____	_____	<u>196,279.50</u>	<u>196,279.50</u>

DESCRIPTION: MONTHLY ADMIN FEES
(25 spaces maximum)

COMMENT: BUDGET YEAR 2018/19

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____

DATE _____

POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT
<u>1</u>	<u>611-1110</u>	<u>106,833.00</u>	<u> </u>
<u>2</u>	<u>611-816-4830</u>	<u> </u>	<u>106,833.00</u>
<u>3</u>	<u>610-9-910-6910</u>	<u>106,833.00</u>	<u> </u>
<u>4</u>	<u>610-1110</u>	<u> </u>	<u>106,833.00</u>
<u>5</u>	<u> </u>	<u> </u>	<u> </u>
<u>6</u>	<u> </u>	<u> </u>	<u> </u>
<u>7</u>	<u> </u>	<u> </u>	<u> </u>
<u>8</u>	<u> </u>	<u> </u>	<u> </u>
<u>9</u>	<u> </u>	<u> </u>	<u> </u>
<u>10</u>	<u> </u>	<u> </u>	<u> </u>
<u>11</u>	<u> </u>	<u> </u>	<u> </u>
<u>12</u>	<u> </u>	<u> </u>	<u> </u>
<u>13</u>	<u> </u>	<u> </u>	<u> </u>
<u>14</u>	<u> </u>	<u> </u>	<u> </u>
		<u>213,666.00</u>	<u>213,666.00</u>

Sewer Sink Fund

Sewer Utility

DESCRIPTION: STD DNR LOAN TRANSFERS
(25 spaces maximum)

COMMENT: FY 2018/2019

\$1,282,000 n/c Monthly set aside for Debt Svc.

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	
<u>1</u>	<u>613-1110</u>	<u>41,707.00</u>	_____	<i>Sewer Improve.</i>
<u>2</u>	<u>613-816-4830</u>	_____	<u>41,707.00</u>	
<u>3</u>	<u>610-9-910-6910</u>	<u>41,707.00</u>	_____	<i>Sewer Utility</i>
<u>4</u>	<u>610-1110</u>	_____	<u>41,707.00</u>	
<u>5</u>	_____	_____	_____	
<u>6</u>	_____	_____	_____	
<u>7</u>	_____	_____	_____	
<u>8</u>	_____	_____	_____	
<u>9</u>	_____	_____	_____	
<u>10</u>	_____	_____	_____	
<u>11</u>	_____	_____	_____	
<u>12</u>	_____	_____	_____	
<u>13</u>	_____	_____	_____	
<u>14</u>	_____	_____	_____	
		<u>83,414.00</u>	<u>83,414.00</u>	

DESCRIPTION: TRANSFER TO RESERVE
(25 spaces maximum)

COMMENT: FY 2018/2019

\$500,000 *Monthly set aside for future Construction*

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____

DATE _____

POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT
<u>1</u>	<u>670-8-840-6418</u>	<u>6,250.00</u>	<u>_____</u>
<u>2</u>	<u>670-2080</u>	<u>_____</u>	<u>6,250.00</u>
<u>3</u>	<u>673-1110</u>	<u>17,500.00</u>	<u>_____</u>
<u>4</u>	<u>673-843-4830</u>	<u>_____</u>	<u>17,500.00</u>
<u>5</u>	<u>670-9-910-6910</u>	<u>17,500.00</u>	<u>_____</u>
<u>6</u>	<u>670-1110</u>	<u>_____</u>	<u>17,500.00</u>
<u>7</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>8</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>9</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>10</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>11</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>12</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>13</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>14</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
		<u>41,250.00</u>	<u>41,250.00</u>

Landfill

Recycling

DESCRIPTION: STANDARD LANDFILL ENTRIES
(25 spaces maximum)

COMMENT: FYE 2018/2019 Monthly transfer to
assist with operation.

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____

DATE _____

POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT
<u>1</u>	<u>001-1-111-6160</u>	<u>60.33</u>	<u> </u>
<u>2</u>	<u>001-2-260-6160</u>	<u>446.25</u>	<u> </u>
<u>3</u>	<u>001-3-340-6160</u>	<u>514.08</u>	<u> </u>
<u>4</u>	<u>001-4-430-6160</u>	<u>446.00</u>	<u> </u>
<u>5</u>	<u>001-4-445-6160</u>	<u>340.75</u>	<u> </u>
<u>6</u>	<u>001-5-540-6160</u>	<u>194.75</u>	<u> </u>
<u>7</u>	<u>001-6-610-6160</u>	<u>330.16</u>	<u> </u>
<u>8</u>	<u>001-6-620-6160</u>	<u>13.41</u>	<u> </u>
<u>9</u>	<u>001-6-625-6160</u>	<u>44.33</u>	<u> </u>
<u>10</u>	<u>001-1110</u>	<u> </u>	<u>2,390.06</u>
<u>11</u>	<u>110-2-210-6160</u>	<u>1,676.50</u>	<u> </u>
<u>12</u>	<u>110-2-240-6160</u>	<u>547.58</u>	<u> </u>
<u>13</u>	<u>110-2-242-6160</u>	<u>573.25</u>	<u> </u>
<u>14</u>	<u>110-2-250-6160</u>	<u>28.08</u>	<u> </u>
		<u>5,215.47</u>	<u>2,390.06</u>

Gen. Fund
Road use

DESCRIPTION: MONTHLY W/C ADJUSTMENT
(25 spaces maximum)

COMMENT: FY 2018/2019 Allocate W/C Expense

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	
<u>15</u>	<u>110-2-270-6160</u>	<u>285.50</u>	<u> </u>	
<u>16</u>	<u>110-2-297-6160</u>	<u>91.58</u>	<u> </u>	
<u>17</u>	<u>110-2-298-6160</u>	<u>531.83</u>	<u> </u>	
<u>18</u>	<u>110-1110</u>	<u> </u>	<u>3,734.32</u>	
<u>19</u>	<u>131-2-280-6160</u>	<u>297.75</u>	<u> </u>	Airport
<u>20</u>	<u>131-1110</u>	<u> </u>	<u>297.75</u>	
<u>21</u>	<u>133-4-410-6160</u>	<u>51.75</u>	<u> </u>	Library
<u>22</u>	<u>133-1110</u>	<u> </u>	<u>51.75</u>	
<u>23</u>	<u>135-4-450-6160</u>	<u>290.41</u>	<u> </u>	Cemetery
<u>24</u>	<u>135-1110</u>	<u> </u>	<u>290.41</u>	
<u>25</u>	<u>610-8-815-6160</u>	<u>1,070.00</u>	<u> </u>	Sewer Util/Tr
<u>26</u>	<u>610-8-817-6160</u>	<u>572.83</u>	<u> </u>	Sewer Ut. Maint
<u>27</u>	<u>610-1110</u>	<u> </u>	<u>1,642.83</u>	
<u>28</u>	<u>670-8-840-6160</u>	<u>598.83</u>	<u> </u>	Landfill
		<u>9,005.95</u>	<u>8,407.12</u>	

DESCRIPTION: MONTHLY W/C ADJUSTMENT
(25 spaces maximum)

COMMENT: 2018-2019 BUDGET YEAR Allocate W/C
expense.

PREPARED BY: _____ APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	
<u>29</u>	<u>670-1110</u>	_____	<u>598.83</u>	
<u>30</u>	<u>673-8-843-6160</u>	<u>612.41</u>	_____	<i>Recycling</i>
<u>31</u>	<u>673-1110</u>	_____	<u>612.41</u>	
<u>32</u>	<u>690-8-850-6160</u>	<u>1,312.41</u>	_____	<i>Transit</i>
<u>33</u>	<u>690-1110</u>	_____	<u>1,312.41</u>	
<u>34</u>	<u>129-6-660-6160</u>	<u>7.00</u>	_____	
<u>35</u>	<u>129-1110</u>	_____	<u>7.00</u>	<i>Risk Mgt.</i>
<u>36</u>	<u>129-1110</u>	<u>10,937.77</u>	_____	
<u>37</u>	<u>129-6-660-6160</u>	_____	<u>10,937.77</u>	
<u>38</u>	_____	_____	_____	
<u>39</u>	_____	_____	_____	
<u>40</u>	_____	_____	_____	
<u>41</u>	_____	_____	_____	
<u>42</u>	_____	<u>-</u>	_____	
		<u>21,875.54</u>	<u>21,875.54</u>	

DESCRIPTION: MONTHLY W/C ADJUSTMENT
(25 spaces maximum)

COMMENT: 2018/2019 Allocate W/C expense

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	
<u>1</u>	<u>110-2-297-6310</u>	_____	<u>305.66</u>	
<u>2</u>	<u>110-2-210-6310</u>	<u>146.75</u>	_____	<i>Road Use</i>
<u>3</u>	<u>610-8-817-6310</u>	<u>116.16</u>	_____	<i>Sewer Utility</i>
<u>4</u>	<u>110-2-298-6310</u>	<u>30.59</u>	_____	<i>Maint.</i>
<u>5</u>	<u>110-1110</u>	<u>116.16</u>	_____	
<u>6</u>	<u>610-1110</u>	_____	<u>116.16</u>	
<u>7</u>	<u>110-2-240-6310</u>	<u>6.08</u>	<u>-</u>	
<u>8</u>	<u>110-2-242-6310</u>	<u>6.08</u>	_____	
<u>9</u>	_____	_____	_____	
<u>10</u>	_____	_____	_____	
<u>11</u>	_____	_____	_____	
<u>12</u>	_____	_____	_____	
<u>13</u>	_____	_____	_____	
<u>14</u>	_____	_____	_____	
		<u>421.82</u>	<u>421.82</u>	

DESCRIPTION: EMPLOYEE EXP ALLOCATION
(25 spaces maximum)

COMMENT: BUDGET YEAR 2018/2019

Allocate janitorial expense

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT
<u>1</u>	<u>110-2-297-6310</u>	_____	<u>10,949.73</u>
<u>2</u>	<u>110-2-210-6310</u>	<u>1,943.41</u>	_____
<u>3</u>	<u>110-2-298-6310</u>	<u>4,168.66</u>	_____
<u>4</u>	<u>110-1110</u>	<u>2,021.00</u>	_____
<u>5</u>	<u>610-8-817-6310</u>	<u>2,021.00</u>	_____
<u>6</u>	<u>610-1110</u>	_____	<u>2,021.00</u>
<u>7</u>	<u>110-2-240-6310</u>	<u>2,701.41</u>	_____
<u>8</u>	<u>110-2-242-6310</u>	<u>115.25</u>	_____
<u>9</u>	_____	_____	_____
<u>10</u>	_____	_____	_____
<u>11</u>	_____	_____	_____
<u>12</u>	_____	_____	_____
<u>13</u>	_____	_____	_____
<u>14</u>	_____	_____	_____
		<u>12,970.73</u>	<u>12,970.73</u>

Road Use
|
Sewer Utility maint.
Road Use
|

DESCRIPTION: Maint. Bldg Exp Allocation
(25 spaces maximum)

COMMENT: BUDGET YEAR 2018/19

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT
<u>1</u>	<u>110-2-297-6310</u>		<u>180.75</u>
<u>2</u>	<u>110-2-210-6310</u>	<u>80.75</u>	
<u>3</u>	<u>110-2-298-6310</u>	<u>36.50</u>	
<u>4</u>	<u>110-1110</u>	<u>36.59</u>	
<u>5</u>	<u>610-8-817-6310</u>	<u>36.59</u>	
<u>6</u>	<u>610-1110</u>		<u>36.59</u>
<u>7</u>	<u>110-2-240-6310</u>	<u>23.08</u>	
<u>8</u>	<u>110-2-242-6310</u>	<u>3.83</u>	
<u>9</u>	_____	_____	_____
<u>10</u>	_____	_____	_____
<u>11</u>	_____	_____	_____
<u>12</u>	_____	_____	_____
<u>13</u>	_____	_____	_____
<u>14</u>	_____	_____	_____
		<u>217.34</u>	<u>217.34</u>

T
Road Use
|
Sewer
Utility
Maint.
Road Use

DESCRIPTION: Office Exp Allocation
(25 spaces maximum)

COMMENT: BUDGET YEAR 2018/19

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	
<u>1</u>	<u>001-1-110-6160</u>	<u>2,071.50</u>	_____	<i>Gen. Fund</i>
<u>2</u>	<u>001-1-112-6160</u>	<u>96.91</u>	_____	
<u>3</u>	<u>001-1-150-6160</u>	<u>9,327.91</u>	_____	
<u>4</u>	<u>001-1110</u>	_____	<u>11,496.32</u>	
<u>5</u>	<u>137-1-155-6160</u>	<u>184.08</u>	_____	<i>Haz. Mgmt</i>
<u>6</u>	<u>137-1110</u>	_____	<u>184.08</u>	
<u>7</u>	<u>129-1110</u>	<u>11,680.40</u>	_____	<i>Risk Mgt</i>
<u>8</u>	<u>129-660-4833</u>	_____	<u>11,680.40</u>	
<u>9</u>	_____	_____	_____	
<u>10</u>	_____	_____	_____	
<u>11</u>	_____	_____	_____	
<u>12</u>	_____	_____	_____	
<u>13</u>	_____	_____	_____	
<u>14</u>	_____	_____	_____	
		<u>23,360.80</u>	<u>23,360.80</u>	

DESCRIPTION: MONTHLY W/C - POLICE/FIRE
(25 spaces maximum)

COMMENT: BUDGET YEAR 2018/2019

TRANSFER 411 MEDICAL P/F

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	
<u>15</u>	<u>610-8-817-6332</u>	<u>5,333.00</u>	<u> </u>	<i>sewer Utility maint.</i>
<u>16</u>	<u>610-1110</u>	<u> </u>	<u>6,566.00</u>	
<u>17</u>	<u>131-2-280-6332</u>	<u>1,942.00</u>	<u> </u>	<i>Airport</i>
<u>18</u>	<u>131-1110</u>	<u> </u>	<u>1,942.00</u>	
<u>19</u>	<u>135-4-450-6332</u>	<u>608.00</u>	<u> </u>	<i>Cemetery</i>
<u>20</u>	<u>135-1110</u>	<u> </u>	<u>608.00</u>	
<u>21</u>	<u>110-1110</u>	<u>36,208.00</u>	<u> </u>	<i>Road use</i>
<u>22</u>	<u>110-298-4578</u>	<u> </u>	<u>36,208.00</u>	
<u>23</u>	<u> </u>	<u> </u>	<u> </u>	
<u>24</u>	<u> </u>	<u> </u>	<u> </u>	
<u>25</u>	<u> </u>	<u> </u>	<u> </u>	
		<u>72,416.00</u>	<u>72,416.00</u>	

DESCRIPTION: Central Garage-Vehicle Exp Allocation
(25 spaces maximum)

COMMENT: _____

PREPARED BY: _____

APPROVED BY: _____

CITY OF OTTUMWA
JOURNAL VOUCHER

J.V. No. _____ DATE _____ POST PERIOD 5 2019

DIST NO	ACCOUNT NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	
<u>1</u>	<u>001-1110</u>	<u>27,583.66</u>	<u> </u>	<i>Gen. Fund</i>
<u>2</u>	<u>001-000-4830</u>	<u> </u>	<u>27,583.66</u>	
<u>3</u>	<u>121-9-910-6910</u>	<u>27,583.66</u>	<u> </u>	<i>h.o.s.t. Fund</i>
<u>4</u>	<u>121-1110</u>	<u> </u>	<u>27,583.66</u>	
<u>5</u>	<u> </u>	<u> </u>	<u> </u>	
<u>6</u>	<u> </u>	<u> </u>	<u> </u>	
<u>7</u>	<u> </u>	<u> </u>	<u> </u>	
<u>8</u>	<u> </u>	<u> </u>	<u> </u>	
<u>9</u>	<u> </u>	<u> </u>	<u> </u>	
<u>10</u>	<u> </u>	<u> </u>	<u> </u>	
<u>11</u>	<u> </u>	<u> </u>	<u> </u>	
<u>12</u>	<u> </u>	<u> </u>	<u> </u>	
<u>13</u>	<u> </u>	<u> </u>	<u> </u>	
<u>14</u>	<u> </u>	<u> </u>	<u> </u>	
		<u>55,167.32</u>	<u>55,167.32</u>	

DESCRIPTION: PROPERTY TAX RELIEF 121/001
(25 spaces maximum)

COMMENT: BUDGET YEAR 2018/2019

From Fund 121 to General Fund 001

PREPARED BY: _____

APPROVED BY: _____

Item No. B.-13.

City of Ottumwa

Staff Summary

Council Meeting of: May 7, 2019

Item No. _____

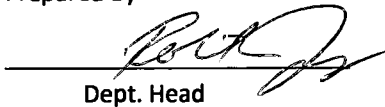
2019 APR 18 PM 2:55

CITY OF
OTTUMWA

Finance Department
Department


City Administrator

Robert Jay
Prepared By


Dept. Head

AGENDA TITLE: Resolution No. 88-2019 Authorizing Renewal and Administrative Services Agreement between Wellmark Blue Cross and Blue Shield of Iowa and the City of Ottumwa, Iowa effective July 1, 2019 through June 30, 2020.

.....
PURPOSE: To Renew the Health Insurance and Administrative Services Agreement.

RECOMMENDATION: Pass and Adopt Resolution No. 88-2019.

DISCUSSION: Wellmark Blue Cross and Blue Shield have provided health insurance and administrative services for the City for many years. A comparison of their monthly fees (per contract) is summarized below. We have received a small increase but we will not have to increase premiums.

	<u>Active Group</u>	
	<u>2019/2020</u>	<u>2018/2019</u>
<u>Administrative Fees:</u>		
Alliance Select/Blue RX	\$ 44.41	\$ 42.99
Dental	\$ 3.44	\$ 3.44
Pharmacy Benefit Manager	\$ 1.10	\$ 1.10
Subtotal- Admn. Fees	<u>\$ 48.95</u>	<u>\$ 47.53</u>
<u>Stop Loss Premiums:</u>		
Individual Stop Loss	\$ 224.52	\$ 209.57
Aggregate Stop Loss	\$ 7.18	\$ 7.18
Subtotal- Stop Loss Premiums	<u>\$ 231.70</u>	<u>\$ 216.75</u>
Network Access Fee	\$ 8.08	\$ 8.31
Total Fees	<u>\$ 288.73</u>	<u>\$ 272.59</u>

The total monthly fee for the Medicare retirees will be \$5.29.

Source of Funds Trust&Agency

Budgeted Item Yes Budget Amendment Needed _____

RESOLUTION NO. 88-2019

**RESOLUTION AUTHORIZING RENEWAL AND ADMINISTRATIVE SERVICES
AGREEMENT BETWEEN WELLMARK BLUE CROSS AND BLUE SHIELD OF IOWA AND THE
CITY OF OTTUMWA, IOWA EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2020.**

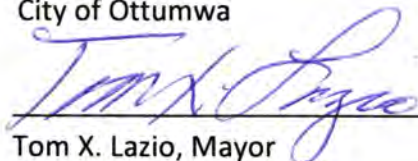
WHEREAS, The City Council of the City of Ottumwa, Iowa wishes to provide health insurance to its employees and,

WHEREAS, Wellmark Blue Cross and Blue Shield of Iowa has previously contracted with the City of Ottumwa for health insurance and administrative services and has provided a current renewal for the period of July 1, 2019 through June 30, 2020.

NOW, THEREFOR, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA: That the City of Ottumwa enters into a renewal agreement with Wellmark Blue Cross and Blue Shield of Iowa for health insurance and administrative services of same.

PASSED AND APPROVED THIS ON May 7, 2019

City of Ottumwa



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk





Wellmark Blue Cross and Blue Shield is an independent licensee of the Blue Cross and Blue Shield Association

Self Funded FINAL Renewal Rates

Group Name: City of Ottumwa

Account Key: 00017161

Renewal Period: 07/01/2019 to 06/30/2020

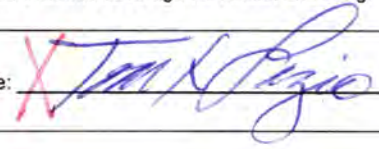
Current Benefit Offerings	Current Enrollment	Stop Loss Terms
OBS # / 63579-76	126 Single	12/18 Contract
Alliance Select	0 Family	
Deductible: / \$		
Coinsurance:		Monthly Settlement
OPM: / \$	126 Total	
Office Visit Copay: \$0		
BlueRx Complete		
Deductible: \$0 / \$0		
Copay: \$10/\$25/\$40		

	Level	Fee/Contract	Estimated Annual Premium Based on Current Enrollment
Individual Stop Loss	N/A		
Aggregate Stop Loss	125%	\$0.17	\$257
Administrative Fees - Health	w/monthly settlement	\$4.47	\$6,759
Administrative Fees - PBM		\$0.65	\$983
Consultant Fee		\$0.00	\$0
Total Administrative Fees		\$5.29	\$7,998
Network Access Fee		\$0.00	\$0

	Single	Family	Annual Projection
Expected Claims	\$438.18	\$438.18	\$662,529
Admin, NAF & Stop Loss Fees	\$5.29	\$5.29	\$7,998
Estimated Suggested Rates*	\$443.47	\$443.47	\$670,527
Attachment Points	\$547.73	\$547.73	\$828,168
Admin, NAF & Stop Loss Fees	\$5.29	\$5.29	\$7,998
Estimated Max Liability to Fund*	\$553.02	\$553.02	\$836,166

*Actual results may vary. Also, rates provided include administrative costs based on the entire group population.

Aggregate Stop Loss includes coverage for Health and Drug. The maximum Aggregate reimbursement is unlimited.

Employer Signature:  Date: 5/7/19

Comments:



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Self Funded FINAL Renewal Rates

Group Name: City of Ottumwa

Account Key: 00017161

Renewal Period: 07/01/2019 to 06/30/2020

Consultant fee, if applicable, is an amount determined by the consultant and employer, and included here for the convenience of the employer to understand the total cost of services from Wellmark and the consultant. The consultant fee will be invoiced by Wellmark pursuant to agreement between Wellmark, Employer and Consultant.

Wellmark is not providing any legal or professional advice with regard to compliance of any federal or state law, regulations, or guidance. Law, regulations and guidance on specific provisions has been and will continue to be provided by the appropriate federal and state agencies and regulators. The information provided reflects Wellmark's understanding of the most current information and is subject to change without further notice. Please note that plan benefits, rates, renewal rate adjustments, and rating impact calculations are subject to change and may be revised during a plan's rating period based on guidance and regulations issued by the appropriate federal and state agencies and regulators. Wellmark makes no representation as to the impact of plan changes on a plan's grandfathered status or interpretation or implementation of any other provisions of law or regulation.

Wellmark will not determine whether coverage is discriminatory or otherwise in violation of Internal Revenue Code Section 105(h). Wellmark also will not provide any testing for compliance with Internal Revenue Code Section 105(h). Wellmark will not be held liable for any penalties or other losses resulting from any employer offering coverage in violation of section 105(h). Wellmark will not determine whether any change in an Employer Administered Funding Arrangement affects a health plan's grandfathered health plan status under ACA or otherwise complies with ACA. Wellmark will not be held liable for any penalties or other losses resulting from any Employer Administered Funding Arrangement. For purposes of this paragraph, an "Employer Administered Funding Arrangement" is an arrangement administered by an employer in which the employer contributes toward the member's share of benefit costs (such as the member's deductible, coinsurance, or copayments) in the absence of which the member would be financially responsible. An Employer Administrative Funding Arrangement does not include the employer's contribution to health insurance premiums or rates.

The subrogation recovery vendor(s) retain a service fee calculated as a percentage of the recovered amount after deductions for attorneys' fees and costs. For subrogation cases initiated prior to July 1, 2016, the subrogation recovery vendor's service fee is 12 ¾% of the recovered amount. For subrogation cases initiated on or after July 1, 2016, the subrogation recovery vendor's service fee is 19.5% of the recovered amount. This fee is subject to change. The final recovered amount received from the vendor is credited to Account. Wellmark's agreement with the subrogation recovery vendor may from time to time allow for the application of no vendor service fees to amounts recovered during that period of time. Any subrogation recovery amount obtained by the vendor on behalf of the Account during that time period will be provided to Account without application of the vendor service fee.

Self-Funded Renewal Rates for: **City of Ottumwa**

Group Number: **73799**
 Renewal Benefit OBS #: **4923-45** and **4923-46** Retiree
 Contract Length: **24 Months**
 Rating Period: **7/1/19**
 to **6/30/21**

BLUE DENTAL	Deductible	Coinsurance
Diagnostic & Preventive	N/A	20%
Basic Restorative	\$100 Per Person	20%
Oral Surgery	\$100 Per Person	20%
Endodontics	\$100 Per Person	50%
Periodontics	\$100 Per Person	50%
Major Restorative	\$100 Per Person	50%
Prosthodontics	\$100 Per Person	50%
Orthodontics	N/A	N/A
Benefit Period Maximum	\$1,000	
Orthodontics Lifetime Maximum	N/A	

FEES	Fees/Contract	Estimated Annual Premium/Fee Based on Current Enrollment
Administrative Fees		
<i>w/monthly settlement</i>	\$3.44	\$10,526.40
<i>w/weekly transfer</i>	\$0.00	\$0.00
Consultant fee*	\$0.00	\$0.00
Total Administrative Fees	\$3.44	\$10,526.40
Estimated Network Access Fee**	N/A	N/A

RATES	Single	Family	Annual Projection
Expected Claims	\$13.30	\$40.39	\$75,807
Est. Suggested Rates**	\$15.15	\$46.00	\$86,333
Enrollment	147	108	

****Actual results may vary.**

Explanation of Enrollment Fluctuation Guidelines: Wellmark Blue Cross and Blue Shield of Iowa reserves the right to re-evaluate rates if enrollment fluctuates more than 10% from the enrollment assumptions.

Voluntary Dental: Minimum requirement of 5 subscribers.

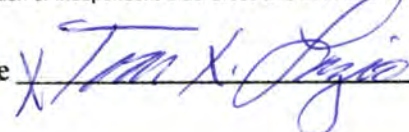
Extra Cleanings: Extra cleanings are available for diabetic and/or pregnant members. Forms must be submitted in advance and can be found at Wellmark.com. Benefit must be elected by group at time of enrollment.

***Explanation of Consultant Fee:** At your request, we have included a consultant fee agreed to between you and your consultant. Consultant fees are not a contingency of obtaining insurance coverage. At your option, Wellmark will collect the fee on your monthly statement and administer payment to your consultant, pursuant to a Wellmark Consultant Fee Collection Agreement.

Note: Only persons associated with an account headquartered in Iowa or with account locations in Iowa are eligible for coverage. If the entity is not headquartered in Iowa, coverage will be void for any persons associated with account locations outside of Iowa.

Wellmark Blue Cross and Blue Shield of Iowa is an independent licensee of the Blue Cross and Blue Shield Association.

Blue Cross®, Blue Shield®, the Cross® and Shield® symbols are registered marks of the Blue Cross and Blue Shield Association, an Association of Independent Blue Cross and Blue Shield Plans.

Signature X  Date 5/7/19



Wellmark Blue Cross and Blue Shield is an Independent Licensee of the Blue Cross and Blue Shield Association.

Blue Distinction Total Care Funding Estimate

Group Name: City of Ottumwa
Account Key: 00017161
Rating Period: 7/1/2019 to 6/30/2020

Blue Distinction Total Care (BDTC) integrates select value-based programs with Blue Cross Blue Shield Plans across the country – each distinctively local and tailored to address the unique needs of their communities – creating a comprehensive national solution for multi-state employers.

Members participate in BDTC through attribution. Attribution is the process of linking a Member to their personal doctor of choice. Attribution is completed by analyzing a Member's past claim data and assigning that Member to a personal doctor where a majority of their office care is received. Attribution is updated monthly.

BDTC participating employers may benefit with lower claim costs for their attributed Members and the savings generated will be shared between the employer and BDTC providers. Based on your estimated member attribution, this is your estimated BDTC monthly funding:

	Range		
Estimated Monthly Member Attribution:	107	-	160
Estimated Per Attributed Member Per Month Funding:		\$3.99	
Estimated Monthly Funding	\$427	-	\$638
Estimated Annual Funding	\$5,100	-	\$7,700

Employer Signature: *Tom X. Legio* Date: 5.7.19

Comments:

The Estimated Blue Distinction Total Care rates are an estimate based on Member attribution and Blue Distinction Total Care rates available at the time the renewal is complete. The self-funded monthly billing statement will reflect actual Member attribution and Value-Based Program rates as a Per Attributed Member Per Month rate.

Consultant fee, if applicable, is an amount determined by the consultant and employer, and included here for the convenience of the employer to understand the total cost of services from Wellmark and the consultant. The consultant fee will be invoiced by Wellmark pursuant to agreement between Wellmark, Employer and Consultant.

Wellmark is not providing any legal or professional advice with regard to compliance of any federal or state law, regulations, or guidance. Law, regulations and guidance on specific provisions has been and will continue to be provided by the appropriate federal and state agencies and regulators. The information provided reflects Wellmark's understanding of the most current information and is subject to change without further notice. Please note that plan benefits, rates, renewal rate adjustments, and rating impact calculations and Blue Distinction Total Care funding are subject to change and may be revised during a plan's rating period based on guidance and regulations issued by the appropriate federal and state agencies and regulators. Wellmark makes no representation as to the impact of plan changes on a plan's grandfathered status or interpretation or implementation of any other provisions of law or regulation.

Wellmark will not determine whether coverage is discriminatory or otherwise in violation of Internal Revenue Code Section 105(h). Wellmark also will not provide any testing for compliance with Internal Revenue Code Section 105(h). Wellmark will not be held liable for any penalties or other losses resulting from any employer offering coverage in violation of section 105(h). Wellmark will not determine whether any change in an Employer Administered Funding Arrangement affects a health plan's grandfathered health plan status under ACA or otherwise complies with ACA. Wellmark will not be held liable for any penalties or other losses resulting from any Employer Administered Funding Arrangement. For purposes of this paragraph, an "Employer Administered Funding Arrangement" is an arrangement administered by an employer in which the employer contributes toward the member's share of benefit costs (such as the member's deductible, coinsurance, or copayments) in the absence of which the member would be financially responsible. An Employer Administrative Funding Arrangement does not include the employer's contribution to health insurance premiums or rates.



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Self Funded FINAL Renewal Rates

Group Name: City of Ottumwa

Account Key: 00017161

Renewal Period: 07/01/2019 to 06/30/2020

Current Benefit Offerings

OBS #115530-32 / 63579-75

Alliance Select

Deductible: \$300 / \$600

Coinsurance: 10% / 20%

OPM: \$1,000 / \$2,000

Office Visit Copay: \$0

BlueRx Complete

Deductible: \$0 / \$0

Copay: \$10/\$25/\$40

Current Enrollment

44 Single

76 Family

48 Ee/Spouse

23 Ee/Child(ren)

191 Total

Stop Loss Terms

12/18 Contract

Monthly Settlement

	Level	Fee/Contract	Estimated Annual Premium Based on Current Enrollment
Individual Stop Loss	\$100,000	\$224.52	\$514,600
Aggregate Stop Loss	125%	\$7.18	\$16,457
Administrative Fees - Health	w/monthly settlement	\$44.41	\$101,788
Administrative Fees - PBM		\$1.10	\$2,521
Consultant Fee		\$0.00	\$0
Total Administrative Fees		\$277.21	\$635,365
Network Access Fee		\$8.08	\$18,519

	Single	Family	Ee/Spouse	Ee/Child(ren)	Annual Projection
Expected Claims	\$616.93	\$1,893.36	\$1,263.47	\$1,167.86	\$3,102,572
Admin, NAF & Stop Loss Fees	<u>\$130.02</u>	<u>\$399.03</u>	<u>\$266.28</u>	<u>\$246.12</u>	<u>\$653.872</u>
Estimated Suggested Rates*	\$746.95	\$2,292.39	\$1,529.75	\$1,413.98	\$3,756,444
Attachment Points	\$771.16	\$2,366.69	\$1,579.34	\$1,459.81	\$3,878,201
Admin, NAF & Stop Loss Fees	<u>\$130.02</u>	<u>\$399.03</u>	<u>\$266.28</u>	<u>\$246.12</u>	<u>\$653.872</u>
Estimated Max Liability to Fund*	\$901.18	\$2,765.72	\$1,845.62	\$1,705.93	\$4,532,073

*Actual results may vary. Also, rates provided include administrative costs based on the entire group population.
 Individual Stop Loss includes coverage for Health and Drug and is based on a lifetime maximum of unlimited.
 Aggregate Stop Loss includes coverage for Health and Drug. The maximum Aggregate reimbursement is unlimited.

Employer Signature: X [Signature] Date: 5-7-19

Comments:



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Self Funded FINAL Renewal Rates

Group Name: City of Ottumwa

Account Key: 00017161

Renewal Period: 07/01/2019 to 06/30/2020

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Drug Rebates (if Applicable)

Wellmark Blue Cross and Blue Shield receives rebate payments from its pharmacy benefits manager for certain prescription drug claims of your plan members. The entire rebate amount received by Wellmark that is attributable to your health or prescription drug benefit plan will be paid to your group. Payments of drug rebates will be set forth in more detail in your administrative services agreement.

Explanation of Contribution Requirement

Wellmark Blue Cross and Blue Shield requires each employer to contribute 100% of the single rate or 50% of the total premium toward their employees' health care costs.

Explanation of Enrollment Fluctuation Guidelines

Wellmark Blue Cross and Blue Shield reserves the right to re-evaluate rates if enrollment fluctuates more than 10% from the enrollment assumptions. For information on change of monthly administrative fees or other fees and stop loss premiums notification, please see your administrative services agreement or stop loss policy.

Explanation of Updated Information Guidelines

All quotations are subject to change based on updated claims experience, health conditions, or rate information received prior to the effective date.

Explanation of Medical Claims Projection

Wellmark Blue Cross and Blue Shield uses an experience rated methodology in determining the rates for your group. The rates are based primarily on prior claims experience of your group, or, if your group's relevant experience is not available, prior experience of groups of similar demographics. This experience will assist in indicating the providers your group's covered members are likely to use and the amount of claims expected to be incurred. This information is adjusted to reflect changes expected to occur for your group's contract period. The rates for your group reflect the provider contracts in place or anticipated to be in place for the new contract period.

Your group's financial agreement allows for payment of your group's claims on a monthly basis up to maximums set forth in your financial agreement. The actual amount your group will be charged for claims and the amount of savings your group will receive will be calculated on a claim-by-claim basis during the contract period. Your charges and savings will be based on the payment arrangements Wellmark has in effect with the provider at the time a covered member receives services. Payment arrangements may change, therefore, claims payment and savings amount are subject to change during the contract period. For further information on how provider savings are calculated, please see your administrative services agreement or stop loss policy.

Explanation of Participation Requirements

Wellmark Blue Cross and Blue Shield recommends at least 75% participation of the *eligible* employees without other creditable coverage enroll in a Wellmark Blue Cross and Blue Shield health and/or dental plan. Upon renewal, Wellmark Blue Cross and Blue Shield will require at least 75% participation of the *eligible* employees without other creditable coverage to be enrolled in a Wellmark Blue Cross and Blue Shield health and/or dental plan.

Important MHPAEA and ACA Disclaimer

Wellmark is not providing any legal or professional advice with regard to compliance of any federal or state law, regulations, or guidance. Law, regulations and guidance on specific provisions has been and will continue to be provided by the appropriate federal and state agencies and regulators. The information provided reflects Wellmark's understanding of the most current information and is subject to change without further notice. Please note that plan benefits, rates, renewal rate adjustments, and rating impact calculations are subject to change and may be revised during a plan's rating period based on guidance and regulations issued by the appropriate federal and state agencies and regulators. Wellmark makes no representation as to the impact of plan changes on a plan's grandfathered status or interpretation or implementation of any other provisions of law or regulation.



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Important MHPAEA and ACA Disclaimer (cont.)

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Item No. B.-14.

Finance
City of Ottumwa
2019 Staff Summary
MAY 7: 58

CITY OF OTTUMWA

Council Meeting of: May 7, 2019

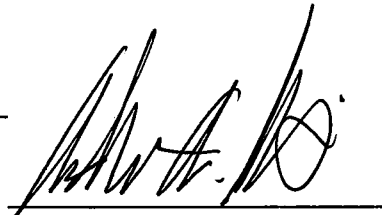
Item No. _____

Robert Jay

Prepared By

Robert Jay
Dept. Head

Finance Department
Department



City Administrator

Agenda Title: Resolution No. 91-2019 Assessing Delinquent Sewer Collection Fees on Property Taxes.

.....
 Public hearing required if this box is checked

Purpose: Assessing delinquent sewer collection fees on property taxes.

Recommendation: Pass and Adopt Resolution No. 91-2019

Discussion: We have about a dozen residents we bill sewer fees that are not connected to City water. This resolution allows delinquent fees to be assessed on property taxes. There is one property that has delinquent sewer fees totaling \$503.51 plus \$25.00 in administrative fees that is included in this resolution.

Source of Funds Prop.Taxes

Budgeted Item No

Budget Amendment Needed No

RESOLUTION NO. 91-2019

**A RESOLUTION ASSESSING DELINQUENT SEWER FEES ON
PROPERTY TAXES**

- WHEREAS, The City of Ottumwa, Iowa has adopted a sewer fee ordinance for residents hooked up to the City sewer system;
- WHEREAS, The City of Ottumwa, Iowa has approved placing delinquent sewer fees on property taxes;
- WHEREAS, the delinquent fees are as follows:
- NAME:** Billy Lee Skinner
ADDRESS: 1405 S Ferry Street, Ottumwa, IA
- PARCEL:** #007417500075000

LEGAL

DESCRIPTION: Part of the Northeast Fractional Quarter of Section 2, Township 71 North, Range 14 West of the 5th P.M. in the City of Ottumwa, Wapello county, Iowa, described as follows, to-wit: Starting at the Northwest corner of the Northeast Fractional Quarter of said Section 2; thence South 1401.28 feet; thence East 1322 feet; thence South 1174 ½ feet; thence West 50 feet to the point of beginning of the property herein described, said point being in the Westerly line of a 50 foot road; thence West 256 feet; thence South 62.5 feet; thence East 192 feet; thence South 131 feet; thence East 64 feet; thence North 193.5 feet to the place of beginning of the tract herein described, which lands are platted as Auditor's Lots 88 and 90 on Auditor's Plat, entered at Recorder's Office, Book X page 271 records of the Recorder's Office of said County EXCEPT part sold off found in Book 470 page 885 of the office of the Recorder of Wapello County, Iowa.

Part of the East Half of Section 2, Township 71 North, Range 14 West of the 5th P.M. to the City of Ottumwa, Wapello County, Iowa, describe as follows: Starting at the Northwest Corner of the Northeast Fractional Quarter of said Section 2; thence South 1401.28 feet; thence East 1322 feet; thence South 1112 feet; thence West 242 feet to the point of beginning of the tract herein described, South 62 ½ feet; thence West 64 feet; thence North 62 ½ feet; thence East 64 feet to the point of beginning of the tract herein described, same being Auditor's Lot No. 85 of Auditors Subdivision of the Northeast Quarter of Section 2, Township 71 North, Range 14 West of the 5th P.M.

Part of the East Half of Section 2, Township 71 North, Range 14 West of the 5th P.M. to the city of Ottumwa, Wapello County, Iowa, described as follows: Starting at the Northwest Corner of the Northeast Fractional Quarter of said Section 2; thence South 1401.28 feet, thence East 1322 feet; thence South 1112 feet; thence West 178 feet to the point of beginning of the tract herein described ; thence South 62 ½ feet; thence West 64 feet; thence North 62 ½ feet; thence East 64 feet to point of beginning of the tract herein

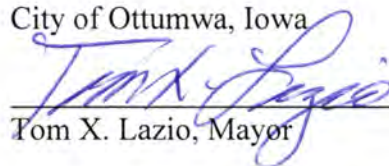
described same being Auditor's Lot No. 86 of Auditor's Subdivision of the Northeast Quarter of Section 2, Township 71 North Range 14 West of the 5th P.M.

Part of the East Half of Section 2, Township 71 North, Range 14 West of the 5th P.M. in the City of Ottumwa, Wapello County, Iowa described as follow, to-wit; Starting at the Northwest Corner of the Northeast Fractional Quarter of said Section 2; thence South 1401.28 feet; thence East 1322 feet; thence South 1112 feet; thence West 50 feet to the point of beginning of the tract herein described; thence from said point of beginning West 128 feet; thence South 62 ½ feet; thence East 128 feet; thence North 62 ½ feet to the point of beginning of the property herein described.

Delinquent Sewer Fees	\$503.51
City Administrative Charge	<u>25.00</u>
Total Fees/Charges	\$528.51

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA THAT the foregoing amount be assessed against the property as set forth hereinabove.

APPROVED, PASSED AND ADOPTED this 7th day of May, 2019.

City of Ottumwa, Iowa

Tom X. Lazio, Mayor



ATTEST:


Christina Reinhard, City Clerk

Item No. B.-15.

City of Ottumwa
Staff Summary

2019 APR 31 AM 7:57

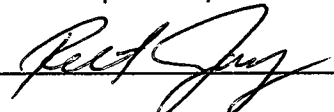
CITY OF OTTUMWA

Council Meeting of: May 7, 2019

Item No. _____

Robert Jay

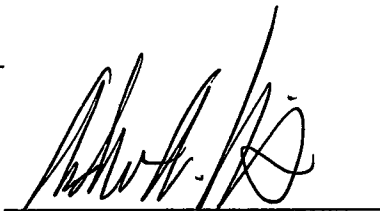
Prepared By



Dept. Head

Finance Department

Department



City Administrator

Agenda Title: Resolution No. 92-2019 Assessing Delinquent Refuse Collection Fees on Property Taxes.

.....

Public hearing required if this box is checked

Purpose: Assessing delinquent refuse collection fees on property taxes.

Recommendation: Pass and Adopt Resolution No. 92-2019

Discussion: The City Council approved mandatory refuse collection fees back in 1992. Placing these fees on property taxes has been an effective tool to assist in collection efforts. A total of three properties with delinquent refuse fees totaling \$586.60 plus an admin. fee of \$25.00 for each is included with this resolution.

Source of Funds Prop.Tax

Budgeted Item No

Budget Amendment Needed No

RESOLUTION NO. 92-2019

**A RESOLUTION ASSESSING DELINQUENT REFUSE COLLECTION
FEES ON PROPERTY TAXES**

WHEREAS, The City of Ottumwa, Iowa has adopted mandatory refuse collection for all City Residents;

WHEREAS, The City of Ottumwa, Iowa has approved placing delinquent refuse collection fees on property taxes;

WHEREAS, The delinquent fees are as follows:

NAME: Steven E. Anderson

ADDRESS: 1657 S. Milner

PARCEL: #007417500138000

LEGAL

DESCRIPTION: A part of the Northeast Quarter of the Southeast Quarter of Section 2, Township 71 North, Range 14 West of the 5th P.M. in Wapello County, Iowa, described as follows, to-wit: Commencing at the Southeast corner of said NE ¼ of the SE ¼ of said Section 2; thence West 300 feet; thence North 90 feet; thence East 300 feet; thence South 90 feet to the place of beginning.

AND

A part of the Northeast Quarter of the Southeast Quarter of Section 2, Township 71 North, Range 14 West of the 5th P.M. in Wapello County, Iowa, described as follows, to-wit: Commencing at the Southeast corner of the Northeast Quarter of the Southeast Quarter of Section 2; thence West along the South line of the Northeast Quarter of the Southeast Quarter of Section 2; a distance of 300 feet to the point of beginning of the tract of land herein described; thence continuing West along the South line of the Northeast Quarter of the Southeast Quarter of Section 2, a distance of 71 feet; thence North on a line that is parallel to the East line of the Northeast Quarter of the Southeast Quarter of Section 2, a distance of 96 feet; thence East on a line that is parallel to the South line of the Northeast Quarter of the Southeast Quarter of Section 2, a distance of 371 feet to a point on the East line of the Northeast Quarter of the Southeast Quarter of Section 2; thence South along the East line of the Northeast Quarter of the Southeast Quarter of Section 2, a distance of 6 feet; thence West on a line that is parallel to the South line of the Northeast Quarter of the Southeast quarter of Section 2, a distance of 300 feet; thence South on a line that is parallel to the East line of the Northeast Quarter of the Southeast Quarter of Section 2, a distance of 90 feet to the point of beginning.

Delinquent Refuse Fees	\$223.23
City Administrative Charge	<u>25.00</u>
Total Fees/Charges	<u>\$248.23</u>

NAME: Billy Lee Skinner
ADDRESS: 1405 S Ferry Street, Ottumwa, IA
PARCEL: #007417500075000

LEGAL

DESCRIPTION: Part of the Northeast Fractional Quarter of Section 2, Township 71 North, Range 14 West of the 5th P.M. in the City of Ottumwa, Wapello County, Iowa, described as follows, to-wit: Starting at the Northwest corner of the Northeast Fractional Quarter of said Section 2; thence South 1401.28 feet; thence East 1322 feet; thence South 1174 ½ feet; thence West 50 feet to the point of beginning of the property herein described, said point being in the Westerly line of a 50 foot road; thence West 256 feet; thence South 62.5 feet; thence East 192 feet; thence South 131 feet; thence East 64 feet; thence North 193.5 feet to the place of beginning of the tract herein described, which lands are platted as Auditor's Lots 88 and 90 on Auditor's Plat, entered at Recorder's Office, Book X page 271 records of the Recorder's Office of said County EXCEPT part sold off found in Book 470 page 885 of the office of the Recorder of Wapello County, Iowa.

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Part of the East Half of Section 2, Township 71 North, Range 14 West of the 5th P.M. to the city of Ottumwa, Wapello County, Iowa, described as follows: Starting at the Northwest Corner of the Northeast Fractional Quarter of said Section 2; thence South 1401.28 feet, thence East 1322 feet; thence South 1112 feet; thence West 178 feet to the point of beginning of the tract herein described ; thence South 62 ½ feet; thence West 64 feet; thence North 62 ½ feet; thence East 64 feet to point of beginning of the tract herein described same being Auditor's Lot No. 86 of Auditor's Subdivision of the Northeast Quarter of Section 2, Township 71 North Range 14 West of the 5th P.M.

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Delinquent Refuse Fees	\$223.23
City Administrative Charge	<u>25.00</u>
Total Fees/Charges	<u>\$248.23</u>

NAME: Charles R. Pilcher Jr.
ADDRESS: 1013 Lake Road
PARCEL: #007417510001000

LEGAL

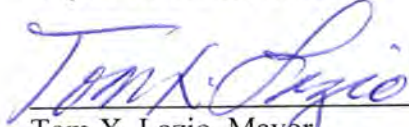
DESCRIPTION: Part of the Northeast Fractional Quarter of Section Three (3), Township Seventy-one (71) North, Range Fourteen (14) West of the 5th P.M. , in Wapello County, Iowa, described as follows, to-wit: Beginning at a point in the center line of Public highway, 716.5 feet West of the Northeast corner of the Northeast Quarter of Section 3, Township 71, Range 14; thence Southwesterly along said center line 267.0 feet; thence West 758.0 feet; thence North 225.0 feet; thence East 898.0 feet to the place of beginning, containing 5 acres, more or less.

Delinquent Refuse Fees	\$140.14
City Administrative Charge	<u>25.00</u>
Total Fees/Charges	<u>\$165.14</u>


NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA THAT the foregoing amounts be assessed against the respective properties as set forth hereinabove.

APPROVED, PASSED AND ADOPTED this 7th day of May 2019.

City of Ottumwa, Iowa


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk



PT 3

CITY OF OTTUMWA 2019 MAY -2 PM 2:16

Staff Summary

CITY OF OTTUMWA

**** ACTION ITEM ****

Council Meeting of: May 7, 2018

Alicia Bankson

Prepared By

Engineering Department

Department

Darryl Seal

Department Head

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #93-2019. Approving the contract, bond, and certificate of insurance for the East Alta Vista Project.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #93-2019.

DISCUSSION: These are the required bonds, certificate of insurance and signed contract with Drish Construction, Inc. of Fairfield, Iowa for the above referenced project and are now on file with the City Clerk. This project was awarded at the April 16, 2019 City Council Meeting in the amount of \$623,152.10.

Bid Amount \$623,152.10

Engineers estimate: \$726,741.00

Source of Funds: CIP & RU

Budgeted Item: Yes

Budget Amendment Needed: Yes

RESOLUTION #93-2019

A RESOLUTION APPROVING THE CONTRACT, BOND, AND CERTIFICATE OF
INSURANCE FOR THE EAST ALTA VISTA PROJECT

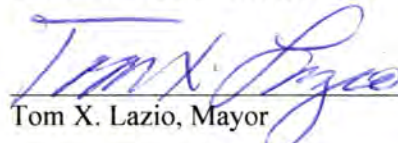
WHEREAS, The City Council of the City of Ottumwa, Iowa accepted bids for the above referenced project and awarded the contract to Drish Construction, Inc. of Fairfield, Iowa in the amount of \$623,152.10 based on total unit price and estimated quantities; and,

WHEREAS, All proper bonds and a certificate of insurance have been filed with the City Clerk and the contract executed.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The contract, bond and certificate of insurance with Drish Construction, Inc. of Fairfield, Iowa, for the above referenced project are hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

Christina Reinhard, City Clerk

SECTION 00500
CONTRACT

THIS AGREEMENT, made and entered into this **May 7, 2019**, by and between the **City of Ottumwa, Wapello County, Iowa**, the party of the first part, hereinafter called the OWNER and **Drish Construction, Inc. of Fairfield, Iowa**, the party of the second part, hereinafter called the CONTRACTOR.

WITNESSETH, the Contractor and the Owner for the consideration hereinafter named agree as follow:

ARTICLE 1

SCOPE OF WORK. The Contractor shall furnish all materials and perform all work shown on the Plans and described in the Specifications entitled: "**East Alta Vista Reconstruction - Ottumwa, Iowa**" prepared by the City Engineering Department of Ottumwa, Iowa, acting as and in these documents entitled, the ENGINEER, and shall do everything required by this Agreement, the General Conditions of the Contract, the Specifications and the Plans.

ARTICLE II

TIME OF COMPLETION. The work performed under this Contract shall be commenced on or before the date specified in the "Notice to Proceed and shall be completed in **60 working days** and in accordance with any special timeframes as indicated on construction documents. The time of commencing and completing said work is the essence of this Contract.

ARTICLE III

THE CONTRACT SUM. The Owner shall pay the Contractor the sum of **\$623,152.10** payable as set forth in Article IV below, for the performance of the Contract subject to increases or decreases as provided in the Specifications.

ARTICLE IV

PROGRESS PAYMENTS. In consideration to the foregoing, the Owner agrees to make payments according and subject to the conditions set forth in the Official Notice and Specifications.

ARTICLE V

CONTRACTOR'S RESPONSIBILITY: The Contractor assumes full responsibility for the safekeeping of all materials and equipment and for all unfinished work until final acceptance by the Owner, and if any of it be damaged or be destroyed from any cause, he shall replace it at his own expense.

The Contractor shall indemnify and hold harmless the Owner against any liens filed for nonpayment of his bills in connection with the Contract work. The Contractor shall furnish the Owner satisfactory evidence that all persons who have done work or furnished materials, equipment or service of any type under this Contract have been fully paid prior to the acceptance of the work by the Owner.

The Contractor agrees to accept full responsibility for all construction means, methods, sequences, techniques, proceedings, property and personal safety on the project site, including the same for all subcontractors, and do not expect that the Owner, Engineer or Engineer's Representatives will assume any of these duties or responsibilities.

A certificate of insurance for liability, bodily injury and property damage satisfactory to the Owner in the amount of \$500,000 for each person bodily injury and \$1,000,000 per occurrence of or aggregate limit, or \$2,000,000 combined single limit. The Owner must be included as an additional insured to the certificate of insurance. Also, Worker's Compensation coverage in accordance with State of Iowa statutes must be provided.

The Contractor shall indemnify and hold harmless the Owner, the Owner's employees, the Engineer, and the Engineer's employees from any and all liability, loss, cost, damage, and expense (including reasonable attorney's fees and court costs) resulting from, arising out of, or incurred by reason of any claims, actions, or suits based upon or alleging bodily injury, including death, or property damage rising out of or resulting from the Contractor's operations under this Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them. The Contractor shall obtain insurance for this purpose, which shall insure the interests of the Owner and Engineer as the same may appear, and shall file with the Owner and Engineer certificates of such insurance.

ARTICLE VI

ACCEPTANCE AND FINAL PAYMENT. The manner of making final acceptance and final payment shall be as provided in the Specifications. The Owner may require the Contractor to show satisfactory evidence that all payroll, materials, bills and other indebtedness connected with the work shall have been paid before final acceptance of the work. The making and acceptance of the final payment shall constitute a waiver of all claims by the Owner other than those arising from unsettled liens and from all claims by the Contractor except those previously made and still unsettled, and except potential claims by owner against Contractor pursuant to the one (1) year warranty or guaranty period as provided for in the specifications, the Notice of Letting and the Performance Bond.

ARTICLE VII

CONTRACT DOCUMENTS. The Official Notice, the Proposal, this Contract, Detailed Plan Drawings and Specifications (including Measurement and Payment), the General Specifications, the Instruction to Bidders, the Special Conditions, the General Conditions and the Contractor's Bond and the Performance Bond form the Contract and they are as fully a part of this Agreement and Contract and to the same effect as if each of them had been set forth in complete detail herein.

IN WITNESS WHEREOF. The parties have executed this Agreement and Contract and one other of like tenor as of the day and year first above written.

CITY OF OTTUMWA, IOWA

By *Tom Ligo*
Title Mayor

ATTEST:

Christa Reifard
Title City Clerk

Drish Construction, Inc.
Contractor
By *Roger O'Neil*
Title President
Address 1701 S. Main St.
City, State, Zip Fairfield, IA 52556

MERCHANTS BONDING COMPANY™

April 23, 2019

RE: Principal: Drish Construction Inc
Current Bonding Limits: \$3,000,000 single, \$6,000,000 aggregate
Providing Surety Needs Since: 2016

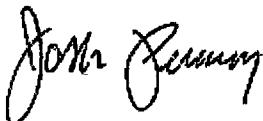
We are pleased to write to you concerning the above principal. We would anticipate no problems providing the customary performance and payment bonds for their normal scope of work should they enter into a written contract.

The surety for this principal, Merchants Bonding Company is an AM Best rated "A VIII" company and is an admitted surety in all states. Merchants Bonding Company also appears on the U.S. Treasury list of approved companies.

Although this principal has our highest recommendation, execution of any final bonds would be subject to a review of the contract terms and conditions, including any requested bond forms, and also their current financial standing at the time of the request.

This letter is written for no consideration and is not a legally binding document or commitment to provide future bonds.

Please contact us with any concerns or if we can be of further service.

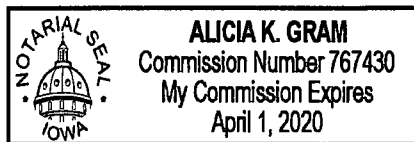


Josh Penwell, Attorney-in-Fact

ACKNOWLEDGMENT OF SURETY

State of Iowa)
County of Dallas)

On this 23rd day of April, 2019, before me personally appeared Josh Penwell, of Merchants Bonding Company, who being sworn, stated that he/she is Attorney-In-Fact for the surety and that he/she signed this instrument for the surety.



Alicia K. Gram, Notary Public

My commission expires: April 1, 2020

street
6700 Westown Parkway
West Des Moines, IA 50266-7754

mailing
P.O. Box 14498
Des Moines, IA 50306-3498

toll free 800.678.8171
local 515.243.8171
fax 515.243.3854

email info@merchantsbonding.com
website merchantsbonding.com

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Josh Penwell

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 23rd day of April, 2019.



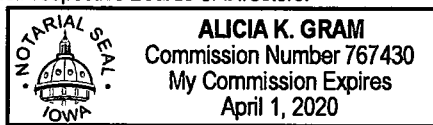
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this this 23rd day of April, 2019, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Alicia K. Gram

Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 23rd day of April, 2019.



William Warner Jr.

Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/23/2019

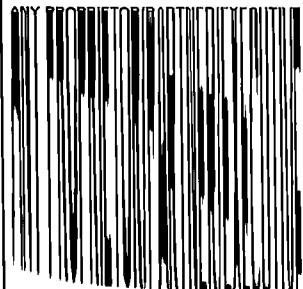
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060	CONTACT NAME: CLIENT CONTACT CENTER	
	PHONE (A/C, No, Ext): 888-333-4949	FAX (A/C, No): 507-446-4664
E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: FEDERATED MUTUAL INSURANCE COMPANY		13935
INSURER B: FEDERATED SERVICE INSURANCE COMPANY		28304
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: 50 REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	N	6047501	04/28/2018	04/28/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY	N	N	6047501	04/28/2018	04/28/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION	N	N	6047502	04/28/2018	04/28/2019	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	6047503	04/28/2018	04/28/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
SEE ATTACHED PAGE

CERTIFICATE HOLDER 399-541-2 CITY OF OTTUMWA, IOWA 105 E 3RD ST OTTUMWA, IA 52501-2904	CANCELLATION 50 0 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--



ADDITIONAL REMARKS SCHEDULE

AGENCY FEDERATED MUTUAL INSURANCE COMPANY		NAMED INSURED DRISH CONSTRUCTION INC 1701 S MAIN ST FAIRFIELD, IA 52556-9571	
POLICY NUMBER SEE CERTIFICATE # 50.0		EFFECTIVE DATE: SEE CERTIFICATE # 50.0	
CARRIER SEE CERTIFICATE # 50.0	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

PROJECT: EAST ALTA VISTA RECONSTRUCTION PROJECT - 2019
 OTTUMWA, IOWA
 THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED - OWNERS,
 LESSEES OR CONTRACTORS - AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU ENDORSEMENT FOR
 GENERAL LIABILITY.
 ADDITIONAL INSURED TO INCLUDE: JONES CONTRACTING CORP., P.O. BOX 156, WEST POINT, IA. 52656, SOIL*TEK, P.O. BOX
 738, GRIMES, IA. 50111, TEAM SERVICES, 717 SE 7TH ST., DES MOINES, IA. 50309 AND SELCO, INC., 643 W MAYNE ST.,
 BLUE GRASS, IA. 52726

CITY OF OTTUMWA

Staff Summary

** ACTION ITEM **

FILE
2019 MAY -2 PM 2: 16
CITY
OTTUMWA

Council Meeting of: May 7, 2018

Alicia Bankson

Prepared By

Parks Department

Department

Dore Rathje
Department Head

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #95-2019. Approving the contract, bond, and certificate of insurance for The Beach Phase 3 – Sound Replacement System Project.

**Public hearing required if this box is checked. **

**The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda **

RECOMMENDATION: Pass and adopt Resolution #95-2019.

DISCUSSION: These are the required bonds, certificate of insurance and signed contract with Lifeline Audio Technologies of Platteville, Wisconsin for the above referenced project and are now on file with the City Clerk. This project was awarded at the April 16, 2019 City Council Meeting in the amount of \$52,250.00 as part of Beach Renovations – Phase 3.

Bid Amount \$52,250.00

Engineers estimate: \$55,000.00

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #95-2019

A RESOLUTION APPROVING THE CONTRACT, BOND, AND CERTIFICATE OF
THE BEACH PHASE 3 – SOUND REPLACEMENT SYSTEM PROJECT

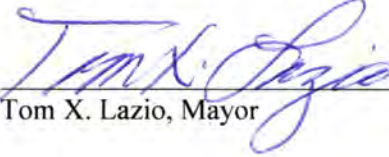
WHEREAS, The City Council of the City of Ottumwa, Iowa accepted bids for the above referenced project and awarded the contract to Lifeline Audio Technologies of Platteville, Wisconsin in the amount of \$52,250.00 based on total unit price and estimated quantities; and,

WHEREAS, All proper bonds and a certificate of insurance have been filed with the City Clerk and the contract executed.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The contract, bond and certificate of insurance with Lifeline Audio Technologies of Platteville, Wisconsin, for the above referenced project are hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

SECTION 00500
CONTRACT

THIS AGREEMENT, made and entered into this **May 7, 2019**, by and between the **City of Ottumwa, Wapello County, Iowa**, the party of the first part, hereinafter called the **OWNER** and **Lifeline Audio Video Technologies of Platteville, Wisconsin** the party of the second part, hereinafter called the **CONTRACTOR**.

WITNESSETH, the Contractor and the Owner for the consideration hereinafter named agree as follow:

ARTICLE I

SCOPE OF WORK. The Contractor shall furnish all materials and perform all work shown on the Plans and described in the Specifications entitled: "Beach Sound Replacement System" prepared by the City Engineering Department of Ottumwa, Iowa, acting as and in these documents entitled, the **ENGINEER**, and shall do everything required by this Agreement, the General Conditions of the Contract, the Specifications and the Plans.

ARTICLE II

TIME OF COMPLETION. The work performed under this Contract shall be commenced on or before the date specified in the "Notice to Proceed and shall be completed by November 30, 2018 in accordance with any special timeframes as indicated on construction documents. The time of commencing and completing said work is the essence of this Contract.

ARTICLE III

THE CONTRACT SUM. The Owner shall pay the Contractor the sum of **\$52,250.00** payable as set forth in Article IV below, for the performance of the Contract subject to increases or decreases as provided in the Specifications.

ARTICLE IV

PROGRESS PAYMENTS. In consideration to the foregoing, the Owner agrees to make payments according and subject to the conditions set forth in the Official Notice and Specifications.

ARTICLE V

CONTRACTOR'S RESPONSIBILITY: The Contractor assumes full responsibility for the safekeeping of all materials and equipment and for all unfinished work until final acceptance by the Owner, and if any of it be damaged or be destroyed from any cause, he shall replace it at his own expense.

The Contractor shall indemnify and hold harmless the Owner against any liens filed for nonpayment of his bills in connection with the Contract work. The Contractor shall furnish the Owner satisfactory evidence that all persons who have done work or furnished materials, equipment or service of any type under this Contract have been fully paid prior to the acceptance of the work by the Owner

The Contractor agrees to accept full responsibility for all construction means, methods, sequences, techniques, proceedings, property and personal safety on the project site, including the same for all subcontractors, and do not expect that the Owner, Engineer or Engineer's Representatives will assume any of these duties or responsibilities.

A certificate of insurance for liability, bodily injury and property damage satisfactory to the Owner in the amount of \$500,000 for each person bodily injury and \$1,000,000 per occurrence of or aggregate limit, or \$2,000,000 combined single limit. The Owner must be included as an additional insured to the certificate of insurance. Also, Worker's Compensation coverage in accordance with State of Iowa statutes must be provided.

The Contractor shall indemnify and hold harmless the Owner, the Owner's employees, the Engineer, and the Engineer's employees from any and all liability, loss, cost, damage, and expense (including reasonable attorney's fees and court costs) resulting from, arising out of, or incurred by reason of any claims, actions, or suits based upon or alleging bodily injury, including death, or property damage rising out of or resulting from the Contractor's operations under this Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them. The Contractor shall obtain insurance for this purpose, which shall insure the interests of the Owner and Engineer as the same may appear, and shall file with the Owner and Engineer certificates of such insurance.

ARTICLE VI

ACCEPTANCE AND FINAL PAYMENT. The manner of making final acceptance and final payment shall be as provided in the Specifications. The Owner may require the Contractor to show satisfactory evidence that all payroll, materials, bills and other indebtedness connected with the work shall have been paid before final acceptance of the work. The making and acceptance of the final payment shall constitute a waiver of all claims by the Owner other than those arising from unsettled liens and from all claims by the Contractor except those previously made and still unsettled, and except potential claims by owner against Contractor pursuant to the one (1) year warranty or guaranty period as provided for in the specifications, the Notice of Letting and the Performance Bond.

ARTICLE VII

CONTRACT DOCUMENTS. The Official Notice, the Proposal, this Contract, Detailed Plan Drawings and Specifications (including Measurement and Payment), the General Specifications, the Instruction to Bidders, the Special Conditions, the General Conditions and the Contractor's Bond and the Performance Bond form the Contract and they are as fully a part of this Agreement and Contract and to the same effect as if each of them had been set forth in complete detail herein.

IN WITNESS WHEREOF. The parties have executed this Agreement and Contract and one other of like tenor as of the day and year first above written.

CITY OF OTTUMWA, IOWA

By Tom X. Regier
Title Mayor



ATTEST:
Christa Rhead
Title City Clerk

LIFELINE AUDIO VIDEO Technologies
Contractor

By [Signature]
Title President
Address 41 Means Drive
City, State, Zip Platteville WI 53818



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/17/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Busch Insurance Agency, Inc. PO Box 757 147 Keystone Pkwy #107 Platteville, WI 53818	CONTACT NAME: Teresa Hirsch	FAX (A/C, No.): (608)348-2603	
	PHONE (A/C, No., Ext): (608)348-2601	E-MAIL ADDRESS: teresa@buschinsurance.com	
INSURED Lifeline Audio Video Technologies & Mound City Sound LLC 41 Means Dr Platteville, WI 53818-3835	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Auto Owners		32700
	INSURER B: Auto Owners		18988
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: 00000000-1153820 REVISION NUMBER: 7

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		61511107	01/21/2019	01/21/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			4751110700	01/23/2019	01/23/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$			4751110702	01/21/2019	01/21/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	61039884	01/21/2019	01/21/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Ottumwa is listed as an additional insured.

CERTIFICATE HOLDER City of Ottumwa 105 East Third St Ottumwa, IA 52501	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Teresa Hirsch</i> (TKH)
--	--



ACKNOWLEDGEMENT BY SURETY

STATE OF MICHIGAN

County of Eaton

On this 17TH day of APRIL, 2019, before me personally appeared Paul D. Oppenlander, known to me to be the Attorney-in-Fact of Auto-Owners (Mutual) Insurance Company, the corporation that executed the within instrument, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the aforesaid County, the day and year in this certificate first above written.



Susan E. Theisen
Notary Public in the State of Michigan
County of Kent

SUSAN E. THEISEN
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF KENT
My Commission Expires March 10, 2022
Acting in the County of Eaton



Bond Number 66325661

MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS, that we, LIFELINE AUDIO VISUAL TECHNOLOGIES INC of 41 MEANS DR PLATTEVILLE, WI 53818-3835 (hereinafter called the Principal), as Principal, and Auto-Owners (Mutual) Insurance Company a corporation organized and existing under the laws of the State of Michigan and duly authorized to transact business in the State of IOWA, (hereinafter called the Surety), are held and firmly bound unto CITY OF OTTUMWA, IOWA, 105 E 3RD ST, OTTUMWA IA 52501-2904 (hereinafter called the Obligee), in the full and just sum of fifty two thousand two hundred fifty and xx/100 dollars (\$52,250.00) lawful money of the United States of America, to be paid to the said Obligee to which payment well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the Principal has entered into a contract with the said Obligee, dated the 17th day of April, 2019 for BEACH OTTUMWA SOUNDS SYSTEM INSTALLATION which contract is herein referred to and made a part of as fully and to the same extent as if the same were entirely written herein and

WHEREAS, said contract has been completed, and was approved on the 17th day of April, 2019.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall guarantee that the work will be free of any defective materials or workmanship which become apparent during the period of twelve months following completion of the contract, then this obligation shall be void, otherwise to remain in full force and effect, provided, however, any additional warranty or guarantee, whether expressed or implied, is extended by the Principal or Manufacturer only, and the Surety assumes no liability for such a guarantee.

Signed and sealed this 17TH day of APRIL, 2019.

[Signature]
Witness

[Signature]
Principal

President
Title

Auto-Owners (Mutual) Insurance Co



[Signature]
Susan E. Theisen
Witness

[Signature]
Paul D. Oppenlander
Attorney-in-Fact



Bond Number 66325661

PERFORMANCE BOND

KNOW ALL BY THESE PRESENTS, that we, LIFELINE AUDIO VISUAL TECHNOLOGIES INC of 41 MEANS DR PLATTEVILLE, WI 53818-3835 (hereinafter called the Principal), as Principal, and Auto-Owners (Mutual) Insurance Company a corporation organized and existing under the laws of the State of Michigan and duly authorized to transact business in the State of IOWA, (hereinafter called the Surety), are held and firmly bound unto CITY OF OTTUMWA, IOWA, 105 E 3RD ST, OTTUMWA IA 52501-2904 (hereinafter called the Obligee), in the full and just sum of fifty two thousand two hundred fifty and xx/100 dollars (\$52,250.00) lawful money of the United States of America, to be paid to the said Obligee to which payment well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the Principal has entered into a contract with the said Obligee, dated the 17th day of April, 2019 for BEACH OTTUMWA SOUNDS SYSTEM INSTALLATION which contract is herein referred to and made a part of as fully and to the same extent as if the same were entirely written herein and

WHEREAS, it was one of the conditions of the award of the said Obligee, pursuant to which said contract was entered into, that these presents should be executed.

AND THE SAID SURETY, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall in anywise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

NOW, THEREFORE, if the above Principal shall in all respects comply with the terms and conditions of said contract, and their obligation thereunder, including the specifications therein referred to and made a part thereof, and such alteration as may be made in such specifications, as herein or therein provided for, then this obligation to be void, or otherwise to be and remain in full force, effect and virtue.

Signed and sealed this 17TH day of APRIL, 2019.

[Signature]
Witness

[Signature]
Principal

President
Title

Auto-Owners (Mutual) Insurance Co



[Signature]
Susan E. Theisen
Witness

[Signature]
Paul D. Oppenlander
Attorney-in-Fact



Bond Number 66325661

PAYMENT OR LABOR AND MATERIAL BOND

KNOW ALL BY THESE PRESENTS, that we, LIFELINE AUDIO VISUAL TECHNOLOGIES INC of 41 MEANS DR PLATTEVILLE, WI 53818-3835 (hereinafter called the Principal), as Principal, and Auto-Owners (Mutual) Insurance Company a corporation organized and existing under the laws of the State of Michigan and duly authorized to transact business in the State of IOWA, (hereinafter called the Surety), are held and firmly bound unto CITY OF OTTUMWA, IOWA, 105 E 3RD ST, OTTUMWA IA 52501-2904 (hereinafter called the Obligee), in the full and just sum of fifty two thousand two hundred fifty and xx/100 dollars (\$52,250.00) lawful money of the United States of America, to be paid to the said Obligee to which payment well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the Principal has entered into a contract with the said Obligee, dated the 17th day of April, 2019 for BEACH OTTUMWA SOUNDS SYSTEM INSTALLATION which contract is herein referred to and made a part of as fully and to the same extent as if the same were entirely written herein and

WHEREAS, it was one of the conditions of the award of the said Obligee, pursuant to which said contract was entered into, that these presents should be executed.

AND THE SAID SURETY, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall in anywise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

NOW, THEREFORE, if the above Principal shall in all accordance with applicable Statutes, promptly have made payment to all persons supplying labor and material in the prosecution of the work provided for in said contract that may hereinafter be made, notice of which modifications to Surety being waived, then this obligation to be void; otherwise to remain in full force and effect.

Signed and sealed this 17TH day of APRIL, 2019.

[Signature]
Witness

[Signature]
Principal
President
Title

Auto-Owners (Mutual) Insurance Co



[Signature]
Susan E. Theisen
Witness

[Signature]
Paul D. Oppenlander
Attorney-in-Fact

DATE AND ATTACH TO ORIGINAL BOND
AUTO-OWNERS (MUTUAL) INSURANCE COMPANY

LANSING, MICHIGAN
POWER OF ATTORNEY

NO. 66325661

KNOW ALL MEN BY THESE PRESENTS: That the AUTO-OWNERS (MUTUAL) INSURANCE COMPANY AT LANSING, MICHIGAN, a Michigan Corporation, having its principal office at Lansing, County of Eaton, State of Michigan, adopted the following Resolution by the directors of the Company on January 27, 1971, to wit:

"RESOLVED, That the President or any Vice President or Secretary or Assistant Secretary of the Company shall have the power and authority to appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity, and other writings obligatory in the nature thereof. Signatures of officers and seal of Company imprinted on such powers of attorney by facsimile shall have same force and effect as if manually affixed. Said officers may at any time remove and revoke the authority of any such appointee."

Does hereby constitute and appoint Paul D. Oppenlander

its true and lawful attorney(s)-in-fact, to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and the execution of such instrument(s) shall be as binding upon the AUTO-OWNERS (MUTUAL) INSURANCE COMPANY AT LANSING, MICHIGAN as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

IN WITNESS WHEREOF, the AUTO-OWNERS (MUTUAL) INSURANCE COMPANY AT LANSING, MICHIGAN, has caused this to be signed by its authorized officer this 1st day of August, 2016.

Denise Williams

Denise Williams

Senior Vice President

STATE OF MICHIGAN }
COUNTY OF EATON } ss.

On this 1st day of August, 2016, before me personally came Denise Williams, to me known, who being duly sworn, did depose and say that they are Denise Williams, Senior Vice President of AUTO-OWNERS (MUTUAL) INSURANCE COMPANY, the corporation described in and which executed the above instrument, that they know the seal of said corporation, that the seal affixed to said instrument is such Corporate Seal, and that they received said instrument on behalf of the corporation by authority of their office pursuant to a Resolution of the Board of Directors of said corporation.



My commission expires March 10, 2022.

Susan E. Theisen

Susan E. Theisen

Notary Public

STATE OF MICHIGAN }
COUNTY OF EATON } ss.

I, the undersigned First Vice President, Secretary and General Counsel of AUTO-OWNERS (MUTUAL) INSURANCE COMPANY, do hereby certify that the authority to issue a power of attorney as outlined in the above board of directors resolution remains in full force and effect as written and has not been revoked and the resolution as set forth is now in force.

Signed and sealed at Lansing, Michigan. Dated this 17th day of April, 2019.



William F. Woodbury

William F. Woodbury, First Vice President, Secretary and General Counsel

2019 APR 30
CITY OF OTTUMWA
Staff Summary

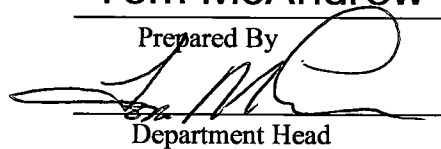
** ACTION ITEM **

Council Meeting of: May 7, 2019

Police
Department

Tom McAndrew

Prepared By



Department Head


City Administrator Approval

AGENDA TITLE: Consideration of grant application to the Bureau of Justice Assistance to participate in the 2019 Bulletproof Vest Partnership Program.

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to the Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: To authorize the submission of the grant over the Internet and authorize the Mayor to sign any related documents as may be required.

DISCUSSION: Bulletproof vests have a life span of five years. As a result, the Department currently budgets for the purchase of five to ten vests per year depending on the need. This grant will cover purchases made between April 1, 2019 and August, 31, 2021.

The Bureau of Justice Assistance has established the Bulletproof Vest Partnership Program in order to assist law enforcement agencies with purchasing bulletproof vests for their officers. The Program will reimburse up to 50% of the cost of vests after they have been purchased. The actual percentage of reimbursement will be determined at a later date and will depend upon the number of total applications. The application and

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

reimbursement process is conducted over the Internet. The application will request ten (10) vests in the amount of \$8,650.00 for a possible reimbursement of \$4,325.00.



1. Agency Profile

2. Application

2.1 Application Profile

2.2 Manage Application

2.3 Review Application

2.4 Mandatory Wear Policy

2.5 Submit Application

3. Payment

4. Status

5. Personal Information

Help

JUR: OTTUMWA CITY, IA

LOGOUT

REVIEW APPLICATION

Application Profile	Application	NIJ Approved Vests	Submit Application

Below is the current status of your application. To add more vests to your application or to make modifications to your application, use either the 'Update Details' link in the 'Application Status' column or step 'Manage Application' in the left hand menu bar.

APPLICATION PROFILE

Participant	OTTUMWA CITY
Fiscal Year	2019
Number of Agencies Applied	1
Total Number of Officers for Application	42
Number of Officers	42

OMB #1121-0235
(Expires: 10/31/2016)

**on Approved
Applications**

APPLICATION PROFILE

Fiscal Year 2019

**Vest Replacement
Cycle ⓘ** 5

Number of Officers 42

**Number of
or
Emergency Damaged
Replacement
Needs ⓘ** 0

**Number
of Officer
Turnover** 0

REVIEW BVP APPLICATION FOR FUNDING

Applicant	Quantity	Total Cost	Date Submitted	Application Status
OTTUMWA CITY	10	\$8,650.00		Created Update Details
Grand Totals:	10	\$8,650.00		

PROCEED TO SUBMIT APPLICATION

2019 MAY -2 AM 9:56
CITY CLERK
OTTUMWA, IA

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Health & Inspections
Department

Jody Gates

Prepared By
Kevin C Flanagan
Department Head



City Administrator Approval

AGENDA TITLE: Bid report and contract award for asbestos removal, demolition and clean up at 1722 Mable and a vacant lot next to 1722 Mable

 Public hearing required if this box is checked. ***The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.***

RECOMMENDATION: Accept bid and award contract for the above described work to Environmental Edge for a best bid price of \$8,374

DISCUSSION: The City accepted bids for this project until 2:00 P.M. April 30, 2019 and four bids were received. Environmental Edge submitted the best bid for all of the work in the amount of \$8,374. The bid tab is attached.

1722 Mable and Vacant Lot Next to 1722 Mable

Bidder	Demolition Bid	Asbestos Bid	Vacant Lot Clean Up	Total
Environmental Edge	\$5,900.00	\$774.00	\$1,700.00	\$8,374.00
Dan Laursen	\$8,800.00	\$9,800.00	\$500.00	\$19,100.00
McKee	\$6,900.00	\$13,000.00	\$1,000.00	\$20,900.00
Tim Skinner	\$7,090.00		\$300.00	\$7,390.00

Best bidder is Environmental Edge for demolition and asbestos removal at 1722 Mable and clean up of the vacant lot next to 1722 Mable



CITY OF
OTTUMWA

REQUEST FOR BID FOR DEMOLITION AND ASBESTOS REMOVAL
AND DISPOSAL AND CLEAN UP OF THE VACANT LOT NEXT TO 1722
MABLE STREET

BID FORM

Address	Demolition Bid	Asbestos Bid	Clean Up	Total Line Bid
1722 Mable Street	\$5,900. ⁰⁰	\$774. ⁰⁰		\$6,674
Vacant Lot 51 Block 4 in Manning's First Addition	\$1,700			\$1,700. ⁰⁰
				\$8,374. ⁰⁰

Initial here if you are willing to have individual portions of your bid considered for award.


It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

A Bid Security must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.

The Successful Bidder shall then provide a performance bond with corporate surety to one hundred percent (100%) of the bid price on all projects. A cashier's check, a certified share draft, as described above or cash may be used. An irrevocable letter of credit stating the amount of the project for an amount equal to 100% of the bid price may be substituted for the performance bond.

The Bid Form and Work Required document automatically become part of the final contract should this proposal be accepted.

If my proposal is accepted, I, the undersigned, agree to enter into a contract (see attached sample) for said work.


Signature

Environmental Edge - Dustin Smith
Printed Name

2801 Roemer Ave. ~~Atlanta~~
Address

641-226-4483
Telephone Number

Orlando, FL 32801
City, State, Zip

9-22-2019
Date

dustanp@msn.com
E-mail Address

FILED
2019 MAY -2 AM 9:55
CITY OF OTTUMWA
CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Health & Inspections
Department

Jody Gates
Prepared By
Kevin C Flanagan
Department Head



City Administrator Approval

AGENDA TITLE: Bid report and contract award for asbestos removal and demolition of 204 S. Van Buren.

 Public hearing required if this box is checked. ***The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.***

RECOMMENDATION: Accept bids and award contracts for the demolition to Tim Skinner for the best bid price of \$6,964 and asbestos removal to Dan Laursen for the best bid of \$7,400.

DISCUSSION: The City accepted bids for this project until 2:00 P.M. April 30, 2019 and five bids were received. Tim Skinner submitted the best bid in the amount of \$6,964 for demolition and Dan Laursen submitted the best bid in the amount of \$7,400 for asbestos removal. The bid tab is attached.

204 S. Van Buren

Bidder	Demolition Bid	Asbestos Bid	Total
Environmental Edge	\$8,600.00	\$9,450.00	\$18,050.00
Dan Laursen	\$9,800.00	\$7,400.00	\$17,200.00
McKee	\$6,900.00	\$13,150.00	\$20,050.00
Tim Skinner	\$6,964.00		\$6,964.00
New Horizons		\$11,720.00	\$11,720.00

**Best bidders are Tim Skinner for demolition and Dan Laursen for asbestos
Mr. McKee will not allow his bids to be separated.**



CITY OF OTTUMWA

REQUEST FOR BID FOR DEMOLITION AND ASBESTOS REMOVAL AND DISPOSAL

BID FORM

Address	Demolition Bid	Asbestos Bid	Total Line Bid
204 S. Van Buren	\$ 9,800 ⁰⁰	\$ 7,400 ⁰⁰	\$ 17,200 ⁰⁰
	\$ 9,800 ⁰⁰	\$ 7,400 ⁰⁰	\$ 17,200 ⁰⁰

PL Initial here if you are willing to have individual portions of your bid considered for award.

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

A Bid Security must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.



REQUEST FOR BID FOR DEMOLITION AND ASBESTOS REMOVAL AND DISPOSAL

BID FORM

Address	Demolition Bid	Asbestos Bid	Total Line Bid
204 S. Van Buren	\$ 6964 ⁰⁰		6964 ⁰⁰

TS Initial here if you are willing to have individual portions of your bid considered for award.

It is understood that the City reserves the right to accept or reject any or all proposals, to disregard any formality in connection therewith, or to accept any proposal, which in its opinion, is in the best interest of the City.

A Bid Security must be included in the sealed bid envelope along with this bid sheet. The bid security must equal ten percent (10%) of the total bid price and must be in the form of cash or a cashier's check or as a certified check drawn on a bank in Iowa or chartered in the United States, or a certified share draft drawn on a credit union chartered under the laws of the United States.

The Successful Bidder shall then provide a performance bond with corporate surety to one hundred percent (100%) of the bid price on all projects. A cashier's check, a certified share draft, as described above or cash may be used. An irrevocable letter of credit stating the amount of the project for an amount equal to 100% of the bid price may be substituted for the performance bond.

The Bid Form and Work Required document automatically become part of the final contract should this proposal be accepted.

If my proposal is accepted, I, the undersigned, agree to enter into a contract (see attached sample) for said work.


Signature

TIM SPINNER TRUCKING
Printed Name

12585 15th ST
Address

641-777-6653
Telephone Number

WESTUMWA IA 52501
City, State, Zip

4-29-19
Date

E-mail Address

F1

City of Ottumwa

2019 APR -2 AM 8:04

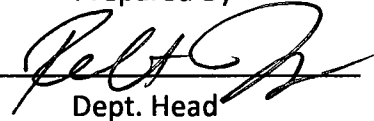
Staff Summary

Council Meeting of: May 7, 2019

Item No. _____

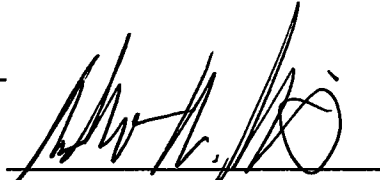
Robert Jay

Prepared By


Dept. Head

Finance Department

Department



City Administrator

Agenda Title: Public Hearing on the Proposed Amendment to the 2019 City Budget

.....
Purpose: The City Council is required to hold a public hearing on the proposed City Budget amendment prior to adoption of the amended budget for FY 2019.

Recommendation: Open Public Hearing
Presentation by City Staff
Call for written and oral objections.
Close public hearing.

Discussion: A public hearing is required for citizen comments prior to consideration of amending the budget for FY 2019. The budget is being amended according to the attached summary. This amendment will not increase the property tax levy.

F11 21

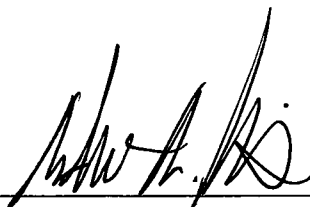
City of Ottumwa
2019 APR -2 AM 9:01
Staff Summary

CITY
OTTUMWA


Council Meeting of: May 7, 2019

Item No. _____

Finance Department
Department



City Administrator

Robert Jay
Prepared By


Department Head

Agenda Title: Resolution No. 70-2019 Amending the Annual Budget for the Fiscal year ending June 30, 2019.

.....

Purpose: Resolution No. 70-2019 amends the current City budget for the Fiscal Year ending June 30, 2019 as proposed in the attached Notice of Public Hearing.

Recommendation: Pass and adopt Resolution 70-2019.

Discussion: A public hearing is required for citizen comments prior to consideration of amending the budget for FY 2019. The budget is being amended according to the attached summary. This amendment will not increase the property tax levy.

Source of Funds Various

Budgeted Item No

Budget Amendment Needed Yes

RESOLUTION NO. 70-2019

**RESOLUTION AMENDING THE ANNUAL BUDGET FOR THE FISCAL
YEAR ENDING JUNE 30, 2018**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

The amended annual budget for fiscal year ending June 30, 2019, as set forth in the Amended Budget Summary Certificate and in the detailed budget in support thereof showing the revenue estimates and appropriation expenditures and allocations to functions and activities for said fiscal year is adopted, and the Director of Finance is directed to make the filings required by law.

PASSED AND APPROVED THIS ON MAY 7, 2019.

City of Ottumwa



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk



90-868

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2019 - AMENDMENT #1

To the Auditor of WAPELLO County, Iowa:

The City Council of OTTUMWA in said County/Counties met on 5/7/2019 at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any, thereupon, the following resolution was introduced.

RESOLUTION No. 70-2019

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2019

(AS AMENDED LAST ON N/A .)

Be it Resolved by the Council of the City of OTTUMWA

Section 1. Following notice published 4/25/2019

and the public hearing held, 5/7/2019 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	12,776,480	0	12,776,480
Less: Uncollected Property Taxes-Levy Year	2	10,000	0	10,000
Net Current Property Taxes	3	12,766,480	0	12,766,480
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	819,229	0	819,229
Other City Taxes	6	4,465,133	-15,000	4,450,133
Licenses & Permits	7	273,150	0	273,150
Use of Money and Property	8	817,417	188,000	1,005,417
Intergovernmental	9	16,380,828	-1,168,698	15,212,130
Charges for Services	10	17,177,061	23,000	17,200,061
Special Assessments	11	42,000	0	42,000
Miscellaneous	12	1,112,900	1,646,745	2,759,645
Other Financing Sources	13	750,000	5,610,000	6,360,000
Transfers In	14	13,765,030	340,086	14,105,116
Total Revenues and Other Sources	15	68,369,228	6,624,133	74,993,361
Expenditures & Other Financing Uses				
Public Safety	16	9,076,981	482,744	9,559,725
Public Works	17	8,231,331	288,342	8,519,673
Health and Social Services	18	981,240	39,362	1,020,602
Culture and Recreation	19	2,453,683	449,238	2,902,921
Community and Economic Development	20	624,062	1,182,983	1,807,045
General Government	21	3,274,040	23,380	3,297,420
Debt Service	22	3,702,639	185,414	3,888,053
Capital Projects	23	20,958,608	-6,278,296	14,680,312
Total Government Activities Expenditures	24	49,302,584	-3,626,833	45,675,751
Business Type / Enterprises	25	14,210,040	778,277	14,988,317
Total Gov Activities & Business Expenditures	26	63,512,624	-2,848,556	60,664,068
Transfers Out	27	13,765,030	340,086	14,105,116
Total Expenditures/Transfers Out	28	77,277,654	-2,508,470	74,769,184
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-8,908,426	9,132,603	224,177
Beginning Fund Balance July 1	30	37,600,652	0	37,600,652
Ending Fund Balance June 30	31	28,692,226	9,132,603	37,824,829

Passed this 7 (Day)

day of

MAY 2019 (Month/Year)


Signature
City Clerk/Finance Officer


Signature
Mayor

2018/2019 DETAILS OF BUDGET AMENDMENT

Page 1 of 5

<u>GENERAL FUND (001)</u>	<u>Expenses</u>	<u>Revenue</u>
Cable Franchise Fees		\$ (15,000)
Investment Income		130,000
Municipal Infractions		(15,000)
Red Speed		(49,120)
Parking Violations		23,000
<u>110 - Police</u>		
Overtime (6040)	\$ 109,000	
Police Salaries (6010)	53,000	-
Police Retirement (6141)	(75,840)	
Police Legal Fees (6411)	27,000	
Training (6230)	15,000	
<u>150 - Fire Department</u>		
Health Insurance (6150)	41,148	
190 Parking Enforcement	15,000	
260- Engineering - Salaries	(21,942)	
340 Health Department-Weed Mowing	15,000	
<u>520 Payments to other organizations</u>		
Main Street	(10,000)	
610- Administration Small Office Equip	7,000	
620 City Clerk - Health Insurance	(13,320)	
650 City Hall - Building Maint	16,000	
City Hall-Capital Improvement	13,700	
Total General Fund	\$ 190,746	\$ 73,880
<u>ROAD USE TAX (110)</u>		
State Road Use Tax		\$ 309,750
210 Street Maintenance - Health Ins	\$ 27,936	
250 Snow Removal - Wage Service	130,000	
250 Snow Removal - Interdept Charge	75,125	
298 Central Garage - Fuel	50,000	
Total Road Use Tax	\$ 283,061	\$ 309,750
<u>WESTGATE TIF (125)</u>		
Main Street	<u>(20,000)</u>	
<u>AIRPORT TIF (126)</u>		
Transfer from Airport (131)		\$ 6,500
Transfer to Debt Service (200)	\$ 6,500	
Total Airport TIF	\$ 6,500	\$ 6,500

2018/2019 DETAILS OF BUDGET AMENDMENT

Page 2 of 5

	<u>Expenses</u>	<u>Revenue</u>
<u>AIRPORT (131)</u>		
280 Sale of Real Estate		\$ 30,000
785 IDOT Grant		219,631
280 Transfer to TIF (126)	\$ 6,500	
280 Wage Service Credit	10,000	
280 Interdepartmental Service Charges	6,000	
280 St Maintenance Supplies	4,000	
280 Capital Improvements	7,223	
Total Airport	\$ 33,723	\$ 249,631
<u>LOCAL OPTION SALES TAX (121)</u>		
910 Transfers - SEWER PHASE 8 (315)	\$ 300,000	
Total Local Option	\$ 300,000	
<u>UPPER STORY CDBG (141)</u>		
Transfer from Fund 142		\$ 27,086
CDBG Grant Upper Story		450,000
CDBG Grant Upper Story- Admin		43,960
Contractual	\$ 477,086	
Administration Contractual	43,960	
Total Upper Story CDBG	\$ 521,046	\$ 521,046
<u>HOAP/HILP (142)</u>		
Transfer to Upper Story CDBG match	\$ 27,086	
<u>DOWNTOWN STREETScape (146)</u>		
Bond Issuance		\$ 3,100,000
Contractual	\$ 3,100,000	
	\$ 3,100,000	\$ 3,100,000
<u>FAÇADE GRANT (147)</u>		
CDBG Master Façade Grant		\$ 250,000
Miscellaneous Income		22,076
Property Owners		2,600
Contractual	\$ 535,690	
	\$ 535,690	\$ 274,676

2018/2019 DETAILS OF BUDGET AMENDMENT

Page 3 of 5

		<u>Expenses</u>	<u>Revenue</u>
<u>OTHER BOND PROJECTS (151)</u>			
	Bond Issuance		\$ 300,000
110	E911 Grant	\$ 61,093	61,093
	Legacy Rehab Grant		100,000
	City Housing Payments		10,828
	Assistant Firefighter Grant		125,375
150	Fire Capital from Grant and CIP	237,343	
343	City Housing	24,362	
432	City Hall - Phone, Server, Roof, Boiler	358,499	
541	White Box Retail (6499)	45,689	
559	Comprehensive Plan (6499)	70,000	
560	Façade (6413)	32,447	
565	Jimmy Jones Shelter	8,111	
	Total Other Bond Projects	\$ 837,544	\$ 597,296
 <u>START UP FUND (169)</u>			
	Donations - repay Fly Iowa		\$ 10,000
	Total Start Up Fund		\$ 10,000
 <u>LIBRARY BEQUEST (173)</u>			
	Gifts and Bequests		\$ 21,000
	Capital/Bldg Improvements	\$ 21,000	
	Total Library Bequest	\$ 21,000	\$ 21,000
 <u>COMMUNITY DEVELOPMENT (174)</u>			
442	Roof Replacement Downtown	\$ 69,739	
	Total Community Development	\$ 69,739	\$ -
 <u>DEBT SERVICE (200)</u>			
	Transfer from Airport TIF		\$ 6,500
703	Series 2015 Principal	\$ 45,000	
703	Series 2015 Interest	2,700	
704	Series 2014A - Principal	90,000	
704	Series 2014A - Interest	8,800	
705	Series 2016 A&B Fees	500	
707	Series 2018 TIF	6,500	
707	Series 2018 - GO Portion	31,914	
	Total Debt Service	\$ 185,414	\$ 6,500

2018/2019 DETAILS OF BUDGET AMENDMENT

Page 4 of 5

	<u>Expenses</u>	<u>Revenue</u>
<u>STREET PROJECTS FUND (301)</u>		
Legacy - Quiet Zone		\$ 125,000
Ottumwa Water Works, Sheridan, Davis St E Main and Milner		1,358,268
IDOT Grant - Ward St		240,000
IDOT - STP Grant - Roundabout		500,000
IDOT - Main Street		424,036
STP Grant - E Main Street		1,720,000
STP Grant- Milner		1,709,000
BRM Grant & Hiway Bridge Grant - Market St		82,848
731 Milner Street	(2,400,000)	
736 Davis St	200,000	
740 Sheridan-Finley/Mary	70,000	
741 Osage Street	54,000	
743 Quiet Zone	200,503	
744 Main St - Jeff to Vine	(425,491)	
746 Jefferson St Bridge	50,000	
750 Ward St Bridge	(305,000)	
753 Market St Bridge	7,000	
761 Roundabout	25,022	
Total Street Projects	<u>\$ (2,523,966)</u>	<u>\$ 6,159,152</u>
 <u>AIRPORT PROJECTS (303)</u>		
Bond Issuance		\$ 70,000
FAA Grant - Runway 13/31		(7,243,298)
Infrastructure - 13/31 Runway	\$ (7,732,330)	
Engineering	92,000	
	<u>\$ (7,640,330)</u>	<u>\$ (7,173,298)</u>
 <u>BRIDGE VIEW FUND (313)</u>		
Bond Issuance		\$ 130,000
Total Bridge View Fund		<u>\$ 130,000</u>
 <u>SEWER CONSTRUCTION (315)</u>		
Bond Issuance		\$ 640,000
Transfer from Lost		300,000
764 Jefferson St Sewer Project	336,000	
765 Phase 8 - Design	200,000	
772 Phase 8 P-2 Design	250,000	
Total Sewer Construction	<u>\$ 786,000</u>	<u>\$ 940,000</u>

2018/2019 DETAILS OF BUDGET AMENDMENT

Page 5 of 5

	<u>Expenses</u>	<u>Revenue</u>
<u>SEWER (610)</u>		
		\$ 28,000
815	Investment Income	
	Legal Fees	82,500
815	Other Professional Services	(43,000)
815	Contractual Services	(44,850)
827	Milner St Pump Station	37,000
	Total Sewer Fund	\$ 28,000
	\$ 31,650	
<u>LANDFILL (670)</u>		
	Bond Issuance	1,370,000
840	Heavy Motorized Equipment	714,000
	Total Landfill	\$ 1,370,000
	\$ 714,000	
<u>RECYCLING (673)</u>		
	Group Health Ins	\$ 26,627
	Other Small Equipment	6,000
	Total Recycling	\$ -
	\$ 32,627	
TOTALS	\$ (2,508,470)	\$ 6,624,133

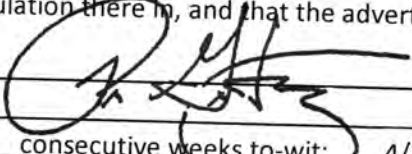
PROOF OF PUBLICATION

STATE OF IOWA
 WAPELLO COUNTY

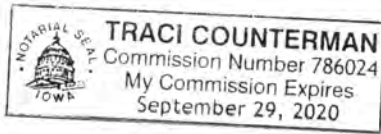
I, Ron Gutierrez, being duly sworn on my oath, say I am the Publisher of the Ottumwa Courier, a newspaper printed in said Wapello County, Iowa and of general circulation there in, and that the advertisement

Amend Budget 2018-2019

City of Ottumwa



published in said newspaper for 1 consecutive weeks to-wit: 4/25/19 hereto attached was
 before me, and in my presence, by the said 25th day of April, 2019 Subscribed and sworn to




Notary Public

In and for Wapello County

Printer's fee \$88.34

COPY OF ADVERTISEMENT

NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2018-2019 CITY BUDGET

The City Council of OTTUMWA in WAPELLO County, Iowa
 will meet at CITY COUNCIL CHAMBERS
 at 5:30PM on 5/7/2019
(hour) (Date)

for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2019
 by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
 Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	12,776,480		12,776,480
Less: Uncollected Property Taxes-Lavy Year	10,000		10,000
Net Current Property Taxes	12,766,480	0	12,766,480
Delinquent Property Taxes	0		0
TIF Revenues	819,229		819,229
Other City Taxes	4,455,133	-15,000	4,450,133
Licenses & Permits	273,150		273,150
Use of Money and Property	817,417	188,000	1,005,417
Intergovernmental	16,380,828	-1,168,698	15,212,130
Charges for Services	17,177,061	23,000	17,200,061
Special Assessments	42,000		42,000
Miscellaneous	1,112,900	1,646,745	2,759,645
Other Financing Sources	750,000	5,610,000	6,360,000
Transfers In	13,765,030	340,086	14,105,116
Total Revenues and Other Sources	68,369,228	6,624,133	74,993,361
Expenditures & Other Financing Uses			
Public Safety	9,076,981	482,744	9,559,725
Public Works	8,231,331	288,342	8,519,673
Health and Social Services	981,240	39,362	1,020,602
Culture and Recreation	2,453,683	449,238	2,902,921
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Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	-8,908,426	9,132,603	224,177
Beginning Fund Balance July 1	37,600,652		37,600,652
Ending Fund Balance June 30	28,692,226	9,132,603	37,824,829

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:
 Increase in investment income, decrease in franchise fees, decrease in red speed fines, Increase in snow removal costs, Record CDBG Grant Revenue for Upper Story and related expenses, Record Bond Issuance for Streetscape and related expenses, Record CDBG Master Facade Grant and related expenses, Record Bond Issuance for City Hall projects and related expenses, Record FAA Grants in appropriate year they will be received and the related expenditures, Record Bond Issuance for Sewer Construction and related expenditures, Record Bond Issuance for
 There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Robert P. Jay, Director of Finance
 City Clerk/ Finance Officer Name

2019 MAY 12 AM 11:30
CITY OF OTTUMWA
City of
OTTUMWA, IOWA
Staff Summary


**** ACTION ITEM ****

Council Meeting of : May 7, 2019

Health & Inspections
Department



City Administrator Approval

Jody Gates
Prepared By
Kevin C Flanagan 
Department Head

AGENDA TITLE: Resolution No. 78 - 2019, a Resolution accepting the offer and approving the sale of Lot 12 in Block 12 Blake's Addition to the City of Ottumwa, Wapello County, Iowa to Donald L. Jones for the sum of \$250.00

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution No. 78 - 2019.

DISCUSSION: Donald L. Jones offered the City \$250.00 for a vacant lot located on the corner of N. Cherry and Locust Streets. Mr. Jones wants to use the lot as green space and yard for the apartment building next door that he owns. The property will be transferred by quit claim deed and the buyer will pay the cost of publishing the public hearing notice and the recording fees.

Source of Funds:

Budgeted Item: Budget Amendment Needed:

RESOLUTION No. 78 - 2019

A RESOLUTION ACCEPTING THE OFFER AND APPROVING THE SALE OF CITY OWNED PROPERTY DESCRIBED AS LOT 12 IN BLOCK 12 BLAKE'S ADDITION TO THE CITY OF OTTUMWA, WAPELLO COUNTY, IOWA TO DONALD L. JONES FOR THE SUM OF \$250.00

WHEREAS, the City of Ottumwa, is the present title holder to the property legally described as Lot 12 in Block 12 Blake's Addition to the City of Ottumwa, Wapello County, Iowa, also known as a vacant lot on N. Cherry Street; and

WHEREAS, pursuant to Resolution No. 72 - 2019 approved, passed and adopted April 16, 2019 by the City Council authorized and directed the City Clerk to publish notice regarding the sale of said property to Donald L. Jones for an offered price of \$250.00; and

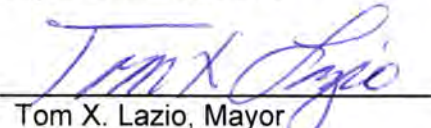
WHEREAS, the buyer owns an apartment building next to the lot and intends to use the vacant lot for green space and yard; and

WHEREAS, the property will be transferred by quit claim deed, with no abstract, and the buyer shall pay the cost of publishing the public hearing notice and the recording fees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA, that the offer received from Donald L. Jones in the amount of \$250.00 for the purpose of using the lot for green space and yard, be and it is hereby accepted and the sale of said property is approved and the Mayor and City Clerk are hereby authorized to sign the appropriate deed on behalf of the city conveying said property.

PASSED AND ADOPTED this 7th day of May 2019.

City of Ottumwa, Iowa


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk





[CITY OF]
O T T U M W A

2019 APR -3 AM 10: 01

OFFICE OF THE CITY CLERK

Petition No.: 5048-2019

Petitioner Information:

Name: Donald Jones dba J&J Rentals

Address: 19845 55th Street, Ottumwa, IA 52501

Phone Number: (641) 799-7971

Petition contains the required number of signatures.

Summary of Petition:

Purchase vacant lot for green space - Lot 12 in Block 12 Blake's Addition - corner of North Cherry Street.

1. Engineering Department Approve Deny

4-8-19 LIS

Comments:

Date

Dept. Initials
Required

2. Plan/Zoning/Dev. Department Approve Deny

WLP 4-8-19

Comments:

Date

Dept. Initials
Required

3. Health Department Approve Deny

WLP 4-8-19

Comments:

Date

Dept. Initials
Required

**** If denied by your department automatically return to the City Clerk's Office.**

**** If approved by your department submit to the next department for review.**

***** Once the form is completed return to the City Clerk's Office**

NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN:

Notice is hereby given that the City Council of the City of Ottumwa, Iowa, will hold a public hearing Tuesday, May 7, 2019 at 5:30 P.M. in City Hall in the City of Ottumwa, Iowa on its intent to dispose of real property legally described as Lot 12 in Block 12 in Blake's Addition to the City of Ottumwa, Wapello County, Iowa to Donald L. Jones for \$250.00, for the purpose of using as green space, by quit claim deed, with no abstract and the buyer paying the cost of publishing the public hearing notice and the recording fee. All persons interested in the intent to dispose of said property are invited to be present at the above time and place on the date mentioned to present their objections to, or arguments for the intent to dispose of said property.

FOR THE CITY OF OTTUMWA:
Christina Reinhard, City Clerk

Please publish on April 25, 2019 and provide 3 proofs of publication.

PROOF OF PUBLICATION

STATE OF IOWA
WAPELLO COUNTY

I, Ron Gutierrez, being duly sworn on my oath, say I am the Publisher of the Ottumwa Courier, a newspaper printed in said Wapello County, Iowa and of general circulation there in, and that the advertisement

Lot 12 in Block 12 in Blake's Addition
City of Ottumwa hereto attached was
published in said newspaper for 1 consecutive weeks to-wit: 4/25/19 Subscribed and sworn to
before me, and in my presence, by the said 25th day of April, 2019



Traci Counterman
Notary Public

In and for Wapello County

Printer's fee \$12.27

COPY OF ADVERTISEMENT

NOTICE OF PUBLIC HEARING
TO WHOM IT MAY CONCERN:
Notice is hereby given that the City Council of the City of Ottumwa, Iowa, will hold a public hearing Tuesday, May 7, 2019 at 5:30 P.M. in City Hall in the City of Ottumwa, Iowa on its intent to dispose of real property legally described as Lot 12 in Block 12 in Blake's Addition to the City of Ottumwa, Wapello County, Iowa to Donald L. Jones for \$250.00, for the purpose of using as green space, by quit claim deed, with no abstract and the buyer paying the cost of publishing the public hearing notice and the recording fee. All persons interested in the intent to dispose of said property are invited to be present at the above time and place on the date mentioned to present their objections to, or arguments for the intent to dispose of said property. FOR THE CITY OF OTTUMWA: Christina Reinhard, City Clerk

PH Notice
Disposal vacant lot - N. Cherry St.

2019 MAY -2 AM 11:01

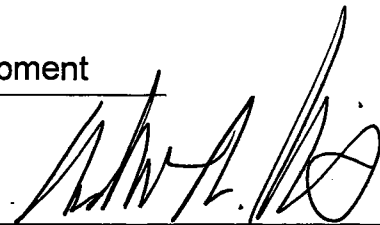
CITY OF
OTTUMWA, IOWA

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : May 7, 2019

Planning & Development
Department



City Administrator Approval

Kevin C. Flanagan

Prepared By

Kevin C. Flanagan

Department Head

AGENDA TITLE: ORDINANCE NO. 3154-2019, AN ORDINANCE AMENDING THE ZONING ORDINANCE #3088-2015 OF THE CITY OF OTTUMWA, IOWA, AND AS SET FORTH IN CHAPTER 38 OF THE MUNICIPAL CODE - CITY OF OTTUMWA, IOWA, BY AMENDING SECTIONS 38-77(15) AND 38-992, AND INSERTING NEW SECTIONS 38-77(15) AND 38-992 OF THE MUNICIPAL CODE OF THE CITY OF OTTUMWA, WAPELLO COUNTY, IOWA, AS SET FORTH HEREAFTER.

Public hearing required if this box is checked.

- RECOMMENDATION: 1) Pass the 1st consideration of Ordinance No. 3154-2019.
- 2) Waive the 2nd and 3rd considerations of Ordinance No. 3154-2019.
- 3) Pass and Adopt Ordinance No. 3154-2019.

DISCUSSION: We have two recommended code language changes. The first is for the Funeral Services definition. The current language reads as follows:

(15) Funeral services. Establishments engaged in undertaking services such as preparing the human dead for burial, and arranging and managing funerals. Typical uses include funeral homes or mortuaries.

Source of Funds:

Budgeted Item: Budget Amendment Needed:

The new code language would read as follows:

(15) Funeral services. Establishments engaged in undertaking services such as preparing the human dead for burial, and arranging and managing funerals. Typical uses include funeral homes, crematoria, or mortuaries.

As you can see, we have added crematoria (underlined) as an allowable use under this definition. Formerly, crematoria were only allowed within the confines of a cemetery property, which is a civic use. This is a highly limited allowance for what should be essentially a commercial use (crematoria) and not tied specifically to a cemetery property, as crematoria are more commonly found within commercial funeral service operations. Crematoria's would be conditional uses in residential Districts R-1 through R-5, the C-4 District, and the I-2 District, while being permitted in the C-1, C-2, and I-1 Districts.

The second code section we recommend changing is currently written as follows:

Sec. 38-992. - Building permits required.

No building or other structure shall be erected, moved, added to, or structurally altered without a permit therefor, issued by the building official. No building permit shall be issued by the building official except in conformity with the provisions of this chapter, unless the zoning administrator receives written order from the zoning board of adjustment in the form of an administrative review, special exception, or variance as provided herein.

The new code language would read as follows:

Sec. 38-992. - Building permits required.

No building or other structure shall be erected, moved, added to, or structurally altered without a permit therefor, issued by the building official. No building permit shall be issued upon any property with outstanding or existing unresolved nuisances in conformity with the City Code of the City of Ottumwa, including but not limited to Chapter 24 "Nuisances Generally" and Chapter 24 ½ "Nuisances Resulting from Abandoned or Junk Vehicles or Machinery". No building permit shall be issued by the building official except in conformity with the provisions of this chapter, unless the zoning administrator receives written order from the zoning board of adjustment in the form of an administrative review, special exception, or variance as provided herein.

The added language is underlined and provides that outstanding nuisance or other City Code violations can be the bases for a denial of building permits upon the property of which the nuisance exists. The lack of zoning code compliance was already cause for permit denial, but nuisance and or other City Code violations should also be cause for permit denial, whether or not the nuisance or non-compliance is actually exacerbated or expanded by the permit.

ORDINANCE NO. 3154-2019

AN ORDINANCE AMENDING THE ZONING ORDINANCE #3088-2015 OF THE CITY OF OTTUMWA, IOWA, AND AS SET FORTH IN CHAPTER 38 OF THE MUNICIPAL CODE - CITY OF OTTUMWA, IOWA, BY AMENDING SECTIONS 38-77(15) AND 38-992, AND INSERTING NEW SECTIONS 38-77(15) AND 38-992 OF THE MUNICIPAL CODE OF THE CITY OF OTTUMWA, IOWA, AS SET FORTH HEREAFTER.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA, THAT:

Zoning Ordinance #3088-2015 of the City of Ottumwa, Iowa, and as set forth in Chapter 38 of the Municipal Code City of Ottumwa, Iowa be and the same is hereby amended as follows:

SECTION 1

Section 38-77(15) is hereby amended by replacing Section 38-77(15) in its entirety and enacting the following in lieu thereof:

(15) Funeral services. Establishments engaged in undertaking services such as preparing the human dead for burial, and arranging and managing funerals. Typical uses include funeral homes, crematoria, or mortuaries.

SECTION 2

Section 38-992 is hereby amended by replacing Section 38-992 in its entirety and enacting the following in lieu thereof:

Sec. 38-992. - Building permits required.

No building or other structure shall be erected, moved, added to, or structurally altered without a permit therefor, issued by the building official. No building permit shall be issued upon any property with outstanding or existing unresolved nuisances in conformity with the City Code of the City of Ottumwa, including but not limited to Chapter 24 "Nuisances Generally" and Chapter 24 ½ "Nuisances Resulting from Abandoned or Junk Vehicles or Machinery". No building permit shall be issued by the building official except in conformity with the provisions of this chapter, unless the zoning administrator receives written order from the zoning board of adjustment in the form of an administrative review, special exception, or variance as provided herein.

SECTION 3

This ordinance shall be in full force and effect, from and after its passage, adoption, and approval and publication as required by law, unless a subsequent effective date is set out hereinabove.

SECTION 4

When this ordinance is in effect, it shall automatically supplement, amend, and become a part of the said Code of Ordinance (Municipal Code) of the City of Ottumwa, Iowa.

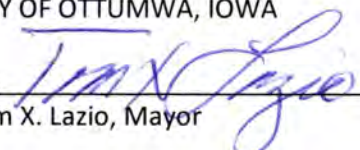
PASSED on its first consideration the 7th day of May, 2019.

PASSED on its second consideration the _____ day of _____, 2019.

Requirement of consideration and vote at two (2) prior Council meetings suspended the _____ day of _____, 2019.

APPROVED this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA

By: 
Tom X. Lazio, Mayor

_____ No action taken by Mayor.

_____ Vetoed this _____ day of _____, 2019

Tom X. Lazio, Mayor

_____ Repassed and adopted over the veto this _____ day of _____, 2019.

_____ Veto affirmed this _____ day of _____, 2019 by failure of vote taken to repass.

_____ Veto affirmed no timely vote taken to repass over veto.

ATTEST:


Christina Reinhard, City Clerk



CITY OF OTTUMWA
2019 APR 30 AM 8:53
STAFF SUMMARY

Council Meeting of: May 7, 2019

ITEM NO. _____

Administration
Department

Joni Keith
Prepared By
Andy Morris
Department Head

AGENDA TITLE: Adopt the Communications Policy #70-2019 effective May 7, 2019 by the passage of Resolution #71-2019.

PURPOSE: Adopt the City's Communications Policy #70-2019 effective May 7, 2019.

RECOMMENDATION: Pass and adopt Resolution #70-2019, which adopts the City Communications Policy.

DISCUSSION: The City is putting into writing its longstanding unwritten policy dealing with the various methods of communication with the public. This Policy #70-2019 sets out four basic types of communication through surveys, project updates, community meetings and website/social media posts. The policy also discusses media inquiries and interviews. A social media section discusses the usage of these sites as well as the professionalism required when staff members respond to social media requests and places information on our website. The policy encourages staff to provide as much information to the public as possible. Attached is a copy of the proposed Policy.

RESOLUTION No. 71-2019

A RESOLUTION APPROVING AND ADOPTING
CITY POLICY #70-2019 RELATED TO
CITY COMMUNICATIONS.

WHEREAS, the City needs to establish a Policy relating to the promotion of City Communications with its citizens; and

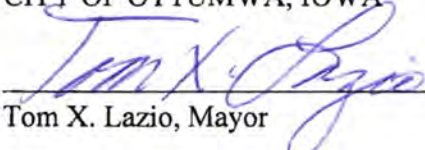
WHEREAS, the policy sets out the various methods for communicating issues, events, promotions and general information to its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA;

That Policy #70-2019 is adopted by the City Council and the Mayor is authorized to sign Policy #70-2019 related to Communications.

Approved, Passed and Adopted this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

Christina Reinhard, City Clerk

POLICY # 70-2019
COMMUNICATIONS POLICY

In our efforts to keep the public better informed as to policies, programs, upcoming events and general information, the City of Ottumwa has adopted a communications policy. Enhancing our communication efforts is a top priority for the City and forms a critical component of strengthening our relationship with our residents.

Equally important is establishing a dialogue with residents which can only be gained by listening to questions, comments, suggestions and concerns. Whether it is on social media, community meetings, day to day interactions with the public or thoughts and suggestions from citizens, City staff want feedback. The communications plan will consist of four components: Survey tools, program/project updates, community meetings, and website/social media posts.

1) **Survey tools.** In January of 2019, the City launched its first on-line set of survey questions to the general public. The survey company the City has contracted with has developed a survey platform for cities which consists of questions that allow the public to provide feedback to City staff. Every month, two sets of survey questions are generated that seek feedback from citizens. Currently, questions are generated the second and fourth Monday of each month. To ensure the survey is an effective tool for gathering a representative sample of citizen opinion, an initial 1% response rate will be achieved the first year of implementation with an ultimate goal of 3% in subsequent years of the survey use.

2) **Project Updates.** These consist of media news releases and public council reports on city projects covering construction and community enhancements. Departments will also develop reports periodically to highlight department news, events and special projects that may be of public interest.

3) **Community Meetings.** The Community Meetings format consists of introducing two or three topics for discussion at the open meeting and then allowing general questions from the audience. The bi-annual meetings will be held at various locations and venues throughout the City.

4) **Website/Social Media Posts.** The City maintains a website, which contains general information, forms, project updates and information, and accepts citizen concerns. In addition, the City maintains social media sites which allow citizens to dialogue with each other as well as city staff to voice concerns.

External Communications.

The City Administrator is the primary spokesperson for the City. The City Administrator may designate an official spokesperson for each City department or for the Administrator in his/her absence or in an emergency.

Identity and Branding.

All departments will identify themselves as the City of Ottumwa. The City's current logo will be utilized on all documents, City publications, external communications, fliers, invitations, programs, posters, presentations, paraphernalia and any item requiring a symbol of identity.

Press Releases and Press Statements.

The City will utilize press releases to inform the public regarding City programs, services, events, etc. Department heads or assigned staff will prepare for review and distribution all press releases to local, regional and national media. Press statements will be issued by staff under the guidance of the City Administrator and/or the City Attorney.

Media Inquiries/Interviews.

All media requests for routine interviews with department staff will be handled through the Administrator or Department Heads. Departments are encouraged to give interviews regarding their departments or areas of expertise in a timely and courteous manner. Routine interviews do not require the approval of the City Administrator.

Media requests involving sensitive or controversial issues shall be approved by the City Administrator or designee. In instances regarding the legality of releasing information, the Department and the City Administrator will consult with the City Attorney.

Other than for routine information, the City Council will receive notification of press release distribution prior to the distribution with the exception that in the case of an emergency when time is of the essence, City Council will be notified as soon as possible. Media wishing to receive press releases shall provide current contact information to the City Clerk and the City Administrator's Secretary.

Guidelines for Media Communication.

When the issue is routine and limited to the Department's area of expertise, the following process will be followed:

- * Obtain the name of the person calling, the media organization and, if available, the anticipated time of release of information in print or broadcast. This information should be included in the notification to the City Administrator.
- * Do not offer speculation or gossip. Do not answer a reporter's question with "no comment" instead, refer the reporter to the City Administrator. Personal opinions should not be communicated.
- * Issues that should not be discussed with reporters include: legal, personnel, confidential and emergency or crisis situations. Those inquiries should be forwarded to the City Administrator for response.

Emergency Notifications.

Fire and Police responses to emergencies in the community will be reported directly to the media as determined by the Fire or Police Chief. Fire or Police Department releases concerning traffic advisories, investigations and other routine community relations activities may also be reported directly to the media without specific permission from the City Administrator. Any releases distributed should also be provided to the City Administrator.

Website.

The City of Ottumwa website will serve as a resource for residents, visitors and businesses. The site will convey the City's messaging while providing current and vital information. The website will be managed

by the IT staff and the City Administrator's secretary. However, each Department Head will be responsible for ensuring that the information on their web page is current, accurate and does not convey confidential information. Each Department Head will review the web content regularly.

All published reports, brochures, fact sheets, or any other printed material, will be sent to the City Administrator's Office to be archived and posted to the website. All City meetings and City-sponsored or partnered events should be reported to the City Administrator's Office for inclusion on the website.

Citizen Inquiries.

Departments should respond to citizen inquiries in a courteous and timely manner. This includes inquiries received via e-mail, telephone, web or U.S. mail. Notify the City Administrator and the Department Head of inquiries of a sensitive or controversial nature.

Public Records Requests.

All requests for public records should promptly be forwarded to the City Clerk's office for an official response. See the Public Records Policy for additional information and procedure.

Social Media Policy.

It is the responsibility of the City Administrator's Office to maintain the City's official Internet presence via social media and networking sites, with the assistance of the IT Manager. City Departments should coordinate any social media requests with the City Administrator's Secretary. This policy covers all social media tools as they currently exist and as they may exist in the future.

Online Community Forums.

City employees shall not act as a spokesperson for the City or its departments on any online community forum.

Policies and Procedures.

All official City social media platforms will be administered by the City Administrator's Office or designee. These platforms shall be used for the sole purpose of informing the public about City business including news, programs, services and events.

Individual departments may not have or maintain independent pages/sites without approval of the City Administrator. Any department with a social media account will provide all passwords associated with the site to the City Clerk's Office and the IT Manager.

Individual departments wishing to add content to official City social media sites may submit the request to the City Administrator's Office, which will determine if the post meets policy guidelines. The City's website will remain the official location for contact regarding the City. Whenever possible, links within social media outlets should direct users back to the City's website.

Direct messages and inquiries requiring follow up communication will be treated as general correspondence and kept in accordance with city record retention policies.

Each social media platform used by the City will include the City's mission statement and an introductory statement that clearly specifies the purpose of the site and directs the user back to the City's web site. The name and contact information posted should not contain a specific employee's name but should be general to the City of Ottumwa.

All postings made by the City on social media platforms will contain information and content that has already been published or broadcast in an official manner. The City will not comment on other social media sites. All official social media postings by the City will be done solely on the City's social media sites. Confidential City business shall not be disclosed on the City's social media sites. If a question arises regarding the confidentiality of information on a social media site, the matter shall be referred to the City Attorney for review. The information shall not be posted, or if already posted, shall be removed until the City Attorney renders an opinion. Notwithstanding the opinion of the City Attorney, the City Administrator's Office reserves the right to restrict or remove City information from an official City social media site if the City Administrator believes the information does not serve the City's best interests.

The City reserves the right to remove any comments or postings that are in violation of this policy. Any participant of the City's social media sites who violates this policy may be blocked from the site for a specified period of time. The City may remove comments or materials when they are:

- Potentially libelous
- Factually inaccurate
- Politically biased
- Obscene or sexually explicit
- Hateful or mean spirited
- Personal attacks, insults, profane, name calling or threatening
- Confidential information posted without consent
- Unsolicited promotions or spam

YOUTube (or similar web site). Video content must first be approved by the City Administrator. This type of service may be used for job recruitment, economic development, communication, and marketing purposes.

Any other form of social media service request to promote City business, services or events must be submitted for approval by the City Administrator.

All social media-based services to be developed, designed, managed by or purchased from any third-party source must follow the City's purchasing policy. The requesting department will be responsible for all costs related to the purchase, maintenance and support of third-party products.

CITY OF OTTUMWA

2019 MAY -2 PM 2:16

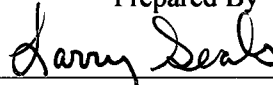
Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Larry Seals

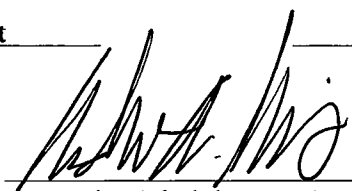
Prepared By



Department Head

Engineering Department

Department



City Administrator Approval

AGENDA TITLE: Resolution #76-2019. Awarding the contract for the Ottumwa Main Street Project (Downtown Streetscape).

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #76-2019.

DISCUSSION: The project consists of complete reconstruction of the 100, 200, and 300 blocks of Main Street. It will include full width full depth PCC reconstruction. The project will include replacement of sanitary sewer lines and sewer laterals. In addition, new water mains and service lines will be installed during the project. New ADA compliant sidewalks will be installed. A separate storm system will be installed and recombined at Green Street Intersection, which will allow for future separation.

As part of the bid, five ADD ALTERNATE bid items were included in the plan set bid documents. Alternate bid item 1 and 2 were for addition of fire service lines for buildings that could develop upper story apartments which would require sprinkler system by code. There were ten buildings that this could apply to. ADD ALTERNATE 3 and 4 were for water service lines from the stop box to the buildings water meter. There are 59 water services that these bids could apply to with unknown lengths.

ADD ALTERNATE 3 and 4 will not be awarded and will be added by either time and material or separate bid at a later date.

Kevin Flanagan has been in direct contact with property owners on procedures and financial responsibilities.

Property owners will be financially responsible for water service lines from stop box to building meters. Property owners would also be responsible for any added fire service lines for future build outs.

Source of Funds: FY19 CIP

Budgeted Item: Yes

Budget Amendment Needed: No

Ottumwa Water and Hydro increased their funding to \$600,000 from \$511,665.

The design team members have been reviewing bid items to identify possible items for value engineering.

Other items that need finalized are the cost for resident engineering and construction surveying contracts. This contract would be between the City and an Engineering Firm but be funded from the allocated funds listed. For a two season construction schedule it is estimated to cost \$270,000 for construction observation with an additional \$30,000 for construction survey.

Fourteen (14) plans sets were either mailed or downloaded. Plan holders list is attached.

Bids were received and opened by the City of Ottumwa on April 10, 2019, at 2:00 p.m. One bid was received from Portzen Construction Inc. of Dubuque, Iowa, in the amount of \$5,096,359.30.

Bid Amount:	\$ 5,096,359.30
Construction Survey	\$ 30,000.00
Construction Observation	\$ 270,000.00
Construction Engineering Genus	\$ 100,000.00
AEA Grant Administration	\$ 50,000.00

Total	\$ 5,546,359.30
8% Construction Contingency	\$ 407,708.74
Total	\$ 5,954,068.04

Gas Service relocate	\$ 79,500.00
Total	\$ 6,033,568.04

Funding

CDBG Storm Water Management	\$ 800,000.00
IDALS Water Quality Initiative	\$ 55,000.00
City of Ottumwa	\$ 2,670,000.00
ORLF	\$ 1,946,236.00
OWW	\$ 600,000.00

Total allocated	\$ 6,071,236.00
-----------------	-----------------

Original Engineer's Opinion of Cost:	\$ 4,113,875.20
10% contingency	\$ 420,159.00
	\$ 4,534,034.20

RESOLUTION #76-2019

A RESOLUTION AWARDING THE CONTRACT FOR THE
OTTUMWA MAIN STREET PROJECT (DOWNTOWN STREETScape)

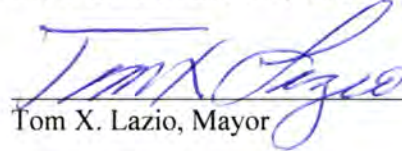
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.


NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, Portzen Construction, Inc. of Dubuque, Iowa in the amount of \$5,096,359.30.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk

Plan Holder Report as of 04/11/2019 11:04:41 AM CDT**Genus Landscape Architects**

Ottumwa Main Street Improvement Project, (eBidDoc #6176509)

Contact: Chris Cahalan
 Phone: 913-522-5170
 E-mail: ccalahan@genus-la.com
 Bid Date: 04/10/2019 02:00 PM CDT

[Help](#)

Company	Contact	Designation	Bus. Types	Entry Date	Doc Type	Comments
Minturn, Inc. 144 W Front St Brooklyn, IA 52211	Clint Rhoads Phone: 641-455-0331 Fax: 641-843-7256 Email: estimating@minturninc.com	Prime Bidder		03/05/2019	eBidDoc	
All American Concrete, Inc. 1489 Highway 6 West Liberty, IA 52776	Jay Simon Phone: 319-627-2226 Fax: 319-627-7235 Email: jay@aaconcreteinc.com	Prime Bidder		03/05/2019	eBidDoc	
Jones Contracting Corp 1808 Hwy 16 PO West Point, IA 52656	Maggie Jones Phone: 319-837-8129 Fax: 319-469-2462 Email: mjones@jonescontractingcorp.com	Subcontractor		03/05/2019	eBidDoc	
Portzen Construction, Inc. 205 STONE VALLEY DRIVE DUBUQUE, IA 52003	Estimating Department Phone: 5635577642 Fax: 5635579048 Email: portzenbids@pci-dbq.com	Prime Bidder		03/06/2019	eBidDoc	
Hardscape Solutions 805 Vernon Valley Dr Cedar Rapids, IA 52403	Curt Richey Phone: 319-377-5064 Fax: 3193775536 Email: curt@hardscapesolutions.net	Subcontractor		03/06/2019	eBidDoc	
Rochester Concrete Products 7200 North Highway 63 Rochester, MN 55906	Jim Weidner Phone: 507-535-1496 Fax: 507-424-4697 Email: jim.weidner@rochesterpcp.com	Supplier		03/06/2019	eBidDoc	
Dodge Data & Analytics 4300 Beltway Place Suite 150 Arlington, TX 76018	Melanie Yancey Phone: 800-393-6343 Fax: 8176087129 Email: dodge.docs@construction.com	Plan Room		03/07/2019	eBidDoc	
Absolute Concrete 505 1st Avenue Slater, IA 50244	Drew Roberts Phone: 515-228-3030 Fax: 515-228-3031 Email: droberts@absoluteconcreteiowa.com	Prime Bidder		03/07/2019	eBidDoc	
Hawkeye Paving Corp 801 42nd St PO Box 849 Bettendorf, IA 52722	Tony Perkins Phone: 563-355-6834 Fax: 563-359-6266 Email: TPerkins@hawkeyepaving.com	Prime Bidder		03/07/2019	eBidDoc	
Cornerstone Excavating, Inc. PO Box 928 PO BOX 928 Washington, IA 52353	Jim Ziegrowsky Phone: 319-653-3957 Fax: 319-653-9067 Email: office@cstoneinc.com	Prime Bidder		03/11/2019	eBidDoc	
Iowa Civil Contracting, Inc 1106 3rd Street P.O. Box Q Victor, IA 52347	Bryan Spriggs Phone: 319-647-3561 Fax: 319-647-2376 Email: bryans@iowacivil.com	Prime Bidder		03/14/2019	eBidDoc	
Drish Construction, Inc. 1701 South Main Street Fairfield, IA 52556	Trevor Brown Phone: 641-472-9506 Fax: 641-472-9417 Email: drish.trevorb@gmail.com	Prime Bidder		03/20/2019	eBidDoc	
Master Builders Of Iowa 221 Park Street Des Moines, IA 50309	Cindy Adams Phone: 515-288-7339 Fax: 515-288-8718 Email: mbiplanroom-dsm@mbionline.com	Plan Room		03/20/2019	eBidDoc	
UTILITY EQUIPMENT CO 3739 STATE ST BETTENDORF, IA 52722	KRISTI DAWSON Phone: 563-355-5376 Fax: 563-355-7423 Email: kdawson@utilityequipmentco.com	Supplier		04/01/2019	eBidDoc	

OTTUMWA WATER & HYDRO

230 TURNER DRIVE
P.O. BOX 20
OTTUMWA, IOWA 52501
TELEPHONE (641) 684-4606
FAX # (641) 682-3269

April 30, 2019

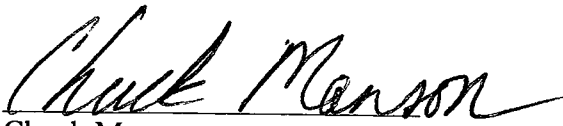
Mr. Larry Seals, Public Works Director
City of Ottumwa
105 E. Third Street
Ottumwa, IA 52501

Re: Mainstreet Streetscape Funding

Dear Larry:

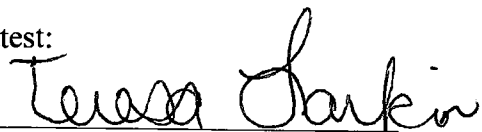
The Board of Trustees has approved increasing the Water Works funding for the water main portion of the above project for up to \$600,000. We look forward to working with Legacy Foundation, Portzen Construction and the City of Ottumwa on this project.

Sincerely,



Chuck Manson
Chairperson

Attest:



Teresa Larkin
Board Secretary

Cc: Andy Morris
Bob Jay

BID TABULATION FOR:
OTTUMWA MAIN STREET IMPROVEMENT PROJECT
 April 10, 2019

ITEM DESCRIPTION	Engineers Estimate		Portzen Construction Inc		Contractor #2		Contractor #3	
	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
MOBILIZATION, SURVEYING, AND TRAFFIC CONTROL								
1 Mobilization	LS	1		\$823,000.00	\$750,000.00			
2 Not Used								
3 SWPPP Management and Record Keeping	LS	1		\$20,000.00	\$15,000.00			
4 Install Safety Fencing around work areas, remove upon completion	LS	1		\$17,500.00	\$40,000.00			
5 Vehicle Traffic Control, Install, maintain and remove for all phases	LS	1		\$29,000.00	\$23,000.00			
6 Pedestrian Traffic Control, Install, maintain and remove for all phases	LS	1		\$29,000.00	\$2,500.00			
SITE CLEARING AND DEMOLITION								
7 Removal of Pavement	SY	7,810	\$15.00	\$117,150.00	\$14.00	\$109,340.00		
8 Removal of Sidewalk	SY	3,434	\$13.00	\$44,642.00	\$19.00	\$65,246.00		
9 Remove light poles	EA	15	\$750.00	\$11,250.00	\$1,100.00	\$16,500.00		
10 Removal of Existing Fire Hydrant Assembly	EA	8	\$750.00	\$6,000.00	\$850.00	\$6,800.00		
11 Remove Manhole	EA	10	\$1,000.00	\$10,000.00	\$1,000.00	\$10,000.00		
12 Remove Intake	EA	14	\$1,000.00	\$14,000.00	\$750.00	\$10,500.00		
STREET PAVING								
13 Excavation, Class 10	CY	1,500	\$22.00	\$33,000.00	\$17.50	\$26,250.00		
14 Subgrade Preparation	SY	5,565	\$5.00	\$27,825.00	\$2.00	\$11,130.00		
15 Subbase (Granular), Modified	SY	5,565	\$10.00	\$55,650.00	\$8.50	\$47,302.50		
16 Compaction Testing	LS	1	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00		
17 Subdrain, Longitudinal, 6" Dia.	LF	2,915	\$12.00	\$34,980.00	\$17.25	\$50,283.75		
18 Subdrain Outlets and Connections, CMP, PVC, or HDPE, 4" or 6"	EA	37	\$250.00	\$9,250.00	\$258.50	\$9,564.50		
19 Street Pavement, PCC, 7" Thick	SY	2,395	\$60.00	\$143,700.00	\$78.25	\$187,408.75		
20 Street Pavement, PCC, 9" Thick	SY	2,900	\$70.00	\$203,000.00	\$92.75	\$268,975.00		
21 PCC Pavement Samples and Testing	LS	1	\$10,000.00	\$10,000.00	\$2,500.00	\$2,500.00		
22 2" Mill and Overlay	SY	106	\$60.00	\$6,360.00	\$90.00	\$9,540.00		
23 Pavement Type C: Permeable Interlocking Pavers	SY	991	\$63.00	\$62,433.00	\$95.50	\$94,640.50		
24 Geotextile Fabric	SY	680	\$3.00	\$2,040.00	\$4.50	\$3,060.00		
25 Storage Aggregate, #2 stone	TON	729	\$30.00	\$21,870.00	\$34.00	\$24,786.00		
26 Filter Aggregate, #57 stone	TON	154	\$34.00	\$5,236.00	\$38.00	\$5,852.00		
27 GeoGrid TX190L	SY	991	\$5.00	\$4,955.00	\$8.00	\$7,928.00		
28 GeoGrid TX7	SY	991	\$5.00	\$4,955.00	\$7.75	\$7,680.25		
SIDEWALKS AND RELATED SITE WORK								
29 Curb Type A: Concrete Beam Curb, 18" wide x 12" depth	LF	2,442	\$45.00	\$109,890.00	\$50.00	\$122,100.00		
30 Curb Type B: Concrete Planter Curb, 6" wide x 18" depth	LF	2,079	\$44.00	\$91,476.00	\$66.00	\$137,214.00		
31 Curb Type C: BioRetention Planter Curb	LF	382	\$40.00	\$15,280.00	\$82.00	\$31,324.00		
32 BioRetention Curb cut with iron trench grate	EA	14	\$2,000.00	\$28,000.00	\$6,000.00	\$84,000.00		
33 Curb Type D: Suda's Class A Curb	LF	509	\$40.00	\$20,360.00	\$42.00	\$21,378.00		
34 Curb Type E: 6" Concrete Curb with 18" Gutter	LF	171	\$42.00	\$7,182.00	\$39.00	\$6,669.00		
35 Pavement Type A: Sidewalk PCC 5" thickness	SY	2,656	\$70.00	\$185,920.00	\$61.00	\$162,016.00		
36 Pavement Type D: Sidewalk Pavers	SY	788	\$61.00	\$48,068.00	\$134.00	\$105,592.00		
37 Concrete base under pavers, 4" PCC	SY	788	\$60.00	\$47,280.00	\$50.00	\$39,400.00		
38 Detectable ADA warning plates	SF	380	\$60.00	\$22,800.00	\$50.00	\$19,000.00		
39 Pavement Marking: Lines	LF	1,400	\$2.50	\$3,497.50	\$13.00	\$18,200.00		
40 Pavement Marking: Crosswalk bars	EA	14	\$100.00	\$1,400.00	\$750.00	\$10,500.00		
41 Pavement Marking: Stop bars	EA	11	\$100.00	\$1,100.00	\$450.00	\$4,950.00		

ITEM DESCRIPTION		UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
42	Pavement Marking: Pre-Cut Symbols and Legends	EA	1	\$100.00	\$100.00	\$400.00	\$400.00		
43	Bridge at mid-block crossing (6'x8')	EA	6	\$5,000.00	\$30,000.00	\$16,000.00	\$96,000.00		
44	Limestone Bench and Footing	LF	144	\$800.00	\$115,200.00	\$515.00	\$74,160.00		
45	Bench	EA	12	\$1,600.00	\$19,200.00	\$2,500.00	\$30,000.00		
46	Trash Receptacle	EA	12	\$1,200.00	\$14,400.00	\$1,750.00	\$21,000.00		
47	Bike rack	EA	14	\$750.00	\$10,500.00	\$1,100.00	\$15,400.00		
48	H.C. parking signs	EA	1	\$350.00	\$350.00	\$300.00	\$300.00		
49	Structural Concrete Foundation Wall, 312 East Main	LS	1	\$20,000.00	\$20,000.00	\$35,000.00	\$35,000.00		
50	Structural Concrete Foundation Wall, 314 East Main	LS	1	\$20,000.00	\$20,000.00	\$35,000.00	\$35,000.00		
UTILITIES: STORM SEWER AND SANITARY SEWER									
51	Aggregate Trench Foundation	TON	100	\$30.00	\$3,000.00	\$60.00	\$6,000.00		
52	Trench Compaction Testing	LS	1	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00		
53	Sanitary Sewer Gravity Main, Trenched, PVC, 8"	LF	650	\$60.00	\$39,000.00	\$111.50	\$72,475.00		
54	Sanitary Sewer Service Stub, PVC, 4" or 6"	LF	730	\$50.00	\$36,500.00	\$95.50	\$69,715.00		
55	Storm Sewer, Trenched, RCP, 6"	LF	45	\$25.00	\$1,125.00	\$85.40	\$3,843.00		
56	Storm Sewer, Trenched, RCP, 12"	LF	87	\$50.00	\$4,350.00	\$137.00	\$11,919.00		
57	Storm Sewer, Trenched, RCP, 15"	LF	1,136	\$60.00	\$68,160.00	\$124.25	\$141,148.00		
58	Storm Sewer, Trenched, RCP, 24"	LF	57	\$80.00	\$4,560.00	\$273.85	\$15,609.45		
59	Storm Sewer, Trenched, RCP, 42"	LF	462	\$150.00	\$69,300.00	\$235.55	\$108,824.10		
60	Manhole Type SW-301, 48" Dia.	EA	3	\$6,900.00	\$19,500.00	\$7,143.00	\$21,429.00		
61	Manhole Type SW-302, 7x7	EA	2	\$15,000.00	\$30,000.00	\$22,836.00	\$45,672.00		
62	Manhole Type SW-401, 48" Dia.	EA	2	\$5,000.00	\$10,000.00	\$8,258.00	\$16,516.00		
63	Manhole Type SW-401, 72" Dia.	EA	3	\$7,500.00	\$22,500.00	\$13,873.00	\$41,619.00		
64	Manhole Type SW-401, 96" Dia.	EA	1	\$12,000.00	\$12,000.00	\$20,492.00	\$20,492.00		
65	Intake Type SW-501	EA	5	\$3,500.00	\$17,500.00	\$3,522.00	\$17,610.00		
66	Intake Type SW-502, 48" Dia.	EA	10	\$4,000.00	\$40,000.00	\$7,402.00	\$76,020.00		
67	Intake Type SW-506	EA	7	\$7,000.00	\$49,000.00	\$11,516.00	\$80,612.00		
68	Intake Type SW-512, 24" Riser	EA	7	\$3,000.00	\$21,000.00	\$2,401.00	\$16,807.00		
69	Intake Type SW-512, 36" Riser	EA	7	\$4,000.00	\$28,000.00	\$3,590.00	\$25,130.00		
70	Manhole Adjustment, Major	EA	2	\$1,000.00	\$2,000.00	\$3,416.00	\$6,832.00		
71	Connection to Existing Manhole	EA	5	\$750.00	\$3,750.00	\$2,562.00	\$12,810.00		
UTILITIES: WATER MAINS AND APPURTENANCES									
72	Trench Compaction Testing	LS	1	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00		
73	Water Main, Trenched, Zinc coated DIP, 6"	LF	100	\$75.00	\$7,500.00	\$138.25	\$13,825.00		
74	Water Main, Trenched, Zinc coated DIP, 8"	LF	35	\$80.00	\$2,800.00	\$205.50	\$7,192.50		
75	Water Main, Trenched, Zinc coated DIP, 10"	LF	45	\$95.00	\$4,275.00	\$212.85	\$9,578.25		
76	Water Main, Trenched, Zinc coated DIP, 12"	LF	1,080	\$85.00	\$91,800.00	\$98.10	\$105,948.00		
77	Water Main, Trenched, Zinc coated DIP, 16"	LF	425	\$100.00	\$42,500.00	\$145.25	\$61,731.25		
78	Water Main, Trenched, Zinc coated DIP, 20"	LF	70	\$150.00	\$10,500.00	\$364.65	\$25,525.50		
79	Water Service Pipe, CU, 1 1/2" Dia.	LF	1,700	\$30.00	\$51,000.00	\$66.70	\$113,390.00		
80	Water Service Pipe, CU, 2" Dia.	LF	120	\$50.00	\$6,000.00	\$70.85	\$8,502.00		
81	Water Service Corporation Assembly, 2x1" Corporations w/ Header	EA	56	\$600.00	\$33,600.00	\$979.00	\$54,824.00		
82	Water Service Corporation, 2"	EA	3	\$1,000.00	\$3,000.00	\$1,070.00	\$3,210.00		
83	Water Service Curb Stop and Box, 1 1/2"	EA	56	\$600.00	\$33,600.00	\$1,009.00	\$56,504.00		
84	Water Service Curb Stop and Box, 2"	EA	3	\$800.00	\$2,400.00	\$1,099.00	\$3,297.00		
85	Valve, Gate, 6" (Fire Service Valve)	EA	2	\$2,000.00	\$4,000.00	\$3,035.00	\$6,070.00		
86	Valve, Gate, 8"	EA	1	\$2,400.00	\$2,400.00	\$1,602.00	\$1,602.00		
87	Valve, Gate, 10"	EA	1	\$3,000.00	\$3,000.00	\$2,262.00	\$2,262.00		
88	Valve, Gate, 12"	EA	7	\$4,000.00	\$28,000.00	\$3,004.00	\$21,028.00		
89	Valve, Gate, 16"	EA	1	\$9,000.00	\$9,000.00	\$7,916.00	\$7,916.00		

ITEM DESCRIPTION		UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
90	Valve, Gate, 20"	EA	1	\$20,000.00	\$20,000.00	\$16,647.00	\$16,647.00			
91	Fire Hydrant Assembly	EA	7	\$5,500.00	\$38,500.00	\$5,728.00	\$40,096.00			
92	Mainhole Type SW-302, 9'x6' (Valve Vault)	EA	1	\$17,500.00	\$17,500.00	\$44,434.00	\$44,434.00			
93	Water Main Connections	EA	7	\$4,000.00	\$28,000.00	\$5,526.00	\$38,682.00			
UTILITIES- ELECTRICAL										
94	S1 Pole & Fixture: Pedestrian Poles, 14' height	EA	34	\$3,950.00	\$134,300.00	\$5,600.00	\$190,400.00			
95	S2 Pole & Fixture: Roadway Intersection Poles, 22' height	EA	6	\$4,790.00	\$28,740.00	\$6,900.00	\$41,400.00			
96	Install Light Pole Concrete Footings	EA	40	\$787.30	\$31,492.00	\$1,109.00	\$44,360.00			
97	B1 Bollard: Pedoc Power Pedestal, 20 amp 120 volt	EA	74	\$700.00	\$51,800.00	\$880.00	\$65,120.00			
98	B2 Bollard: Media bollard	EA	2	\$2,950.00	\$5,900.00	\$5,800.00	\$11,600.00			
99	Install Bollard Concrete Footing	EA	76	\$393.65	\$29,917.40	\$783.00	\$59,508.00			
100	Electrical Control Cabinet - Main/Green	EA	1	\$15,750.00	\$15,750.00	\$16,500.00	\$16,500.00			
101	Trenching Street poles and bollards	LF	2,400	\$14.17	\$34,008.00	\$9.25	\$22,200.00			
102	3 #6 & 1 #8 ground in 2" PVC Conduit - Lights	LF	2,400	\$10.15	\$24,360.00	\$13.00	\$31,200.00			
103	2 #4 & 1 #8 ground - Lighting pole outlets	LF	2,400	\$9.84	\$23,616.00	\$11.00	\$26,400.00			
104	2 #4 & 1 #8 ground - in 2" PVC bollard outlets	LF	2,400	\$10.15	\$24,360.00	\$18.00	\$43,200.00			
PLANTING + SOILS										
105	Plants with Warranty, Shade Tree	EA	65	\$600.00	\$39,000.00	\$690.00	\$44,850.00			
106	Plants with Warranty, Ornamental Tree	EA	24	\$400.00	\$9,600.00	\$600.00	\$14,400.00			
107	Plants with Warranty, Shrubs, 24" Ht.	EA	15	\$40.00	\$900.00	\$110.00	\$1,650.00			
108	Plants with Warranty, Perennials, 1 Gal, 18" O.C.	EA	3,286	\$24.00	\$78,864.00	\$17.00	\$55,862.00			
109	Plants with Warranty, Bulbs	EA	1,845	\$10.00	\$18,450.00	\$4.80	\$8,856.00			
110	Hardwood Mulch, 2' depth	CY	30	\$80.00	\$2,320.00	\$82.00	\$2,460.00			
111	Amended planting bed soils, 24" depth	CY	226	\$90.00	\$20,340.00	\$82.00	\$18,532.00			
112	BMP Plants with Warranty, Shrubs, 24" ht.	EA	69	\$40.00	\$4,140.00	\$110.00	\$7,590.00			
113	BMP Plants with Warranty, Perennials, 1 Gal, 18" O.C.	EA	708	\$24.00	\$16,992.00	\$17.00	\$12,036.00			
114	BMP Plants with Warranty, Bulbs	EA	220	\$10.00	\$2,200.00	\$8.25	\$1,815.00			
115	Hardwood mulch, 2'	CY	19	\$80.00	\$1,520.00	\$82.00	\$1,558.00			
116	Bio Retention Planting Soil Mix, 24"	CY	218	\$90.00	\$19,620.00	\$82.00	\$17,876.00			
117	Choker Aggregate, #8 stone, 3"	TON	37	\$34.00	\$1,258.00	\$65.00	\$2,405.00			
118	Storage Aggregate, #2 stone, 12"	TON	143	\$30.00	\$4,290.00	\$60.00	\$8,580.00			
119	Under walk, Choker Aggregate	TON	13	\$34.00	\$442.00	\$65.00	\$845.00			
120	Under walk, Storage Aggregate	TON	48	\$30.00	\$1,440.00	\$60.00	\$2,880.00			
121	Access well at 231 East Mail	EA	2	\$5,000.00	\$10,000.00	\$7,000.00	\$14,000.00			
122	Sidewalk Area, compacted granular subbase	TON	505	\$40.00	\$20,200.00	\$27.00	\$13,635.00			
				\$420,159.00						
General Conditions OH & P (10%)					\$420,159.00					
TOTAL					\$4,534,034.20				\$5,096,359.30	

BID ALTERNATES

Add Alternate # 1: North 6" Valve and DIP Fire Service	EA	4	\$5,100.00	\$8,500.00
Add Alternate #2: South 6" Valve and DIP Fire Service	EA	6	\$4,500.00	\$8,300.00
Add Alternate #3: Domestic Water Service Connections, 1 1/2", 56 units	LF		\$300.00	\$350.00
Add Alternate #4: Domestic Water Service Connections, 2", 3 units	LF		\$300.00	\$375.00
Add Alternate #5: Pavement Type C: Perm Pavers, Single Color	SY		\$54.00	deduct \$14.50

City of Ottumwa

Staff Summary

2019 APR 16 PM 1:03

Item No. _____

Council Meeting of: May 7, 2019

Finance Department
Department



City Administrator

Robert Jay
Prepared By

Dept. Head

Agenda Title: Resolution No. 80-2019 Authorizing an \$11,613.90 Refund to Iowa Department of Transportation for Excess Reimbursement of the Market Street Bridge Project.



Purpose: Authorize refunding to IDOT for repayment of excess reimbursement.

Discussion: During the pre-close-out audit of the Market Street Bridge Project on the construction files held by Calhoun Burns, the IDOT discovered an excess payment to the City of Ottumwa. This resolution authorizes the repayment of the amount due to the IDOT.

Source of Funds LOST

Budgeted Item No

Budget Amendment Needed _____

RESOLUTION NO. 80-2019

RESOLUTION AUTHORIZING AN \$11,613.90 REFUND TO IOWA DEPARTMENT OF TRANSPORTATION FOR EXCESS REIMBURSEMENT OF THE MARKET STREET BRIDGE PROJECT.

WHEREAS, the City of Ottumwa received a notice of an overpayment as the result of an IDOT pre-close-out audit of the Market Street Bridge Project and,


WHEREAS, the City of Ottumwa wishes to refund the overpayment to the IDOT.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA THAT:

The Finance Department issue a refund check to the Iowa Department of Transportation for the overpayment on the Market Street Bridge Project in the amount of \$11,613.90.

APPROVED, PASSED, AND ADOPTED this 7th day of May 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

Christina Reinhard, City Clerk

Copy of check
to Engineering

IOWADOT

INVOICE PAYABLE UPON RECEIPT

PAGE:

INVOICE NUMBER: 54111

02/26/19

MAKE CHECK PAYABLE TO: IOWA DEPARTMENT OF TRANSPORTATION

CUST: 00939 OTTUMWA, CITY OF

STOCK ISSUE:

OTTUMWA, CITY OF
105 E 3RD ST.
OTTUMWA

IA 52501

43506

AUDIT CERTIFICATE # 19-01-084-3-2-1

QUANTITY	LINE DESCRIPTION	STOCK NUMBER	AMOUNT DUE
11613.90	80% OF 14,517.37		14,517.37
			-2,903.47
** T O T A L D U E **			11,613.90

I HEREBY CERTIFY THAT THE
ABOVE ITEM(S) AS LISTED ARE
TRUE, CORRECT & WHOLLY UNPAID

PAYMENT AUTHORIZATION

ISSUE NO.	ISSUE DATE	OBJECT	AMOUNT
301	7-753	6549	\$11,613.90
Larry Seed		4-15-19	

Snah Doeber-Sorenson

APPROVED BY

DATE

301-000-4404

DET
MARKET STREET BRIDGE
IDOT REIMBURSEMENT

DETACH AND RETURN WITH PAYMENT TO

CASHIER OFFICE
IOWA DEPARTMENT OF TRANSPORTATION
800 LINCOLN WAY
AMES, IA 50010

OTTUMWA, CITY OF

INVOICE NO: 54111 AMOUNT ENCLOSED: _____

PLEASE WRITE YOUR INVOICE NUMBER ON YOUR CHECK

INTERNAL MEMO

TO: Finance

FROM: Dwight Dohlman

Date: 4-10-2019

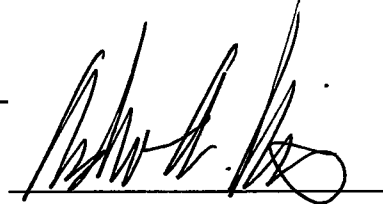
RE: Market Street Bridge

Earlier this year, we were aware that the IDOT was performing a pre-close-out audit of all the project construction files held by Calhoun Burns. The attached invoice was generated at the conclusion of their audit. This reflects an overpayment the IDOT made to the City. The explanation of the charge consists of overpayment of reimbursed costs during the Construction Phase of the project. Several sub consultant costs were included in the original supplemental agreement totaling \$25,000. The actual amount billed from three different subconsultants totaled \$10,482.62. And because the supplemental agreement was for \$288,999.99 instead of \$289,000.00, the IDOT has invoiced for reimbursement of 80% of \$14,517.37 or \$11,613.90.

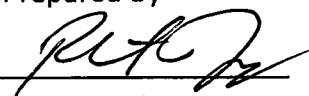
City of Ottumwa
2019 APR 16 PM 1:03
Staff Summary
CITY OF OTTUMWA

Council Meeting of: May 7, 2019 Item No. _____

Finance Department
Department



City Administrator

Robert Jay
Prepared By


Dept. Head

Agenda Title: Resolution No. 81-2019 Authorizing the transfer of \$11,613.90 from the Local Option Sales Tax Fund to the Street Capital Projects Fund for the Market Street Bridge Project.

.....
Purpose: Transfer of funds to assist in an approved street project.

Recommendation: Pass and Adopt Resolution No. 81-2019

Discussion: The transfer of funds is required to assist in the Market Street Bridge Project since we have to reimburse the IDOT for excess reimbursement from the IDOT grant.

Source of Funds LOST

Budgeted Item No

Budget Amendment Needed Yes

RESOLUTION NO. 81-2019

A RESOLUTION AUTHORIZING THE TRANSFER OF \$11,613.90 FROM THE LOCAL OPTION SALES TAX FUND TO THE STREET CAPITAL PROJECTS FUND FOR THE MARKET STREET BRIDGE PROJECT.

WHEREAS, The City Council of the City of Ottumwa, Iowa was required to refund an overpayment received from the IDOT grant funds for the Market Street Bridge Project, and

WHEREAS, Local Option Sales Tax monies will be used to assist in the funding of the Market Street Bridge Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA: That the Finance Director transfer \$11,613.90 from the Local Option Sales Tax Fund to the Street Construction Fund to complete the financing of the project.

PASSED AND APPROVED THIS 7th DAY OF MAY 2019.

City of Ottumwa



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

Christina Reinhard, City Clerk

(Seal)



2019 APR 17 10:11 AM
CITY OF OTTUMWA
City of Ottumwa
Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Health & Inspections
Department

Jody Gates
Prepared By
Kevin C Flanagan *KCF*
Department Head

[Handwritten Signature]

City Administrator Approval

AGENDA TITLE: Resolution No. 83 - 2019, a resolution fixing an amount for abating a nuisance against certain properties in the City of Ottumwa, Iowa

 Public hearing required if this box is checked. ***The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.***

RECOMMENDATION: Pass and adopt Resolution No. 83 - 2019

DISCUSSION: Nuisances were abated by the City at the properties on this resolution. The bills remain unpaid therefore the abatement costs will be billed to the property taxes with the passage of this resolution. Total costs on the resolution are \$1,771.33.

RESOLUTION NO. 83 – 2019

A RESOLUTION BY THE OTTUMWA CITY COUNCIL FIXING AN AMOUNT FOR ABATING
A NUISANCE AGAINST CERTAIN PROPERTIES IN THE CITY OF OTTUMWA, IOWA

WHEREAS, the nuisances existing on the properties located at 126 S. Cooper, 905 S. Tuttle and 901 E. Williams were abated by the City of Ottumwa, and;

WHEREAS, the Code of Iowa, Section 364.12, allows the City Council to assess costs of abating nuisances against real estate taxes in the same manner as the property tax, and;

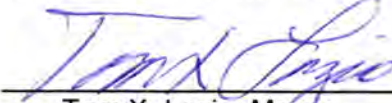
WHEREAS, said costs are as follows:

1. 126 S. Cooper – legal description – Lot 26 Block 2 in Janney Addition to the City of Ottumwa, Wapello County, Iowa, owner Kamryn Renee Stevens, contract buyer and Keith and Catherine Skinner, deed holders and the nuisance abatement costs are \$836.16 – Parcel #007410830047000.
2. 905 S. Tuttle Street – legal description – Lot 62 Block 4 in Harding Park Addition to the City of Ottumwa, Wapello County, Iowa, owner Norma Ladoucer and the nuisance abatement costs are \$366.96 – Parcel #007416540233000.
3. 901 E. Williams – legal description – Lot 14 Block 2 in Clinton Place and addition to the City of Ottumwa, Wapello County, Iowa, owner Jamie Lynn Barnett and the nuisance abatement costs are \$568.21 – Parcel #007416280023000.

NOW, THEREFORE BE IT RESOLVED THAT the foregoing amount is assessed against the above property as set forth hereinabove.

Passed and adopted this 7th day of May 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

FILED

2019 MAY 12 10:41 AM CDD
CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Chris Cobler

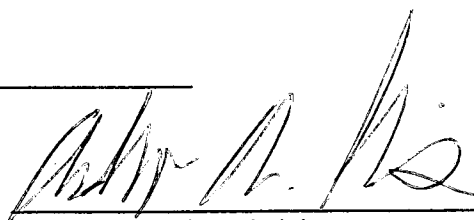
Prepared By

Andy Morris

Department Head

Airport

Department



City Administrator Approval

AGENDA TITLE: Resolution # 90 - 2019 A resolution authorizing the mayor to sign the Airport Capital Improvement Program (ACIP) data sheets and related documents, and authorize staff to submit the data sheets and related documents to the Iowa DOT for the fiscal years 2019 - 2024

Public hearing required if this box is checked.

RECOMMENDATION: Approve and adopt resolution # 90 -2019

DISCUSSION: The city must submit an annual Airport Improvement plan to the Iowa DOT. The plan serves as the pre-application for the IDOT's grant program. The updated project plan includes:
*Apron Improvements 2020
*Apron Improvements 2021
*Taxiway A MIRL (LED Lighting) 2022
*Taxiway B (Led Lighting) 2023
*Construct Box Hanger 2024
The following information is included in the plan: data sheets with project description, amount of requested DOT dollars (85%), the local match required (15%) of the project. This has been approved by the Airport Board

Source of Funds: 85% IDOT/ Airport Fund Balance

Budgeted Item: Budget Amendment Needed:

RESOLUTION # 90-2019

AUTHORIZE THE MAYOR TO SIGN, AND STAFF TO SUBMIT, THE APPLICATION FOR FUNDING UNDER THE IOWA DEPARTMENT OF TRANSPORTATION'S AVIATION GRANT PROGRAM FOR THE FISCAL YEAR 2019, AND AUTHORIZING THE MAYOR TO SIGN THE CONTRACT UPON FUNDING BEING AWARDED.

WHEREAS, Funding from the Iowa Department of Transportation's Aviation program will be awarded for various type grant programs as defined by the IDOT

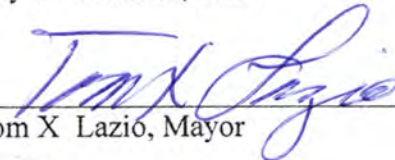
WHEREAS, Eligible projects have been identified at the Ottumwa Regional Airport

WHEREAS, The Mayor is authorized to sign the contracts upon funding being awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA. THAT; Authorizing the Mayor to sign the Iowa Department of Transportation's Aviation Grant Application for the fiscal year 2019; staff is hereby authorized to submit said documents to the IDOT for funding consideration; the Mayor is hereby authorized to sign the IDOT contracts upon funding being awarded.

PASSED AND ADOPTED this 7th day of May, 2019

City of Ottumwa, Iowa



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk





**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM (CIP)**
Attach additional sheets if necessary.

Airport name, LOCID, city, state Ottumwa Regional, KOTM, Ottumwa, Iowa

Prepared by City of Ottumwa

Sponsor's email airport@ci.ottumwa.ia.us

Date prepared April 2019

Sponsor's signature

Sponsor's phone (641) 683-0619

Printed name Chris Cobler

FY	Detailed project/scope description	Funding source	Total estimated cost
2020	Apron Improvements	Federal \$	
		State \$	\$297,500
		Local \$	\$52,500
		Total \$	\$350,000
2021	Apron Improvements	Federal \$	
		State \$	\$285,175
		Local \$	\$50,325
		Total \$	\$335,500
2022	Taxiway A MITL (LED Lighting)	Federal \$	
		State \$	\$281,180
		Local \$	\$49,620
		Total \$	\$330,800
2023	Taxiway A MITL (LED Lighting)	Federal \$	
		State \$	\$281,180
		Local \$	\$49,620
		Total \$	\$330,800
2024	Construct Box Hangar	Federal \$	
		State \$	\$150,000
		Local \$	\$100,000
		Total \$	\$250,000

CITY OF OTTUMWA

Staff Summary

2019 MAY -2 PM 2:17

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Alicia Bankson

Prepared By

Larry Seals

Department Head

Engineering
Department

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #96-2019. Awarding the contract for the Asphalt Street Repair Program 2019.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #96-2019.

DISCUSSION: This project is for our annual asphalt street repair program, which started in 2003, and is used to set unit price cost. The work will consist of overlays on various streets in the city. Staff have reviewed the sewer conditions and ADA requirements for each of the streets listed below.

Streets scheduled for overlays:

- Wildwood – City Limits south to Albia Rd
- E. Third – Market to Green
- Sheffield – Clay to Benton
- Clay St. – Third to Sheffield

Plans for the project are posted on the City’s website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement is published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on April 24, 2019 at 2:00 p.m. The project was advertised on the City of Ottumwa and the Master Builders of Iowa websites. One (1) bid was received. The low bidder is Norris Asphalt Paving Co. LC of Ottumwa, Iowa in the amount of \$1,125,056.00 (this includes a base bid total of \$1,044,425.00 and an alternate bid total of \$80,631.00).

Bid Tab and Plan Holders List are attached.

Source of Funds: Road Use

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #96-2019

A RESOLUTION AWARDING THE CONTRACT FOR THE
ASPHALT STREET REPAIR PROGRAM 2019

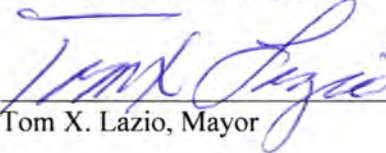
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.



NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, Norris Asphalt Paving Co. LC of Ottumwa, Iowa in the amount of \$1,125,056.00 (this includes a base bid total of \$1,044,425.00 and an alternate bid total of \$80,631.00).

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

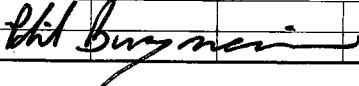
ATTEST:



Christina Reinhard, City Clerk

2019 ASPHALT STREET REPAIR PROGRAM

Bid Tabulation

4/24/19

ITEM	DESCRIPTION	RANGE	UNIT	QTY	Engineers Estimate		Norris Asphalt	
					PRICE	EXTENSION	PRICE	EXTENSION
1	2303-0031500-HMA-Base Course (1,000,000ESAL)	100-250	TN	100	\$ 158.00	\$15,800.00	155.00	\$15,500.00
2	2303-0031500-HMA-Base Course (1,000,000ESAL)	250-500	TN	250	\$ 130.00	\$32,500.00	129.00	\$32,250.00
3	2303-0031500-HMA-Base Course (1,000,000ESAL)	500-750	TN	500	\$ 126.00	\$63,000.00	123.00	\$61,500.00
4	2303-0031500-HMA-Base Course (1,000,000ESAL)	750-1000	TN	750	\$ 122.00	\$91,500.00	119.50	\$89,625.00
5	2303-0031500-HMA-Base Course (1,000,000ESAL)	1000-1500	TN	1000	\$ 119.00	\$119,000.00	116.50	\$116,500.00
6	2303-0031500-HMA-Base Course (1,000,000ESAL)	1500-2000	TN	1500	\$ 118.00	\$177,000.00	118.00	\$174,000.00
7	2303-0033500-HMA-Surface Course (1,000,000ESAL)	100-250	TN	100	\$ 158.00	\$15,800.00	155.50	\$15,550.00
8	2303-0033500-HMA-Surface Course (1,000,000ESAL)	250-500	TN	250	\$ 131.00	\$32,750.00	129.50	\$32,375.00
9	2303-0033500-HMA-Surface Course (1,000,000ESAL)	500-750	TN	500	\$ 130.00	\$65,000.00	123.50	\$61,750.00
10	2303-0033500-HMA-Surface Course (1,000,000ESAL)	750-1000	TN	750	\$ 124.00	\$93,000.00	120.00	\$90,000.00
11	2303-0033500-HMA-Surface Course (1,000,000ESAL)	1000-1500	TN	1000	\$ 119.00	\$119,000.00	117.00	\$117,000.00
12	2303-0033500-HMA-Surface Course (1,000,000ESAL)	1500-2000	TN	1500	\$ 117.00	\$175,500.00	116.50	\$174,750.00
13	2599-9999006-Tack Coat Emulsion	500-1500	GL	500	\$ 3.75	\$1,875.00	3.60	\$1,800.00
14	2121-7425020-Compacted Granular Shoulders, Type B	50-500	TN	50	\$ 37.00	\$1,850.00	35.50	\$1,775.00
15	2303-3400000-Manhole Adjustment (if needed)	1	EA	1	\$ 1,080.00	\$1,080.00	1100.00	\$1,100.00
16	2318-1001210- Full Depth Reclamation (8" Depth)	4000-10000	SY	4000	\$ 6.75	\$27,000.00	6.60	\$26,400.00
17	2318-1001230- Mineral Stabilizing Agent, Fly Ash, Type-C	217-541	TN	217	\$ 104.00	\$22,568.00	150.00	\$32,550.00
BASE BID TOTAL						\$1,054,223.00		\$1,044,425.00
ALTERNATE BID ITEM								
18	2212-5070310-HMA Full Depth Patch	50-500	SY	50	\$ 94.00	\$4,700.00	\$92.00	\$4,600.00
19	2212-5070310-PCC Full Depth Patch	50-500	SY	50	\$ 129.00	\$6,450.00	\$126.00	\$6,300.00
20	2214-5145150-HMA Pavement Scarification (0-4" Depth)-Header	50-500	SY	50	\$ 30.00	\$1,500.00	\$29.00	\$1,450.00
21	2214-5145150-PCC Pavement Scarification (0-4" Depth)-Header	50-500	SY	50	\$ 40.00	\$2,000.00	\$40.00	\$2,000.00
22	2214-5145150-HMA Pavement Scarification (0-2" Depth)-Mainline	50-1000	SY	50	\$ 11.00	\$550.00	\$9.80	\$490.00
23	2214-5145150-HMA Pavement Scarification (0-2" Depth)-Mainline	1001-4000	SY	1001	\$ 9.00	\$9,009.00	\$7.70	\$7,707.70
24	2214-5145150-HMA Pavement Scarification (2.01"-4" Depth) Mainline	50-1000	SY	50	\$ 19.00	\$950.00	\$17.85	\$892.50
25	2214-5145150-HMA Pavement Scarification (2.01"-4" Depth)-Mainline	1001-4000	SY	1001	\$ 13.00	\$13,013.00	\$12.10	\$12,112.10
26	2214-5145150-PCC Pavement Scarification (0-2" Depth)-Mainline	50-1000	SY	50	\$ 16.00	\$800.00	\$14.70	\$735.00
27	2214-5145150-PCC Pavement Scarification (0-2" Depth)-Mainline	1001-4000	SY	1001	\$ 13.00	\$13,013.00	\$11.80	\$11,811.80
28	2214-5145150-PCC Pavement Scarification (2.01"-4" Depth) Mainline	50-1000	SY	50	\$ 24.00	\$1,200.00	\$23.05	\$1,152.50
29	2214-5145150-PCC Pavement Scarification (2.01"-4" Depth)-Mainline	1001-4000	SY	1001	\$ 18.00	\$18,018.00	\$16.90	\$16,916.90
30	2511-6745900-Removal of Sidewalk	50-1000	SY	50	\$ 14.00	\$700.00	\$12.05	\$602.50
31	2511-7526004-Sidewalk, PCC, 4 in.	50-500	SY	50	\$ 65.00	\$3,250.00	\$63.00	\$3,150.00
32	2511-7526006-Sidewalk, PCC, 6 in.	50-500	SY	50	\$ 76.00	\$3,800.00	\$75.00	\$3,750.00
33	2511-7528100-Detectable Warnings for Curb Ramps	50-500	SF	50	\$ 60.00	\$3,000.00	\$58.00	\$2,900.00
34	2512-1725256-Curb and Gutter, PCC 2.5'	50-500	LF	50	\$ 48.00	\$2,400.00	\$46.00	\$2,300.00
35	2213-6745500-Removal of Curb and Gutter	50-500	LF	50	\$ 12.00	\$600.00	\$11.30	\$565.00
36	2528-8445113 - Flagger	1	EA	1	\$ 475.00	\$475.00	\$480.00	\$480.00
37	2528-8445115 - Pilot Car	1	EA	1	\$ 715.00	\$715.00	\$715.00	\$715.00
ALTERNATE BID TOTAL						\$86,143.00		\$80,631.00
TOTAL PROJECT BID						\$1,140,366.00		\$1,125,056.00
I hereby certify that this is a true tabulation of the bids received at								
2:00 P.M. on April 24, 2019 by: Phillip Burgmeier								
								

FILE

CITY OF OTTUMWA
2019 MAY -2 PM 2: 17

Staff Summary

****ACTION ITEM****

Council Meeting of: May 7, 2019

Alicia Bankson

Prepared By

Darryl Seals

Department Head

Engineering
Department

City Administrator Approval

AGENDA TITLE: Resolution #97-2019. Awarding the contract for the Catch Basin Replacement Program 2019.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #97-2019.

DISCUSSION: This is our annual catch basin project and will reconstruct and raise catch basin wells with new grates as indicated on plans and specifications. Basins are located on various streets located within the City of Ottumwa.

Plans for the project are posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement is published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on April 24, 2019 at 2:00 p.m. One (1) bid was received. The low bidder is DC Concrete and Construction of Douds, Iowa in the amount of \$54,706.00.

Bid Tab and Plan Holders List are attached.

RESOLUTION #97-2019

A RESOLUTION AWARDING THE CONTRACT FOR THE
CATCH BASIN REPLACEMENT PROGRAM 2019

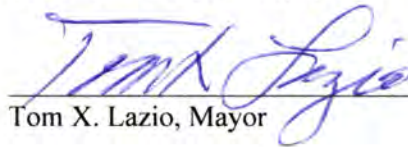
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, DC Concrete & Construction of Douds, Iowa in the amount of \$54,706.00.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk

BID TABULATION FOR
2019 Catch Basin Repair Program

- ITEM DESCRIPTION**
- 1 Adjustment of Fixtures (New Frame and Grate)
 - 2 Intake, Type SW-501 (Complete Rebuild w/New Frame & Grate)
 - 3 Intake, Type SW-503 (Complete Rebuild w/New Frame & Grate)
 - 4 Intake, Type SW-506 (Complete Rebuild w/New Frame & Grate)
 - 5 Intake, Type SW-511 (Complete Rebuild w/New Frame & Grate)
 - 6 Storm Sewer, Trenched, RCP, 15" Class III
 - 7 Pavement Removal
 - 8 Removal of Sidewalk, Shared Use Path or Driveway
 - 9 Sidewalk, PC Concrete 6"
 - 10 Detachable Warnings
 - 11 Curb and Gutter, PC Concrete, 3.5 Ft. maximum width
 - 12 Full Depth Patches
 - 13 Traffic Control

TOTAL

CONSTRUCTION ESTIMATE

UNIT	QUANTITY	UNIT PRICE	EXTENSION
EA	5	\$ 1,250.00	\$ 6,250.00
EA	4	\$ 2,250.00	\$ 9,000.00
EA	1	\$ 5,000.00	\$ 5,000.00
EA	1	\$ 4,000.00	\$ 4,000.00
EA	1	\$ 4,000.00	\$ 4,000.00
LF	201	\$ 45.00	\$ 9,045.00
SY	75	\$ 15.00	\$ 1,125.00
SY	73	\$ 15.00	\$ 1,095.00
SY	73	\$ 60.00	\$ 4,380.00
SF	20	\$ 40.00	\$ 800.00
LF	25	\$ 35.00	\$ 875.00
SY	75	\$ 100.00	\$ 7,500.00
LS	1	\$ 2,000.00	\$ 2,000.00
			\$ 55,070.00

DC Concrete & Construction

UNIT	QUANTITY	UNIT PRICE	EXTENSION
EA	5	\$ 1,250.00	\$ 6,250.00
EA	4	\$ 2,250.00	\$ 9,000.00
EA	1	\$ 5,000.00	\$ 5,000.00
EA	1	\$ 4,200.00	\$ 4,200.00
EA	1	\$ 4,500.00	\$ 4,500.00
LF	201	\$ 48.00	\$ 9,648.00
SY	75	\$ 15.00	\$ 1,125.00
SY	73	\$ 11.00	\$ 803.00
SY	73	\$ 60.00	\$ 4,380.00
SF	20	\$ 25.00	\$ 500.00
LF	25	\$ 40.00	\$ 1,000.00
SY	75	\$ 84.00	\$ 6,300.00
LS	1	\$ 2,000.00	\$ 2,000.00
			\$ 54,706.00

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION
OF THE BIDS RECEIVED AT 2:00 P.M. ON April 24, 2019

BY: PHILLIP BURGMEIER



CITY OF OTTUMWA

2019 MAY -2 PM 2:17

Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Alicia Bankson

Prepared By

Darryl Seals

Department Head

Engineering

Department

[Handwritten Signature]

City Administrator Approval

AGENDA TITLE: Resolution #98-2019. Awarding the contract for the Sanitary Utility Access Program 2019.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #98-2019.

DISCUSSION: This project will place sanitary utility access in existing sanitary sewer lines and associated patch work. Manholes will be placed at locations that have either limited access points or problem areas prone to plugging causing increased cleaning maintenance.

Plans for the project are posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement is published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on April 24, 2019 at 2:00 p.m. One (1) bid was received. The low bidder is DC Concrete and Construction of Douds, Iowa in the amount of \$53,800.00.

Bid Tab and Plan Holders List are attached.

RESOLUTION #98-2019

A RESOLUTION AWARDING THE CONTRACT FOR THE
SANITARY UTILITY ACCESS PROGRAM 2019

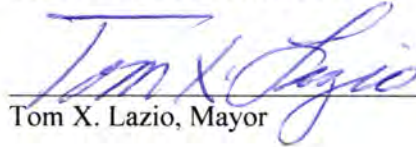
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, DC Concrete and Construction of Douds, Iowa in the amount of \$53,800.00.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk

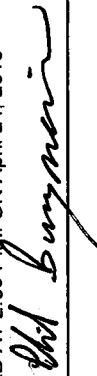


2019 Sanitary Utility Access Program

ITEM	DESCRIPTION	UNIT	CONSTRUCTION ESTIMATE			DC Concrete & Const.		
			QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	
1	Replacement of Unsuitable Backfill material	CY	100	\$ 30.00	\$3,000.00	\$ 30.00	\$3,000.00	
2	Manhole Sanitary Sewer Access (SW-303)	VF	31	\$ 650.00	\$20,150.00	\$ 700.00	\$21,700.00	
3	Pavement Removal	SY	200	\$ 15.00	\$3,000.00	\$ 13.00	\$2,600.00	
4	Full Depth Patch	SY	200	\$ 90.00	\$18,000.00	\$ 80.00	\$16,000.00	
5	Traffic Control	LS	1	\$ 2,500.00	\$2,500.00	\$ 2,500.00	\$2,500.00	
6	Concrete Base for Manhole Over Existing Sewer	EA	3	\$ 1,500.00	\$4,500.00	\$ 2,000.00	\$6,000.00	
7	Concrete Base for Manhole Over Existing Brick Sewer	EA	1	\$ 2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00	
			<u>\$53,150.00</u>			<u>\$53,800.00</u>		
TOTAL								

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION
OF THE BIDS RECEIVED AT 2:00 P.M. ON April 24, 2019

BY: Phillip Burgmeier



CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

FILE
2019 MAY -2 PM 2:17
CITY OF OTTUMWA

Council Meeting of: May 7, 2019

Alicia Bankson

Prepared By

Larry Seals

Department Head

Engineering

Department

City Administrator Approval

AGENDA TITLE: Resolution #99-2019. Awarding the contract for Sidewalk Drop & Detectible Warning Installation Program 2019.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #99-2019.

DISCUSSION: This is the 8th contract and consists of the installation of sidewalk drops and detectable warnings at various locations throughout the City of Ottumwa. The completion of these sidewalk drops and detectable warnings will be a step towards compliance with the ADA Transition Plan. The Transition Plan was approved by Council on August 7, 2012. The City owned and maintained intersections are one portion of the ADA requirements. The overall project was estimated at \$1,280,000.00, and is budgeted for \$120,000 each year until complete.

Plans for the project are posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement is published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on April 24, 2019 at 2:00 p.m. Three (3) bids were received. The low bidder is DC Concrete and Construction of Douds, Iowa in the amount of \$131,675.00. Only the base bid is being awarded.

Bid Tab and Plan Holders List are attached.

Source of Funds: CIP

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #99-2019

A RESOLUTION AWARDING THE CONTRACT FOR SIDEWALK DROP
& DETECTIBLE WARNING INSTALLATION PROGRAM 2019

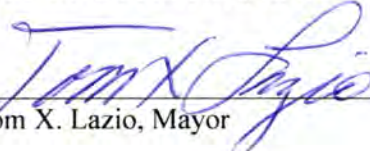
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, DC Concrete and Construction of Douds, Iowa in the amount of \$131,675.00.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk



BID TABULATION FOR

Sidewalk Drop & Detectable Warning Installation Program 2019

DATE OF BID OPENING: 4/25/18

ITEM	UNIT	DESCRIPTION	CONSTRUCTION ESTIMATE			DC Concrete & Const.			Hyumbaugh Const.			TK Concrete		
			QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	
1	LF	Pipe Culvert, 12" diameter	40	\$ 40.00	\$1,600.00	\$ 75.00	\$3,000.00	\$ 100.00	\$4,000.00	\$ 85.00	\$3,400.00			
2	LF	Curb and Gutter, PCC, 3.5' Maximum Width	225	\$ 40.00	\$9,000.00	\$ 30.00	\$6,750.00	\$ 40.00	\$9,000.00	\$ 50.00	\$11,250.00			
3	SY	Removal of Sidewalk, Shared Use Path, or Driveway	675	\$ 20.00	\$13,500.00	\$ 20.00	\$13,500.00	\$ 30.00	\$20,250.00	\$ 20.00	\$13,500.00			
4	SY	Sidewalk, P.C. Concrete, 6 IN.	675	\$ 75.00	\$50,625.00	\$ 75.00	\$50,625.00	\$ 60.00	\$40,500.00	\$ 100.00	\$67,500.00			
5	SF	Detectable Warnings	525	\$ 40.00	\$21,000.00	\$ 53.00	\$27,825.00	\$ 50.00	\$26,250.00	\$ 40.00	\$21,000.00			
6	SY	Full Depth Patches	50	\$ 85.00	\$4,250.00	\$ 90.00	\$4,500.00	\$ 60.00	\$3,000.00	\$ 100.00	\$5,000.00			
7	SY	Pavement Removal	50	\$ 20.00	\$1,000.00	\$ 22.00	\$1,100.00	\$ 30.00	\$1,500.00	\$ 30.00	\$1,500.00			
8	LF	Curb and Gutter Removal	525	\$ 25.00	\$13,125.00	\$ 35.00	\$18,375.00	\$ 40.00	\$21,000.00	\$ 30.00	\$15,750.00			
9	LS	Traffic Control	1	\$2,000.00	\$2,000.00	\$ 6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$19,500.00	\$19,500.00			
TOTAL					\$116,100.00		\$131,675.00		\$135,500.00		\$158,400.00			

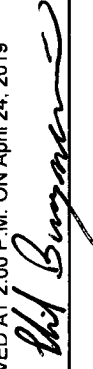
BID TABULATION FOR ALTERNATE OR SEPARATE WORK

1	SY	Removal of Sidewalk, Shared Use Path, or Driveway	300	\$ 15.00	\$4,500.00	\$ 60.00	\$18,000.00	\$ 18.00	\$5,400.00	\$ 20.00	\$6,000.00
2	SY	Sidewalk, P.C. Concrete, 4 inch	300	\$ 100.00	\$30,000.00	\$ 200.00	\$60,000.00	\$ 36.00	\$10,800.00	\$ 75.00	\$22,500.00
TOTAL					\$34,500.00		\$78,000.00		\$16,200.00		\$28,500.00
GRAND TOTAL					\$150,600.00		\$209,675.00		\$151,700.00		\$186,900.00

Denotes Math Error

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION OF THE BIDS RECEIVED AT 2:00 P.M. ON April 24, 2019

BY: Phillip Burgmeier



CITY OF OTTUMWA
2019 MAY -2 PM 2:17
Staff Summary
CITY OF OTTUMWA
ACTION ITEM

Council Meeting of: May 7, 2019

Engineering
Department

Alicia Bankson
Prepared By
Harry Seals
Department Head

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #100-2019. Awarding the contract for HMA, PCC Street Crack Repair Program 2019.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #100-2019.

DISCUSSION: This project is one of our annual preventative maintenance programs and consists of sealing street cracks throughout the City of Ottumwa.

Plans for the project are posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement is published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on April 24, 2019 at 2:00 p.m. The project was advertised on the City of Ottumwa and the Master Builders of Iowa websites. Two (2) bids were received. The low bidder is Kluesner Construction of Farley, Iowa in the amount of \$44,455.00

Bid Tab and Plan Holders List are attached.

RESOLUTION #100-2019

A RESOLUTION AWARDING THE CONTRACT FOR HMA, PCC STREET CRACK REPAIR
PROGRAM 2019

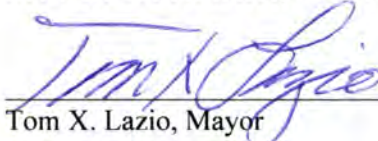
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, Kluesner Construction of Farley, Iowa in the amount of \$44,455.00.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:




Christina Reinhard, City Clerk

BID TABULATION FOR

HMA, PCC STREET CRACK REPAIR PROGRAM 2019

4/24/2019

ITEM	DESCRIPTION	Engineers Estimate		Fahrner Asphalt Sealers, LLC		Kluesner Construction			
		UNIT	QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	7040-1.08-D (1) - Crack and Joint Cleaning and Filling, Hot Pour (HMA & PCC Surfaces)	LF	9,000	1.00	9,000.00	\$1.91	\$17,190.00	\$1.35	\$12,150.00
2	7040-1.08-D (2) - Joint Sawing and Cleaning and Filling, Hot Pour (PCC Pavement)	LF	9,100	4.00	36,400.00	\$4.11	\$37,401.00	\$3.55	\$32,305.00
Bid Total						<u>\$45,400.00</u>		<u>\$54,591.00</u>	<u>\$44,455.00</u>

I HEREBY CERTIFY THAT THIS A TRUE TABULATION OF THE BIDS

RECEIVED AT 2:00 PM ON April 24, 2019

BY: Phillip Burgmeter



CITY OF OTTUMWA

Staff Summary 2019 MAY -2 PM 2:17

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Alicia Bankson
Prepared By

Gene Rattya
Department Head

[Signature]
City Administrator Approval

Parks Department
Department

AGENDA TITLE: Resolution #101-2019. Approving Change Order No. 1 for Beach Renovations Phase 3 – Contract D.

 **Public hearing required if this box is checked. **
 The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #101-2019.

DISCUSSION: The City Council approved the contract in the amount of \$49,400.00 to Van Maanen Electric of Newton, Iowa through Resolution #207-2018 on July 24, 2018 for replacing the deteriorated motor control centers in the indoor pool facility and the filter building.

Changer Order No. 1 will increase the contract amount \$8,681.24 to rewire and add new conduit and wiring, new 208 and 408 volt panels to update and correct the motor control center in the filter building. These corrections are necessary to bring the installation within electrical code compliance.

Contract D Summary is as follows

Base Contract	\$49,400.00
Change Order #1	\$8,681.24
Revised Contract Amount	\$58,081.24

Phase 3 – Contracts A-D Cost to Date:

Contract A:	Concrete Repairs	\$143,700.00
Contract B:	Office/Kitchen Remodeling	\$ 79,893.25
Contract C:	Masonry Restoration	\$ 36,081.00
Contract D:	Electrical MCC Replacement	\$ 58,081.24
	Total	\$317,755.49

Phase 3 - Contract Cost Summary to date is as follows:

RFP 1X - Revised Shade Structure Repair:	\$ 8,179.62 (complete)
RFP 2X - LED Lighting Replacement	\$ 9,954.00 (complete)

Source of Funds: Bond Proceeds Budgeted Item: Yes Budget Amendment Needed: No

REF 3X - Electronic Entrance Sign	\$ 84,545.00 (complete)
RFP 4X - Sound Equipment Installation	\$ 52,250.00
RFP 5X - Lagoon Landscaping	\$ 12,771.00 (complete)
RFP 6X - Otter Slide	\$ 11,650.00 (complete)
Total Phase 3 RFP Contract Amounts	\$179,349.62
 Contracts A-D	 <u>\$317,755.49</u>
 Total Phase 3 Costs to Date	 \$497,105.11
 Funding: Phase 3 \$ Available from Bond Proceeds:	 \$700,000.00
Wapello County Foundation Grant	\$ 25,000.00

RESOLUTION #101-2019

A RESOLUTION APPROVING CHANGE ORDER #1
FOR THE BEACH RENOVATIONS PHASE 3-CONTRACT D

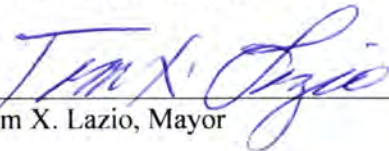
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract with Van Maanen Electric of Newton, Iowa for the above referenced project; and

WHEREAS, Change Order #1 increases the contract amount by \$8,681.24 resulting in a new contract sum of \$58,081.24.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk



**Section 640
CHANGE ORDER**

Project: Beach Renovations Phase 3 - Contract D

To Contractor: Van Maanen Electric, Inc.

Change Order Number: 1

The Contract is changed as follows:
1. Add 480v and 208v Panels

DATE : April 19, 2019

	<u>\$8,681.24</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
Total:	<u>\$8,681.24</u>


Base bid amount \$49,400.00

NEW PROJECT TOTAL \$58,081.24

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was	<u>\$49,400.00</u>
Net change by previously authorized Change Orders	<u>\$0.00</u>
The Contract Sum prior to this change order	<u>\$49,400.00</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$8,681.24</u>
The new Contract Sum including this change order	<u>\$58,081.24</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.


ENGINEER/
DIRECTOR OF PUBLIC WORKS

5/7/19
DATE

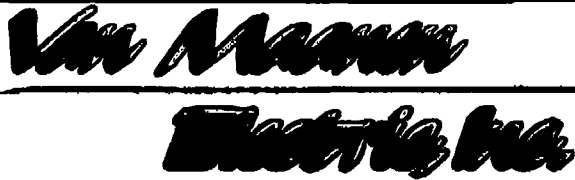
Van Maanen Electric, Inc.
CONTRACTOR



5/2/19
DATE

BY


President
TITLE



627 N 19th Ave E
 PO Box 1131
 Newton, IA 50208
 641-791-9473 Office
 641-791-9484 Fax

Change Order

To: Dwight at dohlmand@ci.ottumwa.ia.us Project Name: Ottumwa Beach Reno. Phase 3, Contract D

Change Order: Opt. 1

Project Address: Ottumwa, IA

Option 1: Provide and install (1) new 480 volt and (1) new 208 volt panel.

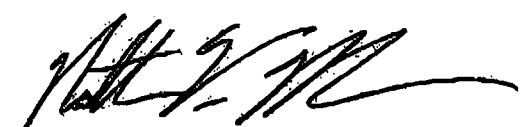
Material:

- 1 - 12x12x6 J-box
- 34 - 1/4" Dyna bolt
- 40' - 2" EMT
- 2 - 2" EMT coup
- 12 - 2" EMT conn
- 12 - 2" Screw on bushing
- 7 - 2" Strut strap
- 50' - 3/4" EMT
- 12 - 3/4" EMT conn
- 6 - 3/4" EMT strut strap
- 240' - #12 AWG
- 150' - #10 AWG
- 60' - #8 AWG
- 9 - 500 Butt splice
- 30' - 500 AL
- 3 - 250 Butt splice
- 9' - 250 AL
- 3 - #3 Butt splice
- 1 - #4 Butt splice
- 55' - #3 Copper
- 15' - #4 Copper
- 30 - Wire nuts
- 30' - 1/2" EMT
- 3 - 1/2" EMT coup
- 6 - 1/2" EMT conn
- 6 - 1/2" EMT strut straps
- 50 - Zip ties
- 10 - 1" PVC male & lock
- 1 - Electrical tape
- 3 - 4" Chase nipples
- 3 - 4" Locknut
- 3 - 4" Screw on bushing
- 4 - 3/4" 1-hole strap
- 1 - Custom J-box
- Gear bill of material

Labor:

41.1 Hours x \$60.00

Material:	\$	5,082.90
Labor:	\$	2,466.00
15% O&M:	\$	1,132.34
Total:	\$	8,681.24



4/11/2019

Approved by

Date

Approved by

Date

CITY OF OTTUMWA

Staff Summary - 2 PM 2:17

**** ACTION ITEM ****

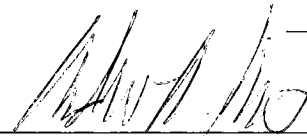
Council Meeting of: May 7, 2019

Alicia Bankson

Prepared By

Parks Department
Department

Gene Rathje
Department Head



City Administrator Approval

AGENDA TITLE: Resolution #102-2019. Approving Change Order No. 1 for Beach Phase 4, RFP 4X Safety Netting Replacement.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #102-2019.

DISCUSSION: The City Council awarded the contract in the amount of \$8,388.88 to replace the safety netting system around the Kiddie Pool and the rope around the Wave Pool to Pierce Fence Company of Ottumwa, Iowa on April 2, 2019.

Change Order No. 1 increases the contract amount by \$1,200.00 for replacement of the deteriorated netting around the base of the Vortex Play Equipment in the Kiddie Pool.

Original Contract Amount	\$ 8,388.88
Change Order #1	\$ 1,200.00
New Contract Sum	\$ 9,588.88

Phase 4 Project Summary to Date

Wave Generation Equipment	\$	115,375.00	
Wave Generation Equipment Installation	\$	28,000.00	
Wave Generation Blower and Motor Repair	\$	5,000.00	
Slide Repair/Restoration	\$	66,500.00	
Slide Structural Support Repainting	\$	65,000.00	
Kitchen Floor Resurfacing	\$	6,710.00	
Overhead Door Replacement	\$	8,000.00	
Pool Netting and Rope Fencing Replacement	\$	9,588.88	
Walk-in Cooler Replacement	\$	17,000.00	
Storm Sewer Improvements	\$	35,000.00	
Aluminum Entrance Door Repair	\$	15,000.00	
Recirculating Pump Replacement	\$	8,538.43	(complete)
Wood Fencing Repair	\$	8,000.00	
Final Landscaping and Seeding	\$	12,000.00	
Volleyball Court Reconstruction	\$	75,000.00	

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

New Shade Structure Installation	\$	100,000.00
Dedication Plaque	\$	1,200.00
Portable Storage Building	\$	5,000.00
Total	\$	<u>580,912.31</u>

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #102-2019

A RESOLUTION APPROVING CHANGE ORDER #1
FOR BEACH PHASE 4, RFP 4X SAFETY NETTING REPLACEMENT

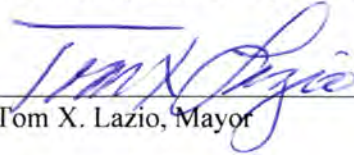
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract with Pierce Fence Company of Ottumwa, Iowa for the above referenced project; and

WHEREAS, Change Order #1 increases the contract amount by \$1,200.00 resulting in a new contract sum of \$9,588.88.



NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

**Section 640
CHANGE ORDER**

Project: Beach Ottumwa Safety Netting Replacement

To Contractor: Pierce Fence

Change Order Number: 1

The Contract is changed as follows:

DATE

Add netting to Vortex Play Equipment

\$1,200.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Total: \$1,200.00


Base bid amount \$8,388.88

NEW PROJECT TOTAL \$9,588.88

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was	<u>\$8,388.88</u>
Net change by previously authorized Change Orders	<u>\$0.00</u>
The Contract Sum prior to this change order	<u>\$8,388.88</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$1,200.00</u>
The new Contract Sum including this change order	<u>\$9,588.88</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

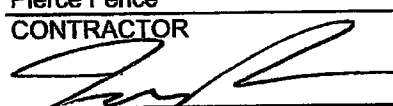
The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.



ENGINEER/
DIRECTOR OF PUBLIC WORKS

5-1-19

DATE

Pierce Fence
CONTRACTOR


BY

4-19-19

DATE

owner

TITLE

CITY OF OTTUMWA

2019 MAY -2 PM 2:16

Staff Summary

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Alicia Bankson

Prepared By

Engineering Department

Department

Larry Seals *LBS*

Department Head

City Administrator Approval

AGENDA TITLE: Resolution #103-2019. Approving Change Order #1 and accepting the work as final and complete and approving the Final Pay Request for the 2018 RFP #15 City Hall Masonry Entrance Repair.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #103-2019.

DISCUSSION: The 4th Street City Hall Masonry Entrance required repair and RFP's were sent out October 31, 2018. Western Specialty Contractors of West Des Moines, Iowa was awarded the contract on December 4, 2018 in the amount of \$17,600.00.

Change Order #1 increases the contract amount by \$1,800.00 for quantity adjustment involving four (4) additional step removals and repair bring the total contract amount to \$19,400.00

The contractor has completed the above referenced work according to the request for proposals. This will authorize approval of Change Order #1, release all retainage, and final payment.

Original Contract Amount	\$ 17,600.00
Change Order #1	\$ 1,800.00
New Contract Sum	\$ 19,400.00
Less Previous Payments	\$ 16,720.00
Final Amount Due	\$ 2,680.00

Source of Funds: \$25,000-FY 17 CIP;

Budgeted Item: Yes,
Under Roof Repair

Budget Amendment Needed: Yes

RESOLUTION #103-2019
A RESOLUTION APPROVING CHANGE ORDER #1 AND ACCEPTING THE WORK
AS FINAL AND COMPLETE AND APPROVING FINAL PAY REQUEST
FOR THE 2018 RFP #15 CITY HALL MASONRY ENTRANCE REPAIR

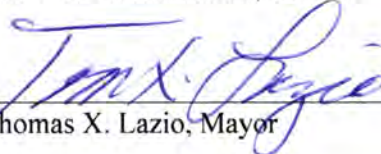
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on December 4, 2018 with Western Specialty Contractors of West Des Moines, Iowa for the above referenced project; and

WHEREAS, Change Order #1 increases the contract amount by \$1,800.00. The total new contract sum is \$19,400.00. The project is now completed in accordance with the contract.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above-mentioned change order for this project is hereby approved. The City Hall Masonry Entrance Repair Project (RFP #15-2018) is hereby accepted as complete, and authorization to make final payment to Western Specialty Contractors of West Des Moines, Iowa in the amount of \$970.00 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA



Thomas X. Lazio, Mayor

ATTEST:




Christina Reinhard, City Clerk

**Section 640
CHANGE ORDER**

Project: City Hall Masonry Entrance Repair To Contractor: Western Specialty Contra

Change Order Number: 1

The Contract is changed as follows:

Add 4 Steps @ \$450.00

DATE

\$1,800.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
Total: \$1,800.00

Base bid amount \$17,600.00

NEW PROJECT TOTAL \$19,400.00

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was	<u>\$17,600.00</u>
Net change by previously authorized Change Orders	<u>\$0.00</u>
The Contract Sum prior to this change order	<u>\$17,600.00</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$1,800.00</u>
The new Contract Sum including this change order	<u>\$19,400.00</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.


ENGINEER/
DIRECTOR OF PUBLIC WORKS

5-1-19
DATE

Western Specialty Contractors
CONTRACTOR

4-22-19
DATE


BY

Branch Manager
TITLE



APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 61637

To Owner: CITY OF OTTUMWA
 105 E 3RD STREET
 OTTUMWA, IA 52501

Project: 02018.4017 City of Ottumwa - City Hall
 Masonry Entrance Repair

Application No.: 3

Distribution to:
 Owner
 Architect
 Contractor

Period To:

Contractor: Western Specialty Contractors
 1829 Industrial Circle
 West Des Moines, IA 50265

Via Architect

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

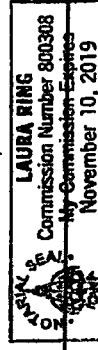
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

- 1. Original Contract Sum \$17,600.00
- 2. Net Change By Change Order \$1,800.00
- 3. Contract Sum To Date \$19,400.00
- 4. Total Completed and Stored To Date \$19,400.00
- 5. Retainage:
 - a 0.00% of Completed Work \$0.00
 - b 0.00% of Stored Material \$0.00
- Total Retainage \$0.00
- 6. Total Earned Less Retainage \$19,400.00
- 7. Less Previous Certificates For Payments \$18,430.00
- 8. Current Payment Due \$970.00
- 9. Balance To Finish, Plus Retainage \$0.00

CONTRACTOR: Western Specialty Contractors

By: Date: 5-2-19

State of: Iowa
 Subscribed and sworn to before me this 2nd day of May, 2019
 Notary Public: My Commission expires: 11-16-19



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 970.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date: 5-2-19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$1,800.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$1,800.00	\$0.00
Net Changes By Change Order	\$1,800.00	

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No.: 3

Application Date: 05/02/19

To:

Architect's Project No.:

Invoice #: 61637 Contract: 02018.4017 City of Ottumwa- City Hall Masonry Entrance Repair

A Item No.	B Description of Work	C Scheduled Value	D		E Work Completed This Period In Place	F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	Application					
005	Mobilization	3,819.78	3,819.78	0.00	0.00	0.00	3,819.78	0.00	0.00
020	Masonry Repairs	13,780.22	13,780.22	0.00	0.00	0.00	13,780.22	0.00	0.00
030	Change Order #1	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	0.00	0.00
Grand Totals		19,400.00	19,400.00	0.00	0.00	0.00	19,400.00	0.00	0.00

CITY OF OTTUMWA

Staff Summary

2019 MAY -2 PM 2:16

**** ACTION ITEM ****

Council Meeting of: May 7, 2019

Alicia Bankson

Prepared By

Department Head

Engineering Department

Department

City Administrator Approval

AGENDA TITLE: Resolution #104-2019. Approving Change Order #1 and accepting the work as final and complete and approving the Final Pay Request for the 2018 Catch Basin Replacement Program.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #104-2019.

DISCUSSION: This was our annual catch basin project which reconstructed and raised catch basin wells with new grates as indicated on plans and specifications. Basins were located on various streets located within the City of Ottumwa.

Change Order #1 decreases the contract sum by \$9,368.50 for the reduction of quantity adjustments.

Original Contract Amount	\$54,229.88
Change Order #1	<u>(\$ 9,368.50)</u>
New Contract Amount	\$44,861.38
Less Previous Payments	<u>\$40,559.27</u>
Final Amount Due	\$ 4,302.11

Budgeted Amount: \$50,000 Sewer Fund

Source of Funds: Sewer Fund

Budgeted Item: X

Budget Amendment Needed: No

RESOLUTION #104-2019

A RESOLUTION APPROVING CHANGE ORDER #1 AND ACCEPTING THE WORK AS FINAL AND COMPLETE AND APPROVING THE FINAL PAY REQUEST FOR THE 2018 CATCH BASIN REPLACEMENT PROGRAM

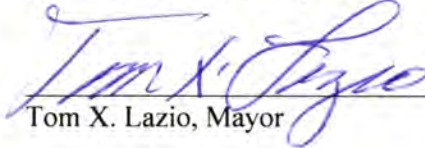
WHEREAS, The City Council of the City of Ottumwa, awarded a contract on March 6, 2018 with Davis County Excavation of Drakesville, Iowa for the above referenced project; and

WHEREAS, Change Order #1 decreases the contract amount by \$9,368.50. The total new contract sum is \$44,861.38. The project is now completed in accordance with the plans and specifications.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved. The 2018 Catch Basin Replacement Program is hereby accepted as complete and authorization to make final payment to Davis County Excavation of Drakesville, Iowa in the amount of \$4,302.11 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

Section 640
CHANGE ORDER

Project: 2018 Catch Basin Program

To Contractor: Davis County Excavation

Change Order Number: 1

The Contract is changed as follows:

Adjust contract to As-Built quantities

-\$11,535.91

Additional work to form boxouts and cut access into junction box

\$2,167.41

Total: (\$9,368.50)

Base bid amount \$54,229.88

NEW PROJECT TOTAL \$44,861.38

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was \$54,229.88

Net change by previously authorized Change Orders \$0.00

The Contract Sum prior to this change order \$54,229.88

The Contract Sum will be decreased by this change order in the amount of (\$9,368.50)

The new Contract Sum including this change order \$44,861.38

The Contract Time will be unchanged by 0 days

The date of Substantial Completion as of the date of this Change Order is not in accordance with contract documents.



ENGINEER/
DIRECTOR OF PUBLIC WORKS

04-24-2019

DATE

Davis County Excavation

CONTRACTOR

4/23/19

DATE

Dave Kurnes

BY

President

TITLE

SECTION 630
PAY ESTIMATE

CITY OF OTTUMWA

APPLICATION FOR PAYMENT

TO OWNER: City of Ottumwa

PROJECT: 2018 Catch Basin Program

PAY REQUEST NO. 2

Final

FROM CONTRACTOR: Davis County Excavation

PAY PERIOD: 23-Apr-19

CONTRACTOR'S APPLICATION FOR PAYMENT

Application for payment is made as follows:

1. Original Contract Sum	<u>\$54,229.88</u>
2. Net change by Change Orders	<u>(\$9,368.50)</u>
3. Contract Sum to Date (Line 1+ Line 2)	<u>\$44,861.38</u>
4. Total Completed and Stored to Date	<u>\$44,861.38</u>
5. Retainage: <u>0</u> % of Completed work	<u>\$0.00</u>
6. Total Earned Less Retainage Amount	<u>\$44,861.38</u>
7. Less Previous Payments	<u>\$40,559.27</u>
8. Current Payment Due	<u>\$4,302.11</u>

The undersigned Contractor certifies that to the best of their knowledge, the Work covered by this Application has been completed in accordance with the Contract Documents, that the Contractor has paid for all Work which previous Applications for Payment were issued and payments received from the Owner, and that current payment (Line 8) is now due.

CONTRACTOR: Davis County Excavation, LLC

DATE: 4/23/19

BY: Dave Kurnes

TITLE: President

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the contract documents, based on on-site observations and the information contained in this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge the Work has progressed as indicated, the quality of the Work is in accordance with the contract Documents, and the Contract entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$4,302.11


ENGINEER/DIRECTOR OF PUBLIC WORKS

DATE: 04-24-2019

2018 Catch Basin Program

2
4/23/2019

ITEM	DESCRIPTION	UNIT	QTY	PRICE	EXTENSION	AS BUILT QTY	EXTENSION	QUANTITY OVER/UNDER	% OF CONTRACT
1	Adjustment of Fixtures (New Frame and Grate)	EA	5	\$1,390.00	\$6,950.00	2	\$2,780.00	(\$4,170.00)	40.00%
2	Intake Type SW-501 (Complete Rebuild w/New Frame and Grate)	EA	11	\$1,934.00	\$21,274.00	9	\$17,406.00	(\$3,868.00)	81.82%
3	Intake Type SW-503 (Complete Rebuild w/New Frame and Grate)	EA	1	\$2,905.00	\$2,905.00	1	\$2,905.00	\$0.00	100.00%
4	Intake Type SW-505 (Complete Rebuild w/New Frame and Grate)	EA	1	\$2,730.00	\$2,730.00	1	\$2,730.00	\$0.00	100.00%
5	Storm Sewer, Trenched, RCP, 15" Class 3	LF	107	\$53.00	\$5,671.00	128	\$6,784.00	\$1,113.00	119.63%
6	Storm Sewer, Trenched, RCP, 15" Class 5	LF	36	\$120.83	\$4,349.88	35.5	\$4,289.47	(\$60.41)	98.61%
7	Pavement Removal	SY	75	\$10.00	\$750.00	86.5	\$865.00	\$115.00	115.33%
8	Removal of Sidewalk, Shared Use Path or Driveway	SY	50	\$10.00	\$500.00	0	\$0.00	(\$500.00)	0.00%
9	Sidewalk, PC Concrete 6"	SY	50	\$46.50	\$2,325.00	0	\$0.00	(\$2,325.00)	0.00%
10	Detectable Warnings	SF	20	\$30.00	\$600.00	0	\$0.00	(\$600.00)	0.00%
11	Curb and Gutter, PC Concrete, 3.5 Ft. Maximum Width	LF	25	\$74.00	\$1,850.00	0	\$0.00	(\$1,850.00)	0.00%
12	Full Depth Patches	SY	75	\$53.00	\$3,975.00	86.5	\$4,584.50	\$609.50	115.33%
13	Traffic Control	LS	1	\$350.00	\$350.00	1	\$350.00	\$0.00	100.00%
CO #1 (excluding quantity adjustments)									
TOTAL					\$54,229.88				
ASBUILT TOTAL							\$44,861.38	(\$11,535.91)	

IOWADOT

STATEMENT OF FORCE ACCOUNT

Date 04-23-2019

Sheet 1 of 1

Project No. _____ County _____ Accounting I.D. _____

Contractor Davis County Excavation

Address _____

Description of Work 2018 Catch Basin Program

Change Order No. 1

Employees, Equipment, and Materials <small>Employees include craft and classification. Equipment include manufacturer, model number, type, size, horsepower, bucket or box capacity, weight, and age.</small>	(A) Quantity or Total Hours	(B) Rate Per Hour Fringe or Estimated Operating Cost/Hr.	(C) Base Salary Per Hour or Unit Rate	(D)		(E) Materials
				(AxB)	(AxC)	
Cut hole in Manhole	24.00	6.85	17.40	164.40	417.60	
Pickup	8.00		12.03	0.00	96.24	
5 KW Generator	8.00		9.39	0.00	75.12	
Materials for Formwork				0.00	0.00	100.00
Added formwork for boxouts in asphalt pavement	24.00	6.85	17.40	164.40	417.60	
Pickup	8.00		12.03	0.00	96.24	
5 KW Generator	8.00		9.39	0.00	75.12	
				0.00	0.00	
				0.00	0.00	
				0.00	0.00	
				0.00	0.00	

		RECAP			
Daily Work Approval	<	1		328.80	
			Fringe Benefits		328.80
For Contractor	<	2		835.20	
			Base Labor		835.20
For State or County	<	3	+ 342.48 =		
			(AxB) (AxC)		342.48
	<	4			100.00
			Materials		100.00
		5	Work. Comp., Soc. Sec. Taxes, Ins., etc. [10.00 % x $\frac{835.20}{\text{Base Labor}}$] x 1.10 =		91.87
		6	Overhead 35% x $\frac{1,164.00}{\text{(Fringe Benefits + Base Labor)}}$ =		407.40
		7	Materials 15% x $\frac{100.00}{\text{Materials Cost}}$ =		15.00
		SUBTOTAL			2,120.75
		8	Public Liability, Bond, Association Dues [2.00 % x $\frac{2,120.75}{\text{Subtotal}}$] x 1.10 =		46.66
		9	SHEET TOTAL		< 2,167.41
		10	GRAND TOTAL		<

Summary Certification
I hereby certify that the items and amounts listed herein have been checked and approved.

Project Engineer _____ Date _____

2019 MAY 2 PM 2:16
CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : May 7, 2019

Kevin C. Flanagan

Prepared By

Kevin C. Flanagan

Department Head

Planning & Development

Department



City Administrator Approval

AGENDA TITLE: Resolution No. 106-2019, A RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT WITH BRIDGE CITY SANITATION LLC MODIFYING THE DISPOSAL CONTRACT REGARDING YARD WASTE.

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution No. 106-2019.

DISCUSSION: This resolution will alter the manner in which we collect yard waste bags in the City. The following is our current contractual language regarding yard waste refuse pick-up policy:

"2.29 Yard Waste Collection: means the curbside collection of all yard waste set out by customers, providing it is in the Ottumwa/Wapello yard waste bag and weighs no more than 40 pounds."

Source of Funds:

Budgeted Item: Budget Amendment Needed:

"4.16: Yard waste such as leaves, grass clippings, and garden debris must be placed in City approved yard waste bags sold at various retail outlets."

We would now perform yard waste bag pick-up in a more tag centric rather than official City bag centric manner.

In the past we would buy yard bags in bulk for 50 cents each and sell them for a dollar to vendors, vendors keeping 5 cents for profit for selling the bags. The remaining 45 cents would go to City's General Fund. The City's revenue for this item was roughly \$28,000 and the expenditure for bags \$14,000. Citizens could only use our official bags. The City's realized revenue was approximately \$12,600.

Our bag vendor now will only sell in bulk bag numbers that are too great for our storage and budgeted purchase scope. The dispensing of bags has also proven to be onerous and extensive regarding labor and transport investment.

Our recommendation is to allow the general purchase of compostable bags from all vendors by citizens. The City would purchase Yard Waste specific Tags. Each Yard Waste bag would need to be tagged with an official City Yard Waste tag in order to be picked-up curbside by Bridge City Sanitation LLC. The tags would be sold by the City for \$1.00. Tags would be available for purchase from the recycling center, from City hall, and from participating retail outlets around the City. Retail outlets would still retain 5 cents per tag, as they have bags under our current system.

In this manner, the City would collect roughly double the revenue than prior, or approximately \$25,000. Our cost to our citizens would remain comparable to other communities and our operational efficiency would increase.

RESOLUTION NO. 106-2019

A RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT WITH BRIDGE CITY SANITATION LLC MODIFYING THE DISPOSAL CONTRACT REGARDING YARD WASTE.

WHEREAS, the City has a Refuse Collection Contract with Bridge City Sanitation LLC for Non-Commercial Refuse, Recyclable Materials, Bulky Items, and Yard Waste Collection and Disposal; and

WHEREAS, the City wishes to modify said contract regarding the collection of Yard Waste; and

WHEREAS, Bridge City Sanitation LLC is amenable to said modification regarding Yard Waste Collection; and

WHEREAS, the City and Bridge City Sanitation agree to sign a Memorandum of Agreement modifying the process by which Yard Waste is collected; and

WHEREAS, this Memorandum of Agreement will in no way negate or modify other requirements, agreements, inclusions, deliverables, dedications, or processes included within said Refuse Collection Contract; and

NOW, THEREFORE, be it resolved by the City Council of the City of Ottumwa, Iowa:

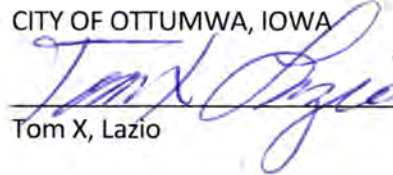
Section 1: That this Memorandum of Agreement shall be subject to and conditioned on all of the following:

- That Citizens of the City of Ottumwa will now procure Yard Waste Refuse Bags from the Commercial Seller of their preference and that all compostable Yard Waste Refuse Bags will be acceptable for storage and disposal for Yard Waste Refuse;
- That the City will procure Yard Waste Refuse Bag Tags for the specific use of tagging each bag of Yard Waste Refuse and that the Cost of these Tags shall be \$1.00;
- That Bridge City Sanitation LLC shall only collect Yard Waste Refuse Bags that have been tagged with the official City Yard Waste Refuse Bag Tag.

Section 2: That City staff is hereby authorized and directed to proceed with the preparation of the necessary documents for said Memorandum of Agreement, and to take other actions consistent herewith with the Mayor authorized to sign said Memorandum of Agreement when completed.

Passed and adopted this 7th day of May 2019.

CITY OF OTTUMWA, IOWA


Tom X, Lazio

ATTEST:


Christina Reinhard, City Clerk

Christina Reinhard, City Clerk

Yard Waste Collection Dubuque

Overview

Yard waste, or more appropriately called yard debris, includes grass clippings, leaves, pinecones, pine needles, fallen fruit, nuts, brush, garden plants and culls, tree trimmings, bark, sod, flowers, potted plants (not pots), pumpkins, straw bales, corn stalks, Christmas trees. Food scraps and compostable paper are also acceptable. **Yard waste in plastic bags will not be collected.** Generic paper yard waste bags, single use yellow yard waste stickers for bags and cans, and brush ties are available in most grocery, hardware, and discount stores throughout the city.

What are the costs?

Yard Waste Tipper Cart 65 gallon- \$11/month

- **Annual Yard Waste Decal-** Cost \$35 each and are only available from the City's Utility Billing Services Counter at City Hall, by mail-in request form, or by phone at 563.589.4144.
- **Cans, Bags or Bundles-** Cost \$1.30 each and are sold on sheets of five for \$6.50. Click [here](#) to find locations.

How am I to set out my yard waste?

You must set your yard waste and/or food scrap out in a rigid solid waste container (up to 35 gallons). You can also set your yard waste in:

- Yard waste container must not exceed 35 gallons and 40 pounds with annual decal or yellow single-use sticker;
- Brown paper yard waste bag not to exceed 40 pounds with yellow single-use sticker;
- Bundles not to exceed 40 pounds with City brush tie or yellow single-use sticker; or
- City-owned 65 gallon tipper carts (\$11/month)
- **Yard waste in plastic bags will not be collected**

Regular, full-route yard waste collection

April 2 through November 24 on your trash collection day.

Winter season yard waste collection

December through March on Thursdays (by appointment). Customers must call (563) 589-4250 or [submit an online service request](#) no later than 3 p.m. the previous day (Wednesday). Sticker or decal still required.

Merry Mulch Program Collection

Merry Mulch Program Collection is offered January 7 through 18, 2019. Christmas trees (maximum of eight feet high), yard waste bags, bundles and containers (up to 35 gallons), as well as GreenCarts with food scraps will be picked up on regular collection days for two weeks. The tree must have either one City Brush Tie or one yellow Yard Waste Sticker attached and visible from the street or alley.

Iowa City

Good morning!

We used to sell City-imprinted bags for \$1.25 but we had to order a semi-load at a time, too; it was a LOT to store and was a couple of years' worth of bags. Last January we started charging \$2/month on utility bills for yard waste so now customers can use any paper bag.

jen

Scott County

Scott County Landfill doesn't accept green waste, it goes to the Davenport Compost Facility. It looks like some towns do offer collection at a price.

The Davenport Compost Facility accepts clean yard waste from Scott County, IA only. Yard wastes dropped off at the facility and those collected through the curbside solid waste collection program are recycled into environmentally beneficial soil amendments.

A tipping fee is required depending on the type and quantity of waste. Some guidelines for disposal may also apply.

Acceptable drop-off items:

Type of Material	Disposal Guidelines	Fee per Bag	Fee per Cubic Yard (3x3x3)
Grass	Loose or Bagged	\$.50 per Bag*	\$6.00 per Cubic Yard*
Leaves	Loose or Bagged	\$.50 per Bag*	\$6.00 per Cubic Yard*
Garden Debris & Weeds	Loose or Bagged	\$.50 per Bag*	\$6.00 per Cubic Yard*
Hedge Trimmings	Loose or Bagged	\$.50 per Bag	\$6.00 per Cubic Yard*
Logs, Branches, Tree Trimmings	Must be less than 5ft in length	No Charge	No Charge
Clean Tree Root Balls	Must be less than 5ft in length	No Charge	

Davenport Program

Yard Waste Stickers. For curbside pickup, each bag of yard waste must have a \$1.60 city yard waste sticker on it (price subject to change). There is no charge for bundled brush such as tree trimmings, branches, or Christmas trees. A sticker is not required during "No Sticker" yard waste weeks. EarthCycle™ Yard Waste Stickers can be purchased at local grocery stores, hardware stores, at the Public Works Center and at City Hall.

No Sticker Yard Waste Weeks. The City of Davenport offers free yard waste weeks to its solid waste customers to defray the cost of yard waste disposal during the spring and fall lawn cleanup seasons. The free, or "No Sticker", weeks are offered for two weeks in the spring beginning on the Monday of the first full week of April and for six weeks in the fall beginning on the Monday of the fourth full week of October. Yard waste must still be placed for collection at your pickup point on your normal pickup date in a Kraft ply bag.

Drop-Off at the Compost Facility. Residents may also wish to drop-off their yard wastes at the Davenport Compost Facility. [Use this link for more information on this disposal method.](#)

Yard Waste Cart Service. Yard waste cart service is available to City of Davenport solid waste customers. Subscribers to the service are provided a 95 gallon yard waste cart, which can be used to dispose of grass, leaves and other yard wastes in lieu of paper bags and stickers. Curbside collection remains weekly on your normal collection day. However, instead of purchasing paper bags and stickers to place yard waste for collection, you just roll the cart out to your normal collection point. [Find details on yard waste cart service fees and apply for a yard waste cart at this link.](#)

Clinton Iowa

Green waste is on the Utility bill, and you have collection regardless of use. For trash, recycling and green waste collection it's \$25.88.

Muscatine Iowa

Muscatine orders the semi load, and charges \$1.50 for each bag. The stores don't get anything for selling them.

Burlington Iowa

Their collection is only available for three weeks in the spring and seven weeks in the fall. Residents use compostable bags.

FILE
CITY OF OTTUMWA
2019 MAY -2 PM 2: 16
Staff Summary

** ACTION ITEM **

Council Meeting of: May 7, 2019

<u>Engineering Department</u> Department	 City Administrator Approval	Phillip Burgmeier Prepared By  Department Head
---	--	--

AGENDA TITLE: Resolution #108-2019. Approving Change Order #1 and accepting the work as final and complete and approving the Final Pay Request for the Milner Pump Station Removal Project.

Public hearing required if this box is checked. ** **The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #108-2019.

DISCUSSION: This project removed the Milner Street Pump Station and replaced it with a gravity sewer main. It was made possible by sewer separation previously completed in the area.

Change Order #1 decreases the contract sum by \$2,390.55 for quantity adjustments, and increases it by \$500.00 for extra work performed, for a total decrease of \$1,890.55.

Original Contract Amount	\$33,687.00
Change Order #1	<u>(\$ 1,890.55)</u>
New Contract Amount	\$31,787.45
Less Previous Payments	<u>\$29,468.48</u>
 Final Amount Due	 \$ 2,318.97

Source of Funds: Sewer Fund Balance

Budgeted Item: No

Budget Amendment Needed: Yes

RESOLUTION #108-2019

A RESOLUTION APPROVING CHANGE ORDER #1 AND ACCEPTING THE WORK
AS FINAL AND COMPLETE AND APPROVING THE FINAL PAY REQUEST
FOR THE MILNER PUMP STATION REMOVAL PROJECT

WHEREAS, The City Council of the City of Ottumwa, awarded a contract on December 18, 2018 to DC Concrete & Construction of Douds, Iowa for the above referenced project; and

WHEREAS, Change Order #1 decreases the contract amount by \$1,890.55. The total new contract sum is \$31,787.45. The project is now completed in accordance with the plans and specifications.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved. The Milner Pump Station Removal Project is hereby accepted as complete and authorization to make final payment to DC Concrete & Construction of Douds, Iowa in the amount of \$2,318.97 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk



**Section 640
CHANGE ORDER**

Project: Milner Street Pump Station Elimination

To Contractor: DC CONSTRUCTION

Change Order Number: 1

The Contract is changed as follows:
Adjust contract to as-built quantities
Remove Steel Jacket from Manhole

DATE
<u>-\$2,390.55</u>
<u>\$500.00</u>
<u>\$0.00</u>
<u>\$0.00</u>
<u>\$0.00</u>
<u>\$0.00</u>
<u>\$0.00</u>

Total: (\$1,890.55)

Base bid amount \$33,678.00

NEW PROJECT TOTAL \$31,787.45

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was	<u>\$33,678.00</u>
Net change by previously authorized Change Orders	<u>\$0.00</u>
The Contract Sum prior to this change order	<u>\$33,678.00</u>
The Contract Sum will be <u>decreased</u> by this change order in the amount of	<u>(\$1,890.55)</u>
The new Contract Sum including this change order	<u>\$31,787.45</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

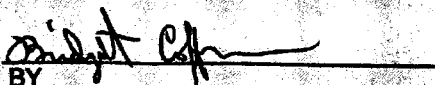
The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.


ENGINEER/
DIRECTOR OF PUBLIC WORKS

05-02-2019
DATE

DC CONSTRUCTION
CONTRACTOR

5/2/19
DATE


BY

Cs-Owner
TITLE

**SECTION 630
PAY ESTIMATE**

CITY OF OTTUMWA

APPLICATION FOR PAYMENT

TO OWNER: City of Ottumwa PROJECT: Milner Street Pump Station Elimination PAY REQUEST NO: 2
FROM CONTRACTOR: DC CONSTRUCTION PAY PERIOD: DATE Final

CONTRACTOR'S APPLICATION FOR PAYMENT

Application for payment is made as follows:

1. Original Contract Sum	\$33,678.00
2. Net change by Change Orders	(\$1,890.55)
3. Contract Sum to Date (Line 1+ Line 2)	\$31,787.45
4. Total Completed and Stored to Date	\$31,787.45
5. Retainage: 0 % of Completed work	\$0.00
6. Total Earned Less Retainage Amount	\$31,787.45
7. Less Previous Payments	\$29,468.48
8. Current Payment Due	\$2,318.97

The undersigned Contractor certifies that to the best of their knowledge, the Work covered by this Application has been completed in accordance with the Contract Documents, that the Contractor has paid for all Work which previous Applications for Payment were issued and payments received from the Owner, and that current payment (Line 8) is now due.

CONTRACTOR: DC Concrete & Construction, LLC DATE: 5/2/19
BY: [Signature] TITLE: Co-Owner

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the contract documents, based on on-site observations and the information contained in this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge the Work has progressed as indicated, the quality of the Work is in accordance with the contract Documents, and the Contract entitled to payment of the AMOUNT CERTIFIED.

[Signature]
ENGINEER/DIRECTOR OF PUBLIC WORKS

AMOUNT CERTIFIED: \$2,318.97
DATE: 05-02-2019

CITY OF OTTUMWA

STAFF SUMMARY

Council Meeting of: May 7, 2019

ITEM NO. _____

Joni Keith

Prepared By

Administration

Department

Andy Morris

Department Head

AGENDA TITLE: Ordinance No. 3155-2019 Amending Chapter 23, entitled Motor Vehicles and Traffic, by adding Subsection 23-150(3)(q); by amending Subsections 23-150(5)(k) and 23-212(4); by deleting Subsections 23-206(8), 23-214(c)(3), 23-215, 23-216 and 23-221; and deleting Articles VIII and IX; and inserting new Subsections 23-214(c)(3) and 23-214(c)(4) and new Articles VIII and IX of the Municipal Code of the City of Ottumwa, Iowa..

PURPOSE: The ordinance repeals and amends certain sections of the Motor Vehicles and Traffic Code.

RECOMMENDATION: Pass the first consideration of Ordinance No. 3155-2019.
Waive second and third considerations and pass and adopt Ordinance No. 3155-2019.

DISCUSSION: These Ordinance changes encompass several areas of our Motor Vehicles and Traffic Chapter. The first two establishes a 35-mile per hour speed limit for the South Wapello Street southbound from a point 395 feet southwest from the Joe Lord Memorial Drive to the Ferry Street roundabout. There will be a 45-mile per hour speed limit for South Wapello Street southbound from the junction of Highways 34 and 63 to a point 395 feet southwest from the Joe Lord Memorial Drive. The Code change clarifies one-hour parking on either side of Market Street from Main to Third Street but provides two-hour parking on the west side of Market Street from Main to Commercial Street. City Staff combined all of the Code sections dealing with all of the parking lots and the parking ramp into one section setting out the regulations for each lot in one location and defining the lots in another location. A separate section was added related to maintenance, regulation, supervision and enforcement of these lots and parking ramp. Staff then changed section numbers for markings, penalties and potential towing. Primary enforcement times will be from 8 a.m. to 5 p.m. Monday through Friday. Attached is a copy of the proposed Ordinance, the permit regulations and drawings of each parking lot. This information will be placed on the City's website to facilitate public information.

Item No. I.-1.

CITY OF OTTUMWA
2019 APR 31
STAFF SUMMARY 7: 57

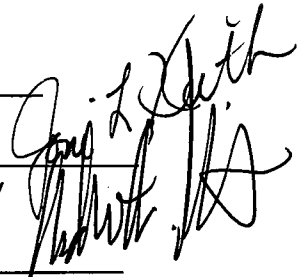
CITY OF OTTUMWA

Council Meeting of: May 7, 2019

ITEM NO. _____

Joni Keith
Prepared By

Andy Morris
Department Head



Administration
Department

AGENDA TITLE: Ordinance No. 3155-2019 Amending Chapter 23, entitled Motor Vehicles and Traffic, by adding Subsection 23-150(3)(q); by amending Subsections 23-150(5)(k) and 23-212(4); by deleting Subsections 23-206(8), 23-214(c)(3), 23-215, 23-216 and 23-221; and deleting Articles VIII and IX; and inserting new Subsections 23-214(c)(3) and 23-214(c)(4) and new Articles VIII and IX of the Municipal Code of the City of Ottumwa, Iowa..

PURPOSE: The ordinance repeals and amends certain sections of the Motor Vehicles and Traffic Code.

RECOMMENDATION: Pass the first consideration of Ordinance No. 3155-2019.
Waive second and third considerations and pass and adopt Ordinance No. 3155-2019.

DISCUSSION: These Ordinance changes encompass several areas of our Motor Vehicles and Traffic Chapter. The first two establishes a 35-mile per hour speed limit for the South Wapello Street southbound from a point 395 feet southwest from the Joe Lord Memorial Drive to the Ferry Street roundabout. There will be a 45-mile per hour speed limit for South Wapello Street southbound from the junction of Highways 34 and 63 to a point 395 feet southwest from the Joe Lord Memorial Drive. The Code change clarifies one-hour parking on either side of Market Street from Main to Third Street but provides no parking on the west side of Market Street from Main to Commercial Street. City Staff combined all of the Code sections dealing with all of the parking lots and the parking ramp into one section setting out the regulations for each lot in one location and defining the lots in another location. A separate section was added related to maintenance, regulation, supervision and enforcement of these lots and parking ramp. Staff then changed section numbers for markings, penalties and potential towing. Primary enforcement times will be from 8 a.m. to 5 p.m. Monday through Friday. Attached is a copy of the proposed Ordinance, the permit regulations and drawings of each parking lot. This information will be placed on the City's website to facilitate public information.

ORDINANCE NO. 3155 - 2019

AN ORDINANCE AMENDING CHAPTER 23, ENTITLED MOTOR VEHICLES AND TRAFFIC, BY ADDING SUBSECTION 23-150(3)(q); BY AMENDING SUBSECTIONS 23-150(5)(k) AND 23-212(4); BY DELETING SECTIONS 23-206(8), 23-214(c)(3), 23-215, 23-216 AND 23-221; AND DELETING ARTICLES VIII AND IX; AND INSERTING NEW SECTIONS 23-214(c)(3) AND 23-214(c)(4) AND NEW ARTICLES VIII AND IX OF THE MUNICIPAL CODE OF THE CITY OF OTTUMWA, IOWA, AS SET FORTH HEREAFTER.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

SECTION ONE: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by adding Subsection 23-150(3)(q) which provides a 35-mile per hour speed limit for a designated street, as follows:

Section 23-150(3)(q) South Wapello Street (southbound only) from a point 395 feet southwest from the Joe Lord Memorial Drive to the Albia Road roundabout.

SECTION TWO: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Subsection 23-150(5)(k) and amending said subsection which provides a 45-mile per hour speed limit for a designated street, as follows:

Section 23-150(5)(k) South Wapello Street (sound bound only) from the junction of U.S. Highway No. 34 and 63 southwesterly to a point 395 feet southwest from the Joe Lord Memorial Drive.

SECTION THREE: The Municipal Code of the City of Ottumwa, Iowa is hereby amended regarding One-hour parking on Market Street by revising Section 23-212(4) as follows:

Section 23-212(4) Market Street: On either side of Market Street from Main to Third Street.

SECTION FOUR: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-206(8) related to parking on Market Street.

SECTION FIVE: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-214(c)(3), and amending said section as follows:

Section 23-214(c)(3) Market Street: On the west side of Market Street from Main to Commercial Street.

SECTION SIX: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by adding Section 23-214(c)(4), related to the Jefferson Street Parking Lot as follows:

Section 23-214(c)(4) Such restricted parking zones shall be marked with signs with the words "two-hour parking" or other appropriate words thereon.

SECTION SEVEN: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-215, entitled Three-Hour parking zone, and reserving said section.

SECTION EIGHT: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-216, entitled Church Street Parking Lot, and reserving said section.

SECTION NINE: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-221, entitled Vehicles stopping, standing or parking in municipal parking lot, and reserving said section.

SECTION TEN: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting ARTICLE VIII entitled "Parking Ramps" in its entirety, retitling it "Parking Lots and Parking Ramps" and replacing ARTICLE VIII, Section 23 – 264, entitled Rates and Permits; Parking Permit Area; Supervision of Parking Lots, as follows:

Sec. 23-264- Rates and Permits; Parking Permit Area; Supervision of Parking Lots

- (A) The City may establish designated parking areas in City parking lots and ramps. Parking in such designed permit areas shall be prohibited between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday unless a valid permit for said area is properly displayed.
- (B) Parking Lot Permits are described as below:
 - (1) Monthly Parking Permits.** The City may issue Monthly Parking Permits which are issued for the Commercial, Courthouse, Green, Jefferson, Third, and Washington Parking Lots and also the Second Street Parking Ramp. The following Fees, Rules, and Regulations apply to all Monthly Parking Permits issued:
 - (a) Monthly Parking Permits are sold at a rate set by resolution, per month, per permit and are payable by the first day of the month. The date(s) for which the permits are valid will be displayed on the front, or

punched on the corresponding month and year of each permit. No permit will be sold for a portion of the month.

(b) Purchasing multiple Monthly Parking Permits at a time reduces the price per permit. See City clerk for additional information.

(c) Parking Permits may be sold at a discount set by resolution, per permit if payment is made one year in advance.

(d) Each of the above listed lots have a specified number of permit spaces available on a first come first served basis. After the first day of the month, all unpaid permit spaces will become available to new customers.

(e) Permits are only valid for the named Parking Lot for which it is issued and only valid in the designated permit spaces.

(f) Monthly Parking Permits shall be enforced Monday thru Friday as posted except for New Year's Day, July 4th, Thanksgiving Day, Christmas Day, Memorial Day and Labor Day.

(g) Monthly Parking Permits may be used in any vehicle owned or operated by the Parking Permit holder.

(h) The City may revoke said permit anytime with a refund prorated for unused time.

(i) Unless revoked, no refunds will be issued, however, permits may be exchanged for other permits if tendered to the City Clerk prior to the starting date of the permit.

(j) Permits are to be displayed inside the vehicle from the rearview mirror as to be visible from the outside of the vehicle.

(k) It is a violation to allow a vehicle to remain parked for a continuous period of more than 24 hours.

(2) Bulk Rate Parking Permits. The City may issue Bulk Rate Parking Permits which will allow parking for longer than the posted time limits in the Commercial, Courthouse, Green, Jefferson, Third and Washington Parking Lots. Bulk Rate Parking Permits are valid only for the 4-hour timed parking spaces. The following Fees, Rules, and Regulations apply to all Bulk Rate Parking Permits issued:

(a) Bulk Rate Parking Permits are available in bundles of 2 permits, 3 to 5 permits, 6 to 11 permits, 12 to 17 permits, 18 to 24 permits, 25 to 49 permits, 50 to 74 permits and 75 or more permits. Rates for these bundles are set by resolution.

(b) Bulk Rate Parking Permits will be valid only on the date(s) for which they are issued. The date for which the permits are valid will be

displayed on the front of each permit. No permit will be sold for a portion of the month.

(c) No refunds will be issued for unused permits

(d) Bulk Rate Parking Permit holders may park in the Commercial, Courthouse, Green, Jefferson, Third and Washington Parking Lots in the 4-hour timed parking spaces. The time limit will be waived for any vehicle displaying the permit.

(e) Bulk Rate Parking Permits are not valid for on-street parking.

(f) Bulk Rate Parking Permits may be used in any vehicle owned or operated by the Parking Permit holder.

(g) It is a violation to allow a vehicle to remain parked for a continuous period of more than 24 hours.

(3) Daily Parking Permits. The City may issue Daily Parking Permits which will allow for longer than posted time limits in City Parking Lots. Daily Parking Permits are valid only in 4-hour parking spaces and are available in the Commercial, Courthouse, Green, Jefferson, Third, and Washington Parking Lots. Permits are not valid for on-street parking. The following Fees, Rules, and Regulations apply to all Daily Parking Permits issued:

(a) Daily Parking Permits will be sold by the City Clerk's Office for a rate set by resolution, per day, per permit. The date for which the permits are valid will be displayed on the front of each permit.

(b) No refunds will be issued for unused permits.

(c) Time limits will be waived for any vehicle displaying the Daily Parking Permit.

(d) Daily Parking Permits are not valid for on-street parking

(e) Daily Parking Permits may be used in any vehicle owned or operated by the Parking Permit holder.

(f) It is a violation to allow a vehicle to remain parked for a continuous period of more than 24 hours.

(4) Residential Parking Permits. The City may issue Residential Parking Permits which will allow for longer than posted time limits in City Parking Lots. Residential Parking Permits are valid only in the 4-hour timed parking spaces and are available in the Church, Commercial, Green, ISU, Jefferson, Muni, Third, and Washington Parking Lots. Permits are not valid for on-street parking. The following Fees, Rules, and Regulations apply to all Residential Parking Permits issued:

- (a) Residential Parking Permits will be free.
- (b) Residential Parking Permits will only be valid for three months and then must be renewed. The date(s) for which the permits are valid will be displayed on the front of each permit.
- (c) Residential Parking Permits will only be issued to a person whose primary residence is within the downtown. Proof of residency is required. Proof of residency may include: Person's name on a current lease or rental agreement, current utility bill, recent or renewed driver's license, and/or vehicle registration or any other current and legitimate document which the person's name and address on it establishes the persons primary residence.
- (d) No more than 2 residential parking permits shall be issued per dwelling unit.
- (e) Residential Parking Permit holders may park in any of the 4-hour parking spaces in the Church, Commercial, Green, ISU, Jefferson, Muni, Third, and Washington Parking Lots. The posted time limits for that lot will be waived for any vehicle displaying the Residential Parking Permit.
- (f) Residential Parking Permits may be used in any vehicle owned or operated by the Parking Permit holder.
- (g) A Permit holder shall return said permit to the City immediately upon ending their downtown residency.
- (h) The City may seize any permit revoked by the City or any permit that is possessed by a person who is not a downtown resident.
- (i) Permits are to be displayed inside the vehicle from the rearview mirror as to be visible from the outside of the vehicle.
- (j) Residential parking permits provide for unlimited parking for a vehicle that is not defined as a junk motor vehicle. However, upon the City declaring a snow emergency, 24-hour parking time limit shall be enforced for all residential parking permit holders.

SECTION ELEVEN: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-265 and inserting new Section 23-265, entitled Maintenance, regulation, supervision and enforcement.

Section 23-265. Maintenance, regulation, supervision and enforcement.

- (a) The City Administrator shall be in charge of the supervision, regulation, maintenance and enforcement, except where herein delegated to the Chief of Police of said parking lots and

parking ramps, and shall, with the approval of the City Council, appoint such personnel as necessary and required to operate and assist in the supervision of said lots.

(b) The City Administrator may make such parking arrangements as are deemed in the best interest of the City in the supervision of said lots.

SECTION TWELVE: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-266 and inserting new Section 23-266, entitled Designations.

Sec. 23-266. Designations.

(a.) Church Street Parking Lot

- (1) Described as: That portion of surfaced city-owned property starting at a point 125 feet northwesterly from the southwesterly corner of Church and Myrtle Street intersection and running southwesterly to a northwesterly-southeasterly alley lying in lot 4 of R. S. Smith's Second Addition. Said city-owned property is bordered on the northwest by the Church Street Lagoon and on the southeast by private property lying along Church Street; and other than provided by the provisions of sections 23-174 and 23-175, (See map online at www.cityofottumwa.org)
- (2) There are no "permitted spaces" in this lot.
- (3) There is a 24 hour time limit for vehicles using this lot.

(b.) Commercial Street Parking Lot

- (1) Described as: Starting at a point 31 feet northeast of the southwest corner of lot 19 northeasterly to a point 22.2 feet northeast of the northeast corner of lot 24; thence southeasterly to a point 23.93 feet northeast of the northeast line of lot 2; thence southwesterly to a point 31 feet northeast of the southwest corner of lot 7; thence southwesterly to the point of beginning, all in block 29 of Bonnifield and Myer's Subdivision of part of Mill Donation, in the original plat of the city. (See map online at www.cityofottumwa.org)
- (2) Permit Parking Spaces are marked in Red. Parking Permits for this lot shall be sold on a first come, first served basis from the City Clerk.
- (3) The remainder of the Parking Spaces shall be time limited and enforced as posted.

(c.) Courthouse Parking Lot

- (1) Described as: The northwest 173 feet of lot 93, lot 94 and lot 95 of block four original plat of the city. (See map online at www.cityofottumwa.org)
- (2) Permit Parking Spaces are marked in Red. Parking Permits for this lot shall be sold on a first come, first served basis from the City Clerk.

- (3) The remainder of the Parking Spaces shall be time limited and enforced as 4 hour parking.

(d.) Green Street Parking Lot

- (1) Described as: Lots 251, 252, 253, 254, 255, and 256, all in block 21, original plat of the city. (See map online at www.cityofottumwa.org)
- (2) Permit Parking Spaces are marked in Red. Parking Permits for this lot shall be sold on a first come, first served basis from the City Clerk.
- (3) The remainder of the Parking Spaces shall be time limited and enforced as posted.

(e.) ISU Parking Lot

- (1) Described as: All of lot 343 except the southeast 44 feet of the southeast 62 feet, block 31, original plat of the city. Being more particularly described as follows: Beginning at a point on the northeast corner of lot 343 thence in a southerly direction and along the east line of lot 343 a distance of 86.5 feet thence at an approximate 90-degree angle to the right and parallel to the southern line of lot 343 to a point that is 44 feet thence at an approximately 90-degree angle to the left, and paralleling the east lot line of 343 to a point of intersect with the south lot line, said line being also the north alley line of block 31, a distance of 62 feet, thence following said alley line in a westerly direction to a point 22 feet, said point being also the southwest corner of lot 343, thence in a northerly direction and along and following the west lot line to a point 148.5 feet said point being the northwest corner of said lot 343 thence in an easterly direction and along and following the north lot line of 343, said line being also the south right-of-way line of East Main Street, to a point that is 66 feet, said point also the point of beginning. (See map online at www.cityofottumwa.org)
- (2) All parking spaces shall be time limited and enforced as 4 hour parking and as posted.

(f.) Jefferson Parking Lot

- (1) Described as: Lots 367, 368, 369, and 370 all in block 30, original plat of the city. (See map online at www.cityofottumwa.org)
- (2) Permit Parking Spaces are marked in Red. Parking Permits for this lot shall be sold on a first come, first served basis from the City Clerk.
- (3) The remainder of the Parking Spaces shall be time limited and enforced as posted.

(g.) Municipal ("Muni") Parking Lot

- (1) Described as: The area of land bounded by Market Street on the east, the Des Moines River on the south, Ottumwa Water Works Treatment facility on

the west and the railroad tracks to the north. (See map online at www.cityofottumwa.org).

- (2) There are no "permitted parking" spaces in this lot.
- (3) There is a 24 hour time limit for vehicles using this lot.

(h.) River Drive Parking Lot

- (1) Described as: A part of Mill Donation and a part of lot no. 14 of Myers and Wood's Subdivision of a part of Mill Donation and a part of fractional lots 9, 10, 11 and 12 of the original plat of the City of Ottumwa, Iowa, Wapello County, described as follows: beginning at a point on the northwesterly line of lot 12 of the original plat of the City of Ottumwa, Iowa, said point being on the southeasterly right-of-way line of South Court Street and 80 feet southwest of the most northerly corner of lot 12; thence northwest parallel to the southwesterly line of Main Street, 46 feet; thence southwesterly, parallel to the northwest line of lot 12, 109 feet to the right-of-way line of River Drive; thence southeasterly along River Drive 425.5 feet to the northwesterly right-of-way line of Main Street; thence northeast along Main Street 64.9 feet to a building wall; thence northwest along said building wall 115 feet; thence northeast 40 feet; thence southeast 33.97 feet; thence northeast 41.1 feet; thence southeast 33.7 feet; thence northeast 28.5 feet to the Ottumwa Center Building; thence northwesterly along the Ottumwa Center Building 326.69 feet to the point of beginning. (See map online at www.cityofottumwa.org)
- (2) All parking spaces shall be time limited and enforced as 1 ½ hour parking as posted.

(i.) Third Street Parking Lot

- (1) Described as: The southwest half of lots 161 and 162, lot 163, except the northwest 32 feet of the northeast one-half, lot 164, lot 165 and the southwest 35 feet of lot 166, all in block 15, original plat of the city. (See map online at www.cityofottumwa.org)
- (2) Permit Parking Spaces are marked in Red. Parking Permits for this lot shall be sold on a first come, first served basis from the City Clerk.
- (3) The remainder of the Parking Spaces shall be time limited and enforced as 4 hour parking and as posted.

(j.) Washington Street Parking Lot

- (1) Described as: Lots 233, 234, 235, 302, 303 and 304, all in block 24, original plat of the City of Ottumwa, Wapello County, Iowa; also lots 9, 10, lot 11, lot 12, lot 13, lot 14, lot 15, lot 16 and lot 17, in Devin's Block; all lying north of River Drive, south of Second Street and east of Second Street and east of Washington Street. (See map online at www.cityofottumwa.org)

- (2) Permit Parking Spaces are marked in Red. Parking Permits for this lot shall be sold on a first come, first served basis from the City Clerk.
- (3) The remainder of the Parking Spaces shall be time limited and enforced as posted.

(k.) Second Street Parking Ramp

(1) Described as: The southeast 20½ ft. of lots 239, 240, 241, and 242 of Block 23 of the original plat of the City of Ottumwa, Wapello County, Iowa; and lots 7 and 8 and the 10¼ feet wide alley lying southeast of and adjoining said lots 7 and 8, all in Edgerly's Subdivision in the City of Ottumwa, Wapello County, Iowa.

(2) It shall be unlawful to park a vehicle between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday for more than two continuous hours in any parking space of a city parking ramp not designated as permit parking or reserved parking, except on New Year's Day, July 4, Thanksgiving Day, Christmas Day, Memorial Day, and Labor Day.

(3) It shall be unlawful for any person to park any vehicle in any parking space of a city parking ramp for a continuous period of more than 24 hours.

(4) The city may establish designated parking areas in city parking ramps. Parking in such designated permit areas shall be prohibited between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday unless a valid permit for said area is displayed so as to be visible from outside the vehicle. Permits will be displayed as established by resolution of the city council. When a designated permit area has been established, the city clerk shall issue monthly parking permits for the designated permit area. The fee and regulations for such permits shall be established by resolution of the city council and shall be collected by the city clerk.

(5) The city may designate certain parking spaces in city parking ramps as reserved parking spaces. No vehicle shall be parked in a reserved parking space at any time except when authorized to do so by the person, business, or corporation assigned the reserved parking space. All parking spaces designated as reserved parking spaces shall be marked by signs with the words "Reserved Parking Space" or other appropriate words thereon.

(6) No person shall operate a motor vehicle in or through a city parking ramp with a vehicle or trailer attached to it, and no person shall leave any unattached vehicle or trailer standing or parked in a city parking ramp after the same shall have been unhitched. This section shall not be construed to include emergency vehicles, city maintenance vehicles, or other vehicles when authorized by the city administrator.

(7) Any person driving a motor vehicle in a city parking ramp shall drive the same at a careful and prudent speed not greater than nor less than is reasonable and proper, having due regard for other vehicles being operated or parked in the parking ramp, the surface conditions of the parking ramp, the width of the traveled portion of the parking ramp, and any other

conditions then existing, but at no time shall a motor vehicle be operated at a speed greater than ten miles per hour in a city parking ramp.

(8) Official signs may be erected or painted on the traveled portion of a parking ramp designating the direction of traffic movement including one-way movement, and the driver of every motor vehicle shall obey the directions of every such sign and move only in the designated direction.

(9) No person shall ride, operate, or otherwise use a bicycle, skateboard, roller skates, roller blades, scooter, coaster or other similar device in or on a city parking ramp or any part thereof.

(10) Any person, firm, or corporation violating or failing to comply with any of the provisions of this Section shall be subject to the provisions, procedures, and penalties of section 23-7, except any person, firm, or corporation violating or failing to comply with subsections (k)(2) through (6) shall be subject to the provisions, procedures, and penalties of section 23-10.

SECTION THIRTEEN: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-267 and inserting new Section 23-267, entitled Markings for parking spaces and roadways.

Section 23-267. Markings for parking spaces and roadways.

Said parking lots and parking ramps shall be appropriately marked for parking spaces and roadways. Persons driving in said lots shall use the marked roadways, and persons parking shall park their vehicles wholly within the parking space as marked. No person shall stop, stand or park a vehicle in any area of a city parking lot or ramp, except within the limits of a marked parking space or in compliance with the directions of a police officer.

SECTION FOURTEEN: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-268 and inserting new Section 23-268, entitled Truck parking restricted.

Section 23-268. Truck parking restricted.

It shall be unlawful for any person to park a truck which is rated above one ton loading capacity on any of the parking lots and parking ramps regulated by this article.

SECTION FIFTEEN: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-269 and inserting new Section 23-269, entitled Removal of Vehicles.

Section 23-269. Removal of vehicles.

The police department may remove vehicles when parked in violation of this article in any of the designated parking lots or parking ramps listed herein and in so doing may employ such means as necessary. Towing and impoundment fees shall be paid by the owner of any vehicle so removed.

SECTION SIXTEEN: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-270 and inserting new Section 23-270, entitled Penalties.

Section 23-270. Penalties.

Any person, firm, or corporation violating or failing to comply with any of the provisions of this Article shall be subject to the provisions, procedures, and penalties of section 23-10, except that in the instance of the failure to comply with Section 23-264 the Finance Director or designee may file any information in the state district court in the traffic division, without proceeding as set out in section 23-10. The police department shall enforce the parking regulations as set out in sections 23-266 through 23-269 and proceed against violators of said sections pursuant to section 23-10 and/or section 23-269.

SECTION SEVENTEEN: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting Section 23-271 through 23-302 and reserving those Sections.

SECTION EIGHTEEN: The Municipal Code of the City of Ottumwa, Iowa is hereby amended by deleting ARTICLE IX in its entirety and reserving Article IX, Sections 23-303 through 23-310 and reserving those Sections.

SECTION NINETEEN: All ordinances or parts of ordinances or provisions in the Code of Ordinances (Municipal Code of the City of Ottumwa, Iowa) in conflict herewith are hereby repealed.

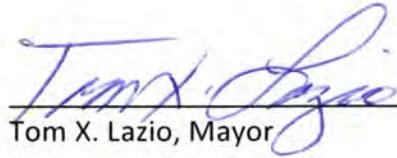
Passed on its first consideration on the 7th day of May, 2019.

Passed on its second consideration on the _____ day of _____, 2019.

Requirement of consideration and vote at two prior council meetings suspended on the _____ day of _____, 2019.

Final passage and adoption on the 7th day of May, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

_____ No action taken by Mayor.

_____ Vetoed this _____ day of _____, 2019.

By: _____
Tom X. Lazio, Mayor

_____ Repassed and adopted over the veto the _____ day of _____, 2019.

_____ Veto affirmed this _____ day of _____, 2019.

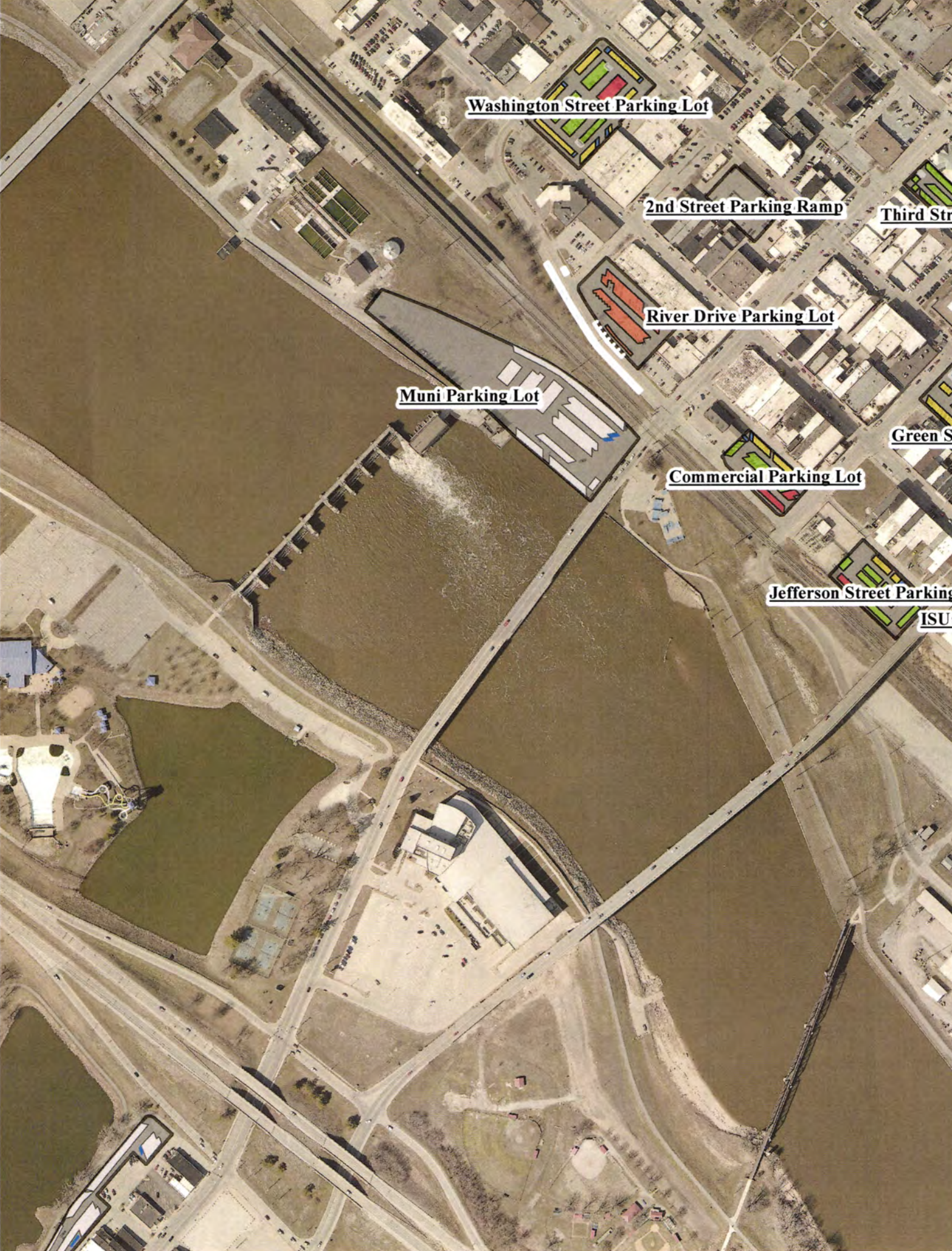
_____ Veto affirmed, no timely vote taken to repass over veto.

ATTEST:

By: 

Christina Reinhard, City Clerk





Washington Street Parking Lot

2nd Street Parking Ramp

Third Street

River Drive Parking Lot

Muni Parking Lot

Commercial Parking Lot

Green St

Jefferson Street Parking

ISU

Church Street Parking Lot



Private Parking

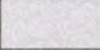

CHURCH ST

NEWELLER ST

SHERIDAN ST

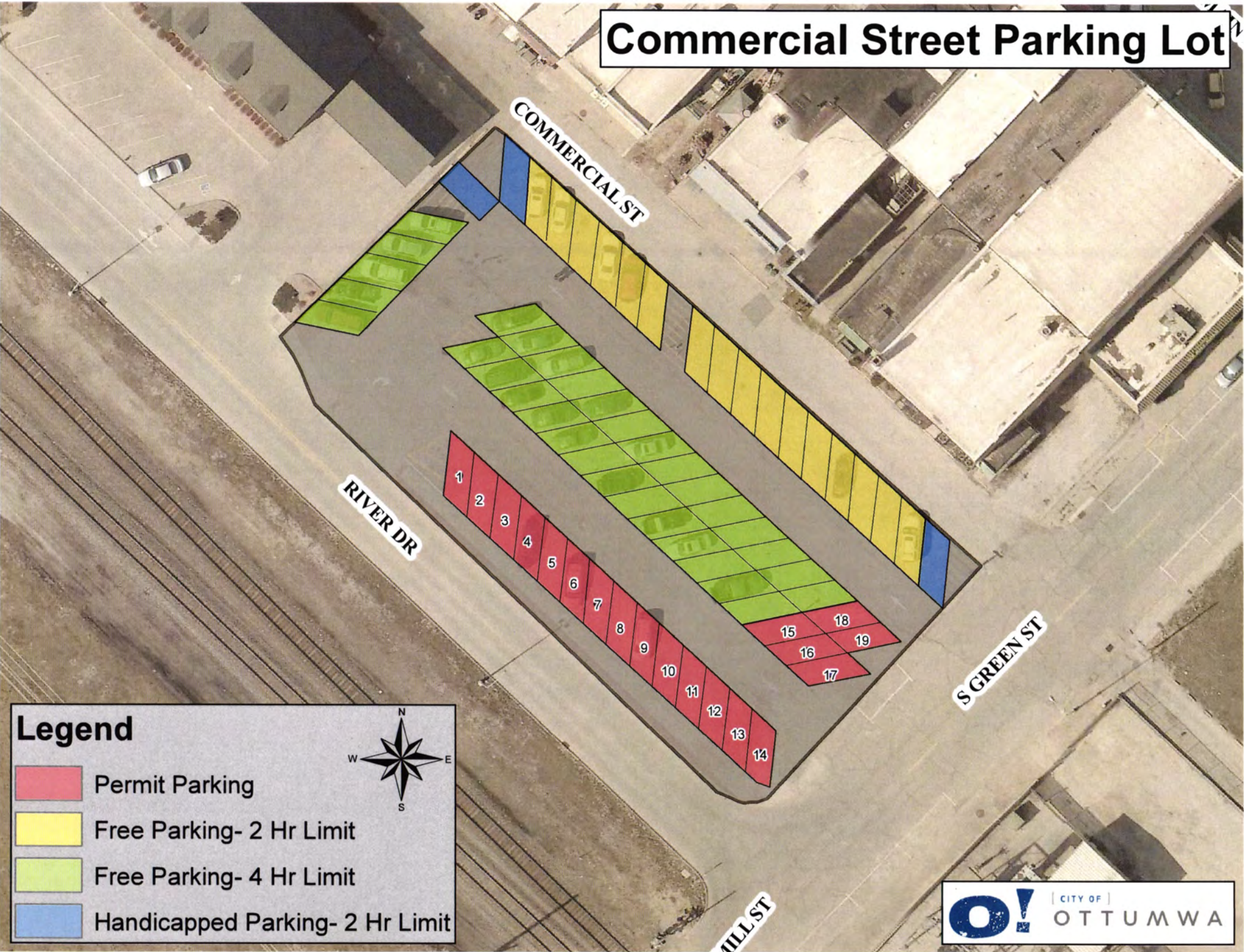


Legend




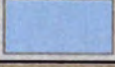
-  Free Parking- 24 Hr Limit
-  Handicapped Parking- 24 Hr Limit



Commercial Street Parking Lot

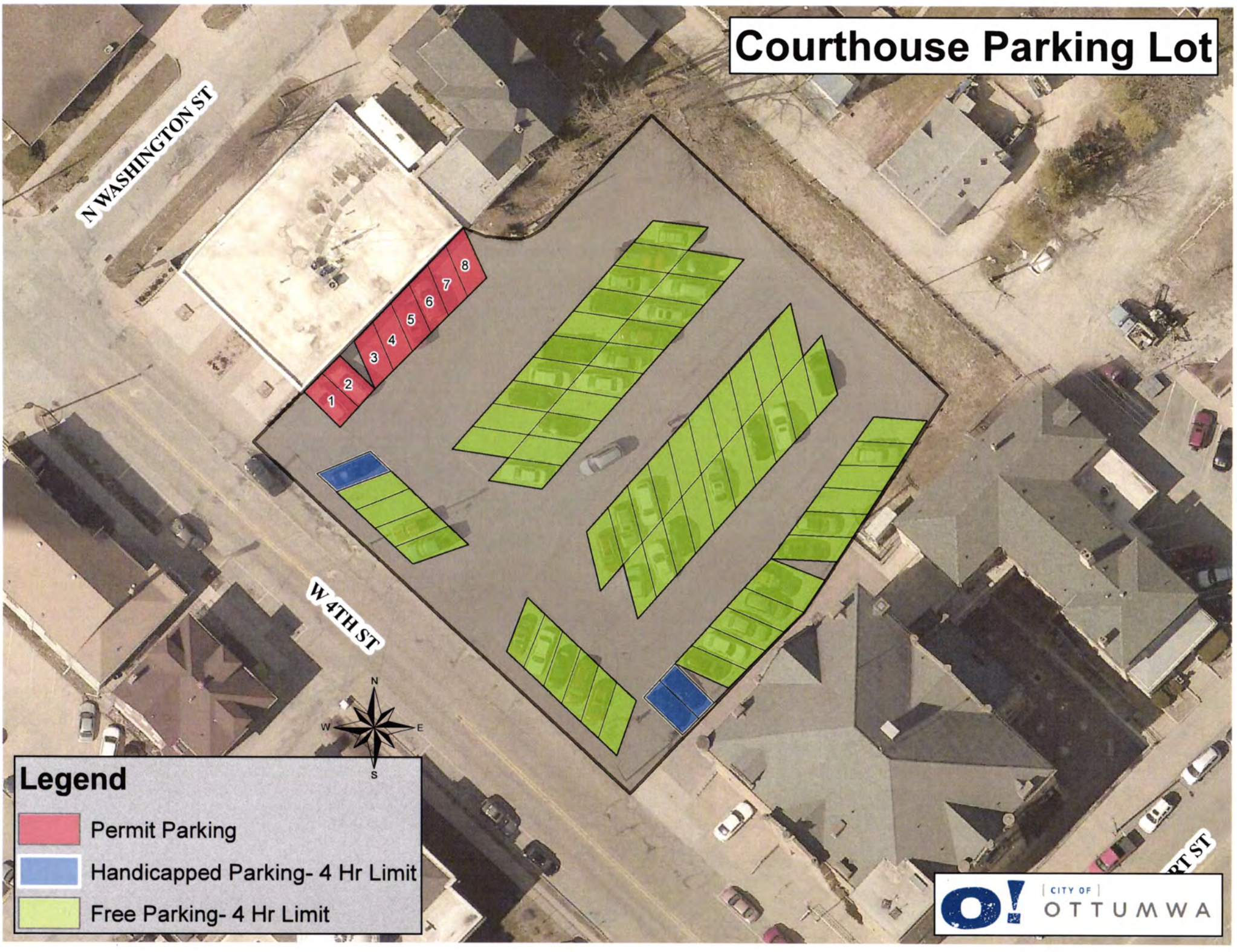


Legend




-  Permit Parking
-  Free Parking- 2 Hr Limit
-  Free Parking- 4 Hr Limit
-  Handicapped Parking- 2 Hr Limit



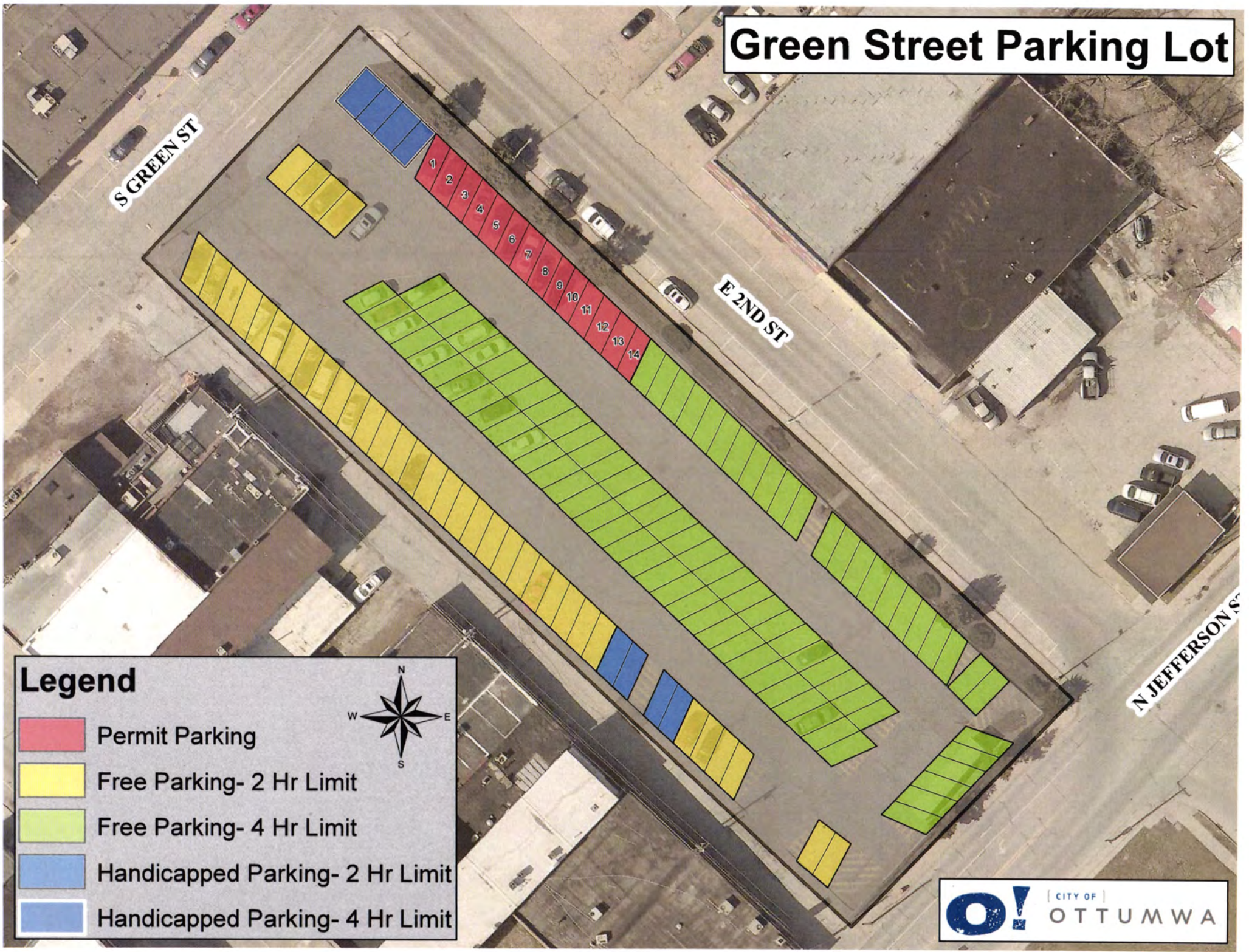
Courthouse Parking Lot



Legend

-  Permit Parking
-  Handicapped Parking- 4 Hr Limit
-  Free Parking- 4 Hr Limit

Green Street Parking Lot








S GREEN ST

E 2ND ST

N JEFFERSON ST

Legend

-  Permit Parking
-  Free Parking- 2 Hr Limit
-  Free Parking- 4 Hr Limit
-  Handicapped Parking- 2 Hr Limit
-  Handicapped Parking- 4 Hr Limit



ISU Parking Lot

S JEFFERSON ST

E MAIN ST



Legend

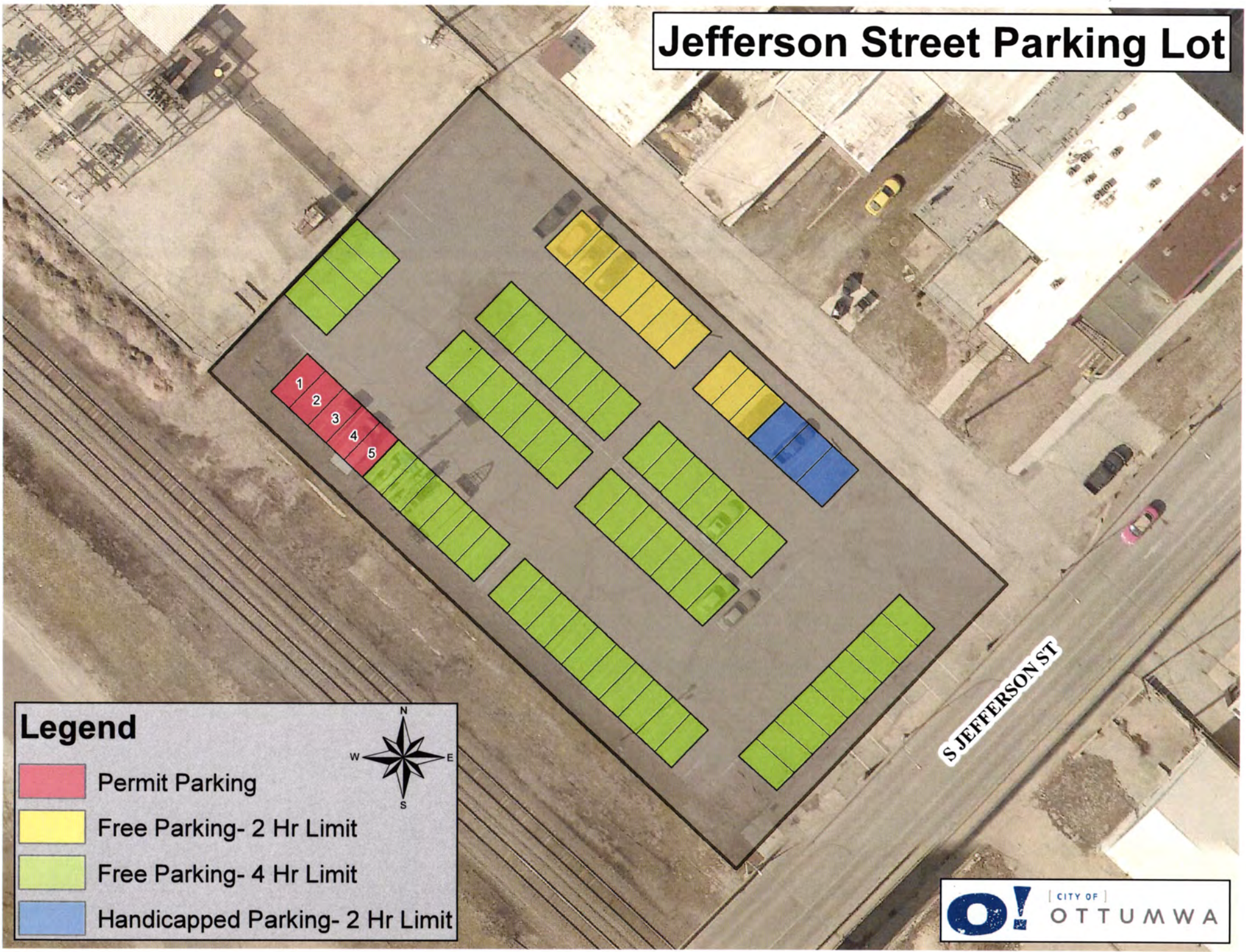


Free Parking- 4 Hr Limit


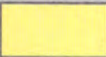




Handicapped Parking- 4 Hr Limit

Jefferson Street Parking Lot



Legend

-  Permit Parking
-  Free Parking- 2 Hr Limit
-  Free Parking- 4 Hr Limit
-  Handicapped Parking- 2 Hr Limit



S JEFFERSON ST

Muni Parking Lot





RIVER DR

S MARKET ST

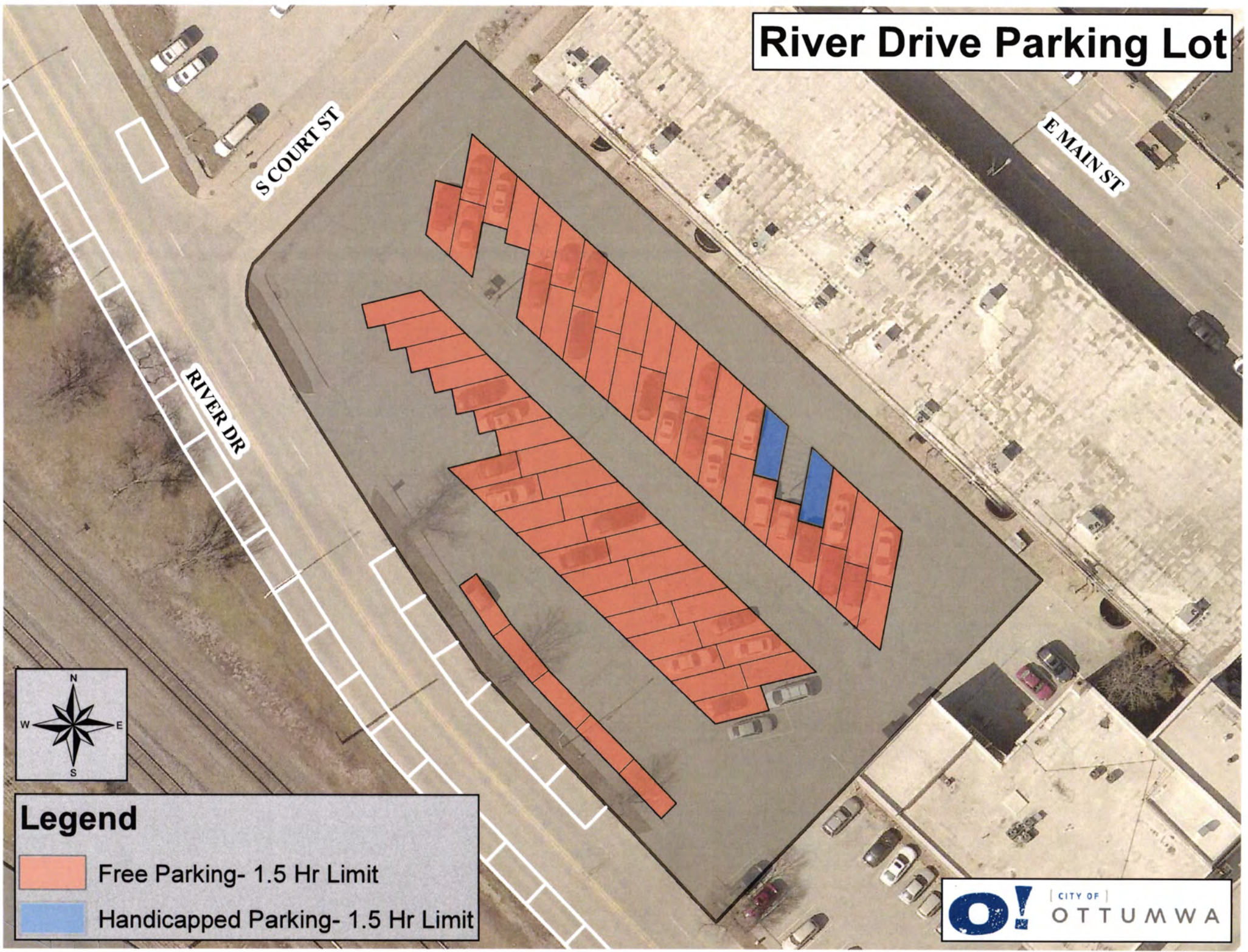


Legend

-  Free Parking- 24 Hr Limit
-  Handicapped Parking- 24 Hr Limit



River Drive Parking Lot




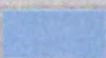
S COURT ST

E MAIN ST

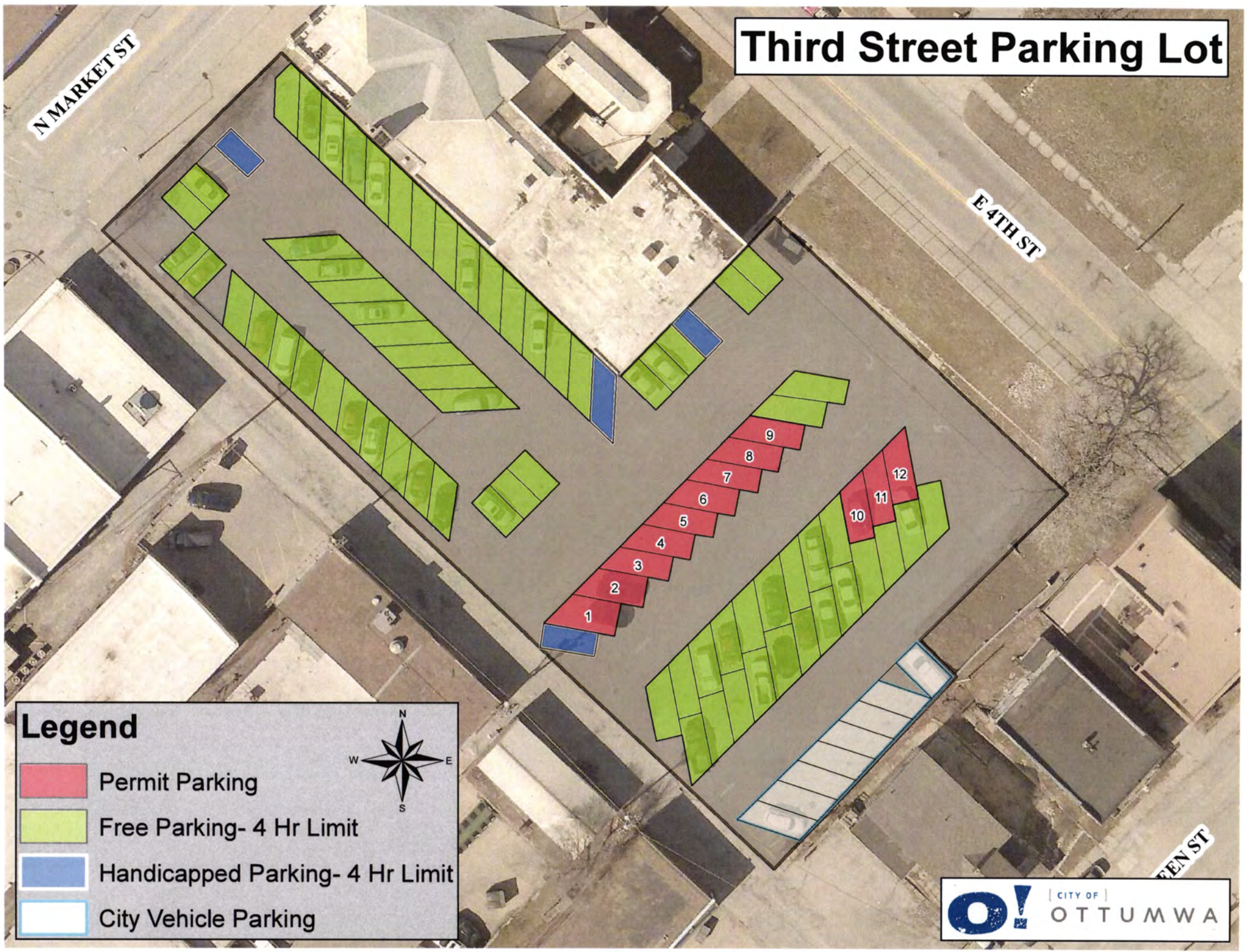
RIVER DR







Legend

-  Free Parking- 1.5 Hr Limit
-  Handicapped Parking- 1.5 Hr Limit

Third Street Parking Lot



Legend

-  Permit Parking
-  Free Parking- 4 Hr Limit
-  Handicapped Parking- 4 Hr Limit
-  City Vehicle Parking




Washington Street Parking Lot



Legend

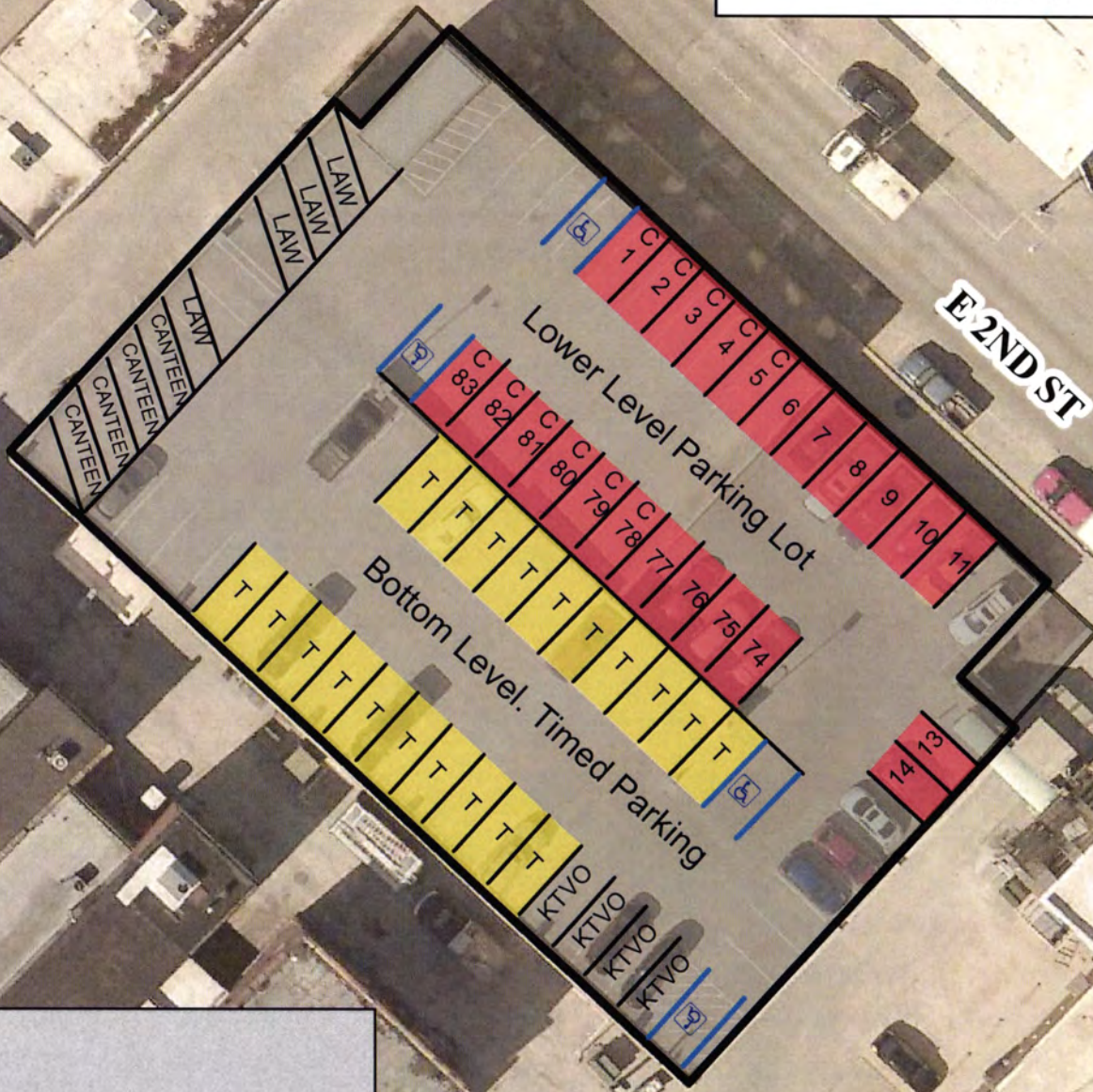
- Permit Parking
- Free Parking- 2 Hr Limit
- Free Parking- 4 Hr Limit
- Handicapped Parking- 2 Hr Limit
- Handicapped Parking- 4 Hr Limit



Second Street Parking Lot Lower Level

S COURT ST

E 2ND ST



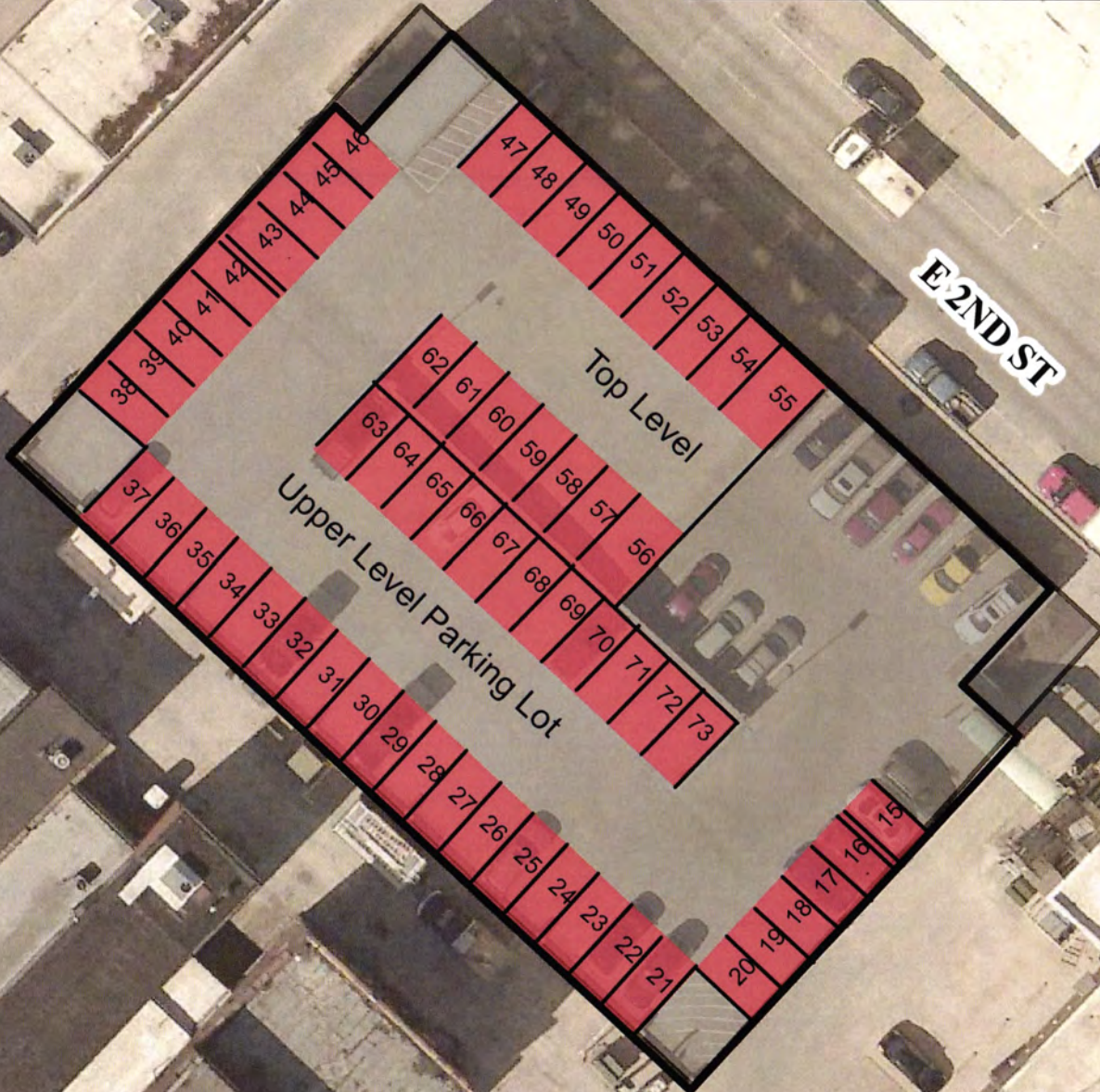
Legend

- Free Parking- 2 Hr Limit
- Permit Parking
- Free Handicapped Parking- 2 Hr Limit


Second Street Parking Lot Upper Level

SCOURT ST

E 2ND ST



Legend

 Permit Parking- Upper Level

Item No. I.-1-C.

FILE

CITY OF OTTUMWA

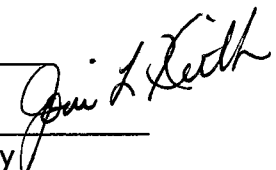
2019 MAY -1 PM 3: 59

STAFF SUMMARY

CITY OF OTTUMWA
Council Meeting of: May 7, 2019

ITEM NO. _____

Joni Keith
Prepared By



Administration
Department

Andy Morris
Department Head

AGENDA TITLE: Pass and adopt Resolution #82-2019 setting parking permit fees for the City's parking lots and parking ramp.

PURPOSE: This resolution sets parking lot permit fees for the City.

RECOMMENDATION: Pass and adopt Resolution #82-2019.

DISCUSSION: This Resolution approves the parking permit fees for the City's parking lots and parking ramp. There is no rate increase proposed. This coincides with the passage of Ordinance #3155-2019 dealing primarily with the parking lot and parking ramp enforcement.

RESOLUTION NO. 82-2019

A RESOLUTION SETTING FEES FOR PARKING AND PARKING PERMITS IN
THE CITY OF OTTUMWA, IOWA EFFECTIVE JUNE 1, 2019.

WHEREAS, the Municipal Code of the City of Ottumwa, Iowa provides for the issuance of parking permits with fees to be established by resolution of the City Council; and

WHEREAS, Monthly parking permits for the designated permit areas of city parking lots shall be sold at the following rates:

1 permit	\$22.00 per permit per month
2 permits	\$20.00 per permit per month
3 to 5 permits	\$18.00 per permit per month
6 to 11 permits	\$15.00 per permit per month
12 to 17 permits	\$12.00 per permit per month
18 to 24 permits	\$10.00 per permit per month
25 to 49 permits	\$ 8.00 per permit per month
50 to 74 permits	\$ 6.00 per permit per month
75 or more permits	\$ 4.00 per permit per month

WHEREAS, Monthly parking permits for the designated permit areas of the City Parking Ramp shall be sold at the following rates:

Covered Spaces #1-5, 78-83	\$30.00 per permit per month
Uncovered Spaces #6-11, 13-77	\$22.00 per permit per month

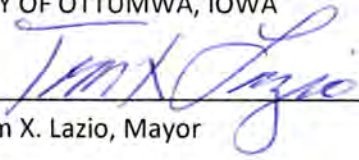
WHEREAS, Parking permits may be sold at a discount of five percent (5%) if payment is made for one year in advance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned parking permit fees be established effective June 1, 2019.

PASSED, APPROVED AND ADOPTED this 7th day of May, 2019.

CITY OF OTTUMWA, IOWA

By


Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk