TENTATIVE AGENDA OTTUMWA CITY COUNCIL

SPECIAL MEETING NO. 28 Bridge View Center, 102 Church Street October 8, 2019 4:30 O'Clock P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Council Member Roe, Stevens, Streeby, Berg and Mayor Pro Tem Dalbey.

APPROVAL OF AGENDA

IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

All items on this agenda are subject to discussion and/or action.

1. Iowa League of Cities – Work Session - Finance and Budget for Iowa Municipalities, Erin Mullenix presenting

PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

ADJOURN

*** It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. ***



FAX COVER SHEET

City of Ott	umwa				
DATE:	10/3/19	TIME:	10:65 AM	NO. OF PAGES2 (Including Cover	
ТО:	News Media		CO:	·	
FAX NO:_		 .			,
FROM:	Christina Reinhar	·d			
FAX NO:	641-683-0613		PHONE NO:	641-683-0620	
МЕМО: _	Tentative Agenda	for the Spec	cial City Council M	feeting #28 to be held on 1	0/8/19
					
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FROM:	Christina Reinhard			
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FROM:	Christina Reinhard		_	
FAX NO:	641-683-0613		PHONE NO:	641-683-0620
МЕМО: _	Tentative Agenda	for the Speci	ial City Council M	eeting #28 to be held on 10/8/19
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City Finance/Budgeting

City of Ottumwa

October 8, 2019, 4:30 PM



Research

Agenda:

- Basic Budgeting Process
- More on the Assessment Process & Valuations Trends
- City Levy Rates
- What do Budget Certification Pages & AFRs Tell Us?
- City Debt & Investment
- League Modeling Tool & Research
- SF 634 Change in Budget Process (2019)



Basic Budget Process



City Budgeting

Stability in city budgeting is important!

- Difficulty in adjusting to abrupt change or changes in timelines
- Planning is key for local governments (& review CIPs/city strategic plan)
- Property taxes (aside from legislative changes)
 have historically been a predictable local revenue
 source ...

What are property taxes, generally?

How are they determined?

- Value is established
- Assessments conducted
- Equalization (comparable & compliant)
 - Rollback applied*
- Budgets established
- Tax rate established
- Credits applied

Factors: valuation trends, levies



Code Sections

Iowa Code

- Useful sections:
 - 384.1 to 384.12 Levy and Fund information
 - 384.16 to 384.21 Budget and Amendment Process
 - 76.2 Debt Service Levy
 - 545 City Finance Committee
- Urban Renewal / TIF
 - Chapter 403



More on the Assessment Process



More on the Assessment Process

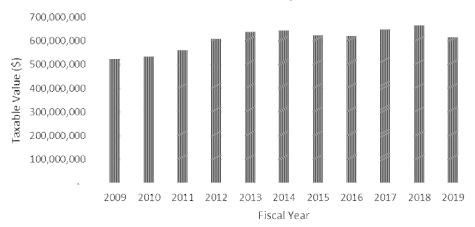
Iowa Assessments:

- prescribed/regulated by *Iowa Code*
- cities do not control this process
- assessments are a completely separate process completed by assessors with the goal of establishing equitable, fair market value (in most cases)
- assessments are separate from local revenue needs
- property taxes and tax rates are determined after cities identify revenue needs for providing local services



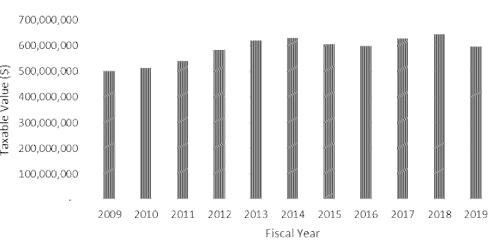
Analysis: City Valuations, Tax Rate & Inflation



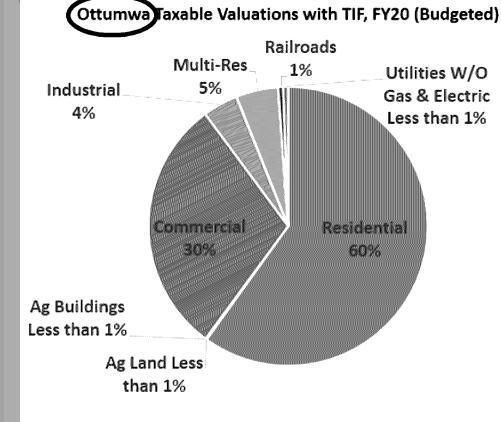


Ottumwa: Taxable Valuation without TIF increment

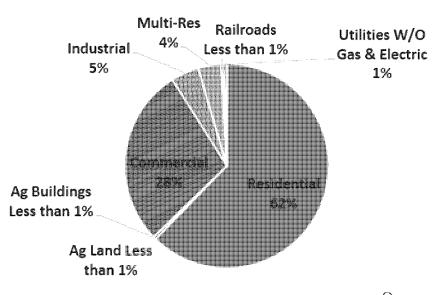
FY 2010	20.79314
FY 2011	20.45636
FY 2012	20.03373
FY 2013	20.33947
FY 2014	20.30368
FY 2015	20.89648
FY 2016	20.53040
FY 2017	20.72679
FY 2018	21.44518
FY 2019	22.4564 8



Analysis: City Valuations Breakdown



All Cities' Combined Taxable Valuations with TIF, FY20 (Budgeted)





Research

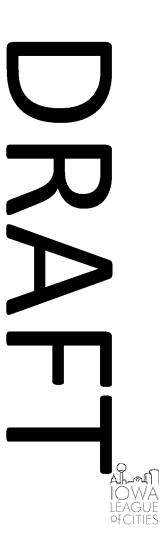
Other Influential Factors:

The Economy

Workforce Development & Wages

Politics

Technology



Research

Remember:

All cities are different!

Our demographics and characteristics are unique......
(Ottumwa as a regional hub)

Local decisions are necessary based on local factors!



Revenues (Budgeted)

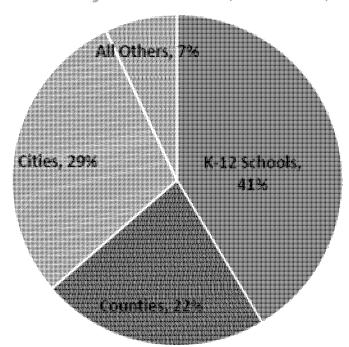


General Fund Revenues

Property Tax Revenues by Tax Authorities, FY2019

Share of Property Tax Revenues by Tax Authorities (Including TIF)

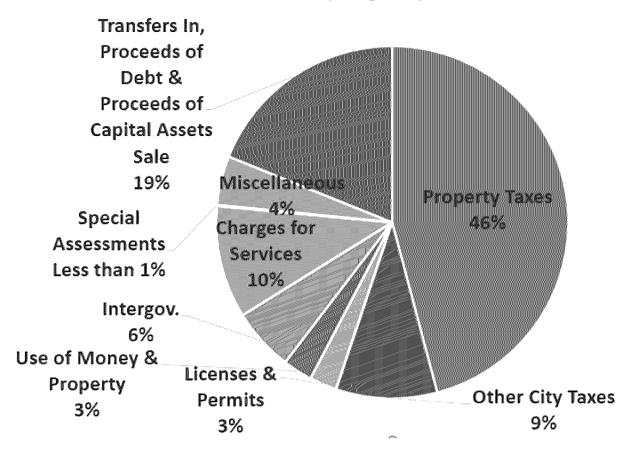
Iowa League of Cities 7/2018 (Data: IA DOM)





General Fund Revenues

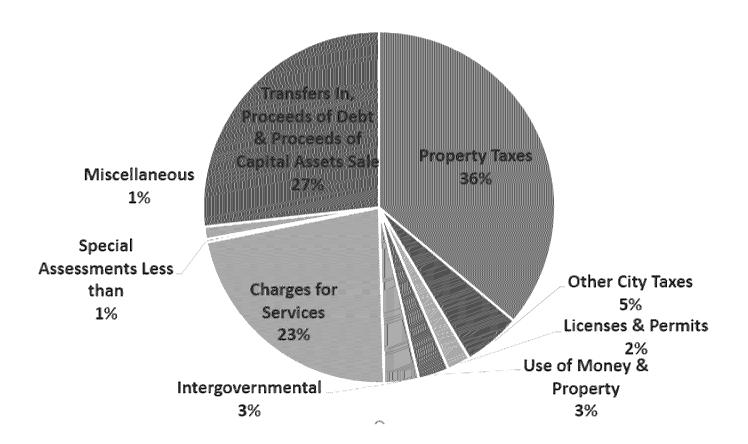
City General Fund Revenues by Category FY20 (Budgeted) All Cities





General Fund Revenues

City General Fund Revenues by Category FY20 (Budgeted) City of Ottumwa, Iowa



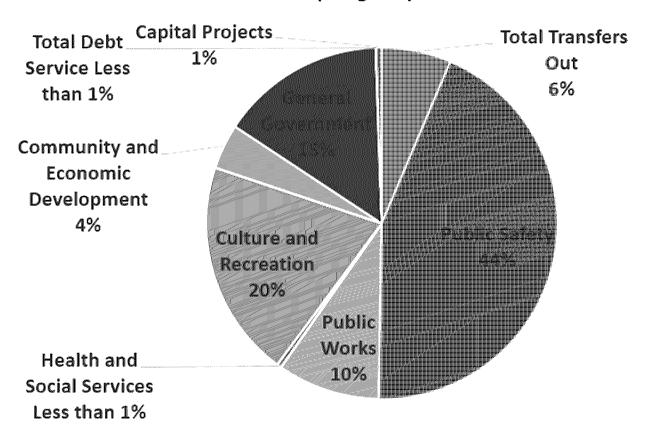


Expenditures (Budgeted)



General Fund Expenditures

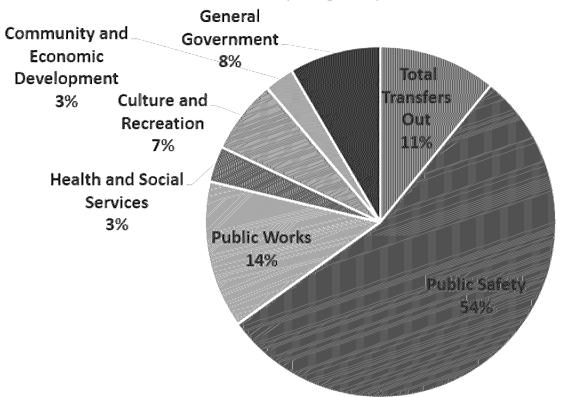
City General Fund Expenditures by Category FY20 (Budgeted) All Cities





General Fund Expenditures

City General Fund Expenditures by Category FY20 (Budgeted) Ottumwa, Iowa





City Levy Rates



League's Special Report on City/Local Levies

Cities may tax real property, with express limitations authorized under *Iowa Code*

Basic Snapshot:

- Under 30 total levies
- 5 commonly used (general; emergency; employee benefits w/4 sub-categories; debt service; and liability, property & self-insurance)
- 3 that more than half of cities use
- Majority of remainder not widely used (some not at all)
 - 12 that less than 3% of cities use
 - 6 that no cities use



Count of Cities Using Each Levy

Levy FY18	Count	Voted (V) or Non-voted (NV), if general levy
Regular General	942	NV
Liability, property & self insurance costs	648	NV
Employee Benefits	639	
Emergency Levy	426	NV
Debt Service Levy	415	
Support of Local Emergency Mgmt Commision	140	
Opr & Maint of City owned Civic Center	138	NV
Support Public Library	95	V
Opr & Maint Publicly Owned Transit	28	NV
Rent, Ins, & Maint. of non-owned Civic Center	22	NV
Unified Law Enforcement	22	
Capital Projects Levy	20	
Aviation Authority (under sec.330A.15)	16	NV
Planning a Sanitary Disposal Project	1	NV
Memorial Building	9	V
Instrumental/Vocal Music Groups	1	V
Cultural & Scientific Facilities	3	
Levee Impr. fund in special charter city	2	NV
Symphony Orchestra	1	V
Maintain Institution received by gift/devise	1	V
Contract for Use of Bridge		NV
Joint city-county building lease	0	
County Bridge	0	V
Missi or Missouri River Bridge Const.	0	V
Aid to a Transit Company	0	
City Emergency Medical District	0	V

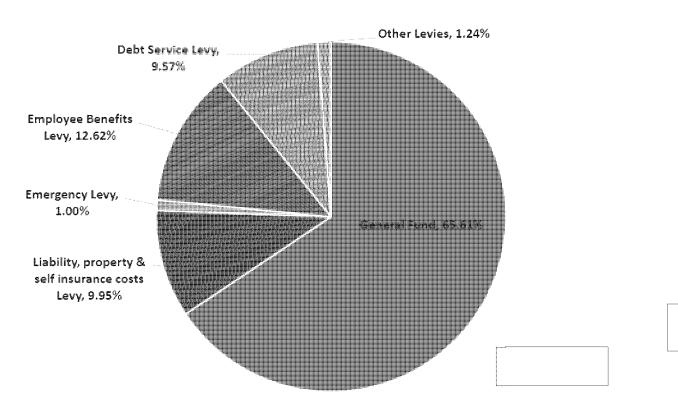


Excluding SSMID



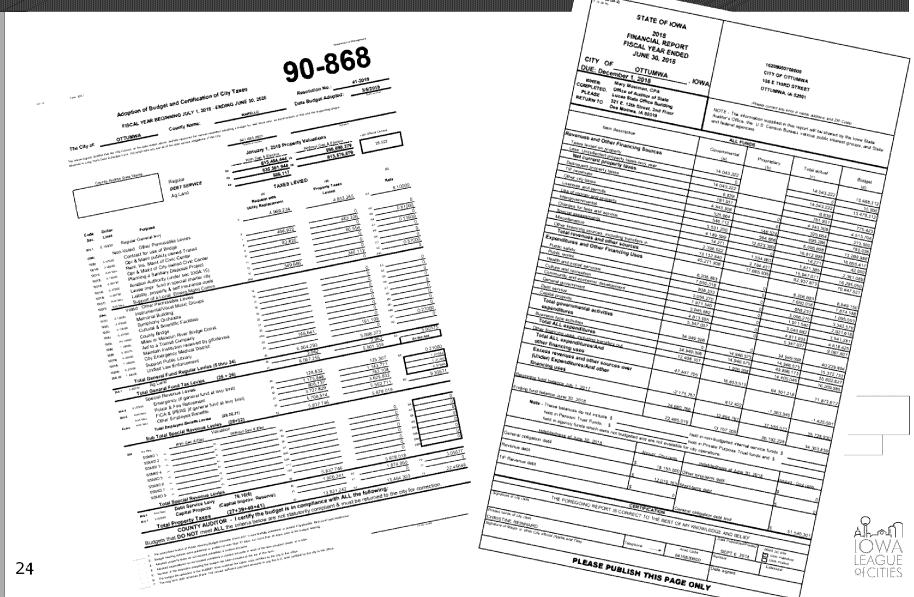
Breakdown of Total City Property Tax Levy (All Cities)

Iowa League of Cities 7/2018 (Data: IA DOM)





What do our Budget Certifications & AFRs tell us?



Levy Breakdown: Ottumwa

January 1, 2018 Property Valuations

	_	With Gas & Electric	Without Gas & Electric
Regular	2a	613,484,444 21	
DEBT SERVICE	3a	630,361,944 3	613,576,879
Ag Land	4a	986,117	

Code Sec.				Request with Utility Replacement	Property Taxes Levied		Rate
384.1	8.10000	Regular General levy	5 _	4,969,224	4,833,265	43	8.10000
(384)	No	n-Voted Other Permissible Levies					
12(8)	0.67500	Contract for use of Bridge	6		0	44	0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	496,922	483,326	45	0.81000
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8		0	46	0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	82,820	80,554	47	0.13500
12(13)	0.06750	Planning a Sanitary Disposal Project			0	48	0
12(14)	0.27000	Aviation Authority (under sec.330A.15)			0	49	0
12(15)	0.06750	Levee Impr. fund in special charter city			0	51	0
12(17)	Amt Nec	Liability, property & self insurance costs	14	349,686	340,119	52	0.57000
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462		0	465	0
(384)	Vo	oted Other Permissible Levies	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
12(1)	0.13500	Instrumental/Vocal Music Groups	15		0_	53	0
12(2)	0.81000	Memorial Building			0	54	0
12(3)	0.13500	Symphony Orchestra			0	55	0
12(4)	0.27000	Cultural & Scientific Facilities			0	56	0
12(5)	As Voted	County Bridge			0	57	0
12(6)	1.35000	Missi or Missouri River Bridge Const.			0	58	0
12(9)	0.03375	Aid to a Transit Company			0	59	0
12(16)	0.20500	Maintain Institution received by gift/devise			0	60	0
12(18)	1.00000	City Emergency Medical District	463		0	466	0
12(20)	0.27000	Support Public Library	23	165,641	161,109	61	0.27000
28E.22	1.50000	Unified Law Enforcement	24		0	62	0
	Tota	I General Fund Regular Levies (5 thru 24)	25	6,064,293	5,898,373		
384.1	3.00375	Ag Land	26	2,962	2,962	63	3.00375
	Tota	I General Fund Tax Levies (25 + 26)	27	6,067,255	5,901,335		Do Not Add

Levy Breakdown: Ottumwa

	9	Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28	128,832	125,307	64	0.21000
384.6	Amt Nec	Police & Fire Retirement	29	1,175,948	1,143,771		1.91683
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30	805,137	<u>783,108</u>		1.31240
Rules	Amt Nec	Other Employee Benefits	31	3,727,829	3,625,832	L	6.07648
		Total Employee Benefit Levies (29,30,31)	32	5,708,914	5,552,711	65	9.30571
	Sub	Total Special Revenue Levies (28+32)	33	5,837,746	5,678,018		

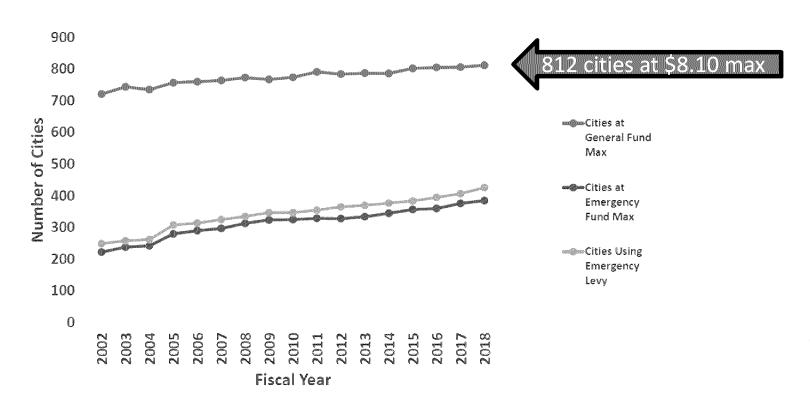
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384.4	Amt Nec	Debt Service Levy	76.10(6)	40	1,926,241	40	1,874,950	70	3.05577
384.7	0.67500	Capital Projects	(Capital Improv. Reserve)	41		41	0	71	0
	Total P	Property Taxes	(27+39+40+41)	42	13,831,242	42	13,454,303	72	22.45648



League's Special Report on City/Local Levies

History of Cities at the Max General Fund & Emergency Levies (of 942 cities)

Iowa League of Cities, July 2018 (Data Source: IA DOM)

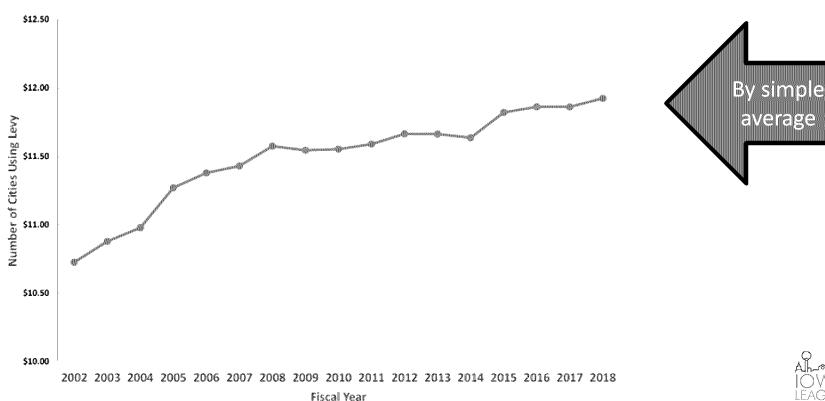




League's Special Report on City/Local Levies

Total City Property Tax Levy Rate

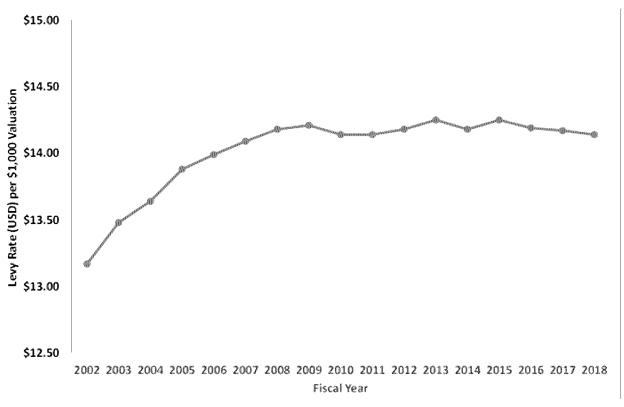
Iowa League of Cities 7/2018 (Data: IA DOM)



League's Special Report on City/Local Levies

Total City Property Tax Levy Rate

Iowa League of Cities 7/2018 (Data: IA DOM)



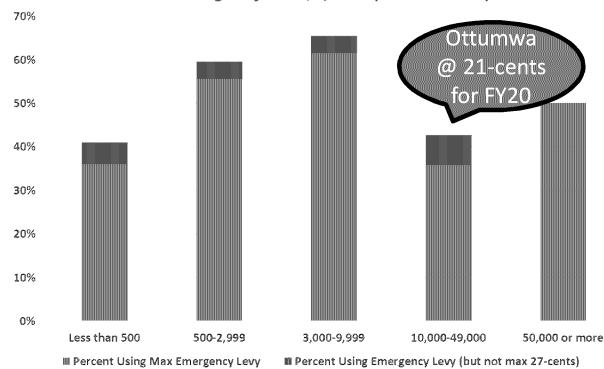




League's Special Report on City/Local Levies

Percentage of Cities Using Emergency Levy by Population (FY2018)

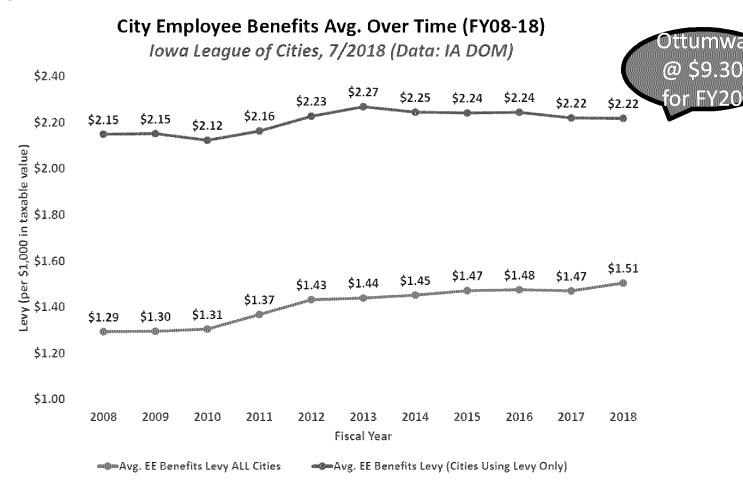
Iowa League of Cities, 7/2018 (Data: IA DOM)





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League's Special Report on City/Local Levies



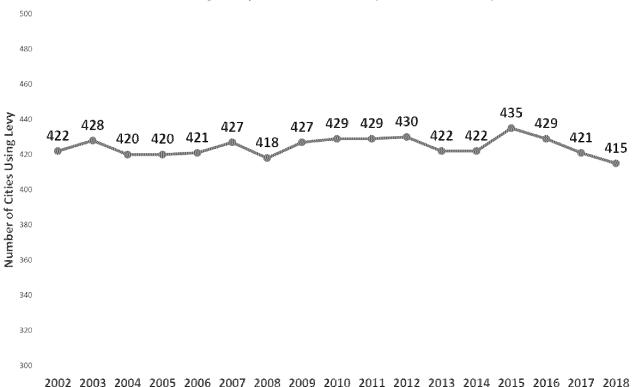
City Levy Rates: Debt & Investment



League's Special Report on City/Local Levies

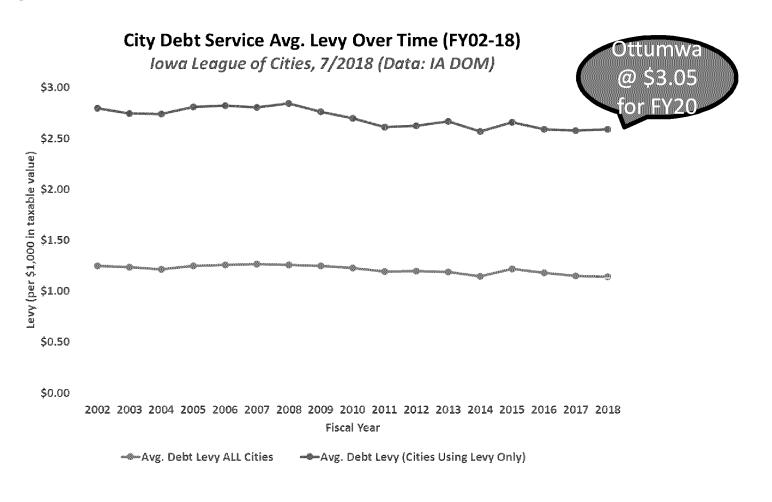
Debt Service Levy (any amount)

Iowa League of Cities, 7/2018 (Data: IA DOM)





League's Special Report on City/Local Levies





Debt Trend Discussion

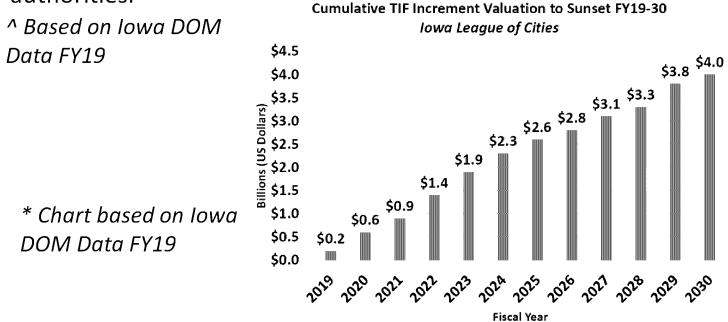
MANY Factors to Look At! Including:

- Tax Increment Finance (Sunsets) / Economic Development Strategies
- Levy Rate & Valuation Trends
- Capital Projects/Infrastructure/Planning
- Refinancing Local Debt
- What others?



Debt Discussion: Tax Increment Finance Investments & Sunsets

- Over \$325M were invested in TIF districts in FY17 (all entities)
- 346 cities in Iowa recorded TIF districts in FY17
- Over time, TIFs sunset, and the benefits of investments flow to all tax authorities.





Resources: League Property Tax Model Tool



League's Property Tax Model Tool

Example Statewide Summary (w/FY19 valuations and rates provided by DOM) *with simple statewide levy average (\$11.98/1,000 TV)

<u>Total of Residential, Commercial, Industrial, Railroad, and Multi-Residential</u> <u>CURRENT LAW: SF295</u>

Fiscal			City	Total		Loss in	Total Backfill Paid, FY19
Year	100% Actual	<u>Taxable</u>	Tax Rate	Taxes	Growth	Tax Revenue	Backfill Est. from FY19
2019	\$165,269,810,166	\$106,855,321,997	\$11.98	\$1,280,126,758	5.7%	(\$81,823,693)	\$53,660,402
2020	\$170,021,462,276	\$110,462,495,073	\$11.98	\$1,323,340,691	3.4%	(\$94,820,024)	\$53,660,402
2021	\$182,536,789,807	\$116,456,963,973	\$11.98	\$1,395,154,428	5.4%	(\$129,076,830)	\$53,660,402
2022	\$187,786,646,578	\$121,486,548,305	\$11.98	\$1,455,408,849	4.3%	(\$144,937,048)	\$53,660,402
2023	\$202,288,372,417	\$128,034,056,677	\$11.98	\$1,533,847,999	5.4%	(\$167,179,662)	\$53,660,402
2024	\$208,106,371,634	\$133,271,236,925	\$11.98	\$1,596,589,418	4.1%	(\$187,109,891)	\$53,660,402

^ note: non-cumulative by year



League's Property Tax Model Tool

Example Statewide Summary (w/FY19 valuations and rates provided by DOM)

*with valuation-density-weighted statewide levy average (\$14.09/1,000 TV)

<u>Total of Residential, Commercial, Industrial, Railroad, and Multi-Residential</u>

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Fiscal			City	Total		Loss in	Total Backfill Paid, FY19
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2019	\$165,269,810,166	\$106,855,321,997	\$14.09	\$1,505,591,487	5.7%	(\$96,235,044)	\$53,660,402
2020	\$170,021,462,276	\$110,462,495,073	\$14.09	\$1,556,416,556	3.4%	(\$111,520,378)	\$53,660,402
2021	\$182,536,789,807	\$116,456,963,973	\$14.09	\$1,640,878,622	5.4%	(\$151,810,729)	\$53,660,402
2022	\$187,786,646,578	\$121,486,548,305	\$14.09	\$1,711,745,466	4.3%	(\$170,464,358)	\$53,660,402
2023	\$202,288,372,417	\$128,034,056,677	\$14.09	\$1,803,999,859	5.4%	(\$196,624,494)	\$53,660,402
2024	\$208,106,371,634	\$133,271,236,925	\$14.09	\$1,877,791,728	4.1%	(\$220,064,972)	\$53,660,402

^ note: non-cumulative by year



League's Property Tax Model Tool

Example: City of Ottumwa Summary (w/FY19 valuations and rates provided by DOM)

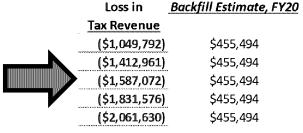
Total of Residential, Commercial, Industrial, Railroad, and Multi-Residential

PREVIOUS LAW

Assessment	Fiscal			City	Total	
<u>Date</u>	<u>Year</u>	100% Actual	<u>Taxable</u>	<u>Tax Rate</u>	<u>Taxes</u>	<u>Growth</u>
1/1/2018	2020	\$943,300,430	\$663,970,151	\$22.46	\$14,910,432	4.1%
1/1/2019	2021	\$1,012,707,723	\$713,574,054	\$22.46	\$16,024,361	7.5%
1/1/2020	2022	\$1,041,965,077	\$748,800,611	\$22.46	\$16,815,426	4.9%
1/1/2021	2023	\$1,122,302,828	\$796,158,095	\$22.46	\$17,878,908	6.3%
1/1/2022	2024	\$1,154,726,890	\$834,438,789	\$22.46	\$18,738,558	4.8%

CURRENT LAW: SF 295

City	Total	
Tax Rate	<u>Taxes</u>	<u>Growth</u>
\$22.46	\$13,860,641	3.3%
\$22.46	\$14,611,400	5.4%
\$22.46	\$15,228,354	4.2%
\$22.46	\$16,047,333	5.4%
\$22.46	\$16,676,928	3.9%
	Tax Rate \$22.46 \$22.46 \$22.46 \$22.46	Tax Rate Taxes \$22.46 \$13,860,641 \$22.46 \$14,611,400 \$22.46 \$15,228,354 \$22.46 \$16,047,333



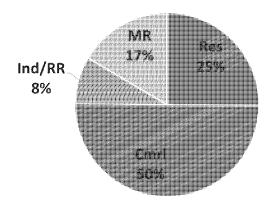
^ note: non-cumulative by year



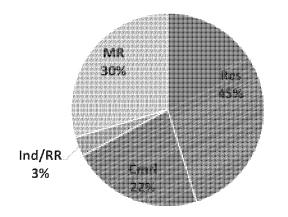
League Property Tax Research (continued)

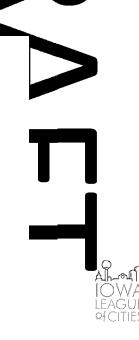
*Source/share of est. revenue reduction under SF295 by class

FY19 Distribution of SF295 Revenue Difference by Class Iowa League of Cities, 11/2018 (Data: IA DOM)



FY19 Distribution of SF295 Revenue Difference by Class with Backfill Credited Iowa League of Cities, 11/2018 (Data: IA DOM)

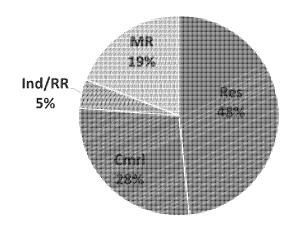




League Property Tax Research (continued)

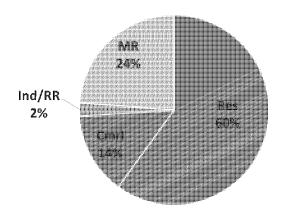
*Source/share of est. revenue reduction under SF295 by class

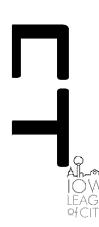
FY24 Distribution of SF295 Revenue Difference by Class Iowa League of Cities, 11/2018 (Data: IA DOM)



FY24 Distribution of SF295 Revenue Difference by Class with Backfill Credited

Iowa League of Cities, 11/2018 (Data: IA DOM)





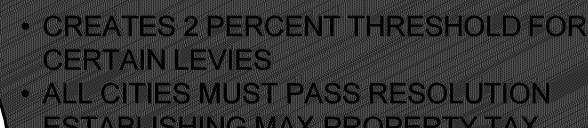


SF634 PROPERTY TAX ...IN BRIEF

SF 634 BASICS

- Additional Resolution and Public Hearing
 - All cities
 - Establishes maximum property tax dollars for levy
 - Notice posted on all social media and websites operated by the city
- >2%
 - Requires "2/3" vote of the council
- Does not:
 - Remove any levy limit in Iowa Law:
 - Ability to exceed 2% threshold still limited by levy limits

SENATE FILE 634 ADDITION TO BUDGET PROCESS

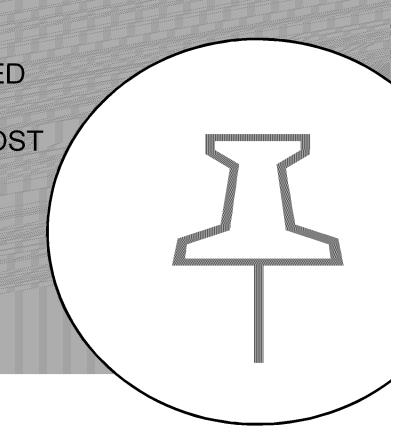


- ALL CITIES MUST PASS RESOLUTION ESTABLISHING MAX PROPERTY TAX DOLLARS TO CERTIFY FOR LEVY:
 - 1. POST NOTICIFICATION
 - 2. HOLD PUBLIC HEARING
 - 3 VOTE & PASS
- ALL PRIOR TO EXISTING BUDGET PROCESS

SENATE FILE 634 POSTING REQUIREMENTS

POSTING

- TRADITIONAL, POPULATION-BASED POSTING REQUIREMENTS
- IN ADDITION: ALL CITIES MUST POST ELECTRONIC LINK TO PUBLIC HEARING
 - TO ANY & ALL:
 - CITY WEB SITES
 - SOCIAL MEDIA SITES



SF634 MAX LEVY NOTIFICATION REQUIREMENTS

HHEMMONIEMOATHOMMUSTIMMOEMUDEM**FOUR**MUMBERSWAND

- ✓ Current FY Actual Property Taxes
 Certified For Levies Under 2%
 Threshold
- ✓ Current FY Combined Tax Levy Rate For Taxable Property

(excludes ag or horticultural)

- ✓ Effective Tax Rate For Levies Under 2% Threshold
 - (excludes ag or horticultural)
- ✓ The Sum Of Proposed Maximum Property Tax Dollars To Be Certified For Levies Under 2% Threshold

SF634 MAX LEVY NOTIFICATION REQUIREMENTS

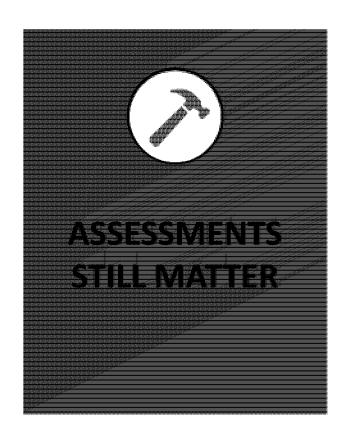
, A Possible Statieview

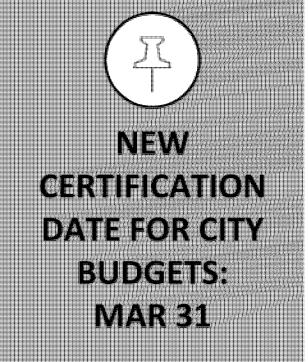
IF combined revenue from levies subject to threshold exceed the amount they collectively generated in previous year, include a statement giving major reason(s) for the increase.

SENATE FILE 634 KEEP IN MIND



ABILITY TO
EXCEED 2%
THRESHOLD STILL
SUBJECT TO LEVY
LIMITS & CAPS





LEAGUE RESOURCES: SF 634

- Webinars 1 & 2
 - Webinar 1: Bill Basics
 - Webinar 2: SF634 Finance & League Quick Calculator Tool
- Calculator Tool & Sample Budget Timeline
- Talking Points/Notes
- More info at our fall Budget Workshop Series

League Resources

Other Resources:

- League SF634 Materials (Webinar/Calculator Tool)
- League Special Report on City Property Tax Levies (League webpage)
- League Property Tax Tool (updated Nov 2018 *will be updated soon)
- Tax Increment Finance Snapshot (*will be updated soon)
- League Property Tax Special Report
- League Property Tax Tracking Project (*update pending)
- Fiscal Conditions Report* (2020 update pending)
- ISU Extension's IGFI Report / Debt Report
- Iowa Department of Management / Revenue

