



TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

SPECIAL MEETING NO. 33
Bridge View Center, 102 Church Street

December 18, 2023
5:30 O'Clock P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Council Member Hoffman, McAntire, Pope, Roe, Galloway and Mayor Johnson.

APPROVAL OF AGENDA

All items on this agenda are subject to discussion and/or action.

****Items on the Table**

Resolution No. 205-2023, Awarding of RFP – Cedar Creek Golf Course Operations.

RECOMMENDATION: Pass and adopt Resolution No. 205-2023.

PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

ADJOURN

***** It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. *****



[CITY OF]
O T T U M W A

FAX COVER SHEET

City of Ottumwa

DATE: 12/14/2023 TIME: 10:15 AM NO. OF PAGES 2
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Special City Council Meeting #33 to be held on 12/18/2023 at 5:30 P.M. at Bridge View Center. **Please note – this Special Meeting is being held on a MONDAY Evening.

 FAX MULTI TX REPORT

JOB NO. 4136
 DEPT. ID 4717
 PGS. 2

TX INCOMPLETE -----
 TRANSACTION OK 916416847834
 916606271885
 916416823269
 ERROR 916416828482

Ottumwa Courier
 KTVO
 Ottumwa Waterworks
 Tom FM



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DEPT. ID 4717
ST. TIME 12/14 10:19
SHEETS 2
FILE NAME

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CITY OF OTTUMWA
Staff Summary

** ACTION ITEM **

Council Meeting of: Dec 18, 2023

Administration
Department

Christina Reinhard
Prepared By
Phil Rath
Department Head



City Administrator Approval

AGENDA TITLE: Resolution No. 205-2023, Awarding the Cedar Creek Golf Course Operations to A.A.W Golf Group, LLC.

Public hearing required if this box is checked.

RECOMMENDATION: Pass and Adopt Resolution No. 205-2023.

DISCUSSION: Submissions for the next Cedar Creek Golf Course Operations RFP were opened by the City of Ottumwa on November 20, 2023. Three proposals were received (Champion Bowl of Ottumwa Ltd, DBA DTech Enterprises, A.A.W. Golf Group, LLC and Maxim Golf Solutions, LLC). The scoring committee consisting of Mayor Johnson, Council Member Roe, Director of Public Works Burgmeier, Parks Director Rathje and City Admin. Rath met to review and compile scores from the submissions. Each of the proposals was scored against five criteria - one of which was compensation to the City for use of the Course. The Committee discussed pros and cons of all three responses and raised some further questions that needed to be answered. The Committee felt it would be best to

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed: No

invite all respondents before the City Council to make a brief presentation and respond to a prescribed set of questions. Following presentations and possible deliberation by Council, the Committee is hopeful that a decision will be made and the RFP for Operations at Cedar Creek Golf Course will be awarded. This Resolution awards the RFP for Golf Course Operations to A.A.W. Golf Group, LLC.

RESOLUTION NO. 205-2023

A RESOLUTION AWARDING THE RFP FOR CEDAR CREEK GOLF COURSE
OPERATIONS

WHEREAS, The current provider of Operations at the Cedar Creek Golf Course is Greg Wilson, PGA d/b/a Integrity Golf Group, LLC has elected to not renew for another term; and

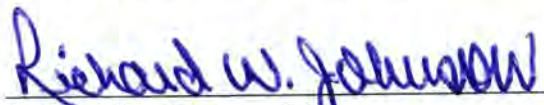
WHEREAS, The City of Ottumwa received proposals for the RFP for Cedar Creek Golf Course Operations on November 20, 2023; and

WHEREAS, after careful consideration by the Selection Committee and City Council, it is agreed that the RFP for Operations at Cedar Creek Golf Course be awarded to A.A.W. Golf Group, LLC of Ottumwa, Iowa.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT:

APPROVED, PASSED, AND ADOPTED, this 18th day of December, 2023.

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:



Christina Reinhard, City Clerk

received
12.18.23 430p

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Dec 18, 2023

Christina Reinhard *CR*

Prepared By

Phil Rath

Department Head

Administration

Department

PR

City Administrator Approval

AGENDA TITLE: Resolution No. 205-2023, Awarding the Cedar Creek Golf Course Operations to the selected candidate and/or firm after City Council Presentations.

Public hearing required if this box is checked.

RECOMMENDATION: Pass and Adopt Resolution No. 205-2023.

DISCUSSION: Submissions for the next Cedar Creek Golf Course Operations RFP were opened by the City of Ottumwa on November 20, 2023. Three proposals were received (Champion Bowl of Ottumwa Ltd, DBA DTech Enterprises, A.A.W. Golf Group, LLC and Maxim Golf Solutions, LLC). The scoring committee consisting of Mayor Johnson, Council Member Roe, Director of Public Works Burgmeier, Parks Director Rathje and City Admin. Rath met to review and compile scores from the submissions. Each of the proposals was scored against five criteria - one of which was compensation to the City for use of the Course. The Committee discussed pros and cons of all three responses and raised some further questions that needed to be answered. The Committee felt it would be best to

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed: No

invite all respondents before the City Council to make a brief presentation and respond to a prescribed set of questions. Following presentations and possible deliberation by Council, the Committee is hopeful that a decision will be made and the RFP for Operations at Cedar Creek Golf Course will be awarded. This Resolution awards the selected candidate and specifics will be plugged into the final Resolution document before being scanned into our document retention files.



CITY OF
OTTUMWA

Citizen Input Request Form

12.18.23

Council Meeting Date

Name: Mitch Niles

Address: 420 Hawksworth

Item No. to Address: _____
(Agenda will be provided to complete this section)

If you are addressing the Council on an item not listed on the agenda, briefly explain the item you wish to speak on:

GOLF COURSE

The Mayor will invite you to address the City Council at the appropriate time. When called upon by the Mayor, step to the microphone and please state your name for the record. Comments are to be directly germane to City business, operations, or an item listed on this agenda. Remarks shall not be personalized and will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments not directly germane to City business, operations, or an item listed on the agenda, as determined by the Mayor, will be ruled out of order. If you are addressing an item not listed on the agenda the Council will not take any action on the item due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department for response, if relevant.



CITY OF
OTTUMWA

Citizen Input Request Form

12.18.23

Council Meeting Date

Name: Minyotta Pope

Address: 426 N. Green

Item No. to Address: _____

(Agenda will be provided to complete this section)

If you are addressing the Council on an item not listed on the agenda, briefly explain the item you wish to speak on:

*In
Regards
to*

Sandra Pope's Seat
on Council

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