

TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

SPECIAL MEETING NO. 25
Council Chambers, City Hall

August 12, 2020
12:00 O'Clock P.M.

In order to protect the health and safety of our citizens and staff and mitigate the spread of COVID-19, we are following the Proclamation of a State Public Health Disaster Emergency issued at 12:00 P.M. on Tuesday, March 17, 2020, which has been extended through August 23, 2020. Effective 8:00 a.m. on June 12, 2020, and continuing until 11:59 p.m. on August 23, 2020: mass gatherings or events of more than 10 people in attendance may be held but only if the gathering complies with all other relevant provisions in the Proclamation with the following requirements: social distancing: the gathering organizer must ensure at least six feet of physical distance between each group or individual attending alone and implement reasonable measures under the circumstances of each gathering to ensure social distancing of gathering participants, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the IDPH.

PLEDGE OF ALLEGIANCE

ROLL CALL: Council Member Berg, Dalbey, Roe, Stevens, Meyers and Mayor Lazio.

APPROVAL OF AGENDA

IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to **three minutes or less**. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

All items on this agenda are subject to discussion and/or action.

1. Resolution No. 181-2020, approving Change Order No. 7, in the amount of \$2,490.42 for the Main Street (Downtown Streetscape) Reconstruction Project.

RECOMMENDATION: Pass and adopt Resolution No. 181-2020.

2. Resolution No. 182-2020, approving submission for a REAP Grant to fund a multi-use trail from Richmond Ave and Ferry Intersection to Greater Ottumwa Park Project, and authorize the Mayor to sign the application.

RECOMMENDATION: Pass and adopt Resolution No. 182-2020.

PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

ADJOURN

***** It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. *****



[CITY OF]
O T T U M W A

FAX COVER SHEET

City of Ottumwa

DATE: 8/6/2020 TIME: 4:00 PM NO. OF PAGES 2
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Special City Council Meeting #25 to be held on 8/12/2020 at 12:00 Noon.

*** FAX MULTI TX REPORT ***

JOB NO. 2270
DEPT. ID 4717
PGS. 2
TX INCOMPLETE -----
TRANSACTION OK 96847834
916606271885
ERROR 916416828482

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*** TX REPORT ***

JOB NO. 2270
DEPT. ID 4717
ST. TIME 08/06 15:59
SHEETS 2
FILE NAME
TX INCOMPLETE -----
TRANSACTION OK 96847834
916606271885
ERROR 916416828482

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CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: August 12, 2020

Engineering Department
Department

Alicia Bankson
Prepared By
Danny Seals
Department Head

[Signature]
City Administrator Approval

AGENDA TITLE: Resolution #181-2020. Approve Change Order #7 for the Main Street (Downtown Streetscape) Reconstruction Project.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #181-2020.

DISCUSSION: Arts council representatives requested the addition of electrical power supply for future sculptures in the 100 block of Main Street project. The design engineer was contacted to review electrical load availability and then a price increase was requested from the contractor. Change Order #7 is the quoted costs to add the additional Quazite boxes, conduit and wire for future sculptures. These additional cost will be paid for from the Legacy funding amount.

Change Order #7 increases the contract amount by \$2,490.42. The new contract sum is \$5,210,929.71.

Funding:	<u>Grants</u>	
CDBG	\$ 800,000	50/50 City and Legacy
Water Quality	\$ 55,000	
Legacy	\$1,946,000	
City of Ottumwa	\$2,670,000	
OWW	\$ 511,665	
Total	\$5,982,665	

Base bid	\$5,096,359.30
CO 1	\$ 30,194.36

Source of Funds: FY19 CIP Budgeted Item: Yes Budget Amendment Needed: No

CO 2	\$ 3,987.50
CO 3	\$ 8,139.72
CO 4	\$ 11,885.50
CO 5	\$ (5,123.05)
CO 6	\$ 62,995.96
CO 7	\$ 2,490.42
New Contract Sum	\$5,210,929.71 Portzen Contract
Resident Engineer	\$ 300,000.00 Garden & Associates Contract.

Source of Funds: FY19 CIP

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #181-2020

A RESOLUTION APPROVING CHANGE ORDER #7 FOR THE EAST MAIN
RECONSTRUCTION PROJECT

WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract with Portzen Construction, Inc. of Dubuque, Iowa for the above referenced project; and

WHEREAS, The Arts council requested addition to the base construction contract for extending electrical service to allow for future sculptures lighting; and

WHEREAS, Change Order #7 increases the contract amount by \$2,490.42 resulting in a new contract sum of \$5,210,929.71;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above-mentioned change order for this project is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 12th day of August 2020.

CITY OF OTTUMWA, IOWA

Tom X. Lazio, Mayor

ATTEST:

Christina Reinhard, City Clerk



Change Order Request

Ottumwa Main St.
Project #19-13

July 28, 2020
Larry Seals
City of Ottumwa

Change Order Request 9
Pages 1

We propose to provide equipment, labor, and materials to complete the following change order:

2 Extra Quazite Boxes, Conduit, and Wire for Future Sculptures

Description	Qty	Unit	Cost	Total
1 Winger's Quote	1	LS	\$ 2,264.02	\$ 2,264.02
2 Portzen O&P	1	LS	\$ 226.40	\$ 226.40
Total Additions or (Deductions) from the contract:				\$ 2,490.42
Total Contract Adjustment requested:				<u>\$ 2,490.42</u>

If you have any questions regarding this proposal, please contact our office.

Sincerely,
Mike Portzen Jr.
Project Manager

Sign: <u><i>Larry Seals</i></u> Date: <u>8-6-20</u>	Please Sign if Proposal is ACCEPTED Authorized Person(s)
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FILED
2020 AUG 10 AM 8:09
CITY OF OTTUMWA
Staff Summary

Council Meeting of: August 12, 2020

Larry Seals
Prepared By

Public Works, Engineering Division
Department

Larry Seals
Department Head

AGENDA TITLE: Resolution #182-2020. Approving submission for a REAP Grant to fund a multi-use trail from Richmond Ave and Ferry Intersection to Greater Ottumwa Park Project.

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PURPOSE: To secure grant money for expansion of the trail system in Ottumwa.

RECOMMENDATION: Pass and adopt Resolution #182-2020 and authorize the Mayor to sign the application.

DISCUSSION: This project will provide a safe route from the residential areas south of Greater Ottumwa Parks system paralleling Ferry Avenue and Wapello Street. This project will start at the Richmond Ave/Ferry Street intersection and connect to the Greater Ottumwa Park. It is part of the Ottumwa Bicycle and Pedestrian Plan developed and approved by the City Council on November 21, 2017. The Wapello County Trails Council in conjunction with City's Engineering Group developed a REAP grant to expand the trail system in Ottumwa as detailed in the attached REAP (Resource Enhancement and Protection) Project Narrative and grant application.

This is a 100% not to exceed \$150,000 grant program. The City will provide design, permitting, construction management and construction observation in-kind services.

RESOLUTION #182-2020

A RESOLUTION APPROVING SUBMISSION FOR A REAP GRANT TO FUND A MULTI-
USE TRAIL FROM RICHMOND AVE AND FERRY INTERSECTION TO GREATER
OTTUMWA PARK PROJECT

WHEREAS, The City Council of the City of Ottumwa, Iowa, is eligible to make an application for a REAP Grant; and,

WHEREAS, The Grant is 100% not to exceed \$150,000; and,

WHEREAS, To Authorize the Mayor to sign the grant agreement.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The REAP Grant Application is hereby approved and the Mayor is authorized to sign the application.

APPROVED, PASSED, AND ADOPTED, this 12th day August 2020.

CITY OF OTTUMWA, IOWA

Tom X. Lazio, Mayor

ATTEST:

Christina Reinhard, City Clerk