



TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 30
Bridge View Center, 102 Church St.

September 17, 2024
5:30 O'Clock P.M.

PLEDGE OF ALLEGIANCE

A. ROLL CALL: Council Member Galloway, Hoffman, McAntire, Caviness, Bossou and Mayor Johnson.

B. CONSENT AGENDA:

1. Minutes from Regular Meeting No. 28 on September 3, 2024 and Special Meeting No. 29 on September 10, 2024 as presented.
2. Acknowledge and approve September 17, 2024 Claims List as submitted by the Finance Department.
3. Recommend Re-appointment of Dan Quinn to the Airport Advisory Board, term to expire 10/01/2028.
4. Civil Service Eligibility List for September 11, 2024: Fire Chief – Promotional.
5. Canvasser/Solicitor application for Knights of Columbus for the Annual Tootsie Roll Drive at various businesses on September 27-28, 2024.
6. Setting October 1, 2024 as the date of a public hearing on the proposed spending plans for the 2024 Justice Assistance Grant (JAG) Program Funds to be obtained from the Bureau of Justice Assistance.
7. Approve the purchase of a 2024 Dodge Ram 3500 Tradesman Crew Cab 4X4 for the Fire Dept/HazMat Team in the amount of \$63,000.
8. Approving the purchase of equipment needed for the 2024 Sutphen Fire Apparatus in the amount of \$16,711.10.
9. Approving the replacement of Hydromatic 60RDP Load-out Pump for WPCF in the amount of \$14,518.
10. Approving the Elm Street Valve Replacement for WPCF in the amount of \$18,700.
11. Resolution No. 203-2024, approve and authorize signature of MOU between the City of Ottumwa and Teamsters Local No. 238, representing Public Works Employees, regarding Engineering position updates.
12. Resolution No. 205-2024, approving the Street Financial Report for Fiscal Year 2024 for the City of Ottumwa and file with the Iowa Department of Transportation.
13. Cigarette Permit Application for Dollar General #30778 (616 W. Mary Street).
14. Beer and/or liquor applications for: U.S. Smoke Shop No. 1, 610 Church Street; RE/MAX Pride, 2431 Northgate, Alpine Inn, 1804 Albia Road, with outdoor service area; Pallister Brothers, 116 North Market Street; Snookered, 109 South Green Street; Bubba-Q's, 1110 N. Quincy Ave.; all applications pending final inspections.

C. APPROVAL OF AGENDA

D. ADMINISTRATORS REPORT TO COUNCIL AND CITIZENS:

All items on this agenda are subject to discussion and/or action.

E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to **three minutes or less**. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

F. PUBLIC HEARING:

G. ORDINANCES:

H. DEPARTMENTAL, BOARD, OR COMMISSION RECOMMENDATIONS/REPORTS:

1. Issue Refund for Taxes Due on a Vacant Lot at 119 North Ward.

RECOMMENDATION: Authorize staff to issue a refund to April & Michael Shilkus in the amount of \$107 for taxes due on the vacant lot at 119 North Ward.

I. RESOLUTIONS:

1. Resolution No. 195-2024, accepting the work as final and complete and approving the Final Pay Request for the Elm Street Reconstruction Project.

RECOMMENDATION: Pass and adopt Resolution No. 195-2024.

2. Resolution No. 196-2024, authorizing renewal of Medicare Supplemental plan for Retirees for 2025.

RECOMMENDATION: Pass and adopt Resolution No. 196-2024.

3. Resolution No. 197-2024, approving a Contract with Willett Hofmann to Provide Professional Services for the Cemetery Office and Maintenance Building Project.

RECOMMENDATION: Pass and adopt Resolution No. 197-2024.

4. Resolution No. 199-2024, fixing an amount for abating a nuisance against certain lots in the City of Ottumwa for 2023 Grass & Weed Mowing Assessments totaling \$53,245 for 73 properties.

RECOMMENDATION: Pass and adopt Resolution No. 199-2024.

5. Resolution No. 200-2024, fixing an amount for abating a nuisance against certain lots in the City of Ottumwa for 2023 Clean-Up Assessments, totaling \$55,513.41 for 40 properties.

RECOMMENDATION: Pass and adopt Resolution No. 200-2024.

6. Resolution No. 201-2024, fixing an amount for abating a nuisance against certain lots in the City of Ottumwa for 2023 Demolition Assessments, totaling \$240,597.04 for 12 properties.

RECOMMENDATION: Pass and adopt Resolution No. 201-2024.

7. Resolution No. 202-2024, Establishing Permit Fee for Golf Cart Registration per Sec. 23-533 of the Code of Ordinances of the City of Ottumwa, Iowa.

RECOMMENDATION: Pass and adopt Resolution No. 202-2024.

8. Resolution No. 204-2024, directing the acceptance of a Proposal to Purchase \$755,000* (Subject to Adjustment) General Obligation Capital Loan Notes, Series 2024B.

RECOMMENDATION: Pass and adopt Resolution No. 204-2024.

9. Resolution No. 207-2024, Approving an Agreement with Greater Ottumwa Partners in Progress for Limited Sponsorship of the 20th Annual Holiday Nights and Lights.

RECOMMENDATION: Pass and adopt Resolution No. 207-2024.

10. Resolution No. 208-2024, awarding the contract for asbestos abatement and demolition of the condemned property at 506 Clinton to Weston McKee of Fairfield, Iowa, in the amount of \$8,000 for Asbestos Abatement and \$8,000 for Demolition (\$16,000 total bid).

RECOMMENDATION: Pass and adopt Resolution No. 208-2024.

11. Resolution No. 209-2024, adopting the 2024 Ottumwa Historic Preservation Plan.

RECOMMENDATION: Pass and adopt Resolution No. 209-2024.

12. Resolution No. 210-2024, repealing certain Resolutions Adopted at the September 3, 2024 Meeting No. 28.

RECOMMENDATION: Pass and adopt Resolution No. 210-2024.

13. Resolution No. 211-2024, Establishing Policy Related to Process and Procedures for Requesting the Rental of City Poles for Displaying Banners.

RECOMMENDATION: Pass and adopt Resolution No. 211-2024.

J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

K. MAYOR/CITY COUNCIL REPORT AND/OR COMMUNICATIONS

ADJOURN

***** It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. *****

*Items on the TABLE:

1. Resolution No. 147-2024, approving an agreement with McMahon Associates, Inc. for Professional Consulting Services.

RECOMMENDATION: Pass and adopt Resolution No. 147-2024.



[CITY OF]

OTTUMWA

FAX COVER SHEET

City of Ottumwa

DATE: 9/13/2024 TIME: 10:00 AM NO. OF PAGES 4
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #30 to be held on
9/17/2024 at 5:30 P.M. at the Bridge View Center, 102 Church Street.

FAX MULTI TX REPORT

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DEPT. ID 4717
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KTVO
Ottumwa Waterworks
Ottumwa Courier
Tom FM



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DEPT. ID 4717
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FILE NAME

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MEMO: Tentative Agenda for the Regular City Council Meeting #30 to be held on
9/17/2024 at 5:30 P.M. at the Bridge View Center, 102 Church Street.

REGULAR MEETING NO. 28
Bridge View Center, 102 Church St.

September 3, 2024
5:30 O'Clock P.M.

The meeting was called to order at 5:30 P.M.

Present were Council Member Caviness, Bossou, Galloway, Hoffman, McAntire and Mayor Johnson.

Caviness moved, seconded by Galloway to amend Consent Agenda by pulling out Items B-4 and B-5 to discuss and approve separately. All ayes.

Bossou moved, seconded by McAntire to approve consent agenda items: Mins. from Regular Mtg. No. 27 on Aug. 20, 2024 as presented; Ack. & approve Sept. 3, 2024 Claims List submitted by Finance; Recommend Re-appointment of Ashley Noreuil to P&Z Comm., term to exp. 4/1/2028; Beer and/or liquor applications for: Shiki Hibachi Suishi, 1111 N. Quincy Ave., Ste. 111; Ottumwa Oktoberfest Comm., temp. OSA, Jimmy Jones Shelter, 10/1-10/5/2024; all aps. pending final inspections. All ayes.

Caviness moved, seconded by Galloway to approve purchase of Case Mini Excavator from Greiner Implement for Sewer Dept. (\$101,274.08). PW Dir./City Engineer Burgmeier reported purchase replaces Fleet #42 that was purchased March 2009; recommendation to replace approved by Fleet Comm. Dec. 12, 2023 with specs approved May 29, 2024. All ayes.

Caviness moved, seconded by McAntire to approve purchase of Vacall (Sewer Cleaning/Vac Truck) from Municipal Pipe Tool Comp. of Hudson, IA for Sewer Dept. (\$586,453.04). Burgmeier reported this replaces current Vacall that was purchased Nov. 2007; recommendation to replace approved by Fleet Comm. Dec. 12, 2023 with specs approved May 29, 2024. All ayes.

Hoffman moved, seconded by Galloway to approve agenda as presented. All ayes.

Marc Roe, Executive Dir., Greater Ottumwa Partners in Progress, provided quarterly update.

City Admin. Rath provided report on LOSST and special election next Tue. As a City, we are being reactive to what State Legislature passed with HF718 but trying to be proactive in what we can do to make up the deficit left by combining tax levies. Caviness urged citizens to vote no on the LOSST referendum (70/30 split) so it can come back for discussion. Bossou urged public to vote for the LOSST referendum as we don't have time to bring back; without public's support, we could see a decrease in provided services. Galloway echoed Bossou's comments; having money to fund services is important for everyone in this community, we had conversations about this during budget process. Finance Dir. O'Donnell further explained, if this doesn't pass on Sept. 10, we only have two other options to bring item back at a special election (March 2025 or Sept. 2025).

Mayor Johnson inquired if anyone from the audience wished to address an item on the agenda. Sam Carrell, Chris Craver, Becky Ingle and Dennis Renfrew all wished to speak on Item G-2 and Marc Roe requested to speak on Item I-4. Each person was called up to speak during their requested item.

This was the time, place and date set for a Public Hearing on authorization of Loan Disbursement Agt. and issuance of Notes not to exceed \$16,000,000 to evidence the obligation of the City. O'Donnell reported SRF Loan finances Ph. 8, Div. 3 of the Sewer Separation Project. No objections rec'd. Galloway moved, seconded by Hoffman to close public hearing. All ayes.

Caviness moved, seconded by Bossou that Res. No. 182-2024, instituting proceedings to take add'l action for issuance of Not to Exceed \$16,000,000 GO CLN (State of IA Revolving Fund Loan), be passed and adopted. All ayes.

Caviness moved, seconded by McAntire that Res. No. 187-2024, declaring official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with specified Projects, be passed and adopted. All ayes.

Hoffman moved, seconded by McAntire to pass third consideration and Adopt Ord. No. 3232-2024, amending Ch. 23, Motor Vehicles and Traffic, by adding new Article XVI, Golf Carts, for the purposes of regulating operation of golf carts within corporate limits of Ottumwa. Motion carried 3-2. Ayes: Caviness, Hoffman, McAntire. Nays: Bossou, Galloway.

Bossou moved, seconded by Galloway to pass third consideration and Adopt Ord. No. 3233-2024, amending Code of Ord. by changing zoning classification of 1014 N. Elm St.; (Lots 30, 31, 32 and 33 in East Ottumwa, an Addition to the City of Ottumwa, Wapello County, Iowa); from R-2 Two-Family Residential District to R-4 Multifamily Residential (Medium-Density) District. Motion carried 4-1. Ayes: Bossou, Galloway, Hoffman, McAntire. Nays: Caviness.

Galloway moved, seconded by McAntire that Res. No. 188-2024, fixing Sept. 10, 2024 at 5:30 P.M. as date for PH on Proposition to Auth. Loan Agt. and issuance of Not to Exceed \$800,000 CO CLN to evidence the obligations of the City and providing publication of notice, be passed and adopted. All ayes.

Caviness moved, seconded by Galloway that Res. No. 190-2024, approving plans, specs., form of contract and est. cost for Wapello Street Extension Trail Project, be passed and adopted. All ayes.

Galloway moved, seconded by Bossou that Res. No. 191-2024, auth. Mayor to execute Recreational Trail Easement to develop, construct and maintain Wapello Street Extension Trail, be passed and adopted. All ayes.

Galloway moved, seconded by Hoffman that Res. No. 192-2024, approving plans, specs., form of contract and est. cost for Church Street Crosswalks Project, be passed and adopted. All ayes.

Hoffman moved, seconded by Galloway that Res. No. 193-2024, approving plans, specs., form of contract and est. cost for Street Patch Repair Program – 2024, be passed and adopted. All ayes.

Galloway moved, seconded by Bossou that Res. No. 194-2024, approving plans, specs., form of contract and est. cost for Street Crack Repair Program 2024, be passed and adopted. All ayes.

Res. No. 147-2024 remains on the TABLE.

Mayor Johnson asked if anyone from the audience wished to address Council on any non-agenda items. Jose Lopez, had some questions relating to Ord. No. 3231-2024, Fire Protection & Prevention Code Amendment, that could be answered by Comm. Dev. Dir. Simonson.

There being no further business, McAntire moved, seconded by Galloway that the mtg. adjourn. All ayes.

Adjournment was at 7:44 P.M.

Richard W. Johnson
Richard W. Johnson, Mayor

ATTEST:

Christina Reinhard
Christina Reinhard, CMC, City Clerk

Published in Ottumwa Courier on 9/12/2024.



OTTUMWA CITY COUNCIL MINUTES

SPECIAL MEETING NO. 29
Room 8B – Depot Conference Room

September 10, 2024
5:30 O'Clock P.M.

The meeting was called to order at 5:30 P.M.

Present were Council Member Bossou, Galloway, Hoffman, and Caviness.
Council member McAntire and Mayor Johnson were absent.
Ack. Council Member Galloway serving as Mayor Pro Tem.

Bossou moved, seconded by Caviness to approve agenda as presented. Motion carried 4-1. Absent: McAntire.

This was the time, place and date set for a public hearing on auth. of Loan Agt. and issuance of Notes not to exceed \$800,000 to evidence the obligation of the City. Finance Dir. O'Donnell reported this is to replace the compactor at the landfill; immediate need for operations. No objections rec'd. Hoffman moved, seconded by Bossou to close public hearing. Motion carried 4-1. Absent: McAntire.

Hoffman moved, seconded by Caviness that Res. No. 189-2024, instituting proceedings to take addtl action for issuance of Not to Exceed \$800,000 GO CLN, for acquisition of a Landfill Compactor, an Essential Corp. Purpose, be passed and adopted. Motion carried 4-1. Absent: McAntire.

Caviness moved, seconded by Hoffman that Res. No. 198-2024, auth. purchase of Aljon Series 500 Landfill Compactor (\$733,756) for Ottumwa/Wapello County Landfill, be passed and adopted. Motion carried 4-1. Absent: McAntire.

Humana Group Medicare Adv. Plan Ren. Discussion; facilitated by HR Dir. Codjoe and O'Donnell. All info presented is confidential and proprietary to Humana and may not be disseminated. Consensus of council; proceed with Option No. 2. Item will be on next mtg. for action.

Res. No. 147-2024 remains on the TABLE.

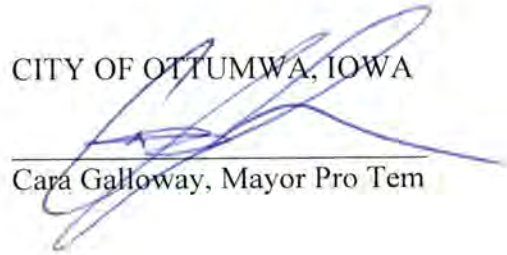
There being no further business, Caviness moved, seconded by Hoffman to adjourn. Motion carried 4-1. Absent: McAntire.

Adjournment was at 6:02 P.M.

ATTEST:


Christina Reinhard, CMC, City Clerk

CITY OF OTTUMWA, IOWA


Cara Galloway, Mayor Pro Tem

Published in Ottumwa Courier on 9/17/2024.

REPORT DATE 09/12/2024
SYSTEM DATE 09/12/2024
FILES ID 0

CITY OF OTTUMWA
CHECK REGISTER
COMPLETE REGISTER OF ALL SORTED CHECKS

PAGE 1
TIME 13:32:29
USER MITCHELLK

BATCH NUMBER CHKX

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01001	00166106411	LEGAL FEES	VR 24091804-006	08/20/2024	-	10981	97.00
01001	00166156411	Legal Fees	VR 24091804-007	08/30/2024	-	10981	1161.50
01001	00166106411	LEGAL FEES	VR 24091804-005	08/21/2024	-	10981	68.00
01001	00166106411	LEGAL FEES	VR 24091804-001	08/26/2024	-	10981	5977.15
01151	15133426411	LEGAL FEES	VR 24091804-002	08/26/2024	-	10981	6830.60
01151	15166526499	CONTRACTUAL SERVICES	VR 24091804-003	08/28/2024	-	10981	19348.44
01001	00166106411	LEGAL FEES	VR 24091804-004	08/28/2024	-	10981	9850.00
CHECK TOTAL FOR CHECK NUMBER 221812 DATED 09/18/2024 WRITTEN TO 00800 AHLERS & COONEY P.C. for the amount of							43332.69
01001	00144306496	REFUNDS	VR 24091804-008	08/29/2024	-	MOVED	100.00
CHECK TOTAL FOR CHECK NUMBER 221813 DATED 09/18/2024 WRITTEN TO 01226 ALEXANDER/MONDAY ALCOCER for the amount of							100.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091804-010	08/27/2024	-	319	1417.08
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091804-009	08/29/2024	-	319	178.52
CHECK TOTAL FOR CHECK NUMBER 221814 DATED 09/18/2024 WRITTEN TO 01304 ALL ROADS TRUCK & TRAILERfor the amount of							1595.60
01670	67088406331	VHCL MTCE SUPPLIES	VR 24091804-011	08/28/2024	-	604779	183.83
01670	67088406331	VHCL MTCE SUPPLIES	VR 24091804-012	08/28/2024	-	604779	406.70
01670	67088406331	VHCL MTCE SUPPLIES	VR 24091804-013	08/29/2024	-	604779	279.48
CHECK TOTAL FOR CHECK NUMBER 221815 DATED 09/18/2024 WRITTEN TO 02080 ALTORFER INC. for the amount of							870.01
01110	11022406531	STREET MAINT SUPPLIES	VR 24091804-014	08/30/2024	-	COO603	994.46
CHECK TOTAL FOR CHECK NUMBER 221816 DATED 09/18/2024 WRITTEN TO 03641 AMERICAN TRAFFIC SAFETY for the amount of							994.46
01176	17655406413	PAYMENTS TO OTHER ENTITY	VR 24091805-001	07/31/2024	-	ADMIN 20-CVN-062 JULY 2	59.46
CHECK TOTAL FOR CHECK NUMBER 221817 DATED 09/18/2024 WRITTEN TO 05368 AREA 15 REGIONAL PLANNINGfor the amount of							59.46
01002	00222206320	RAMP MAINT & REPAIR	VR 24091804-017	08/01/2024	-	PARKING RAMP	60.00
01001	00144306320	GROUPS MAINT & REPAIR	VR 24091804-016	08/01/2024	-	JIMMY JONES	140.00
01110	11022976507	OPERATING SUPPLIES	VR 24091804-015	09/09/2024	-	550 GATEWAY	65.00
CHECK TOTAL FOR CHECK NUMBER 221818 DATED 09/18/2024 WRITTEN TO 05700 ATOMIC TERMITE & PEST for the amount of							265.00
01135	13544506552	FUEL	VR 24091804-018	09/04/2024	-	5960008323	746.00
CHECK TOTAL FOR CHECK NUMBER 221819 DATED 09/18/2024 WRITTEN TO 06003 BP for the amount of							746.00
01001	00111106506	OFFICE SUPPLIES	VR 24091802-001	08/05/2024	-	010443	19.31
01001	00111106506	OFFICE SUPPLIES	VR 24091802-002	08/05/2024	-	010443	171.45
01001	00111106506	OFFICE SUPPLIES	VR 24091802-003	08/06/2024	-	010443	34.67
01610	61088156506	OFFICE SUPPLIES	VR 24091802-004	08/01/2024	-	010443	54.00
01001	00166256506	OFFICE SUPPLIES	VR 24091802-005	08/01/2024	-	010443	8.00
01610	61088156506	OFFICE SUPPLIES	VR 24091802-006	08/05/2024	-	010443	5.65
01670	67088406506	OFFICE SUPPLIES	VR 24091802-007	08/07/2024	-	010443	395.50
01001	00144306506	OFFICE SUPPLIES	VR 24091802-008	08/14/2024	-	010443	10.44

Item No. B-2.

REPORT DATE 09/12/2024
SYSTEM DATE 09/12/2024
FILES ID 0

CITY OF OTTUMWA
CHECK REGISTER
COMPLETE REGISTER OF ALL SORTED CHECKS

PAGE 2
TIME 13:32:29
USER MITCHELLK

BATCH NUMBER CHKX

CASH CODE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	VOUCHER NUMBER	INVOICE DATE	P.O. NUMBER	VOUCHER DESCRIPTION	TRANSACTION AMOUNT
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01001	00166106506	OFFICE SUPPLIES	VR 24091802-010	08/29/2024	-	010443	71.10
01135	13544506506	OFFICE SUPPLIES	VR 24091802-011	08/28/2024	-	010443	83.85
01001	00144456506	OFFICE SUPPLIES	VR 24091802-012	08/29/2024	-	010443	5.95
01610	61088156506	OFFICE SUPPLIES	VR 24091802-013	08/30/2024	-	010443	10.54
CHECK TOTAL FOR CHECK NUMBER 221820 DATED 09/18/2024 WRITTEN TO 06478 BAILEY OFFICE EQUIPMENT for the amount of							879.24
01001	00144306496	REFUNDS	VR 24091804-019	09/04/2024	-	REFUND	70.00
CHECK TOTAL FOR CHECK NUMBER 221821 DATED 09/18/2024 WRITTEN TO 07071 TERESA & DAN BASTIAN for the amount of							70.00
01131	13122806331	VHCL MTCE SUPPLIES	VR 24091804-020	09/09/2024	-	#720	2418.74
CHECK TOTAL FOR CHECK NUMBER 221822 DATED 09/18/2024 WRITTEN TO 09341 BLACKHAWK BODYSHOP AND for the amount of							2418.74
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091804-021	08/23/2024	-	#117	446.21
CHECK TOTAL FOR CHECK NUMBER 221823 DATED 09/18/2024 WRITTEN TO 09360 BLACK'S TIRE COMPANY LLC for the amount of							446.21
01001	00111506532	SUSTENANCE SUPPLIES	VR 24091804-022	08/21/2024	-	170773	165.94
CHECK TOTAL FOR CHECK NUMBER 221824 DATED 09/18/2024 WRITTEN TO 10079 BOUND TREE MEDICAL LLC for the amount of							165.94
01001	00122906499	REFUSE HAULING	VR 24091804-024	09/20/2024	-	AUGUST PICK UP 2024	159258.78
01001	00122906490	OTHER PROF SERV	VR 24091804-025	09/20/2024	-	AUGUST 2024 REVENUE	3717.47
CHECK TOTAL FOR CHECK NUMBER 221825 DATED 09/18/2024 WRITTEN TO 11496 BRIDGE CITY SANITATION LLfor the amount of							162976.25
01001	00111506490	OTHER PROF SERV	VR 24091804-028	08/26/2024	-	FIRE ASSESSMENTS	369.28
01720	72044656490	MANAGEMENT SERVICES	VR 24091804-026	08/29/2024	-	QUARTERLY SUBSIDY BASE	18336.00
01720	72044656499	CONTRACTUAL SERVICES	VR 24091804-027	08/29/2024	-	QUARTERLY SUBSIDY SUPPO	78390.00
CHECK TOTAL FOR CHECK NUMBER 221826 DATED 09/18/2024 WRITTEN TO 11506 BRIDGE VIEW CENTER for the amount of							97095.28
01110	11022756480	TREE TRIMMING	VR 24091804-044	08/27/2024	-	ALLEY	850.00
01110	11022756480	TREE TRIMMING	VR 24091804-042	08/28/2024	-	538 S ADELLA	1000.00
01301	30177536480	TREE TRIMMING	VR 24091804-043	08/30/2024	-	CORNER MILNER	400.00
01110	11022756480	TREE TRIMMING	VR 24091804-037	09/03/2024	-	WALNUT	50.00
01110	11022756480	TREE TRIMMING	VR 24091804-033	09/03/2024	-	600 BLK WILDWOOD	25.00
01110	11022756480	TREE TRIMMING	VR 24091804-035	09/03/2024	-	JOHNSON & SWANSON	25.00
01110	11022756480	TREE TRIMMING	VR 24091804-029	09/03/2024	-	KINGSLEY & ALBIA	50.00
01110	11022756480	TREE TRIMMING	VR 24091804-031	09/03/2024	-	MCKINLEY & GREENWOOD	50.00
01110	11022756480	TREE TRIMMING	VR 24091804-030	09/03/2024	-	DIVISION	50.00
01110	11022756480	TREE TRIMMING	VR 24091804-032	09/03/2024	-	HUGH & EAST MAIN	50.00
01110	11022756480	TREE TRIMMING	VR 24091804-034	09/03/2024	-	SECOND & BIRCH	50.00
01110	11022756480	TREE TRIMMING	VR 24091804-036	09/03/2024	-	VANBUREN & 4TH	50.00
01110	11022756480	TREE TRIMMING	VR 24091804-038	09/04/2024	-	1523 E SECOND	450.00
01110	11022756480	TREE TRIMMING	VR 24091804-039	09/05/2024	-	ALLEY JEFFERSON	500.00
01110	11022756480	TREE TRIMMING	VR 24091804-040	09/06/2024	-	WILDWOOD	600.00
01001	00144306480	TREE TRIMMING	VR 24091804-041	09/05/2024	-	CAMPGROUND	100.00

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CHECK TOTAL FOR CHECK NUMBER 221827 DATED 09/18/2024 WRITTEN TO 12500 BUB'S TREE CARE for the amount of							4300.00
01135	13544506240	TRAVEL & CONFERENCE	VR 24091804-045	09/06/2024	-	8/26-9/6	22.78
CHECK TOTAL FOR CHECK NUMBER 221828 DATED 09/18/2024 WRITTEN TO 13642 SAMANTHA CAIN for the amount of							22.78
01670	67088406531	STREET MAINT SUPPLIES	VR 24091804-048	09/03/2024	-	2013785	2782.80
01110	11022106531	STREET MAINT SUPPLIES	VR 24091804-049	09/04/2024	-	2013819	1775.57
01110	11022106531	STREET MAINT SUPPLIES	VR 24091804-046	09/05/2024	-	2013870	1204.67
01110	11022106531	STREET MAINT SUPPLIES	VR 24091804-047	09/06/2024	-	2013910	2098.45
CHECK TOTAL FOR CHECK NUMBER 221829 DATED 09/18/2024 WRITTEN TO 14239 CANTERA AGGREGATES LLC for the amount of							7861.49
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-014	08/07/2024	-	6836017	17.58
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-015	08/12/2024	-	6836017	109.07
01670	67088406331	VHCL MTCE SUPPLIES	VR 24091802-016	08/13/2024	-	6836017	12.05
01110	11022986599	OTHER SUPPLIES	VR 24091802-017	08/13/2024	-	6836017	46.98
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-018	08/15/2024	-	6836017	33.90
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-019	08/19/2024	-	6836017	46.05
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-020	08/27/2024	-	6836017	2.74
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-021	08/27/2024	-	6836017	17.04
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-022	08/27/2024	-	6836017	3.08
01110	11022986599	OTHER SUPPLIES	VR 24091802-023	08/27/2024	-	6836017	14.23
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-024	08/27/2024	-	6836017	-3.08
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-025	08/30/2024	-	6836017	39.10
CHECK TOTAL FOR CHECK NUMBER 221830 DATED 09/18/2024 WRITTEN TO 15000 CARQUEST AUTO for the amount of							338.74
01110	11022106531	STREET MAINT SUPPLIES	VR 24091802-026	08/05/2024	-	OTTCIT	1892.45
01301	30177536507	OPERATING SUPPLIES	VR 24091802-027	08/08/2024	-	OTTCIT	8.65
01301	30177546507	OPERATING SUPPLIES	VR 24091802-053	08/08/2024	-	OTTCIT	8.66
01301	30177636507	OPERATING SUPPLIES	VR 24091802-054	08/08/2024	-	OTTCIT	8.65
01001	00122606507	OPERATING SUPPLIES	VR 24091802-028	08/13/2024	-	OTTCIT	183.00
01610	61088176504	TOOLS & SMALL EQUIP	VR 24091802-029	08/19/2024	-	OTTCIT	117.66
01110	11022106531	STREET MAINT SUPPLIES	VR 24091802-030	08/20/2024	-	OTTCIT	93.33
01001	00144306507	OPERATING SUPPLIES	VR 24091802-031	08/20/2024	-	OTTCIT	85.87
01001	00144306507	OPERATING SUPPLIES	VR 24091802-032	08/21/2024	-	OTTCIT	23.47
01110	11022406531	STREET MAINT SUPPLIES	VR 24091802-033	08/21/2024	-	OTTCIT	46.40
01110	11022106504	TOOLS & SMALL EQUIP	VR 24091802-034	08/27/2024	-	OTTCIT	109.07
01610	61088176504	TOOLS & SMALL EQUIP	VR 24091802-035	08/27/2024	-	OTTCIT	70.30
01110	11022106531	STREET MAINT SUPPLIES	VR 24091802-036	08/27/2024	-	OTTCIT	220.20
01110	11022106531	STREET MAINT SUPPLIES	VR 24091802-037	08/27/2024	-	OTTCIT	235.20
01110	11022106531	STREET MAINT SUPPLIES	VR 24091802-038	08/29/2024	-	OTTCIT	176.40
CHECK TOTAL FOR CHECK NUMBER 221831 DATED 09/18/2024 WRITTEN TO 15600 CARROLL DISTRIBUTING for the amount of							3279.31
01503	5031141	CASH INVESTED PASSEK SVNGVR	24091804-050	08/30/2024	-	PERPETUAL CARE	127.00

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CHECK TOTAL FOR CHECK NUMBER 221832 DATED 09/18/2024 WRITTEN TO 17825 CITY OF OTTUMWA, CEMETERYfor the amount of							127.00
01001	00144456419	TECHNOLOGY SERVICES	VR 24091805-002	09/01/2024	-	TECH SUPPORT	32.95
CHECK TOTAL FOR CHECK NUMBER 221833 DATED 09/18/2024 WRITTEN TO 18502 CLUB SENTRY SOFTWARE for the amount of							32.95
01309	30977476727	OTHER CAPITAL EQUIP	VR 24091805-003	08/15/2024	-	190632	876.00
CHECK TOTAL FOR CHECK NUMBER 221834 DATED 09/18/2024 WRITTEN TO 21842 CRESCENT ELECTRIC SUP CO for the amount of							876.00
01001	00166156499	Contractual Services	VR 24091807-001	11/30/2024	-	11/30/24-11/29/25	6800.00
CHECK TOTAL FOR CHECK NUMBER 221835 DATED 09/18/2024 WRITTEN TO 21856 CRITERIA CORP for the amount of							6800.00
01860	86066656412	WELLNESS PROGRAM	VR 24091805-004	09/01/2024	-	04292	1714.14
CHECK TOTAL FOR CHECK NUMBER 221836 DATED 09/18/2024 WRITTEN TO 22274 CURALINC, LLC for the amount of							1714.14
01610	61088156430	SLUDGE HAULING	VR 24091805-005	09/02/2024	-	SLUDGE HAULING	13770.00
CHECK TOTAL FOR CHECK NUMBER 221837 DATED 09/18/2024 WRITTEN TO 26640 ECOSYSTEMS INC for the amount of							13770.00
01309	30977476727	OTHER CAPITAL EQUIP	VR 24091805-007	08/20/2024	-	20388	5250.00
01110	11022426531	STREET MAINT SUPPLIES	VR 24091805-006	09/04/2024	-	210048	92.26
CHECK TOTAL FOR CHECK NUMBER 221838 DATED 09/18/2024 WRITTEN TO 27010 CONSOLIDATED ELECTRICAL for the amount of							5342.26
01750	75044406552	FUEL	VR 24091805-009	08/26/2024	-	35654	1073.17
01750	75044406556	FUEL TAX	VR 24091805-010	08/26/2024	-	35654	106.29
01670	67088406552	FUEL	VR 24091805-008	08/28/2024	-	30397	1838.87
CHECK TOTAL FOR CHECK NUMBER 221839 DATED 09/18/2024 WRITTEN TO 27272 ELLIOTT BULK SERVICES LLCfor the amount of							3018.33
01131	13122806415	RENTS & LEASES	VR 24091805-011	09/09/2024	-	8.2 HOURS AUG 24	410.00
CHECK TOTAL FOR CHECK NUMBER 221840 DATED 09/18/2024 WRITTEN TO 27823 ERHARDT, CLAYTON for the amount of							410.00
01001	00111906490	OTHER PROF SERV	VR 24091805-012	09/04/2024	-	AUGUST CHARGES	2366.25
CHECK TOTAL FOR CHECK NUMBER 221841 DATED 09/18/2024 WRITTEN TO 29090 FAMILY ANIMAL CARE for the amount of							2366.25
01610	61088156507	OPERATING SUPPLIES	VR 24091805-013	08/28/2024	-	IAOTT0059	37.20
CHECK TOTAL FOR CHECK NUMBER 221842 DATED 09/18/2024 WRITTEN TO 29300 FASTENAL COMPANY for the amount of							37.20
01110	11022986599	OTHER SUPPLIES	VR 24091805-014	08/28/2024	-	641-684-2180	372.00
CHECK TOTAL FOR CHECK NUMBER 221843 DATED 09/18/2024 WRITTEN TO 30130 1ST AYD CORPORATION for the amount of							372.00
01001	00144306496	REFUNDS	VR 24091805-015	09/10/2024	-	DAMAGE DEPOSIT	100.00

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CHECK TOTAL FOR CHECK NUMBER 221844 DATED 09/18/2024 WRITTEN TO 30349 FIRST RESOURCES CORPORATIfor the amount of							100.00
01001	00144306496	REFUNDS	VR 24091805-016	09/10/2024	-	DAMAGE DEPOSIT	100.00
CHECK TOTAL FOR CHECK NUMBER 221845 DATED 09/18/2024 WRITTEN TO 31688 CARA GALLOWAY for the amount of							100.00
01001	00144306496	REFUNDS	VR 24091805-017	09/03/2024	-	CANCELLATION	200.00
CHECK TOTAL FOR CHECK NUMBER 221846 DATED 09/18/2024 WRITTEN TO 33648 GREATER OTTUMWA PARTNERS for the amount of							200.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091805-018	07/29/2024	-	X10835	11.85
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091805-019	08/22/2024	-	X10835	253.00
CHECK TOTAL FOR CHECK NUMBER 221847 DATED 09/18/2024 WRITTEN TO 33653 GREGG YOUNG AUTOMOTIVE for the amount of							264.85
01610	61088156799	CAPITAL IMPROVEMENTS	VR 24091805-021	08/29/2024	-	AERATION	888.25
01610	61088156499	CONTRACTUAL SERVICES	VR 24091805-020	08/29/2024	-	CLARIFIER REHAB	2887.08
CHECK TOTAL FOR CHECK NUMBER 221848 DATED 09/18/2024 WRITTEN TO 34332 HDR ENGINEERING, INC. for the amount of							3775.33
01610	61088156512	LAB SUPPLIES	VR 24091805-022	09/03/2024	-	WPCC01	175.31
CHECK TOTAL FOR CHECK NUMBER 221849 DATED 09/18/2024 WRITTEN TO 34966 HARDY DIAGNOSTICS for the amount of							175.31
01131	13122806415	RENTS & LEASES	VR 24091805-023	09/09/2024	-	7.5 HOURS AUG 24	375.00
CHECK TOTAL FOR CHECK NUMBER 221850 DATED 09/18/2024 WRITTEN TO 36301 HEARTLAND AVIATION for the amount of							375.00
01001	001111906490	OTHER PROF SERV	VR 24091805-024	08/31/2024	-	ASSESSMENT	645.00
CHECK TOTAL FOR CHECK NUMBER 221851 DATED 09/18/2024 WRITTEN TO 36302 HEARTLAND HUMANE SOCIETY for the amount of							645.00
01001	00144306496	REFUNDS	VR 24091805-025	09/03/2024	-	DAMAGE DEPOSIT	100.00
CHECK TOTAL FOR CHECK NUMBER 221852 DATED 09/18/2024 WRITTEN TO 37277 CARLOS HERNANDEZ for the amount of							100.00
01673	67388436373	TELEPHONE/IT	VR 24091805-027	09/05/2024	-	PLUG	20.00
01673	67388436490	OTHER PROF SERV	VR 24091805-026	09/05/2024	-	HOSTING WEBSITE	90.00
CHECK TOTAL FOR CHECK NUMBER 221853 DATED 09/18/2024 WRITTEN TO 37476 HILL PRODUCTIONS & MEDIA for the amount of							110.00
01174	17444416499	CONTRACTUAL SERVICES	VR 24091805-028	03/07/2024	-	HISTORIC PRESERVATION	474.50
CHECK TOTAL FOR CHECK NUMBER 221854 DATED 09/18/2024 WRITTEN TO 38603 HOTEL OTTUMWA for the amount of							474.50
01670	67088406310	BUILDING MAINT REPAIR	VR 24091805-029	08/26/2024	-	LANDFILL	30.00
CHECK TOTAL FOR CHECK NUMBER 221855 DATED 09/18/2024 WRITTEN TO 41920A INDUSTRIAL CHEMICAL for the amount of							30.00
01001	00166506423	PHOTOCOPIES	VR 24091807-002	09/11/2024	-	1006844	144.35

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01001	00122606423	PHOTOCOPIES	VR 24091807-003	09/11/2024	-	1006844	112.10
01001	00133406423	PHOTOCOPIES	VR 24091807-004	09/11/2024	-	1006844	295.68
01110	11022976423	PHOTOCOPIES	VR 24091807-005	09/11/2024	-	1006844	79.71
01673	67388436423	PHOTOCOPIES	VR 24091807-006	09/11/2024	-	1006844	68.26
01610	61088156423	PHOTOCOPIES	VR 24091807-007	09/11/2024	-	1006844	87.96
CHECK TOTAL FOR CHECK NUMBER 221856 DATED 09/18/2024 WRITTEN TO 42091 INFOMAX for the amount of							788.06
01173	17344136520	LIBRARY MAT.-JAMES ESTATEVR	24091805-034	08/23/2024	-	20U2012	163.29
01173	17344136520	LIBRARY MAT.-JAMES ESTATEVR	24091805-033	08/26/2024	-	20U2012	23.94
01173	17344136520	LIBRARY MAT.-JAMES ESTATEVR	24091805-031	08/27/2024	-	20U2012	521.51
01173	17344136520	LIBRARY MAT.-JAMES ESTATEVR	24091805-032	08/27/2024	-	20U2012	110.04
01173	17344136520	LIBRARY MAT.-JAMES ESTATEVR	24091805-036	08/29/2024	-	20U2012	94.99
01173	17344136520	LIBRARY MAT.-JAMES ESTATEVR	24091805-035	08/29/2024	-	20U2012	20.37
01173	17344136520	LIBRARY MAT.-JAMES ESTATEVR	24091805-030	08/30/2024	-	20U2012	58.68
CHECK TOTAL FOR CHECK NUMBER 221857 DATED 09/18/2024 WRITTEN TO 42160 INGRAM LIBRARY SERVICES for the amount of							992.82
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091805-037	08/28/2024	-	2056	152.95
CHECK TOTAL FOR CHECK NUMBER 221858 DATED 09/18/2024 WRITTEN TO 43265 INTERSTATE BATTERY for the amount of							152.95
01610	61088156507	OPERATING SUPPLIES	VR 24091805-038	08/26/2024	-	689000 0002	530.00
CHECK TOTAL FOR CHECK NUMBER 221859 DATED 09/18/2024 WRITTEN TO 43275 INTERSTATE INDUS. SERVICEfor the amount of							530.00
01110	11022106531	STREET MAINT SUPPLIES	VR 24091805-039	07/30/2024	-	OIL ASPHALT EMULSION	5600.00
CHECK TOTAL FOR CHECK NUMBER 221860 DATED 09/18/2024 WRITTEN TO 43506 IOWA DEPT TRANSPORTATION for the amount of							5600.00
01001	00122606490	OTHER PROF SERV	VR 24091805-040	08/28/2024	-	270	390.60
CHECK TOTAL FOR CHECK NUMBER 221861 DATED 09/18/2024 WRITTEN TO 43999 IOWA ONE CALL for the amount of							390.60
01301	30177346490	OTHER PROF SERV	VR 24091807-008	09/02/2024	-	MARY STREET	10829.60
CHECK TOTAL FOR CHECK NUMBER 221862 DATED 09/18/2024 WRITTEN TO 45034 JCG LAND SERVICES, INC for the amount of							10829.60
01001	00133406470	WEED MOWING	VR 24091805-043	07/21/2024	-	ONE TIME MOWS	130.00
01001	00133416499	CONTRACTUAL SERVICES	VR 24091805-044	07/21/2024	-	CLEAN UPS	3185.00
01001	00133406470	WEED MOWING	VR 24091805-048	09/03/2024	-	ONE TIME MOWS	390.00
01001	00133416499	CONTRACTUAL SERVICES	VR 24091805-049	09/03/2024	-	CLEAN UPS	1755.00
01001	00133406470	WEED MOWING	VR 24091805-046	09/03/2024	-	ONE TIME MOWS	422.50
01001	00133416499	CONTRACTUAL SERVICES	VR 24091805-047	09/03/2024	-	CLEAN UPS	325.00
01001	00133416499	CONTRACTUAL SERVICES	VR 24091805-041	09/03/2024	-	CLEAN UPS	585.00
01001	00133406470	WEED MOWING	VR 24091805-042	09/03/2024	-	ONE TIME MOWS	260.00
01001	00133406470	WEED MOWING	VR 24091805-050	08/23/2024	-	WEEK 19	5270.00
01001	00133406470	WEED MOWING	VR 24091805-045	08/30/2024	-	WEEK 20	8255.00

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CHECK TOTAL FOR CHECK NUMBER 221863 DATED 09/18/2024 WRITTEN TO 45057 J & J MOWING for the amount of							20577.50
01315	31577726499	CONTRACTUAL	VR 24091804-023	09/04/2024	-	BLAKES BRANCH	346313.00
CHECK TOTAL FOR CHECK NUMBER 221864 DATED 09/18/2024 WRITTEN TO 45059A J&K CONTRACTING for the amount of							346313.00
01673	67388436504	TOOLS & SMALL EQUIP	VR 24091806-002	09/05/2024	-	0002768	53.75
01673	67388436504	TOOLS & SMALL EQUIP	VR 24091806-001	09/10/2024	-	0002768	62.91
CHECK TOTAL FOR CHECK NUMBER 221865 DATED 09/18/2024 WRITTEN TO 46290 JOHNSTONE SUPPLY for the amount of							116.66
01301	30177636407	ENGINEERING	VR 24091806-003	09/10/2024	-	FELLOWS AVE	76585.48
CHECK TOTAL FOR CHECK NUMBER 221866 DATED 09/18/2024 WRITTEN TO 46694 JONES CONTRACTING CORP for the amount of							76585.48
01303	30377826407	ENGINEERING	VR 24091806-004	09/09/2024	-	240435 APRON	25505.02
CHECK TOTAL FOR CHECK NUMBER 221867 DATED 09/18/2024 WRITTEN TO 49042 KIRKHAM MICHAEL for the amount of							25505.02
01001	00144456402	ADVERT/LEGAL PUBL	VR 24091806-005	08/25/2024	-	2190-00008-0001	349.74
CHECK TOTAL FOR CHECK NUMBER 221868 DATED 09/18/2024 WRITTEN TO 49082 KIRX INC. for the amount of							349.74
01610	61088156350	EQUIP REPAIR	VR 24091806-006	08/30/2024	-	ORDER 1295580	139.02
CHECK TOTAL FOR CHECK NUMBER 221869 DATED 09/18/2024 WRITTEN TO 50451 LABCONCO CORP for the amount of							139.02
01673	67388436492	TIRE DISPOSAL	VR 24091806-007	08/24/2024	-	55869	2769.68
CHECK TOTAL FOR CHECK NUMBER 221870 DATED 09/18/2024 WRITTEN TO 51968 LIBERTY TIRE for the amount of							2769.68
01001	00144306320	GROUND MAINT & REPAIR	VR 24091806-008	09/08/2024	-	APPLICATION	794.24
01110	11022976507	OPERATING SUPPLIES	VR 24091806-009	09/08/2024	-	APPLICATION	157.44
CHECK TOTAL FOR CHECK NUMBER 221871 DATED 09/18/2024 WRITTEN TO 52736 LOGAN LAWN CARE, LLC for the amount of							951.68
01001	00166306240	Travel & Conferences	VR 24091806-010	09/04/2024	-	28.80-AUGUST	19.30
CHECK TOTAL FOR CHECK NUMBER 221872 DATED 09/18/2024 WRITTEN TO 53302 QUINTON LUNT for the amount of							19.30
01001	00144306496	REFUNDS	VR 24091806-011	09/03/2024	-	DAMAGE DEPOSIT	100.00
CHECK TOTAL FOR CHECK NUMBER 221873 DATED 09/18/2024 WRITTEN TO 53304 KYLE LUEDTKE for the amount of							100.00
01001	00111506350	EQUIP REPAIR	VR 24091806-013	08/28/2024	-	OTTUM004	17.18
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091806-012	08/26/2024	-	OTTUM001	818.02
01001	00111506532	SUSTENANCE SUPPLIES	VR 24091806-014	07/02/2024	-	OTTUM004	474.15
01001	00111506532	SUSTENANCE SUPPLIES	VR 24091806-015	08/29/2024	-	OTTUM004	70.00

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CHECK TOTAL FOR CHECK NUMBER 221874 DATED 09/18/2024 WRITTEN TO 53691 MACQUEEN EQUIPMENT for the amount of							1379.35
01610	61088176531	STREET MAINT SUPPLIES	VR 24091806-020	08/26/2024	-	77041	281.95
01110	11022106531	STREET MAINT SUPPLIES	VR 24091806-019	08/26/2024	-	77041	7678.02
01610	61088176531	STREET MAINT SUPPLIES	VR 24091806-016	08/27/2024	-	77041	544.88
01110	11022106531	STREET MAINT SUPPLIES	VR 24091806-021	08/28/2024	-	77041	1535.60
01610	61088176531	STREET MAINT SUPPLIES	VR 24091806-018	08/29/2024	-	77041	377.93
01110	11022106531	STREET MAINT SUPPLIES	VR 24091806-023	08/30/2024	-	77041	951.76
01610	61088176531	STREET MAINT SUPPLIES	VR 24091806-022	08/30/2024	-	77041	281.95
01610	61088176531	STREET MAINT SUPPLIES	VR 24091806-017	09/03/2024	-	77041	425.91
CHECK TOTAL FOR CHECK NUMBER 221875 DATED 09/18/2024 WRITTEN TO 54390 MANATT'S INC for the amount of							12078.00
01151	15133426499	CONTRACTUAL SERVICES	VR 24091806-024	09/09/2024	-	932 W 3RD ST	10450.00
01151	15133426499	CONTRACTUAL SERVICES	VR 24091806-025	09/09/2024	-	606 SPRING ST	17500.00
CHECK TOTAL FOR CHECK NUMBER 221876 DATED 09/18/2024 WRITTEN TO 56656 MCKEE CONSTRUCTION AND for the amount of							27950.00
01673	67388436507	OPERATING SUPPLIES	VR 24091801-001	08/01/2024	-	31850255	51.18
01001	00144306504	TOOLS & SMALL EQUIP	VR 24091801-002	08/01/2024	-	31850255	8.97
01610	61088156504	TOOLS & SMALL EQUIP	VR 24091801-003	08/05/2024	-	31850255	185.19
01110	11022426531	STREET MAINT SUPPLIES	VR 24091801-004	08/06/2024	-	31850255	22.18
01610	61088156504	TOOLS & SMALL EQUIP	VR 24091801-005	08/07/2024	-	31850255	14.98
01110	11022406531	STREET MAINT SUPPLIES	VR 24091801-006	08/07/2024	-	31850255	12.91
01610	61088156507	OPERATING SUPPLIES	VR 24091801-007	08/09/2024	-	31850255	12.99
01001	00144456507	OPERATING SUPPLIES	VR 24091801-008	08/12/2024	-	31850255	21.34
01131	13122806310	BLDG MAINT & REPAIR	VR 24091801-009	08/12/2024	-	31850255	105.34
01110	11022406531	STREET MAINT SUPPLIES	VR 24091801-010	08/12/2024	-	31850255	19.97
01001	00122606310	BUILDING MAINTENANCE REPAVR	VR 24091801-011	08/12/2024	-	31850255	13.29
01001	00144306507	OPERATING SUPPLIES	VR 24091801-012	08/12/2024	-	31850255	25.07
01110	11022976310	BUILDING MAINT REPAIR	VR 24091801-013	08/13/2024	-	31850255	25.98
01135	13544506507	OPERATING SUPPLIES	VR 24091801-014	08/14/2024	-	31850255	89.50
01131	13122806310	BLDG MAINT & REPAIR	VR 24091801-015	08/14/2024	-	31850255	171.14
01131	13122806310	BLDG MAINT & REPAIR	VR 24091801-016	08/14/2024	-	31850255	16.65
01001	00144306507	OPERATING SUPPLIES	VR 24091801-017	08/14/2024	-	31850255	29.87
01001	00111506504	TOOLS & SMALL EQUIP	VR 24091801-018	08/14/2024	-	31850255	89.86
01610	61088156507	OPERATING SUPPLIES	VR 24091801-019	08/14/2024	-	31850255	34.90
01001	00144306507	OPERATING SUPPLIES	VR 24091801-020	08/15/2024	-	31850255	39.94
01670	67088406507	OPERATING SUPPLIES	VR 24091801-021	08/15/2024	-	31850255	31.24
01001	00144306504	TOOLS & SMALL EQUIP	VR 24091801-022	08/15/2024	-	31850255	2.29
01670	67088406507	OPERATING SUPPLIES	VR 24091801-023	08/16/2024	-	31850255	11.94
01670	67088406181	C;LOTHING ALLOWANCE	VR 24091801-024	08/16/2024	-	31850255	91.92
01610	61088156507	OPERATING SUPPLIES	VR 24091801-025	08/19/2024	-	31850255	6.96
01001	00144306507	OPERATING SUPPLIES	VR 24091801-026	08/19/2024	-	31850255	8.40
01131	13122806310	BLDG MAINT & REPAIR	VR 24091801-027	08/20/2024	-	31850255	166.95
01131	13122806507	OPERATING SUPPLIES	VR 24091801-028	08/20/2024	-	31850255	56.96
01610	61088156507	OPERATING SUPPLIES	VR 24091801-029	08/21/2024	-	31850255	51.78
01110	11022426507	OPERATING SUPPLIES	VR 24091801-030	08/21/2024	-	31850255	19.98
01001	00111506507	OPERATING SUPPLIES	VR 24091801-031	08/21/2024	-	31850255	11.64
01670	67088406507	OPERATING SUPPLIES	VR 24091801-032	08/22/2024	-	31850255	66.87

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01610	61088156507	OPERATING SUPPLIES	VR 24091801-033	08/22/2024	-	31850255	15.98
01610	61088156512	LAB SUPPLIES	VR 24091801-034	08/23/2024	-	31850255	7.99
01610	61088156512	LAB SUPPLIES	VR 24091801-035	08/23/2024	-	31850255	13.29
01131	13122806507	OPERATING SUPPLIES	VR 24091801-036	08/27/2024	-	31850255	149.53
01001	00144306504	TOOLS & SMALL EQUIP	VR 24091801-037	08/28/2024	-	31850255	24.83
01610	61088176504	TOOLS & SMALL EQUIP	VR 24091801-038	08/28/2024	-	31850255	24.94
01610	61088176531	STREET MAINT SUPPLIES	VR 24091801-039	08/28/2024	-	31850255	113.04
01131	13122806320	GROUNDS MAINT & REPAIR	VR 24091801-040	08/28/2024	-	31850255	116.40
01001	00144306507	OPERATING SUPPLIES	VR 24091801-041	08/29/2024	-	31850255	66.09
01610	61088176507	OPERATING SUPPLIES	VR 24091801-042	08/29/2024	-	31850255	27.74
01610	61088176504	TOOLS & SMALL EQUIP	VR 24091801-043	08/30/2024	-	31850255	17.97
01610	61088176530	SEWER/DRAINAGE SUPPLIES	VR 24091801-044	08/30/2024	-	31850255	199.97
01001	00111106350	EQUIP REPAIR	VR 24091801-045	08/30/2024	-	31850255	99.79
01610	61088156507	OPERATING SUPPLIES	VR 24091801-046	08/30/2024	-	31850255	39.12
CHECK TOTAL FOR CHECK NUMBER 221879 DATED 09/18/2024 WRITTEN TO 57385 MENARDS for the amount of							2434.86
01863	86366646158	GROUP LIFE PREMIUMS	VR 24091806-026	08/20/2024	-	51186	4863.46
CHECK TOTAL FOR CHECK NUMBER 221880 DATED 09/18/2024 WRITTEN TO 57518 SYMETRA LIFE INSURANCE COfor the amount of							4863.46
01001	00111106350	EQUIP REPAIR	VR 24091806-027	09/04/2024	-	PD	369.00
CHECK TOTAL FOR CHECK NUMBER 221881 DATED 09/18/2024 WRITTEN TO 59375 MIDWEST RADAR & EQUIPMENTfor the amount of							369.00
01001	00111506350	EQUIP REPAIR	VR 24091806-031	08/27/2024	-	BOAT	20.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091806-030	09/03/2024	-	#144	135.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091806-029	09/05/2024	-	#736	21.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091806-028	09/05/2024	-	#736	21.00
CHECK TOTAL FOR CHECK NUMBER 221882 DATED 09/18/2024 WRITTEN TO 59753 MIKES TIRE AND for the amount of							197.00
01001	00144306507	OPERATING SUPPLIES	VR 24091806-032	08/30/2024	-	KEY	91.00
01001	00144306507	OPERATING SUPPLIES	VR 24091806-033	08/30/2024	-	KEY	65.00
01001	00144396310	BLDG MAINT & REPAIR	VR 24091806-034	08/30/2024	-	AMTRAK	15.00
CHECK TOTAL FOR CHECK NUMBER 221883 DATED 09/18/2024 WRITTEN TO 60780 MOBILE LOCKSMITH & ALARM,for the amount of							171.00
01151	15166526499	CONTRACTUAL SERVICES	VR 24091806-035	07/31/2024	-	400055768	20000.00
CHECK TOTAL FOR CHECK NUMBER 221884 DATED 09/18/2024 WRITTEN TO 61361 MOODYS INVESTOR SERVICE for the amount of							20000.00
01001	00111506504	TOOLS & SMALL EQUIP	VR 24091806-036	09/06/2024	-	87937601	433.54
CHECK TOTAL FOR CHECK NUMBER 221885 DATED 09/18/2024 WRITTEN TO 61785 MOTION INDUSTRIES for the amount of							433.54
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-039	08/01/2024	-	1550	45.68
01670	67088406331	VHCL MTCE SUPPLIES	VR 24091802-040	08/02/2024	-	1550	-10.34
01673	67388436331	VHCL MTCE SUPPLIES	VR 24091802-041	08/06/2024	-	1550	31.49
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-042	08/07/2024	-	1550	5.33
01110	11022986504	TOOLS & SMALL EQUIP	VR 24091802-043	08/07/2024	-	1550	14.71

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01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-044	08/07/2024	-	1550	220.11
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-055	08/14/2024	-	1550	5.33
01131	13122806331	VHCL MTCE SUPPLIES	VR 24091802-045	08/15/2024	-	1550	83.92
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-046	08/16/2024	-	1550	10.66
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-047	08/19/2024	-	1550	5.33
01001	00144306504	TOOLS & SMALL EQUIP	VR 24091802-048	08/22/2024	-	1550	6.99
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-049	08/26/2024	-	1550	42.40
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091802-050	08/29/2024	-	1550	8.06
01670	67088406331	VHCL MTCE SUPPLIES	VR 24091802-051	08/29/2024	-	1550	185.73
01001	00111506507	OPERATING SUPPLIES	VR 24091802-052	08/30/2024	-	1550	205.48
CHECK TOTAL FOR CHECK NUMBER 221886 DATED 09/18/2024 WRITTEN TO 63043 NAPA AUTO PARTS for the amount of							860.88
01001	00111506490	OTHER PROF SERV	VR 24091806-037	08/26/2024	-	ASSESSMENT-CHIEF	4240.00
CHECK TOTAL FOR CHECK NUMBER 221887 DATED 09/18/2024 WRITTEN TO 65452 NEXT LEVEL RESPONSE SOL for the amount of							4240.00
01135	13544506181	CLOTHING ALLOWANCE	VR 24091807-009	09/12/2024	-	BOOT ALLOWANCE	101.64
CHECK TOTAL FOR CHECK NUMBER 221888 DATED 09/18/2024 WRITTEN TO 65497 ADAM NICKEL for the amount of							101.64
01001	00166256240	TRAVEL & CONFERENCE	VR 24091806-038	09/05/2024	-	REIMBURSEMENT	61.64
CHECK TOTAL FOR CHECK NUMBER 221889 DATED 09/18/2024 WRITTEN TO 66532 COLE O'DONNELL for the amount of							61.64
01137	13711556490	OTHER PROF SERV	VR 24091807-010	08/30/2024	-	OPS COURSE	1000.00
CHECK TOTAL FOR CHECK NUMBER 221890 DATED 09/18/2024 WRITTEN TO 66534 OCCUPATIONAL SAFETY SOLUTfor the amount of							1000.00
01001	00111506498	MISC CONTRACT WORK	VR 24091806-039	09/02/2024	-	FIRE 1 & 2	55.00
CHECK TOTAL FOR CHECK NUMBER 221891 DATED 09/18/2024 WRITTEN TO 66561 OFFICIAL PEST CONTROL for the amount of							55.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-001	07/29/2024	-	131522	99.31
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-002	07/30/2024	-	131522	77.82
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-003	07/31/2024	-	131522	35.97
01001	00111506331	VHCL MTCE SUPPLIES	VR 24091803-004	08/07/2024	-	131522	137.94
01110	11022986504	TOOLS & SMALL EQUIP	VR 24091803-005	08/08/2024	-	131522	11.99
01610	61088156350	EQUIP REPAIR	VR 24091803-006	08/09/2024	-	131522	462.20
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-007	08/14/2024	-	131522	24.07
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-008	08/14/2024	-	131522	19.10
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-009	08/15/2024	-	131522	230.89
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-010	08/16/2024	-	131522	55.99
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-011	08/16/2024	-	131522	-181.73
01610	61088156331	VHCL MTCE SUPPLIES	VR 24091803-012	08/16/2024	-	131522	99.96
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-013	08/16/2024	-	131522	58.99
01001	00111506331	VHCL MTCE SUPPLIES	VR 24091803-014	08/19/2024	-	131522	20.32
01001	00111506507	OPERATING SUPPLIES	VR 24091803-015	08/19/2024	-	131522	6.79
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-016	08/20/2024	-	131522	5.29
01610	61088156331	VHCL MTCE SUPPLIES	VR 24091803-017	08/20/2024	-	131522	40.78
01110	11022986504	TOOLS & SMALL EQUIP	VR 24091803-018	08/27/2024	-	131522	39.99

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01110	11022986504	TOOLS & SMALL EQUIP	VR 24091803-019	08/27/2024	-	131522	-39.99
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-020	08/28/2024	-	131522	14.31
CHECK TOTAL FOR CHECK NUMBER 221893 DATED 09/18/2024 WRITTEN TO 67098 O'REILLY AUTOMOTIVE for the amount of							1219.99
01673	67388436498	MISC CONTRACT WORK	VR 24091806-040	09/06/2024	-	RECYCLE	230.00
CHECK TOTAL FOR CHECK NUMBER 221894 DATED 09/18/2024 WRITTEN TO 67616 OTT PREDATOR CONTROL for the amount of							230.00
01001	00144306162	EMPLOYEE PHYSICALS/TESTS	VR 24091806-041	09/01/2024	-	108865	40.00
01110	11022706162	EMPLOYEE PHYSICALS/TESTS	VR 24091806-042	09/01/2024	-	108865	137.00
01610	61088156162	EMPLOYEE PHYSICALS/TESTS	VR 24091806-043	09/01/2024	-	108865	40.00
01133	13344106162	EMPLOYEE PHYSICALS/TESTS	VR 24091806-044	09/01/2024	-	108865	109.00
01001	00111106162	EMPLOYEE PHYSICALS/TESTS	VR 24091806-045	09/01/2024	-	108865	132.00
01610	61088156162	EMPLOYEE PHYSICALS/TESTS	VR 24091806-046	09/01/2024	-	108865	40.00
01610	61088156162	EMPLOYEE PHYSICALS/TESTS	VR 24091806-047	09/01/2024	-	118771	177.00
CHECK TOTAL FOR CHECK NUMBER 221895 DATED 09/18/2024 WRITTEN TO 68238 OTTUMWA HEALTH GROUP LLC for the amount of							675.00
01001	00133406414	PRINTING	VR 24091806-048	08/29/2024	-	6737	520.00
01001	00111106414	PRINTING	VR 24091806-049	08/29/2024	-	1216	805.00
CHECK TOTAL FOR CHECK NUMBER 221896 DATED 09/18/2024 WRITTEN TO 68560 OTTUMWA PRINTING, INC. for the amount of							1325.00
01001	00144456402	ADVERT/LEGAL PUBL	VR 24091806-050	08/25/2024	-	572-00029-0000	525.00
CHECK TOTAL FOR CHECK NUMBER 221897 DATED 09/18/2024 WRITTEN TO 68576 OTTUMWA RADIO for the amount of							525.00
01001	00166106240	TRAVEL & CONFERENCE	VR 24091807-011	09/05/2024	-	LUNCH-9/5 MEETING	10.00
01001	00166256240	TRAVEL & CONFERENCE	VR 24091807-012	09/05/2024	-	LUNCH-9/5 MEETING	10.00
CHECK TOTAL FOR CHECK NUMBER 221898 DATED 09/18/2024 WRITTEN TO 70753 PELLA COMMUNITY SERVICES for the amount of							20.00
01001	00144306496	REFUNDS	VR 24091807-013	08/19/2024	-	DOUBLE BOOK	35.00
CHECK TOTAL FOR CHECK NUMBER 221899 DATED 09/18/2024 WRITTEN TO 71972 JENAYA PILCHER for the amount of							35.00
01135	13544506331	VHCL MTCE SUPPLIES	VR 24091807-015	08/27/2024	-	OTTUMW	356.93
01135	13544506331	VHCL MTCE SUPPLIES	VR 24091807-014	09/09/2024	-	OTTUMW	62.83
CHECK TOTAL FOR CHECK NUMBER 221900 DATED 09/18/2024 WRITTEN TO 73420 PRAIRIE AG SUPPLY INC for the amount of							419.76
01670	67088406331	VHCL MTCE SUPPLIES	VR 24091803-037	08/06/2024	-	2333372	1207.71
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-033	08/06/2024	-	2333372	2.69
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-036	08/12/2024	-	2333372	202.48
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-035	08/14/2024	-	2333372	80.94
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-034	08/16/2024	-	2333372	53.60
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-038	08/19/2024	-	2333372	191.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091803-039	08/19/2024	-	2333372	437.98

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CHECK TOTAL FOR CHECK NUMBER 221901 DATED 09/18/2024 WRITTEN TO 73926 PRODUCTIVITY PLUS ACCOUNTfor the amount of							2176.40
01001	00166506409	JANITORIAL	VR 24091807-016	08/31/2024	-	AUGUST CLEANING	2000.00
01131	13122806409	JANITORIAL	VR 24091807-017	08/31/2024	-	AUGUST CLEANING	100.00
01001	00144396409	JANITORIAL	VR 24091807-018	08/31/2024	-	AUGUST CLEANING	1110.00
CHECK TOTAL FOR CHECK NUMBER 221902 DATED 09/18/2024 WRITTEN TO 73971 PROFESSIONAL JANITORIAL for the amount of							3210.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091807-019	08/06/2024	-	561	527.36
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091807-020	08/22/2024	-	561	603.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091807-021	08/30/2024	-	561	-130.00
CHECK TOTAL FOR CHECK NUMBER 221903 DATED 09/18/2024 WRITTEN TO 74626 QUALITY SERVICES CORP for the amount of							1000.36
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091807-022	08/02/2024	-	#256	114.99
CHECK TOTAL FOR CHECK NUMBER 221904 DATED 09/18/2024 WRITTEN TO 74740 RJ PERFORMANCE INC for the amount of							114.99
01001	00166106240	TRAVEL & CONFERENCE	VR 24091807-023	09/04/2024	-	REIMBURSEMENT	132.26
CHECK TOTAL FOR CHECK NUMBER 221905 DATED 09/18/2024 WRITTEN TO 75152 PHILIP RATH for the amount of							132.26
01001	00144306496	REFUNDS	VR 24091807-024	08/26/2024	-	CANCELLATION	35.00
CHECK TOTAL FOR CHECK NUMBER 221906 DATED 09/18/2024 WRITTEN TO 76294 TERRI RIED for the amount of							35.00
01151	15144326499	CONTRACTUAL SERVICES	VR 24091807-025	08/26/2024	-	CITY HALL	266332.50
CHECK TOTAL FOR CHECK NUMBER 221907 DATED 09/18/2024 WRITTEN TO 77203 RG CONSTRUCTION, LLC for the amount of							266332.50
01670	67088406498	MISC CONTRACT WORK	VR 24091807-026	09/04/2024	-	PORTABLE	115.16
CHECK TOTAL FOR CHECK NUMBER 221908 DATED 09/18/2024 WRITTEN TO 78105 ROYAL PORTABLE TOILETS for the amount of							115.16
01670	67088406350	EQUIP REPAIR	VR 24091807-027	08/27/2024	-	COO	51.98
01110	11022106504	TOOLS & SMALL EQUIP	VR 24091807-028	08/04/2024	-	COO	489.98
CHECK TOTAL FOR CHECK NUMBER 221909 DATED 09/18/2024 WRITTEN TO 78279 S & L ALL SEASON for the amount of							541.96
01001	00166506310	BUILDING MAINTENANCE REPAVR	VR 24091807-029	09/01/2024	-	1003275	293.75
CHECK TOTAL FOR CHECK NUMBER 221910 DATED 09/18/2024 WRITTEN TO 79359 SCHUMANN'S TIRE & SERVICE for the amount of							293.75
01610	61088156507	OPERATING SUPPLIES	VR 24091807-030	08/29/2024	-	110030264	4602.90
CHECK TOTAL FOR CHECK NUMBER 221911 DATED 09/18/2024 WRITTEN TO 83160 SOLENIS for the amount of							4602.90
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091807-031	09/05/2024	-	#124	151.71

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CHECK TOTAL FOR CHECK NUMBER 221912 DATED 09/18/2024 WRITTEN TO 83880 SOUTHERN IOWA DIESEL, INCfor the amount of							151.71
01135	13544506320	GROUNDS MAINT & REPAIR	VR 24091807-032	09/03/2024	-	FLOWERS	4715.00
CHECK TOTAL FOR CHECK NUMBER 221913 DATED 09/18/2024 WRITTEN TO 84944 STAMS GREENHOUSE for the amount of							4715.00
01670	67088406410	CONTRACT EMPLOYEES	VR 24091807-034	08/26/2024	-	03-0077	721.05
01673	67388436410	CONTRACT EMPLOYEES	VR 24091807-036	08/26/2024	-	03-0077	1555.95
01610	61088176410	CONTRACT EMPLOYEES	VR 24091807-037	09/03/2024	-	03-0077	560.28
01001	00144306410	CONTRACT EMPLOYEES	VR 24091807-039	09/03/2024	-	03-0077	1794.00
01110	11022106410	CONTRACT EMPLOYEES	VR 24091807-038	09/03/2024	-	03-0077	772.80
01001	00144306410	CONTRACT EMPLOYEES	VR 24091807-040	09/03/2024	-	03-0077	3518.67
01673	67388436410	CONTRACT EMPLOYEES	VR 24091807-033	09/03/2024	-	03-0077	1616.67
01135	13544506410	CONTRACT EMPLOYEES	VR 24091807-035	09/03/2024	-	03-0032	2121.06
CHECK TOTAL FOR CHECK NUMBER 221914 DATED 09/18/2024 WRITTEN TO 86970 SUPREME STAFFING INC for the amount of							12660.48
01670	67088406499	CONTRACTUAL SERVICES	VR 24091807-041	09/04/2024	-	COLLECTION	1200.00
CHECK TOTAL FOR CHECK NUMBER 221915 DATED 09/18/2024 WRITTEN TO 89072 TORRES CONSTRUCTION for the amount of							1200.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091807-042	08/21/2024	-	3183	90.61
CHECK TOTAL FOR CHECK NUMBER 221916 DATED 09/18/2024 WRITTEN TO 89090 TOTAL CHOICE SHIPPING for the amount of							90.61
01131	13122806181	CLOTHING ALLOWANCE	VR 24091807-054	09/05/2024	-	BOOT ALLOWANCE	149.78
CHECK TOTAL FOR CHECK NUMBER 221917 DATED 09/18/2024 WRITTEN TO 89411 JAMES TRAY for the amount of							149.78
01151	15133426499	CONTRACTUAL SERVICES	VR 24091807-043	08/27/2024	-	1550 MABLE	175.00
CHECK TOTAL FOR CHECK NUMBER 221918 DATED 09/18/2024 WRITTEN TO 89855 TRUITT ABSTRACT COMPANY for the amount of							175.00
01001	00144456507	OPERATING SUPPLIES	VR 24091807-044	05/16/2024	-	TUBE	482.75
CHECK TOTAL FOR CHECK NUMBER 221919 DATED 09/18/2024 WRITTEN TO 89986 TUBE PRO INC. for the amount of							482.75
01001	00144306496	REFUNDS	VR 24091807-045	08/24/2024	-	DAMAGE DEPOSIT	100.00
CHECK TOTAL FOR CHECK NUMBER 221920 DATED 09/18/2024 WRITTEN TO 90405 UAW LOCAL 74 for the amount of							100.00
01001	00111506320	GROUNDS MAINT & REPAIR	VR 24091803-030	08/20/2024	-	16118	886.67
01610	61088156507	OPERATING SUPPLIES	VR 24091803-021	07/31/2024	-	16118	987.51
01610	61088156399	OTHER MAINT & REPAIR	VR 24091803-022	08/01/2024	-	16118	5918.89
01610	61088156504	TOOLS & SMALL EQUIP	VR 24091803-031	08/05/2024	-	16118	46.94
01610	61088156507	OPERATING SUPPLIES	VR 24091803-023	08/06/2024	-	16118	468.86
01610	61088156399	OTHER MAINT & REPAIR	VR 24091803-025	08/06/2024	-	16118	177.06
01610	61088156310	BLDG MAINT & REPAIR	VR 24091803-024	08/07/2024	-	16118	59.44
01610	61088156399	OTHER MAINT & REPAIR	VR 24091803-026	08/13/2024	-	16118	1074.78
01610	61088156399	OTHER MAINT & REPAIR	VR 24091803-028	08/14/2024	-	16118	596.84

REPORT DATE 09/12/2024
SYSTEM DATE 09/12/2024
FILES ID 0

CITY OF OTTUMWA
CHECK REGISTER
COMPLETE REGISTER OF ALL SORTED CHECKS

PAGE 14
TIME 13:32:29
USER MITCHELLK

BATCH NUMBER CHKX

CASH CODE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	VOUCHER NUMBER	INVOICE DATE	P.O. NUMBER	VOUCHER DESCRIPTION	TRANSACTION AMOUNT
01110	11022426504	TOOLS & SMALL EQUIP	VR 24091803-027	08/14/2024	-	16118	19.13
01610	61088156504	TOOLS & SMALL EQUIP	VR 24091803-029	08/15/2024	-	16118	37.61
01001	00111106419	TECHNOLOGY SERVICES	VR 24091803-032	08/29/2024	-	16118	367.00
CHECK TOTAL FOR CHECK NUMBER 221921 DATED 09/18/2024 WRITTEN TO 92555 THE VAN METER COMPANY for the amount of							10640.73
01670	67088406331	VHCL MTCE SUPPLIES	VR 24091807-046	07/31/2024	-	2410	17.93
CHECK TOTAL FOR CHECK NUMBER 221922 DATED 09/18/2024 WRITTEN TO 92640 VAUGHN AUTOMOTIVE for the amount of							17.93
01135	13544506230	TRAINING	VR 24091807-047	08/28/2024	-	HAZELWOOD	45.00
CHECK TOTAL FOR CHECK NUMBER 221923 DATED 09/18/2024 WRITTEN TO 94635 WAPELLO COUNTY EXTENSION for the amount of							45.00
01001	00111206627	OTHER SMALL CAPITAL	VR 24091807-048	09/04/2024	-	15PBJA-23-GG-03358-JAGX	3995.00
CHECK TOTAL FOR CHECK NUMBER 221924 DATED 09/18/2024 WRITTEN TO 94720 WAPELLO COUNTY SHERIFF for the amount of							3995.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091807-049	07/25/2024	-	SHORING	184.00
01110	11022986331	VHCL MTCE SUPPLIES	VR 24091807-052	08/26/2024	-	443	20.00
01001	00111106331	VHCL MTCE SUPPLIES	VR 24091807-050	08/26/2024	-	441	578.32
01001	00111106331	VHCL MTCE SUPPLIES	VR 24091807-051	08/27/2024	-	447	578.32
CHECK TOTAL FOR CHECK NUMBER 221925 DATED 09/18/2024 WRITTEN TO 95368 WAYNE'S TIRE for the amount of							1360.64
01610	61088156507	OPERATING SUPPLIES	VR 24091807-053	08/31/2024	-	MOWER	12.99
CHECK TOTAL FOR CHECK NUMBER 221926 DATED 09/18/2024 WRITTEN TO 98527 JONATHAN YOUNG for the amount of							12.99
01 Bank Code TOTALS for 00112 Checks to 00112 Vendors for the amount of							1256742.45
REPORT TOTALS for 00112 Checks to 00112 Vendors for the amount of							1256742.45

REPORT DATE 09/12/2024
SYSTEM DATE 09/12/2024
FILES ID 0

CITY OF OTTUMWA
CHECK REGISTER
COMPLETE REGISTER OF ALL SORTED CHECKS

PAGE 15
TIME 13:32:29
USER MITCHELLK

BATCH NUMBER CHXX

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

END OF REPORT



September 17, 2024

TO: Ottumwa City Council Members

FROM: Richard W. Johnson, Mayor

SUBJECT: APPOINTMENT TO CITY BOARDS AND/OR COMMISSIONS

Recommend re-appointment to the Airport Advisory Board, term to expire 10/01/2028.

Dan Quinn
11399 Dahlonga Rd.

Reappointment Approved 9/12/24

CITY OF OTTUMWA
Biographical Data for Re-Appointment to City Advisory Board

Rick Johnson
Mayor

The information contained on this form is for the use of the Mayor and City Council in order to review your request to continue serving on a City Advisory Board, Commission, Committee, or Task Force.

We ask that your reappointment application be submitted timely before the end of your current term in order to accommodate your request. If you elect to not be reappointed, kindly remit a resignation letter specifying the last day you will be serving on appointed board.

Board, Commission, Committee, or Task Force to which re-appointment is desired:

Airport Advisory Board

Name: Dan Quinn

Telephone: 641 799 1831

Email: (optional) quindanj54@gmail.com

Address: 11399 Dahlonega Rd

ZIP: 52501

Business: Retired

Telephone: _____

Address: _____

ZIP: _____

Date Available for Re-Appointment _____

E-Mail: _____

Present occupation: Retired

Previous Employment: Self Employed - Ottumwa Machine

Answer the following: (Use additional sheets if necessary)

Community Service:

(List boards, commissions, committees and organizations currently serving or have served on, offices held and in what city). Please explain why you are requesting to be reappointed. Please elaborate on how/what you have contributed to the board/commission that you have served upon.

V.P. BoD Air Power Museum, Blakesburg, IA.

I Love Aviation and try to make Ottumwa Regional Airport even better.

Dahlonega Township Trustee

Please list any professional or vocational licenses or certificates you hold.

Private Pilot

Journeyman Tool & Die Maker

Personal:

Are you related to any employee or appointee of the City of Ottumwa? (If yes, please indicate name and relationship.)

Yes ☒

No ☒

Dakota Quinn O.F.D.
Grandson

Rules of law and ethics prohibit members from participating in and voting on matters in which they pay have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the advisory body to which you seek appointment). (If yes, please indicate any potential conflicts).

Yes _____ No X

Are you aware of the time commitment necessary to fulfill the obligations of the advisory body to which you seek reappointment?

Yes X No _____

Please furnish brief written responses to the three following questions: (Use additional sheets if necessary.)

1. What is there specifically in your background, training, education, or interests which qualifies you as a reappointee? Private Pilot and my Love for Aviation
2. What do you see as the objectives and goals of the advisory body for the future to which you seek reappointment? Working to improve Ottumwa Regional Airport.
3. How would you help achieve these objectives and goals? What special qualities can you continue to bring to the advisory body? Aviation Experience. I have suggested items in the past to improve the airport and try to bring more Traffic to the airport but since it is only a Advisory Board it is usually ignored. I will Keep Trying!!!

I hereby certify that the following information is correct to the best of my knowledge.

Dan Quinn
Signature

8/27/2024
Date

The Mayor will review your current attendance, participation, interpersonal relationships, compliance with policies on conflict of interest and confidentiality, philanthropic contributions and community outreach when making the decision to reappoint you to a board/commission.

The strength of a board or commission depends on the productive and meaningful contributions of each individual member. The City of Ottumwa looks to support governance excellence based on a solid, continuing commitment to board service and ongoing adherence to established expectations for behavior and performance.

You are invited to attach additional pages or submit supplemental information which you feel may assist the Mayor and City Council in their evaluation of your application.

WHEN COMPLETED MAIL ORIGINAL TO: OFFICE OF THE MAYOR
Ottumwa City Hall
105 E Third Street
Ottumwa, IA 52501

One of the goals of the City Council is to balance advisory board appointments in terms of gender and age.

The following information is desirable but not required for appointment.

Year of Birth _____ Male _____ Female _____

Number of years a city resident _____

HUMAN RIGHTS COMMISSION MEMBER APPLICANT ONLY

The Human Rights Commission seeks to model service leadership and respect in its work with Commission members and the community. List your current experience working on diverse teams, public bodies, or committees, and skills related to intergroup dialogues and team building with diverse communities that would be a benefit to your reappointment to the Human Rights Commission:



AUTHORIZATION FOR RELEASE OF PERSONAL INFORMATION

I, Daniel Joseph Quinn, (PLEASE PRINT YOUR FULL NAME, INCLUDE MIDDLE NAME) do hereby authorize a review of and full disclosure of all records concerning myself to any duly authorized agent of the City of Ottumwa.

The intent of this authorization is to give my consent for disclosure of records, including background reports, complaints or grievances filed by or against me.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for serving on a Board/Commission. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from any and all liability which may be incurred as a result of furnishing such information. I authorize the designated city official to conduct a routine background investigation. I further release the Ottumwa Police Department and the City of Ottumwa from any and all liability, which may be incurred as a result of collecting such information.

I have read and fully understand the contents of this "Authorization for Release of Personal Information".

My Date of Birth is 10/29/1954

Daniel J. Quinn

August 27, 2024

Signature of Applicant

Date

Board/Commission applying for Airport Advisory Board

City of Ottumwa
105 East Third Street, Ottumwa, Iowa 52501
Telephone 641-683-0600 Fax 641-683-0613

OTTUMWA CIVIL SERVICE COMMISSION

Fire Chief - Promotional Eligibility List

1. Sean Canto

Certified September 11, 2024

OTTUMWA CIVIL SERVICE COMMISSION

Ed Wilson, Chairman
Ann Youngman
Amy Gardner



[CITY OF]

OTTUMWA

Item No. B.-5.

CANVASSER & SOLICITORS REGISTRATION & APPLICATION

Name of Individual completing this application: Ed WilsonAnd
Residing address: 220 Pennsylvania Ottumwa IA 52501 6/21/49
Street City State Zip Date of BirthOrganization represented, if applicable: Knights of ColumbusOrganization's address: 123 W Third St. Ottumwa IA 52501
No. Street City State ZipApplicant's/Organization's phone number: 641-980-6066

Names, addresses and position of the officers of the organization:

<u>James Barker</u>		<u>Grand Knight</u>
Name	Address	Officer Position
<u>Ed Wilson</u>		<u>Deputy Grand Knight</u>
Name	Address	Officer Position
<u>Mike Heffernan</u>		<u>Treasurer</u>
Name	Address	Officer Position

Estimated number of persons who will be directly soliciting: 50-75Nature and purpose of your solicitation activities: Mentally? physically challengedTootsie Roll DriveWhat method will you be using to solicit funds? (Example: direct monetary donations, sale of tags, decals, etc.) DonationsWhere do you plan to canvass or solicit in Ottumwa? Throughout the CityDate(s) when you wish to conduct your activities in Ottumwa: Sept 27th 28, 2024

NOTE TO APPLICANT: Canvassing and soliciting shall be no earlier than 8:00 A.M. and no later than 9:00 P.M. and shall be no more than 90 days as determined by the City Council.

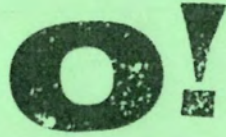
I do hereby certify that the above statements are true and correct. Signed this 10 day of Sept.
2024.Ed Wilson
ApplicantStaff recommendation to Council: 9.17.2024Approved ☐ Denied ☐ by City Council on _____, 20____

Restrictions set by Council: _____

Number of days set by Council for applicant: _____

License Number 6444 Receipt No. N/A

Canvasser & Solicitors Permit



[CITY OF]
OTTUMWA

Ottumwa

105 E 3rd St. Room 203

Ottumwa, IA 52501

(641) 683-0650

Owner:
KNIGHTS OF COLUMBUS PO BOX 512 OTTUMWA, IA 52501

Address
Address: 123 W THIRD City/State/Zip: OTTUMWA, IA 52501-0000 Parcel No.: 7413760109000 Tract No.: Block No.: Lot No.: Section:

Permit:
Permit No.: 6444 Permit Type: Canvasser & Solicitors

Project:
Issue Date: 09/17/2024 Expires: 09/28/2024 Valuation: \$0

Construction Details:
Tootsie Roll Drive

Contractor	Phone
-------------------	--------------

Item	GL Code	Amount
	Total	\$0.00

Date	Paid By	Payment Type	Amount
		Total Paid	\$0.00

received
9-12-24 345

Item No. B.-6.

CITY OF OTTUMWA Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 17, 2024

Police


Department

Lt. Mickey Hucks

Prepared By

Chief Farrington

Department Head



City Administrator Approval

AGENDA TITLE: Set a public hearing on the proposed spending plans for \$23,790 in 2024 Justice Assistance Grant (JAG) Program Funds to be obtained from the Bureau of Justice Assistance.

☐

Public hearing required if this box is checked.

☐

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Set the time, date and place of public hearing as:

October 1, 2024

5:30 P.M.

City Council Meeting

Bridge View Center

102 Church Street

Ottumwa, IA 52501

DISCUSSION:

At the October 1, 2024 City Council meeting, staff will bring a recommendation to the Council to accept an award from the Bureau of Justice through the 2024 Justice Assistance Grant (JAG) Program in the amount of \$23,790. A public hearing on spending plans prior to approving the application is one of the routine steps in the process.

Source of Funds: N/A

Budgeted Item:

☐

Budget Amendment Needed: No

Notice of Public Hearing

Notice is hereby given that the City Council of the City of Ottumwa will hold a public hearing on October 1, 2024 at 5:30 P.M. at the Bridge View Center, 102 Church Street, Ottumwa, Iowa on proposed spending plans for the 2024 Justice Assistance Grant (JAG) Program funds to be obtained from the Bureau of Justice Assistance. All written public comments may be submitted to the City Clerk's Office, Temporary City Hall, 210 West Main Street, 2nd Floor, by 4:30 pm on October 1, 2024. All persons interested in the proposed spending plans are invited to be present at the above time, place and date to present their arguments for or against.

FOR THE CITY OF OTTUMWA:

Christina Reinhard, City Clerk

received
9-12-2024 1020

Item No. B.-7.

CITY OF OTTUMWA Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 17, 2024

Fire

Department

Pat Short

Prepared By

Pat Short

Department Head



City Administrator Approval

AGENDA TITLE: Approve purchase of a 2024 Dodge Ram 3500 Tradesman Crew Cab 4X4 in the amount of \$63,000 for the Fire Dept/HazMat Team.

☐

Public hearing required if this box is checked.

RECOMMENDATION: Approve the purchase of one (1) 2024 Dodge Ram 3500 Tradesman Crew Cab 4X4.

DISCUSSION: On 12-12-23 the fleet committee voted to replace vehicle #313 (Truck #9), a 2001 Ford F-350, from HazMat. Recommendation to transfer to parks department; after presented to the County Supervisors for approval. This new truck was included in the FY25 Budget Process and included in Bond Proceedings (\$6,860,000 GO CLN, Series 2024) on Resolution No. 150-2024. The title for the truck will be in both the City of Ottumwa and Southeast Iowa Response Group.

Source of Funds: 310

Budgeted Item:



Budget Amendment Needed: No

FLEET COMMITTEE

JD Wheaton – Airport

Edward Wilson – IT - *absent*

John Hazelwood – Cemetery - *absent*

Gene Rathje – Park/Beach

Jeff Clark - Building & Code Enforcement

Pat Short - Fire

Mick Hucks – Police

Phillip Burgmeier – Engineering

Kristen Mitchell – Chairperson

Robin Fitzsimmons – Public Works

Jason McDaniel – Street Maint.

Brian Lewis – Traffic/Elec. Maint.

John Lloyd – WPCF

Dan Crossmon – Central Garage

Kevin Sylvester/Aaron Short – Street
Clean/Sewer

Kelly Blankenship - Clerk

Phil Rath – City Administrator

DATE: 12/12/2023

RE: Fleet Committee Meeting

Kristen Mitchell called the meeting to order at 8:30 a.m.

Kevin moved, second by Robin to approve the minutes from the meeting on May 24, 2023. All ayes, motion carried. Minutes from the meeting on May 24, 2023 approved as written.

Dan Crossmon discussed vehicle evaluations as listed by the following departments.

Police: #421 replace
#437 replace

Kevin moved, second by JD to replace #421 and #437. All ayes, motion carried.

Fire Dept.: #308 replace

Pat provided information from Alter on scrapping the truck. Too many different metals, offered \$685 for the truck (27,800 lbs.). Tires are worth \$600 to \$2,000. An offer of \$3,000 was made for the front of the truck from an individual for his business. It will go to auction.

Hazmat: #313 replace

Possibly send to the Park Dept. upon replacement. Information will need to be presented to the county supervisors for approval also.

John moved, second by Jason to replace #313. All ayes, motion carried.

Street Dept.: #30 replace
#78 replace
#117 replace

Robin moved, second by Kevin to replace #30, #78 and #117 as recommended. All ayes, motion carried.

Traffic Dept.: #28 replace

Transfer to another department after replacing, maybe the cemetery. Brian moved, second by John to replace #28. All ayes, motion carried.

Engineering: #33 replace

Send to auction. Kevin moved, second by John to replace #33. All ayes, motion carried.

Airport: #558 replace

#558 is a replace with transfer. Replacing would increase the fleet which requires council approval. Pat moved, second by John to replace #558. All ayes, motion carried.

Code Enforcement: #112 replace

Replace and send to auction. Jeff moved, second by Kevin. All ayes, motion carried.

Park Dept.: #51 replace next budget year

Install a new deck and use another year before replacing. Gene will get a price quote for a new deck. Robin moved, second by Kevin to install a new deck and use #51 another year before replacing. All ayes, motion carried.

Dave moved, second by John L. to replace #51 as recommended.

Cemetery: #560 replace
#562 move to 2025/2026

The Polaris Ranger (#99) will transfer from the Sewer Dept. to the Cemetery. Robin moved, second by Kevin to replace #560 as recommended.

WPCF: #20 replace

Kevin moved, second by Robin to replace #20. All ayes, motion carried.

Sewer: #25 replace
#42 replace
#99 replace

Send #99 to the Cemetery. John moved, second by Robin to accept recommendations for the Sewer Dept. as presented. All ayes, motion carried.

New Business:

None.

Old Business:

None.

Adjourn: Robin moved, second by Kevin to adjourn. Meeting adjourned at 8:50 a.m.

Kelly Blankenship
Clerk – Public Works

04/25/2024

Meeting Called To Order: Chair House called the meeting to order at 9:16.

Members Present: Dale House – Van Buren, Michael Beary - Monroe, Colby Holmes - Ringgold, Randy Dunbar - Clarke, Tim Richmond – Wapello.

Guests: Jesse Bear- Decatur Co. EMA, Ron Klein – Haz-Mat Assistant.

Previous Minutes: A motion was made by Mike Beary and seconded by Colby Holmes to approve the previous minutes. Motion carried.

Finance Report: Finance director was not available. A written financial statement was presented showing the financial position of the hazmat fund and balance. Motion was made by Mike Beary and seconded by Colby Holmes. Motion carried.

Old Business: Discussed truck availability for a replacement for Truck 9.

Training: We talked about the Haz-Mat Ops. Classes taught this quarter. Discussed the Lithium Ion Battery class we are hosting on May 23rd, the USAR class on May 14th, and wanting any additional feedback from classes we teach. Myself and Ron Klein are now working on getting the Haz-Mat Symposium set up for later this year. We also have a Boom Deployment class in Ottumwa on July 17th. Discussed the LEPC tabletop class in Ottumwa on June 3rd at 9:30.

New Business: Working on getting more classes to host. Discussion on the replacement of Truck 9 in July. Motion to purchase was made by Mike Beary and seconded by Colby Holmes. Motion passed. Asked for updated email and contact list.

Information Sharing: Discussed getting some classes on solar panels, electric cars, and windmill fire safety.

Motion To Adjourn: Motion to adjourn at 10:08.

Next Meeting: 07/25/2024



2024 MODEL YEAR

RAM 3500 TRADESMAN CREW CAB 4X4

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: **\$52,725**

RAM 3500 TRADESMAN CREW CAB 4X4

Exterior Color: Bright White Clear-Coat Exterior Paint

Interior Color: Black Interior Color

Interior: Cloth 40/20/40 Bench Seat

Engine: 6.7L I6 Cummins Turbo Diesel Engine

Transmission: 6-Speed Automatic 68RFE Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES

Advanced Multistage Front Air Bags

Supplemental Side-Curtain Front and Rear Air Bags

Supplemental Front Seat-Mounted Side Air Bags

ParkView® Rear Back-Up Camera

Manual Shift-On-The-Fly Transfer Case

3.73 Axle Ratio

730-Amp Maintenance-Free Battery

180-Amp Alternator

Anti-Lock 4-Wheel Disc Brakes

Electronic Stability Control

Traction Control

Trailer Sway Damping

Sentry Key® Theft Deterrent System

Remote Keyless-Entry

Push-Button Start

Power Accessory Delay

Tire Pressure Information System

Tire-Fill Alert

Tailgate-Ajar Warning-Lamp

INTERIOR FEATURES

Uconnect® 3 with 5-Inch Touch Screen Display

Integrated Voice Command

Full-Function Media Hub with 2-USB Plus Aux Port

Air Conditioning

40/20/40 Split Bench Seat

Rear Under-Seat Storage Compartment

12-Volt Auxiliary Power Outlet

Power Front Windows with 1-Touch Up / Down

Tilt Steering Column

Temperature and Compass Gauge

Cluster with 3.5-Inch TFT Color Display

Driver / Passenger Assist Handles

Black Vinyl Floor Covering

OPTIONAL EQUIPMENT (May Replace Standard Equipment)

Customer Preferred Package 2HA

Protection Group

Transfer Case Skid-Plate Shield

Cold Weather Group

Engine Block Heater

Winter Front Grille-Cover by Mopar®

5th Wheel / Gooseneck Towing Prep Group

Chrome Appearance Group

Chrome Headlamp Bezels

18-Inch x 8.0-Inch Steel Chrome-Clad Wheels

Bright Front Bumper

Bright Rear Bumper

Tradesman Level 2 Equipment Group

Exterior Mirrors with Supplemental Signals

Exterior Mirrors with Heating Element

Mirror Running Lights

Carpet Floor-Covering

Front and Rear Floor Mats

Rear Power-Sliding Window

Rear Window Defroster

SinusXM® with 3-Month Radio Sub Call 800-643-2112

Electronic Shift-On-The-Fly Transfer Case

6.7L I6 Cummins Turbo Diesel Engine

Power Heat/Fold/Telescoping Mirrors

Automatic Power-Folding Mirrors

Forward and Reverse Utility Lights

115-Volt Auxiliary Front Power-Outlet

Exterior 115V AC Outlet

400W Inverter

Instrument Panel Mounted Auxiliary Switches

Clearance Lamps

Rear Wheelhouse Liners

Uconnect® 5 with 8.4-Inch Touch Screen Display

Selectable Tire-Fill Alert

Apple CarPlay®

Google Android Auto™

4G LTE Wi-Fi Hot Spot with Trial Included

Ram Connect (Connected Services) with Trial

Trailer Brake Controller

Destination Charge

\$1,995

TOTAL PRICE: * \$69,480

WARRANTY COVERAGE

5-year or 100,000-mile Powertrain Limited Warranty

3-year or 36,000-mile Basic Limited Warranty.

Ask Dealer for a copy of the limited warranties or

see your owner's manual for details.

5 YEAR / 100,000 MILE
POWERTRAIN WARRANTY

State bid Price: **\$61,981**

Assembly Point/Port of Entry: SALTILLO, MEXICO

VIN: 3C6-3R3CL1RG-137152

LA-VON: 6822

0321-1

S.L.

SHIP TO:

SOLD TO:



THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

* STATE AND/OR LOCAL TAXES IF ANY, LICENSE AND TITLE FEES, AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

For more information visit: www.ramtrucks.com
or call 1-866-RAMINFO

FCA US LLC

California Air Resources Board

Diesel Vehicle

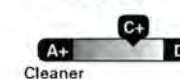
Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings
For information on how to compare, please see www.arb.ca.gov/ep_label

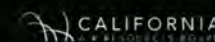
Protect the environment. Choose vehicles with higher ratings:

Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.



GOVERNMENT 5-STAR SAFETY RATINGS

This vehicle has not been rated by the government
for overall vehicle score, frontal crash, side crash, or
rollover risk.

Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236



**VEHICLE
PROTECTION**

A PRODUCT OF FCA US LLC

Ask for Mopar Vehicle Protection for your vehicle. We Built It. We Back It.

received
10 9-12-24 1020

Item No. B.-8.

CITY OF OTTUMWA Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 17, 2024

Fire

Department

Pat Short

Prepared By

Pat Short

Department Head

Pf RUC

City Administrator Approval

AGENDA TITLE: Approve the purchase of additional equipment needed for the operation of the 2024 Sutphen Fire Apparatus in the amount of \$16,711.10 for the Fire Department.

☐

Public hearing required if this box is checked.

RECOMMENDATION: Approve the purchase of additional equipment to be installed in the 2024 Sutphen Fire Apparatus.

DISCUSSION: City Council approved the purchase of a new Fire Apparatus from Sutphen Corporation at a heavily discounted price of \$869,400.34. This Apparatus was a Demo for Sutphen Corporation and does not have all of the necessary components installed. To purchase all required components and having them installed before product is delivered to the City, will cost \$16,711.10.

Apparatus purchase approved by Fleet Committee on 10/18/2023.
Approved by City Council on 1/2/2024 and 7/2/2024 for prepayment to

Source of Funds: 310

Budgeted Item:



Budget Amendment Needed: No

receive the discounted price. The City authorized prepaying the full amount of the apparatus before 7/20/2024 to get the final amount down to \$857,808.39, which is a discount of \$11,592.01 from the original proposed amount.

**Legacy Fire Apparatus-
Shorewood**

600 Earl Road
Shorewood, IL 60404
ben@legacyfireapparatus.com
630-388-9686



Estimate

SO-7636

Date:

9/4/2024

Bill To

Ottumwa Fire
201 North Wapello Street
Ottumwa, IA 52501
P: (641) 683-0666

Remit Payment To

Legacy Fire Apparatus
600 Earl Road
Shorewood, IL 60404

Service Order		Purchase Order	Service Writer	Authorizer	
SO-7636			Brown, Ben	Cory Benges	
Item	Description		Quantity	Rate	Amount
Complaint: Add tire chains					
Labor	Recommended Correction: Chassis / Chassis		12.00000	\$160.00	\$1,920.00
Parts	tire chain kit - A		1	\$4,306.18	\$4,306.18
				Subtotal	\$6,226.18
Complaint: Replace 7 600 series lights					
Labor	Recommended Correction: Specialty Components / Warning Lights / Siren		3.00000	\$160.00	\$480.00
Parts	whelen 600, blue - A		7	\$437.5168	\$3,062.62
				Subtotal	\$3,542.62
Complaint: Pull out tray in R3 compartment					
Labor	Recommended Correction: Chassis / Chassis		2.00000	\$160.00	\$320.00
Parts	SlideMaster Cargo Slide, Single Direction, Black - A		1	\$2,264.50	\$2,264.50
				Subtotal	\$2,584.50
Complaint: Add two shelves to R3					
Labor	Recommended Correction: Specialty Components / Equipment / Mounting Hardware		1.00000	\$160.00	\$160.00
Parts	shelf - A		2	\$245.00	\$490.00
				Subtotal	\$650.00

Item	Description	Quantity	Rate	Amount
Complaint: Add shelf to R1				
Labor	Recommended Correction: Specialty Components / Equipment / Mounting Hardware	0.50000	\$160.00	\$80.00
Parts	shelf - A	1	\$315.00	\$315.00
			Subtotal	\$395.00

Complaint: Add EMS glove holders to crewcab doors (upper)

Labor	Recommended Correction: Specialty Components / Equipment / Mounting Hardware	2.00000	\$160.00	\$320.00
Parts	EMS box kits - A	2	\$1,300.00	\$2,600.00
			Subtotal	\$2,920.00

Complaint: Add activation switch for Q siren, officer's side

Labor	Recommended Correction: Specialty Components / Warning Lights / Siren	1.00000	\$160.00	\$160.00
Parts	Foot Switch, Clamshell, with cord - A	1	\$198.397	\$198.40
			Subtotal	\$358.40

Shop Supplies \$34.40

Unit: 8039 (HS8039) **VIN:** HS8039
2024SutphenPumper
Engine: 0 Hours

Labor	\$3,440.00
Parts	\$13,236.70
Subtotal	\$16,711.10
Exempt, IL (0% of \$0.00)	\$0.00
Total	\$16,711.10

*: Core charges not included in total. You will be charged for any core that is not in returnable condition. This charge may be applied on a separate invoice.

From: Ben Brown <ben@legacyfireapparatus.com>

Sent: Saturday, May 25, 2024 3:23 PM

To: Patrick Short <shortp@ottumwa.us>

Subject: New pumper

Chief,

The list that Will gave me is listed below (plus contract additions that had not been listed). My comments and prices are listed next to each line. I am waiting for final pricing from Whelen for the emergency lights, everything else is listed. Talk to you soon.

Booster Reel out the back. included with contract price, just confirming you do not want it to match Engine 2.

7 Blue 600 4 lower, 2 front, 1 rear checking with Whelen, will return red lights to Ottumwa
Legacy EMS compartments included with contract price

Swing out tray board L2- 1500.00

Pullout bottom tray L3 for fan 2600.00, includes the tray that sits on the slide out

1 pullout tray in R3- 2600.00, includes the tray that sits on the slide out

and 2 half shelves R3 (275.00 per shelf) 550.00 total

Add extra shelf in R1 full size shelf is 325.00

Black and Red Chevron on rear included with contract price

EMS gloves above doors. 1400.00, requires new upper door fillers and paint

Disk Front brakes? Unable to change brakes on a demo

Mud and snow tires The tires cannot be changed on a demo, did you want me to get a price or handle after delivery?

Foot Switch for federal Q officerside- 350.00

TFT master stream- included with contract price

Radio moved to officer's side- included in contract price

Matching graphics, same as Engine and Truck- included in contract price

Ben Brown

Legacy Fire Apparatus

600 Earl Rd Shorewood, IL 60404

toll free (877)374-0353 ext 101

received
9.12.24 3pm

Item No. B.-9.

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

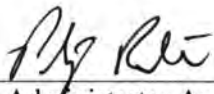
Council Meeting of: September 17, 2024

John Lloyd WPCF Superintendent
Prepared By

Public Works - WPCF
Department

Phillip Burgmeier Public Works Director
Department Head

PB


City Administrator Approval

AGENDA TITLE: Load-out Pump Replacement

☐

****Public hearing required if this box is checked.****

☐

****The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.****

RECOMMENDATION: Approve the replacement of Hydromatic 60RDP pump. The total amount is \$14~~5~~18.00.

DISCUSSION: This purchase is to replace a load-out pump at the Water Pollution Control Facility. We have worked on the pump before. The unit is worn out and needs to be replaced.

WPCF budgeted \$50,000 in budget line 610-8-815-6727.

Prior expenses \$0

Pump Cost \$14,518

\$35,482 remaining in line 6727

The pump comes with a one year warranty.

Source of Funds: Sewer Fund

Budgeted Item: YES

Budget Amendment Needed: NO



ALLIED SYSTEMS, INC.
1000 N. 11TH STREET, SUITE 200
MILWAUKEE, WI 53233
TEL: 414.224.1100 FAX: 414.224.1101
WWW.ASI-INC.COM

QUOTATION

DATE: July 25, 2024
TO: Ottumwa Water Pollution Control Facility
SUBJECT: Hydromatic 60RDP Rotating Unit – Ser#10687751
Hyromatic 60 RDP Check Valve Assy. – Ser#P71832, 833
ATTN: Mr. Mike Ashlock

We are pleased to offer the following equipment for your review and acceptance. The rotating assembly is the same for either pump.

SCOPE OF SUPPLY

1 EA. Hydromatic Rotating Unit, dual seal 12 7/8" impeller
Includes bearing frame assembly, No. 526342417

TOTAL PRICE WITH FREIGHT: \$12,113.00

2 EA. Hydromatic Check Valve Assembly, complete
No. 120120425

TOTAL PRICE WITH FREIGHT: \$ 2,405.00

Sales tax is not included.

Lead time is approximately XX weeks after receipt of order.

Thank you for the opportunity to offer this proposal. Feel free to contact me with any questions or if additional information is required.

Sincerely;

ALLIED SYSTEMS, INC.

Larry Landphair

Larry Landphair
Sales Engineer

received
9/12/24 3pm

Item No. B.-10.

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 17, 2024

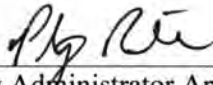
John Lloyd WPCF Superintendent

Prepared By

Public Works - WPCF
Department

Phillip Burgmeier Public Works Director
Department Head

P.B.



City Administrator Approval

AGENDA TITLE: Elm St. Valve Replacement

☐

****Public hearing required if this box is checked. ****

☐

****The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.****

RECOMMENDATION:

Approve the Elm St. Valve Replacement

DISCUSSION: This is replace 2 valves at the Elm Street Pump station. There are two 14" gate valves to be replaced at the Elm Street Pump Station. The existing gate valves on pumps #2 and #3 are original to the plant and no longer function. The gate valves shuts off the flow on the Outlet side of the pump. This is in preparation for the Elm Street Pump Replacement in the fall.

This cost of this purchase is \$18,700.00 and would come from Budget #610-8-810-6399 which was budgeted \$300,000.

Source of Funds: Sewer Fund

Budgeted Item: YES

Budget Amendment Needed: NO


MUNICIPAL SUPPLY, INC.
Municipal, Contractor, and Industrial Supplies

1550 N.E. 51st Avenue Des Moines, Iowa 50313

PH: (515) 262-1300 FAX: (515) 262-6662

WATS (800) 747-2025

After Hours: (515)262-1300, Option 5

Quote

Order Number: 0174116

Order Date: 6/10/2024

Seller: SHAWN F

Entered By: SHAWN FRANK

Salesperson: SAM OLABY

Customer Number: 10-OTTUMW

Sold To:

 CITY OF OTTUMWA
 105 EAST 3RD STREET
 OTTUMWA, IA 52501

Ship To:

 CITY OF OTTUMWA
 105 EAST 3RD STREET
 OTTUMWA, IA 52501

Buyer: JOHN lloydj@ottumwa.us

Customer P.O.	Job Name	Ship VIA	Terms	
			NET 30 DAYS	
Item Code	Qty	Description	Price	Amount
*121-01	2.00	14FLV-OL 14" FLG VLV OL W/ HW	9,350.00	18,700.00
			Total:	18,700.00

*DUE TO GLOBAL SUPPLY CHAIN ISSUES, MUNICIPAL SUPPLY INC. RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. PRICING IS ONLY TO BE USED AS AN ESTIMATE AND AVAILABILITY IS NOT GUARANTEED. *UNTIL FURTHER NOTICE ALL PRODUCT PRICING, INCLUDING STOCK AND NON-STOCK ITEMS, ARE SUBJECT TO CHANGE BASED ON THE CURRENT PRICE AT THE TIME OF SHIPMENT. MANUFACTURER LEAD TIMES ARE NOT GUARANTEED. *QUANTITIES, SIZES, OR SPECIFICATIONS ARE NOT GUARANTEED AND SHOULD BE CAREFULLY CHECKED. *QUOTES OLDER THAN 15 DAYS ARE SUBJECT TO REVIEW AND POSSIBLE PRICE INCREASES. ORDERS MUST BE RECEIVED AND DELIVERED WITHIN 30 DAYS AFTER BID DATE IN ORDER TO BE HONORED. *WE RESERVE THE RIGHT TO PASS ON FREIGHT AND OR SURCHARGES FROM MANUFACTURERS. *DELIVERIES ARE SUBJECT TO DELIVERY FEES DUE TO RISING FUEL COSTS AT THE DISCRETION OF MUNICIPAL SUPPLY INC. *ALL PRICES SUBJECT TO LOCAL, STATE, AND FEDERAL TAXES.

Net Order: 18,700.00

Freight: 0.00

Sales Tax: 0.00

Order Total: 18,700.00

Thank you, _____ S

received
9.11.24 1015

Item No. B.-11.

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 17, 2024

Administration

Department

Barbara Codjoe

Prepared By

Barbara Codjoe

Department Head



City Administrator Approval

AGENDA TITLE: Resolution #203-2024 - Approve and authorize signature of MOU regarding Engineering position updates between the City of Ottumwa and Teamsters local No. 238.

☐

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt resolution #203-2024.

DISCUSSION: Approve and authorize the mayor to sign the MOU between the City of Ottumwa and Teamsters local No. 238 for the Engineering Department.

Source of Funds: N/A

Budgeted Item:

☐

Budget Amendment Needed:

RESOLUTION NO. 203-2024

RESOLUTION TO APPROVE RESTRUCTURE OF POSITIONS IN ENGINEERING DEPARTMENT

WHEREAS, the City of Ottumwa, Iowa desires to restructure the positions within the Engineering Department; and;

WHEREAS, the current position of Engineering Aide would be retitled to Engineering Tech I; and;

WHEREAS, the current position of Engineering Assistant I and Engineering Assistant II would be retitled to Engineering Tech II; and;

WHEREAS, the current position of Design Tech I and Design Tech II would be retitled to Engineering Tech III; and;

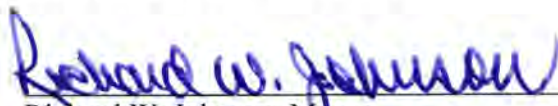
WHEREAS, the City of Ottumwa has reviewed and revised said MOU and finds that approval of said policies and procedures, as revised, would be in the best interest of the City and the employees of the City covered under Teamsters Local No. 238 for the Engineering department, and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

the said MOU, with an effective date of September 18, 2024 are hereby adopted by and for the City of Ottumwa, Iowa, and rescinding all others.

PASSED, ADOPTED and APPROVED this 17th day of September, 2024

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:


Christina Reinhard, City Clerk

MEMORANDUM OF UNDERSTANDING

Between

OTTUMWA, IOWA And

TEAMSTERS LOCAL NO. 238

Ottumwa, Iowa (hereinafter "the City") and Teamsters Local 238 (hereinafter "the Union") enter this Memorandum of Understanding.

WHEREAS, the City and the Union are parties to a collective bargaining agreement effective July 1, 2024 and continuing through June 30, 2026.

WHEREAS, The City of Ottumwa wishes to restructure the positions in the Engineering Department to revise job titles and their respective job descriptions in order to streamline the promotional process attract more applicants; and;

WHEREAS, the collective bargaining agreement (Exhibit A – Public Works Wage Schedule) identifies the following positions within the Engineering Department:

- a. Engineering Aide
- b. Engineering Assistant
- c. Engineering Assistant II
- d. Design Tech
- e. Design Technician II

WHEREAS, the City and the Union agree to **change** (Exhibit A – Public Works Wage Schedule) to:

- a. Engineering Aide to Engineering Technician I
- b. Engineering Assistant II to Engineering Technician II
- c. Design Technician II to Engineering Technician III

WHEREAS, the City and the Union agree to **delete** (Exhibit A – Public Works Wage Schedule):

- a. Delete Engineering Assistant
- b. Delete Design Tech

WHEREAS, current employees under the job title of Engineering Aide will be transferred to the job of Engineering Technician I. Seniority of time in the Engineering Aide position will be transferred to the updated Engineering Technician I position. Employees will maintain the same pay rate and progression as current; and;

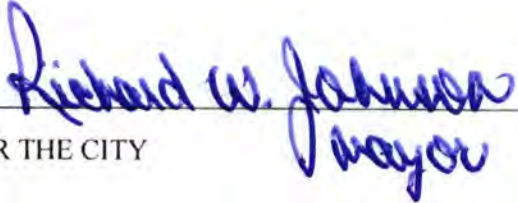
WHEREAS, current employees under the job title of Engineering Assistant II will be transferred to the job of Engineering Technician II. Seniority of time in the Engineering Aide position will be transferred to the updated Engineering Technician II position. Employees will maintain the same pay rate and progression as current; and;

WHEREAS, there are no current employees serving under the job titles of Engineering Assistant, Design Tech and Design Technician II who would be affected by this transition; and;


IT IS THEREFORE AGREED AS FOLLOWS:

The City and the Union will change Exhibit A as reflected in this MOU.

This MOU will be attached to the current Collective Bargaining Agreement and the adjustment will be incorporated for future collective bargaining agreements.



FOR THE CITY



FOR THE UNION

EXHIBIT A – PUBLIC WORKS WAGE SCHEDULE - UPDATED

July 1, 2024 – June 30, 2025

FY2025 - 3.2% COLA						
Title	Hire	6 months	12 months	2 years	3 years	4 years
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Landfill Groundskeeper	\$13.84	\$14.02	\$14.25	\$14.65	\$15.11	\$15.56
Custodian	\$20.85	\$21.14	\$21.47	\$22.12	\$22.82	\$23.55
Utility Worker	\$20.85	\$21.14	\$21.47	\$22.12	\$22.82	\$23.55
Cemetery Maintenance Worker	\$21.01	\$21.35	\$21.65	\$22.35	\$23.03	\$23.71
Lab Technician	\$21.14	\$21.47	\$21.82	\$22.50	\$23.15	\$23.90
Engineering Aide Technician I	\$21.14	\$21.47	\$21.82	\$22.50	\$23.15	\$23.90
Beach Maintenance Worker	\$21.14	\$21.47	\$21.82	\$22.50	\$23.15	\$23.90
Utility Worker Demanufacturing Cert	\$21.41	\$21.70	\$22.06	\$22.72	\$23.46	\$24.19
Equipment Operator	\$21.65	\$22.00	\$22.38	\$23.07	\$23.74	\$24.55
Airport Maintenance Worker	\$21.65	\$22.00	\$22.38	\$23.07	\$23.74	\$24.55
Engineering Assistant	\$21.95	\$22.13	\$22.54	\$23.16	\$23.92	\$24.70
Landfill Operator	\$22.00	\$22.39	\$22.69	\$23.48	\$24.14	\$24.91
Maintenance Electrician	\$22.06	\$22.44	\$22.73	\$23.51	\$24.21	\$24.97
Solid Waste Operating Mechanic	\$22.50	\$23.05	\$23.49	\$24.33	\$25.22	\$26.15
WPCF Maintenance Technician	\$22.51	\$23.19	\$23.18	\$23.95	\$24.70	\$25.59
WPCF Plant Operator	\$22.56	\$22.96	\$23.24	\$24.04	\$24.77	\$25.59
Mechanic	\$22.69	\$23.08	\$23.48	\$24.14	\$24.92	\$25.76
Pre-Treatment Coordinator	\$23.55	\$23.92	\$24.30	\$25.08	\$25.85	\$26.71
Engineering Assistant Technician II	\$23.55	\$23.92	\$24.30	\$25.08	\$25.85	\$26.71
Design Tech	\$23.55	\$23.92	\$24.30	\$25.08	\$25.85	\$26.71
Maintenance Electrician / HVAC Tech	\$25.21	\$25.66	\$26.11	\$27.00	\$27.95	\$28.94
Master Electrician	\$25.88	\$26.36	\$26.77	\$27.60	\$28.57	\$29.47
Design Engineering Technician III	\$26.75	\$27.18	\$27.59	\$28.50	\$29.44	\$30.40
Master Electrician / HVAC Tech	\$29.41	\$29.93	\$30.43	\$31.50	\$32.60	\$33.74

The employer may pay up to 3% more than the above salaries to employees who become certified in areas not required by their position but which are of benefit to the City.

Equipment Operator rate paid to Landfill Operator until certified.

Raises and benefit adjustments will be effective the date of the employee anniversary in position.

July 1, 2025 – June 30, 2026

FY2026 - 3% COLA						
Title	Hire	6 months	12 months	2 years	3 years	4 years
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Landfill Groundskeeper	\$14.25	\$14.45	\$14.68	\$15.09	\$15.56	\$16.03
Custodian	\$21.47	\$21.77	\$22.11	\$22.78	\$23.50	\$24.26
Utility Worker	\$21.47	\$21.77	\$22.11	\$22.78	\$23.50	\$24.26
Cemetery Maintenance Worker	\$21.64	\$21.99	\$22.30	\$23.02	\$23.73	\$24.42
Lab Technician	\$21.77	\$22.11	\$22.47	\$23.17	\$23.84	\$24.62
Engineering Aide Technician I	\$21.77	\$22.11	\$22.47	\$23.17	\$23.84	\$24.62
Beach Maintenance Worker	\$21.77	\$22.11	\$22.47	\$23.17	\$23.84	\$24.62
Utility Worker Demanufacturing Cert	\$22.06	\$22.35	\$22.73	\$23.41	\$24.16	\$24.92
Equipment Operator	\$22.30	\$22.66	\$23.06	\$23.76	\$24.45	\$25.29
Airport Maintenance Worker	\$22.30	\$22.66	\$23.06	\$23.76	\$24.45	\$25.29
Engineering Assistant	\$22.61	\$22.79	\$23.18	\$23.85	\$24.64	\$25.44
Landfill Operator	\$22.66	\$23.07	\$23.37	\$24.18	\$24.86	\$25.66
Maintenance Electrician	\$22.73	\$23.11	\$23.42	\$24.21	\$24.94	\$25.72
Solid Waste Operating Mechanic	\$23.17	\$23.75	\$24.19	\$25.06	\$25.98	\$26.94
WPCF Maintenance Technician	\$23.18	\$23.88	\$23.87	\$24.67	\$25.44	\$26.36
WPCF Plant Operator	\$23.24	\$23.65	\$23.94	\$24.76	\$25.51	\$26.36
Mechanic	\$23.37	\$23.77	\$24.18	\$24.86	\$25.67	\$26.53
Pre-Treatment Coordinator	\$24.26	\$24.64	\$25.03	\$25.83	\$26.63	\$27.51
Engineering Assistant-Technician II	\$24.26	\$24.64	\$25.03	\$25.83	\$26.63	\$27.51
Design Tech	\$24.26	\$24.64	\$25.03	\$25.83	\$26.63	\$27.51
Maintenance Electrician / HVAC Tech	\$25.97	\$26.43	\$26.89	\$27.81	\$28.78	\$29.81
Master Electrician	\$26.66	\$27.15	\$27.57	\$28.42	\$29.42	\$30.36
Design-Engineering Technician III	\$27.55	\$28.00	\$28.41	\$29.36	\$30.33	\$31.31
Master Electrician / HVAC Tech	\$30.29	\$30.83	\$31.35	\$32.44	\$33.58	\$34.75

The employer may pay up to 3% more than the above salaries to employees who become certified in areas not required by their position but which are of benefit to the City.

Equipment Operator rate paid to Landfill Operator until certified.

Raises and benefit adjustments will be effective the date of the employee anniversary in position.

received
9.11.24 845

beviator

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 17, 2024

Finance

Department

O'Donnell

Prepared By

O'Donnell

Department Head



City Administrator Approval

AGENDA TITLE: A RESOLUTION APPROVING THE FISCAL YEAR 2024 STREET FINANCING REPORT

☐

Public hearing required if this box is checked.

☐

The Position of Publication for each Public Hearing must be attached to the Staff Summary. The Position of Publication is not affected. The Item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution No. 205-2024 - the resolution and order the report to be filed with the Iowa Department of Transportation.

DISCUSSION: The City Street Finance Report is required by Iowa DOT to be filed annually. It is a reflection of the financial activity related to streets, including the Road Use Fund, capital projects, and general maintenance. Cities who do not file this report will be ineligible for future funding from the Road Use Tax. The report is filed electronically with the State. As a requirement of the filing, a summary is to be presented to the City Council.

Source of Funds: N/A

Budgeted Item:

☐

Budget Amendment Needed: No

RESOLUTION NO. 205-2024

**A RESOLUTION APPROVING THE FISCAL YEAR 2024 STREET
FINANCING REPORT**

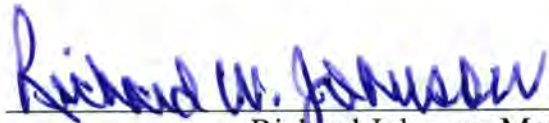
WHEREAS, the City of Ottumwa, Iowa receives Road Use Tax funds from the State of Iowa; and

WHEREAS, an annual report on the use of said funds and other activities related to street maintenance and repair is required to be submitted to the Iowa Department of Transportation; and


WHEREAS, said report has been prepared and reviewed by staff for consideration by the City Council for Ottumwa, Iowa.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT, the Fiscal Year 2024 Annual Street Finance Report for the City of Ottumwa, Iowa are hereby by approved.

PASSED, APPROVED, AND ADOPTED this 17th day of September 2024.



Richard Johnson, Mayor



Attest:



Chris Reinhard, City Clerk



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Ottumwa

9/10/2024 2:49:00 PM

Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets		\$838,884			\$38,792		\$877,676
Benefits - Roads/Streets		\$467,731			\$22,041		\$489,772
Training & Dues		\$154					\$154
Building & Grounds Maint. & Repair		\$2,928					\$2,928
Vehicle & Office Equip Operation and Repair		\$458,055					\$458,055
Other Utilities		\$41					\$41
Other Maintenance and Repair		\$697					\$697
Engineering		\$34,244			\$107,161		\$141,405
Insurance		\$38,794					\$38,794
Rents & Leases		\$3,439					\$3,439
Street Maintenance Expense		\$588,828			\$112,361		\$701,189
Technology Expense		\$10,971					\$10,971
Other Professional Services					\$10,350		\$10,350
Other Contract Services		\$472,037			\$611,400		\$1,083,437
Minor Equipment Purchases		\$12,689					\$12,689
Office Supplies		\$1,772					\$1,772



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Ottumwa

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	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Operating Supplies		\$18,926			\$67		\$18,993
Postage & Safety		\$102					\$102
Other Supplies		\$472,745			\$57,359		\$530,104
Other Capital Equipment		\$169,282					\$169,282
Land Purchase					\$2,125		\$2,125
Street - New Roadway					\$19,468		\$19,468
Principal Payment				\$663,380			\$663,380
Interest Payment				\$108,445			\$108,445
Bond Registration Fees				\$1,481			\$1,481
Transfer Out		\$1,500,000	\$1,149,049				\$2,649,049
Parking	\$7,225						\$7,225
Street Lighting		\$409,975					\$409,975
Traffic Control/Safety		\$885,584					\$885,584
Snow Removal		\$89,689					\$89,689
Highway Engineering	\$658,870	\$28,111					\$686,981
Accounting/Recording		\$15,776			\$280		\$16,056
Street Cleaning		\$212,023					\$212,023
Snow Removal Salaries		\$40,473					\$40,473
Snow Removal Benefits		\$21,768					\$21,768
Total	\$666,095	\$6,795,718	\$1,149,049	\$773,306	\$981,404		\$10,365,572



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Ottumwa

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Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$648,382		\$0	\$773,306			\$1,421,688
Other Taxes (Hotel, LOST)			\$1,149,049				\$1,149,049
Licenses & Permits	\$16,193						\$16,193
Interest	\$1,520	\$150,599			\$48,826		\$200,945
State Revenues - Road Use Taxes		\$3,606,038					\$3,606,038
Local Contributions		\$560					\$560
Charges/fees		\$436,175				\$0	\$436,175
Contributions		\$9,432					\$9,432
Fuel Tax Refund		\$17,086					\$17,086
Sale of Property & Merchandise		\$46,013					\$46,013
Transfer In		\$500,000			\$2,149,049		\$2,649,049
Total	\$666,095	\$4,765,903	\$1,149,049	\$773,306	\$2,197,875	\$0	\$9,552,228



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

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Ottumwa

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Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
Series 2021-CIP	\$6,535,000	\$0	\$130,700	\$0	\$74,499	\$6,535,000
Series 2014A	\$380,000	\$370,000	\$15,565	\$138,380	\$5,821	\$10,000
Series 2017 Debt Service	\$725,000	\$525,000	\$28,125	\$525,000	\$28,125	\$200,000
Total	\$7,640,000	\$895,000	\$174,390	\$663,380	\$108,445	\$6,745,000



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Ottumwa

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Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
International Flusher & Trailer	2016	Purchased	\$132,860	No Change
Dodge Ram 3500 1t	2020	Purchased	\$48,176	No Change
JD Wheel Loader	2020	Purchased	\$184,117	No Change
International HV507 SFA 4X	2021	Purchased	\$155,219	No Change
International HV507 SFA 4X	2021	Purchased	\$155,219	No Change
John Deere Motor Grader	2001	Purchased	\$125,500	No Change
Hamm HDB Tandem Roller	2007	Purchased	\$36,850	No Change
International Dump 4300 4 X 2	2007	Purchased	\$89,305	Sold
Case Backhoe (Purchased in 2005 Used)	1999	Purchased	\$27,100	Sold
Ford F350 W/Box & Crane	2006	Purchased	\$39,477	Sold
CAT CB 214E Asphalt Roller	2005	Purchased	\$28,882	No Change
Crafco Magnum Patching Mchine	2009	Purchased	\$53,350	No Change
International Dump Truck & Plow	2011	Purchased	\$99,449	No Change
Ford 1 Ton Dump Truck	1991	Purchased	\$14,264	Sold
Champion Motor Grader	1989	Purchased	\$67,009	Sold
Bobcat Skid Loader	1998	Purchased	\$20,000	No Change
International 7300 4x2	2007	Purchased	\$53,996	Sold
Fort Street Flusher CF-800	1993	Purchased	\$63,302	No Change
Asphalt Repaver	2015	Purchased	\$70,060	No Change
International 740	2018	Purchased	\$158,628	No Change
Ford F150	2022	Purchased	\$30,899	No Change



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Description	Model Year	Usage Type	Cost	Purchased Status
International 2.5 Ton Truck w/Box	2014	Purchased	\$135,673	No Change
Bitelli Asphalt Paver	2002	Purchased	\$97,469	No Change
International 2 1/2 Ton Dump W/V Box	2000	Purchased	\$63,564	Sold
Chevy Silverado 1 Ton Dump	2004	Purchased	\$24,728	Sold
Chevy Silverado 1 Ton	2004	Purchased	\$25,798	No Change
International 7300 Dump w/Plow	2008	Purchased	\$89,619	No Change
International 7300 4x2	2008	Purchased	\$70,768	No Change
International 7300 4x2	2011	Purchased	\$117,758	No Change
Flacon 4T Hot Patcher	2013	Purchased	\$38,595	No Change
International 2.5 Ton Truck w/Box	2014	Purchased	\$135,673	No Change
International Work Station	2015	Purchased	\$133,166	No Change
Dodge Ram 5500 V	2020	Purchased	\$69,796	No Change
Sweepster Broom	2005	Purchased	\$7,453	No Change
Dodge Ram 1500	2014	Purchased	\$25,657	No Change
Dodge Ram Stake 1 Ton	2007	Purchased	\$27,749	No Change
Sullair Air compressor	2007	Purchased	\$14,470	No Change
Target 26" Concrete Saw	1995	Purchased	\$8,579	No Change
Ford F350 1 Ton Dump	2010	Purchased	\$37,090	No Change
International 1.5 T Dump	2024	Purchased	\$171,457	New
John Deere Excavator	1993	Purchased	\$119,500	No Change
Fair Model 742 SI Snow Blower	1990	Purchased	\$25,800	No Change
Case Uniloader	2019	Purchased	\$74,510	No Change
580SN Case Backhoe	2022	Purchased	\$125,000	No Change



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Ottumwa

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Description	Model Year	Usage Type	Cost	Purchased Status
ODM Leaf Vacuum	2006	Purchased	\$18,100	No Change
Elgin Pelican Sweeper	2023	Purchased	\$255,000	No Change
Elgin Pelican Sweeper	2019	Purchased	\$224,290	No Change



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Ottumwa

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Street Projects

Project Description	Contract Price	Final Price	Contractor Name
Phase 8 Div 1 East of Iowa	\$3,141,036	\$3,141,036	Langman Construction
Phase * Div 1	\$12,163,017	\$12,163,017	Langman Construction
Sidewalk Drop	\$204,240	\$204,240	DC Concrete & Construction
Asphalt Repair	\$756,074	\$756,074	Norris Asphalt
Asphalt Repair	\$364,129	\$364,129	Norris Asphalt
Culvert Replacement	\$112,361	\$112,361	Rock-N-Road
Pawnee Drive	\$1,230,163	\$1,230,163	Jones Contracting



Bureau of Local Systems

Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Ottumwa

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Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Beginning Balance	\$0	\$7,207,073	\$0	\$0	\$2,010,940	\$0	\$9,218,013
SubTotal Expenses (-)	\$666,095	\$5,295,718		\$773,306	\$981,404		\$7,716,523
Transfers Out (-)		\$1,500,000	\$1,149,049				\$2,649,049
Subtotal Revenues (+)	\$666,095	\$4,265,903	\$1,149,049	\$773,306	\$48,826	\$0	\$6,903,179
Transfers In (+)		\$500,000			\$2,149,049		\$2,649,049
Ending Balance	\$0	\$5,177,258	\$0	\$0	\$3,227,411	\$0	\$8,404,669

Resolution Number:

Execution Date: Tuesday, September 17, 2024

Signature: Cole S. O'Donnell

CITY NUMBER	BUSINESS LOCATION NAME	BUSINESS LOCATION ADDRESS	CITY STATE ZIP	TYPE OF SALES	OWNERSHIP TYPE	LEGAL OWNER NAME	LEGAL OWNER MAILING ADDRESS	CITY STATE ZIP
2135-2025	Casey's General Store #2208	1603 W. Second	Ottumwa, IA 52501	Over-the-counter	Corporation	Casey's Marketing Company	1 SE Convenience Blvd	Ankeny, IA 50021
2136-2025	Casey's General Store #1886	504 W. Mary	Ottumwa, IA 52501	Over-the-counter	Corporation	Casey's Marketing Company	1 SE Convenience Blvd	Ankeny, IA 50021
2137-2025	Casey's General Store #1678	346 Richmond Ave.	Ottumwa, IA 52501	Over-the-counter	Corporation	Casey's Marketing Company	1 SE Convenience Blvd	Ankeny, IA 50021
2138-2025	Casey's General Store #7	1001 E. Main	Ottumwa, IA 52501	Over-the-counter	Corporation	Casey's Marketing Company	1 SE Convenience Blvd	Ankeny, IA 50021
2160-2025	BP	1340 Albia Road	Ottumwa, IA 52501	Over-the-counter	Corporation	Elliott Oil Company	P.O. Box 473	Ottumwa, IA 52501
2161-2025	BP	1301 N. Court	Ottumwa, IA 52501	Over-the-counter	Corporation	Elliott Oil Company	P.O. Box 473	Ottumwa, IA 52501
2162-2025	BP	1147 N. Jefferson	Ottumwa, IA 52501	Over-the-counter	Corporation	Elliott Oil Company	P.O. Box 473	Ottumwa, IA 52501
2163-2025	BP	720 Richmond	Ottumwa, IA 52501	Over-the-counter	Corporation	Elliott Oil Company	P.O. Box 473	Ottumwa, IA 52501
2164-2025	BP	1049 W. Second	Ottumwa, IA 52501	Over-the-counter	Corporation	Elliott Oil Company	P.O. Box 473	Ottumwa, IA 52501
2187-2025	Fareway Stores, Inc. #648	1325 Albia Rd.	Ottumwa, IA 52501	Over-the-counter	Corporation	Fareway Stores, Inc.	P.O. Box 70	Boone, IA 50036
2203-2025	Smokin Hot	2604 N. Court, Suite A.	Ottumwa, IA 52501	Over-the-counter	LLC	Smokin Hot LLC	2604 N. Court, Suite A	Ottumwa, IA 52501
2228-2025	Yesway #1012	2508 N. Court St.	Ottumwa, IA 52501	Over-the-counter	LLC	BW Gas & Convenience Retail	2301 Eagle Parkway, Suite 100	Fort Worth, TX 76177
2229-2025	Yesway #1013	534 Church St.	Ottumwa, IA 52501	Over-the-counter	LLC	BW Gas & Convenience Retail	2301 Eagle Parkway, Suite 100	Fort Worth, TX 76177
2230-2025	Yesway #1014	502 W. Second	Ottumwa, IA 52501	Over-the-counter	LLC	BW Gas & Convenience Retail	2301 Eagle Parkway, Suite 100	Fort Worth, TX 76177
2231-2025	Yesway #1030	1317 E. Mary	Ottumwa, IA 52501	Over-the-counter	LLC	BW Gas & Convenience Retail	2301 Eagle Parkway, Suite 100	Fort Worth, TX 76177
2239-2025	Walgreens #1301	327 W. Fourth St.	Ottumwa, IA 52501	Over-the-counter	Corporation	Walgreen Co.	P.O. Box 901	Deerfield, IL 60015
2243-2025	Dollar General #7179	721 N. Quincy Ave.	Ottumwa, IA 52501	Over-the-counter	Corporation	Dolgencorp, LLC	Attn: Licensing, 100 Mission Ridge	Goodlettsville, TN 37072
2245-2025	Dollar General #2898	921 E. Main St.	Ottumwa, IA 52501	Over-the-counter	Corporation	Dolgencorp, LLC	Attn: Licensing, 100 Mission Ridge	Goodlettsville, TN 37072
2250-2025	Smokin' Joe's Tobacco and Liquor Outlet #5	115 Albia Rd.	Ottumwa, IA 52501	Over-the-counter	Corporation	The Outlet, Inc.	1916 N. Sturdevant St.	Davenport, IA 52804
2251-2025	Walmart #1285	1940 Venture Dr.	Ottumwa, IA 52501	Over-the-counter	Corporation	Walmart Inc.	702 SW 8th St, MS#0500	Bentonville, AR 72716-0500
2252-2025	Fine Liquor & Tobacco	821 B Albia Rd.	Ottumwa, IA 52501	Over-the-counter	LLC	3 Star Food, LLC	821 B Albia Rd.	Ottumwa, IA 52501
2253-2025	Iowa Liquor & Tobacco	1021 E. Main St.	Ottumwa, IA 52501	Over-the-counter	LLC	All Star Food, LLC	1021 E. Main St.	Ottumwa, IA 52501
2256-2025	Hy-Vee Food Store #1	1025 N. Quincy	Ottumwa, IA 52501	Over-the-counter	Corporation	Hy-Vee, Inc.	5820 Westown Parkway	West Des Moines, IA 50266
2257-2025	Hy-Vee Fast & Fresh #1	1027 N. Quincy	Ottumwa, IA 52501	Over-the-counter	Corporation	Hy-Vee, Inc.	5820 Westown Parkway	West Des Moines, IA 50266
2259-2025	Hy-Vee Fast & Fresh #2	2457 N. Court St.	Ottumwa, IA 52501	Over-the-counter	Corporation	Hy-Vee, Inc.	5820 Westown Parkway	West Des Moines, IA 50266
2260-2025	Hy-Vee Drugstore	1140 N. Jefferson St.	Ottumwa, IA 52501	Over-the-counter	Corporation	Hy-Vee, Inc.	5820 Westown Parkway	West Des Moines, IA 50266
2341-2025	MAD Ave Quik Shop	405 S. Madison Ave.	Ottumwa, IA 52501	Over-the-counter	LLC	MAD JuStus LLC	233 W. Alta Vista Ave.	Ottumwa, IA 52501
2342-2025	Murphy USA #6945	1939 Venture Dr.	Ottumwa, IA 52501	Over-the-counter	Corporation	Murphy Oil USA, Inc.	Attn: Permits, P.O. Box 7300	El Dorado, AR 71731
4144-2025	Ross Tobacco Shop LLC	129 E. Second St.	Ottumwa, IA 52501	Over-the-counter	LLC	Ramzy Abdel-Gadir	2101 Forrest Ave	Des Moines, IA 50311
5384-2025	Pink Clouds Smoke Shop	313 N. Madison	Ottumwa, IA 52501	Over-the-counter	LLC	Ya Allah Madad LLC / Abdul Khaliq	1400 6th St. SW	Cedar Rapids, IA 52404
5475-2025	US Smoke Shop No. 1	610 Church St.	Ottumwa, IA 52501	Over-the-counter	LLC	Iowa 2011, LLC	2000 Wiley Blvd. SW Ste. 106	Cedar Rapids, IA 52404
4903-2025	Dollar General #24713	1235 Hutchinson Ave.	Ottumwa, IA 52501	Over-the-counter	LLC	Dolgencorp, LLC	Attn: Licensing, 100 Mission Ridge	Goodlettsville, TN 37072
5476-2025	US Smoke Shop No. 2	508 N. Hancock	Ottumwa, IA 52501	Over-the-counter	LLC	Iowa 36, LLC	2000 Wiley Blvd. SW Ste. 106	Cedar Rapids, IA 52404
6350-2025	Greenleaf Tobacco No. 1	615 E. Pennsylvania	Ottumwa, IA 52501	Over-the-counter	LLC	M&Q, LLC	106 19th Ave, Suite 90	Moline, IL 61265
6351-2025	Greenleaf Tobacco No. 2	512 E. Main Street	Ottumwa, IA 52501	Over-the-counter	LLC	M&Q, LLC	106 19th Ave, Suite 90	Moline, IL 61265
6352-2025	Greenleaf Tobacco No. 3	807 Richmond	Ottumwa, IA 52501	Over-the-counter	LLC	M&Q, LLC	106 19th Ave, Suite 90	Moline, IL 61265
6453-2025	Dollar General #30778	616 W. Mary St.	Ottumwa, IA 52501	Over-the-counter	LLC	Dolgencorp, LLC	Attn: Licensing, 100 Mission Ridge	Goodlettsville, TN 37072

received
9-12-24 3pm

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : Sep 17, 2024

Planning & Development
Department

Zach Simonson
Prepared By
Zach Simonson
Department Head



City Administrator Approval

AGENDA TITLE: Department Recommendation: Issue Refund in the Amount of \$107 for
Taxes Due on Vacant Lot at 119 N Ward

☐

Public hearing required if this box is checked.

RECOMMENDATION: Authorize Staff to issue a refund to April and Michael Shilkus in the
amount of \$107 for taxes due on the vacant lot at 119 N Ward.

DISCUSSION: In March 2024, the City sold the vacant lot at 119 N Ward to April and
Michael Shilkus for \$250. When the City acquires property, we typically
provide a letter to Wapello County requesting abatement of taxes due.
That was not done for this lot when the City acquired it in 2019. After
purchasing the lot, the Shilkus's received a bill for past-due taxes from
when the City owned the lot in the amount of \$107. To correct the City's

Source of Funds:

Budgeted Item:

☐

Budget Amendment Needed:

error, staff recommends issuing a refund for part of the purchase price in the amount of \$107,

received
9.12.24 3pm

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 17, 2024

<p>_____ Engineering Department</p>	<p>_____ Phillip Burgmeier Prepared By  _____ Department Head</p>
<p>_____  City Administrator Approval</p>	

AGENDA TITLE: Resolution #195-2024. Accepting the work as final and complete and approving the Final Pay Request for the Elm Street Reconstruction Project.

☐ ****Public hearing required if this box is checked. **** ☐ ****The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda. ****

RECOMMENDATION: Pass and adopt Resolution #195-2024.

DISCUSSION: This project involved the full-width, full depth PCC Reconstruction of Elm Street from Main Street to Second Street. This project also included new storm and sanitary sewer.

Change Order #1 decreased the contract sum by \$27,592.00.

Original Contract Amount	\$ 519,777.00
Change Order #1	\$ (27,592.00)
New Contract Amount	\$ 492,185.00
Less Previous Payments	\$ 410,409.04
Final Amount Due	\$ 81,775.96

The contractor has completed the work according to the Plans and Specifications and this will release all retainage, and authorize final payment in the amount of \$81,775.96 to Jones Contracting Corp. of West Point, Iowa.

RESOLUTION #195-2024

A RESOLUTION ACCEPTING THE WORK AS FINAL AND COMPLETE AND
APPROVING THE FINAL PAY REQUEST
FOR THE ELM STREET RECONSTRUCTION PROJECT

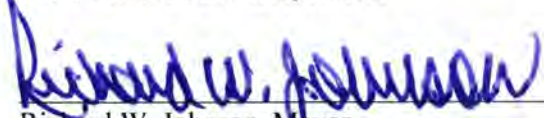
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract with Jones Contracting Corp of West Point, Iowa on December 19, 2023 for the above referenced project; and,

WHEREAS, Change Order #1 decreased the contract amount by \$27,592.00. The total new contract sum is \$492,185.00. The project is now completed in accordance with the plans and specifications

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The Elm Street Reconstruction Project is hereby accepted as complete and authorization to make final payment to Jones Contracting Corp of West Point, Iowa in the amount of \$81,775.96 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 17th day of September, 2024.

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:


Christina Reinhard, City Clerk

SECTION 630
PAY ESTIMATE

CITY OF OTTUMWA

APPLICATION FOR PAYMENT

TO OWNER: City of Ottumwa

PROJECT: Elm Street Reconstruction

PAY REQUEST NO. 5
Final

FROM CONTRACTOR: Jones Contracting

PAY PERIOD: 10-Sep-24

CONTRACTOR'S APPLICATION FOR PAYMENT

Application for payment is made as follows:

1. Original Contract Sum	\$519,777.00
2. Net change by Change Orders	(\$27,592.00)
3. Contract Sum to Date (Line 1+ Line 2)	\$492,185.00
4. Total Completed and Stored to Date	\$492,185.00
5. Retainage: 0 % of Completed work	\$0.00
6. Total Earned Less Retainage Amount	\$492,185.00
7. Less Previous Payments	\$410,409.04
8. Current Payment Due	\$81,775.96

The undersigned Contractor certifies that to the best of their knowledge, the Work covered by this Application has been completed in accordance with the Contract Documents, that the Contractor has paid for all Work which previous Applications for Payment were issued and payments received from the Owner, and that current payment (Line 8) is now due.

CONTRACTOR: Jones Contracting Corp.

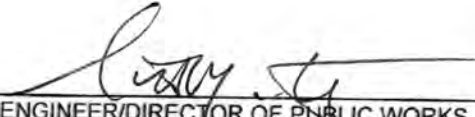
DATE: 9/10/24

BY: Justine Wheeler

TITLE: Director of Operations

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the contract documents, based on on-site observations and the information contained in this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge the Work has progressed as indicated, the quality of the Work is in accordance with the contract Documents, and the Contract entitled to payment of the AMOUNT CERTIFIED.

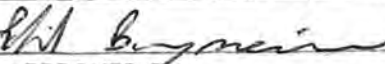

ENGINEER/DIRECTOR OF PUBLIC WORKS
Supervisor

AMOUNT CERTIFIED: \$81,775.96

DATE: 9-10-2024

PAYMENT AUTHORIZATION

FUND	PROGRAM ACTIVITY	OBJECT	AMOUNT


APPROVED BY

09-12-2024
DATE

Elm Street Reconstruction									
	5								
	9/10/2024	Jones Contracting			AS BUILT		QUANTITY		% OF
ITEM	DESCRIPTION	UNIT	QTY	PRICE	EXTENSION	QTY	EXTENSION	OVER/UNDER	CONTRACT
1	TOPSOIL, HAUL, FURNISH AND SPREAD	CY	100	\$30.00	\$3,000.00	100	\$3,000.00	\$0.00	100.00%
2	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	453	\$19.50	\$8,833.50	517.34	\$10,088.13	\$1,254.63	114.20%
3	EXCAVATION, CLASS 10, UNSUITABLE	CY	150	\$75.10	\$11,265.00	0	\$0.00	(\$11,265.00)	0.00%
4	SUBGRADE PREPARATION	SY	2980	\$2.65	\$7,897.00	2550	\$6,757.50	(\$1,139.50)	85.57%
5	MODIFIED SUBBASE	SY	2980	\$10.55	\$31,439.00	2949.39	\$31,116.06	(\$322.94)	98.97%
6	TRENCH COMPACTION TESTING	LS	1	\$3,150.00	\$3,150.00	1	\$3,150.00	\$0.00	100.00%
7	SANITARY SEWER, TRENCHED, PVC, 8" SDR-26	LF	585	\$78.55	\$45,951.75	587.17	\$46,122.20	\$170.45	100.37%
8	SANITARY SEWER, TRENCHED, PVC, 15" SDR-26	LF	8	\$341.25	\$2,730.00	8	\$2,730.00	\$0.00	100.00%
9	SEWER SERVICE, SANITARY, 6 IN. DIA.	LF	600	\$71.50	\$42,900.00	333	\$23,809.50	(\$19,090.50)	55.50%
10	SANITARY SEWER, REMOVAL OF PIPE < 36"	LF	593	\$15.75	\$9,339.75	595.17	\$9,373.93	\$34.18	100.37%
11	STORM SEWER, REMOVAL OF PIPE <36"	LF	131	\$15.75	\$2,063.25	129	\$2,031.75	(\$31.50)	98.47%
12	STORM SEWER, TRENCHED, 12" RCP	LF	145	\$63.70	\$9,236.50	145	\$9,236.50	\$0.00	100.00%
13	SUBDRAIN, STD, PERFORATED, 4"	LF	1667	\$9.20	\$15,336.40	1655	\$15,226.00	(\$110.40)	99.28%
14	SUBDRAIN OUTLET	EA	4	\$141.75	\$567.00	3	\$425.25	(\$141.75)	75.00%
15	WATER SERVICE STUB, COPPER, 3/4"	EA	5	\$1,163.40	\$5,817.00	2	\$2,326.80	(\$3,490.20)	40.00%
16	MANHOLE, SANITARY SEWER, SW-301	EA	1	\$7,089.60	\$7,089.60	1	\$7,089.60	\$0.00	100.00%
17	SINGLE GRATE INTAKE, SW-501	EA	1	\$4,695.60	\$4,695.60	1	\$4,695.60	\$0.00	100.00%
18	SINGLE GRATE INTAKE, SW-503	EA	1	\$8,847.30	\$8,847.30	1	\$8,847.30	\$0.00	100.00%
19	SINGLE GRATE INTAKE, SW-511	EA	1	\$4,363.80	\$4,363.80	1	\$4,363.80	\$0.00	100.00%
20	MANHOLE OR INTAKE ADJUSTMENT, MINOR	EA	2	\$1,608.60	\$3,217.20	2	\$3,217.20	\$0.00	100.00%
21	CONNECT TO EXISTING INTAKE OR MANHOLE	EA	1	\$2,362.50	\$2,362.50	2	\$4,725.00	\$2,362.50	200.00%
22	REMOVE MANHOLE OR INTAKE	EA	4	\$682.50	\$2,730.00	5	\$3,412.50	\$682.50	125.00%
23	STD OR SLIP FORM PCC PAVEMENT, CL C, CL3, 7"	SY	2625	\$62.50	\$164,062.50	2616.1	\$163,506.25	(\$556.25)	99.66%
24	REMOVAL OF PAVED DRIVEWAY	SY	140	\$4.75	\$665.00	139	\$660.25	(\$4.75)	99.29%
25	REMOVAL OF SIDEWALK	SY	95	\$4.75	\$451.25	142.75	\$678.06	\$226.81	150.26%
26	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	92	\$106.00	\$9,752.00	138.12	\$14,640.72	\$4,888.72	150.13%
27	DETECTABLE WARNINGS	SF	32	\$65.00	\$2,080.00	32	\$2,080.00	\$0.00	100.00%
28	DRIVEWAY, P.C. CONCRETE, 6 IN.	SY	155	\$127.00	\$19,685.00	185.4	\$23,545.80	\$3,860.80	119.61%
29	DRIVEWAY, 3/4" CRUSHED STONE	TN	25	\$33.60	\$840.00	15	\$504.00	(\$336.00)	60.00%
30	REMOVAL OF PAVEMENT	SY	2700	\$5.20	\$14,040.00	2691	\$13,993.20	(\$46.80)	99.67%
31	TRAFFIC CONTROL	LS	1	\$2,325.00	\$2,325.00	1	\$2,325.00	\$0.00	100.00%
32	SEEDING, FERTILIZING, & MULCHING (URBAN)	LS	1	\$5,000.00	\$5,000.00	1	\$5,000.00	\$0.00	100.00%
33	EROSION CONTROL, SILT FENCE & FILTER SOCKS	LF	100	\$10.00	\$1,000.00	0	\$0.00	(\$1,000.00)	0.00%
34	EROSION CONTROL, SILT FENCE & FILTER SOCKS REM.	LF	100	\$10.00	\$1,000.00	0	\$0.00	(\$1,000.00)	0.00%
35	CONCRETE STEPS	SF	50	\$125.00	\$6,250.00	0	\$0.00	(\$6,250.00)	0.00%
36	CONSTRUCTION SURVEY	LS	1	\$5,200.00	\$5,200.00	1	\$5,200.00	\$0.00	100.00%
37	MOBILIZATION	LS	1	\$53,594.10	\$53,594.10	1	\$53,594.10	\$0.00	100.00%
38	CONCRETE WASHOUT	LS	1	\$1,000.00	\$1,000.00	0.5	\$500.00	(\$500.00)	50.00%
	CO#1-Importing Fill Dirt	CY		\$12.10		240	\$2,904.00		
	CO#2-Price Adj. for Handpour Paving	SY		\$10.00		130.9	\$1,309.00		

Section 640
CHANGE ORDER

Project: Elm Street Reconstruction

To Contractor: Jones Contracting

Change Order Number: 1

The Contract is changed as follows:

Qty Adjustments-See Tab Sheet

Importing Fill Dirt-\$12.10/CY 240 CY

SY Adjustment for Handpour pavement- \$10/SY

10-Sep-24

-\$31,805.00

\$2,904.00

\$1,309.00

\$0.00

\$0.00

\$0.00

\$0.00

Total: (\$27,592.00)

Base bid amount \$519,777.00

NEW PROJECT TOTAL \$492,185.00

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was

\$519,777.00

Net change by previously authorized Change Orders

\$0.00

The Contract Sum prior to this change order

\$519,777.00

The Contract Sum will be decreased by this change order in the amount of

(\$27,592.00)

The new Contract Sum including this change order

\$492,185.00

The Contract Time will be increased by

3 days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.

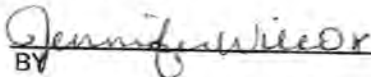


ENGINEER/ SUPERVISOR
DIRECTOR OF PUBLIC WORKS

9-10-2024
DATE

Jones Contracting
CONTRACTOR

9/10/24
DATE


BY

Director of Operations
TITLE

received
9.11.24 845

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 17, 2024

Administration
Department

Barbara Codjoe
Prepared By
Barbara Codjoe
Department Head



City Administrator Approval

AGENDA TITLE: Resolution 196-2024 - Authorizing renewal of Medicare Supplemental plan for Retirees for 2025

☐ **Public hearing required if this box is checked.**

RECOMMENDATION: Pass and adopt resolution #196-2024

DISCUSSION: Please see attached

Source of Funds: N/A

Budgeted Item: ☐ Budget Amendment Needed:

The City of Ottumwa would like to enter into a renewal agreement with Humana for medical insurance for current reitrees hired prior to February 22, 1993 as set out in the price schedules below.

We were notified in August that rates for medical coverage will increase by 18.33% due to significant changes to Medicare Part D. The new premium will be \$282 per member per month starting January 1, 2025.

The current split for the monthly premium is 40% paid by the retiree and 60% paid by the City. With this renewal, the contribution percentage will change to 50% of the monthly premium paid by the City and 50% of the monthly premium paid by the retiree.

RESOLUTION NO. 196-2024

RESOLUTION AUTHORIZING RENEWAL OF MEDICARE SUPPLEMENTAL INSURANCE

WHEREAS, the City of Ottumwa, Iowa wishes to provide a Medicare Supplemental insurance plan through Humana to its eligible retirees; and

WHEREAS, the City of Ottumwa, Iowa will contribute 50% to the monthly premium for said coverage; and

WHEREAS, the retiree will be required to contribute 50% to the monthly premium for said coverage; and

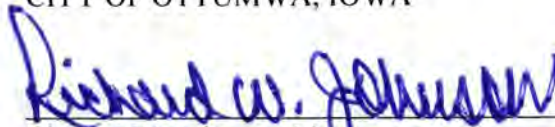
WHEREAS, Humana has previously contracted with the City of Ottumwa and would like to renew the current plan for the period of January 1, 2025 through December 31, 2025.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the City of Ottumwa enter into a renewal agreement with Humana for Medicare Supplemental insurance as set out in the price schedules.

PASSED, ADOPTED and APPROVED this 17th of September, 2024.

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:


Christina Reinhard, City Clerk

received
9.12.24 3pm

Item No. I.-3.

helen maring
11/1/2021

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 17, 2024


Park & Recreation
Department

Gene Rathje

Prepared By

Gene Rathje

Department Head



City Administrator Approval

AGENDA TITLE: Resolution #197-2024, A Resolution Approving a Contract with Willett Hofmann to Provide Professional Services for the Cemetery Office and Maintenance Building Project

☐

Public hearing required if this box is checked.

RECOMMENDATION: Pass and Adopt Resolution #197-2024

DISCUSSION: Willett Hofmann has provided a contract for \$29,500 to provide bidding and contract administration services for the City of Ottumwa for the cemetery office and maintenance building project. These services are needed because this is a large, complex project and the Parks and Recreation Department does not have an engineer or construction inspector on staff. The Ottumwa Cemetery Board of Trustees approved this contract with Willett Hofmann at their meeting on September 4, 2024. This contract is an extension of the original agreement with Willett Hofmann to provide professional services for the Cemetery office and maintenance project that was approved by the Ottumwa City Council on November 1, 2022.

Source of Funds: Helen Maring Estate Donation

Budgeted Item:

☐

Budget Amendment Needed: No

RESOLUTION # 197-2024

A RESOLUTION APPROVING A CONTRACT WITH WILLETT HOFMANN TO PROVIDE PROFESSIONAL SERVICES FOR THE CEMETERY OFFICE AND MAINTENANCE BUILDING PROJECT

WHEREAS, The City of Ottumwa is in need of professional assistance with bidding and construction administration for the cemetery office and maintenance building project, and;

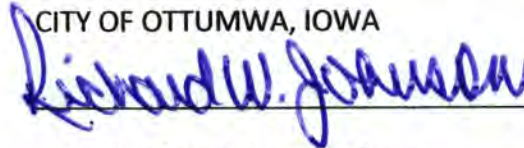
WHEREAS, Willett Hofman has provided a reasonable contract for those services, and;

WHEREAS, The City of Ottumwa had previously entered into an agreement with Willett Hofmann on November 1, 2022 to provide design and engineering services for this project, and the new contract is an extension of the original contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned contract for this project is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 17th day of September, 2024.

CITY OF OTTUMWA, IOWA



Richard W. Johnson, Mayor

ATTEST:



Christine Reinhard, City Clerk



August 30, 2024

Gene Rathje
Director of Parks and Recreation
101 Church St
Ottumwa, IA 52501

RE: Proposal for Ottumwa Cemetery Maintenance & Office Building – Construction Administration Fees

Dear Gene:

Please find below our proposal for bidding and construction administration fees for the Ottumwa Cemetery Maintenance & Office building. A description of what these fees will cover follows.

SCOPE OF PROFESSIONAL SERVICES:

Willetts, Hofmann & Associates, Inc. (WHA) & West Plains Engineers (WPE) propose to provide Professional services. The scope of services is listed below –

Bidding

1. Virtual Pre-bid meeting
2. Addenda
3. Attendance at bid opening
4. Assist with reviewing bids

Construction Administration

1. Civil
 - a. On site field visits (2)
 - b. Shop Drawings & RFI's
 - c. On site Punch Walk
2. Architectural
 - a. On site Pre-Construction Meeting
 - b. On site Progress Meetings (6)
 - c. Virtual Progress Meetings (6)
 - d. Shop Drawings & RFI's
 - e. On site Punch Walk
3. Mechanical, Electrical, Plumbing (MEP)
 - a. On site Field Visits
 - i. Mechanical (2)
 - ii. Electrical (2)
 - b. Shop Drawings & RFI's
 - c. On Site Punch Walk

625 32nd Avenue SW, Cedar Rapids, IA 52404 T: (319) 378-1401 F: (815) 284-3385

WillettsHofmann.com

SERVICES NOT INCLUDED

1. Geotechnical site investigation including soil borings and geotechnical report.
2. Hazardous material evaluation and abatement
3. Details regarding construction means and methods.

FEE FOR PROFESSIONAL SERVICES:

WHA proposes to provide the Scope of Services for this Project for a fee itemized as follows:

\$26,500	WHA – Construction Administration (Civil, Architectural)
\$ 3,000	WPE – Construction Administration
\$29,500	TOTAL

TERMS & CONDITIONS:

The attached Terms and Conditions are made a part of this Agreement. Additional Services requested above and beyond those described herein shall be provided and performed as outlined on the attached Terms and Conditions.

This proposal is valid for thirty (30) calendar days from the date of this proposal.

PROPOSAL ACCEPTED:

I hereby authorize this work to proceed as outlined above and have read and accept the attached Terms and Conditions.

By _____

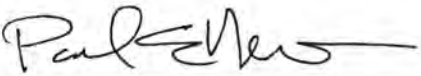
Name/Title _____

Date _____

Thank you for your interest in Willett, Hofmann & Associates, Inc. and for this opportunity to be of service. We look forward to working with you on this project. If you have any questions, please do not hesitate to call.

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

By  _____
Paul E Newman, AIA, PE, LEED AP
Architect



TERMS AND CONDITIONS – CITY OF OTTUMWA

Standard of Care: Services provided by Willett, Hofmann & Associates, Inc., hereinafter referred to as “WHA”, under this Agreement will be performed in a manner consistent with the human degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

Additional Services: When Additional Services beyond the defined scope are requested, an amendment will be prepared for approval by the Client prior to commencing work. Additional Services shall be performed on a time and material basis at Standard Hourly Rates in effect at the time the services are performed, or for a negotiated fee.

Billing / Payment: The Client agrees to pay for all services performed and all costs incurred by WHA. Invoices for services shall be submitted either upon completion of such services or on a monthly or otherwise regular or logical basis. Invoices shall be due and payable within 30 days of invoice date. Client shall notify WHA of any objections to the invoice within five (5) working days of receipt. Payment of any invoice indicates Client’s acceptance of this Agreement and satisfaction with the services provided. Payment of invoices is in no case subject to unilateral discounting, back charges, or set offs by the Client, and payment is due regardless of suspension or termination of this Agreement by either party. Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge on the unpaid balance. In the event that any portion of an account remains unpaid after 120 days after the invoice date, WHA may institute collection action and the Client shall pay all costs of collection, including reasonable attorney’s fees.

Termination, Suspension or Abandonment: In the event of termination, suspension or abandonment of the project, WHA shall be equitably compensated for services performed. Either the Client or WHA may terminate this Agreement after giving no less than seven (7) days’ written notice if the other party substantially fails to perform in accordance with the terms of the Agreement.

Indemnification: WHA agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorney’s fees and defense costs, to the extent caused by WHA’s negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom WHA is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless WHA, its officers, directors, employees and subconsultants (collectively, WHA) against all damages, liabilities or costs, including reasonable attorney’s fees and defense costs, to the extent caused by the Client’s negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor WHA shall be obligated to indemnify the other party in any manner whatsoever for the other party’s own negligence or for the negligence of others.

Certification, Guarantees and Warranties: WHA shall not be required to execute any document that would result in certifying, guaranteeing or warranting the existence of any conditions.

Dispute Resolution: Any claims or disputes between the Client and WHA arising out of the services provided by WHA or out of this Agreement shall be submitted to non-binding mediation. The Client and WHA agree to include a similar mediation agreement with all contractors, subconsultants, subcontractors, suppliers and fabricators, providing for mediation as the primary method of dispute resolution among all parties. The laws of the State of Illinois will govern the validity of this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.



TERMS AND CONDITIONS – CITY OF OTTUMWA

Construction Means and Methods: WHA shall not be responsible for, nor have control over or charge of, construction means, methods, sequence, techniques, or procedures, or for any health or safety precautions required by any regulatory agencies in connection with the project.

Construction Observation: When WHA does not provide construction observation services, it is agreed that the professional services of WHA do not extend to or include the review or site observation of the Contractor's work, performance, or pay request approval. In this situation, during construction, the Client assumes the role of the design professional and will hold harmless WHA for the failure of the Contractor's work to conform to the design intent and the contract documents.

Adjustments, Changes or Additions: It is understood that adjustments, changes, or additions may be necessary during construction. The Client will maintain a contingency fund until construction is completed to pay for field changes, adjustments, or increased scope items. If WHA is performing Construction Observation, all change order amounts requested by Contractors constructing WHA designed items shall be submitted to WHA for review prior to being approved by contract holder. WHA will not approve amounts requested that are above a normal bid amount for the work involved. In no case will costs be assessed to WHA at the discretion of the Contractor, the Client, or the Owner without prior agreement and approval of WHA. WHA shall not be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

Project Signs: Project signs displayed at the construction site shall include "Willett, Hofmann & Associates, Inc." as the design professional for the applicable discipline. Articles for publication regarding this project shall acknowledge Willett, Hofmann & Associates, Inc. as the design professional for the applicable discipline.

Electronic Files: The Client hereby grants permission for WHA to use information and data provided by the Client, including electronic background information produced or provided by the Client in the completion of the project. The Client also grants permission to WHA to release WHA's documents (including their backgrounds) electronically to consultants, contractors, and vendors as required in the execution of the project. Before release, WHA will require an executed waiver of liability for the use of any electronic documents and may charge a fee for this information.

Use of Documents: Documents prepared by WHA are instruments of service for use solely with respect to the project. WHA shall retain all common law, statutory and other reserved rights, including the copyright. The Client shall not reuse or permit the reuse of WHA's documents except by mutual agreement in writing.

Assignment: Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including, but not limited to, monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WHA as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

receive
10-27-22 10:11AM

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

harrison

Council Meeting of: Nov 1, 2022

Park & Recreation
Department

Gene Rathje

Prepared By

Gene Rathje

Department Head

[Signature]

City Administrator Approval

AGENDA TITLE: Cemetery Office and Maintenance Building Proposal.

☐ **Public hearing required if this box is checked.**

RECOMMENDATION: Approve the proposal from Willett-Hoffman to prepare plans and specifications for a new office and maintenance building in Ottumwa cemetery for a fee of \$60,470.

DISCUSSION: On October 19, 2022, the Ottumwa Cemetery Board of Trustees voted to proceed with the office and maintenance building project and hire Willett-Hoffman of Cedar Rapids, Iowa to write plans and specifications for the project, for a fee of \$60,470. RFQ proposals were also received from Shive -Hattery and Veenstra and Kimm. Willett -Hoffman will also provide some project administration work for the project. The cost estimate from the architect for this project is \$975,000.

Source of Funds: APRA, CIP

Budgeted Item: ☒ Budget Amendment Needed: Yes

received
9.12.24 3pm

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sept 17, 2024

Building and Code Enforcement
Department

Jake Rusch

Prepared By

Zach Simonson

Department Head

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution No.199-2024. A resolution assessing 2023 grass and weed charges against certain lots in the city of Ottumwa, Iowa.

☐

****Public hearing required if this box is checked ****

☐

The Board of Public Works for each Public Hearing must be given 10 days notice. If the Board of Public Works is not attached, the Board will be notified by the City Administrator.

RECOMMENDATION: Pass and Adopt Resolution 199-2024

DISCUSSION: The attached report lists 73 properties that were mowed by the City's mowing contractor in 2023. Owners whose properties were mowed in 2023 were billed for the mowing charges and those charges on the attached list remains unpaid. Total Charges for the mowing assessments for 2023, including administrative fees, are \$53,245.00.

Source of Funds:

Budget Item: Budget Amendment Needed

RESOLUTION NO. 199-2024

A RESOLUTION ASSESSING 2023 WEED MOWING CHARGES AGAINST CERTAIN LOTS IN THE CITY OF OTTUMWA, IOWA.

WHEREAS, in accordance with section 24-6(c) of the Municipal Code of the City of Ottumwa, Iowa, public notice was given to property owners of the City to cut or destroy any weeds, vines, brush and dead, damaged or unsightly bushes, trees or other offensive growth; and

WHEREAS, Upon the failure of the property owner to cut or destroy said growth, The City caused the same to be done by the City of Ottumwa's weed mowing contractor for the calendar year 2023, and said costs to be assessed to the owner or owners of the lot or parcel of ground; and

WHEREAS, the Code of Iowa, Section 364.12 allows the City Council to assess costs of abating nuisances against real estate taxes in the same manner as the property tax, and In accordance with 24-6(c) of Ottumwa Municipal Code, said costs and expenses associated with the cutting of weeds are to be assessed against the owner of said lots or parcels; and

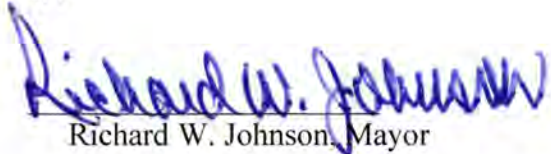
WHEREAS, said costs for the mowing of weeds, vines, etc., for the calendar year 2023 are attached and made a part of this resolution.

NOW, THEREFORE BE IT RESOLVED THAT the attached 2023 weed mowing charges be assessed against the respective properties and the City Clerk to certify said assessments to the County Treasurer to be collected on the tax rolls.

Approved, passed and adopted this 17th of September 2024.

CITY OF OTTUMWA, IOWA

BY:


Richard W. Johnson, Mayor

ATTEST:


Chris Reinhard, City Clerk

2023 ASSESSED MOWING FEES

ADDRESS MOWED	OWNER'S NAME	LEGAL DESCRIPTION	TOTAL FEES	ASSESSED FEES	W/ASSESSED FEES	CASE #
1 105 N WALNUT	DOROTHY M BLAKLEY	KATE REDMANS 2ND ADD LOT 43 (105 N WALNUT)	800	150	950	4709
2 109 N WALNUT	MENDOZA FELIPE	REDMAN'S 2ND LOT 44 (109 N WALNUT)	750	150	900	4710
3 112 COLLEGE	CYNTHIA PAGE	OTTUMWA ORIG NW 9' OF NE 36' LT273 BLK 19 NE 36' LT274 BLK 19 (112 S COLLEGE	750	150	900	4694
4 120 N DAVIS	RICKY SAMPSON	R S SMITH'S 3RD ADD S 33' LOT 53 BLK 7 (120 N DAVIS)	350	150	500	5717
5 1214 HIGHLAND	ALICE ASZMAN	HIGHLAND PARK ADD E 55' LOT 21 (1214 W HIGHLAND)	750	150	900	4725
6 122 S IOWA	INTEGRITY INVESTMENT REO HO MANNINGS 2ND ADD LOT 29 BLK 1 (122 S IOWA AVE)		750	150	900	4701
7 129 E COURT	MAKIA FRANKLIN	FERREE & MUIR'S ADD LOT 9 (129 E COURT)	500	150	650	5664
8 1441 CASA BLANCA	DEREK AND CLAUDIA GATES	WORMHOUDT 5TH ADD LOT 16 (1441 CASA BLANCA	750	150	900	4719
9 145 S FELLOWS	FELIPE MENDOZA	JANNEY ADD LOT 11 BLK 3 (145 S FELLOWS	300	150	450	5714
10 153 S FELLOWS	GLORIA WHITE	JANNEY ADD LOT 9 BLK 3 (153 S FELLOWS	750	150	900	4695
11 157 S IOWA	KIMBERLY ROSS	JANNEY ADD LOT 8 BLK 4 (157 S IOWA AVE	400	150	550	5688
12 206 E FINLEY	BRANDON WATSON	R S SMITH'S 4TH ADD N 22' LOT 1 BLK 18 (206 E FINLEY)	600	150	750	5683
13 230 SKYLINE	JILL AMBER ARCHER	WILDWOOD ADD-N 86 4' LOT 120 EX E 175' (230 SKYLINE DR)	770	150	920	5648
14 PARCEL# 007413960063000	JUDSON LETTS	SIBERELLS 1ST ADD LOT 64 BLK 6 (234 PHILLIPS)	700	150	850	5367
15 236 PHILLIPS	JUDSON LETTS	SIBERELLS 1ST ADD LOT 65 BLK 6 (236 PHILLIPS	750	150	900	4740
16 2425 E MAIN	JOY HOWARD	MINERAL SPRINGS ADD LOT 27 (2425 E MAIN)	750	150	900	4707
17 244 S DAVIS	BLACKBIRD NEIGHBORHOOD LLC E NORTONS ADD LOT 34 (244 S DAVIS)		345	150	495	5037
18 250 S WARD	ROY HENRY	M J WILLIAMS ADD S 41 1/2' OF W 1/2 LOT 15 (250 S WARD)	500	150	650	5705
19 301 MC PHERSON	EDWARD WARD	HIGHLAND PARK ADD LOT 12 (LOT ON MC PHERSON)	800	150	950	4736
20 301 N GRAVES	DONNIE STOCKDALL JR	E A LANGFORD'S ADD LOT 8 (301 N GRAVES)	750	150	900	4722
21 306 E PARK	TODD DOWNING	MAHON'S 2ND SUB LOT 1 & N 1/2 VAC FELIX ST ADJ (306 E PARK)	650	150	800	5713
22 309 MER ROUGE	CARL AND ROSELLA TOWNSEND	AUD SUB-DIV SE SEC 29-72-13, N 100' OF AL 4 SE SEC 29-72-13 (309 MER ROUGE	750	150	900	4708
23 319 N MC LEAN	215 TOLLGATE REALTY LLC	PT AL 6 W 1/2 NE SEC 24 NW 120' NE 43' SE 120' SW 43' TO BEG (319 N MC LEAN)	765	150	915	4735
24 324 N HOLT	CATHERINE AND RONALD SLACK	ALL EX S 1' LOT 4 OF LOT 8 ZOLLARS SUB OF W 1/2 NE SEC 24-72-14 (324 N HOLT)	750	150	900	4731
25 325 S DAVIS	MARGARITO LOREDO-RANGEL	WILLIAMS 2ND ADD N 55' OF E 1/2 OF LOT 7 BLK 7 (325 S DAVIS	115	150	265	5568
26 416 WAVERLY	MICHAEL HEADY	RIVERVIEW ADD LOT 13 BLK 5 (416 WAVERLY)	700	150	850	4711
27 419 S FOSTER	JEREMY AND ALMA BROWN	MANNINGS 1ST ADD LOT 20 BLK 1 (419 S FOSTER	750	150	900	4697

28 420 HERMAN	JACOB MATHIS	LOT 17 OF AL 3 SE SE C 29-72-13. KNOWN AS HERRMANN'S SUB (420 HERRMAN	700	150	850	4699
29 422 N WAPELLO	LINDA THROGMARTIN	GRANT'S SUB. OF GIL. N 40 1/2' LOT 23 (422 N WAPELLO)	600	150	750	5684
30 437 N COURT	DIANA DAVIDSON	STEWART'S SUB OF GODFREY'S LOT 5 (437 N COURT)	600	150	750	5663
31 505 S SHERIDAN	RICHARD EUGENE WATTERSON	A E HAMMONDS 2ND ADD LOT 30 (505 S SHERIDAN)	700	150	850	5647
32 PARCEL# 007410310022000	ROBERT CARLSON	CONANT & CHAMBERS LOT 26 (514 KRUGER	750	150	900	4704
33 518 S SHERIDAN	MARJEAN KOCEJA	A E HAMMONDS 2ND ADD LOT 46 (518 S SHERIDAN)	800	150	950	5379
34 518 S SHERIDAN	MARJEAN KOCEJA	A E HAMMONDS 2ND ADD LOT 46 (518 S SHERIDAN)	350	150	500	3613
35 530 W WOODLAND	CHRISTOPHER JOHN SHOWALTE	HAMILTON CHAMBERS & CO ADD LOT 54 (530 W WOODLAND	650	150	800	5656
36 556 S WARD	DONNIE STOCKDALL JR	KENNEDY'S SUB LOT 8 (556 S WARD)	930	150	1080	5751
37 602 E MARY	JUAN JOSE PEREZ ESPARZA	HARDING PARK ADD LOT 1 BLK 2 (602 E MARY)	750	150	900	4734
38 710 CLINTON	MASON ENDERSBE	H T BAKERS 1ST ADD LOT 43 (710 CLINTON	50	150	200	4447
39 734 CENTER	CLEAR POINT CAPITA LLC	NORRIS SUB OL 33 LOT 37 (734 CENTER)	750	150	900	4692
40 815 ALLISON	RICHARD AND DORA PILCHER	MOWERY ASBURY & HACKWORTH SUB LT 4 BLK 7 & E 1/2 ALLEY ADJ(815 ALLISON	450	150	600	4717
41 831 LILLIAN	KELLY WILLIAMS	COWANS 2ND ADD LOT 19 BLK 3 (831 LILLIAN)	250	150	400	5725
42 851 S DAVIS	SHAWN KELLAR	J B HAMMONDS SUB LOT 451 (851 S DAVIS)	350	150	500	5662
43 868 S DAVIS	SHAWN KELLAR	J B HAMMONDS SUB LOT 484 (868 S DAVIS	150	150	300	5661
44 901 W THIRD	CHUCK AND BARBARA RUBY	DIXON & HUTCHINSON'S ADD SE 1/2 LOT 52	750	150	900	5645
45 902 S HANCOCK	DANIEL AND CHRISTY HAMRE	HARDING PARK ADD LOT 1 BLK 3 (902 S HANCOCK	700	150	850	4724
46 905 W THIRD	CHUCK AND BARBARA RUBY	DIXON & HUTCHINSON'S ADD SE 54' OF NW 1/2 LOT 52 (VACANT LAND, THIRD ST	750	150	900	5646
47 909 WEST	RICHARD JOHNSON	HAMILTON & CHAMBERS ADD LOT 24 (909 WEST ST)	700	150	850	4712
48 932 W THIRD	MAXINE ZAPATA	DIXON & HUTCHINSON'S ADD. NW 56' LOT 40	830	150	980	5657
49 PARCEL #007410120007000 HACKBERRY	JOHN BIBB	BLAKE'S ADD LOT 12 BLK 2 (VACANT LOT ON HACKBERRY)	750	150	900	4698
50 PARCEL #007414250002000 HOLT	ERIC MORROW	LOT 2 OF LOT 1 OF ZOLLARS SUB. W 1/2 NE	800	150	950	3845
51 PARCEL #007416140008000 ADELLA	GWENDOLYN SANDERS	H BEAVERS 2ND LOT 37 (LAND S-ADELLA)	750	150	900	4715
52 PARCEL #007416140019000 ADELLA	GWENDOLYN SANDERS	H BEAVERS 2ND LOT 48 (LAND-S ADELLA	750	150	900	4716
53 PARCEL #007413230059000 WEST THIRD	WILLIAM BROWN	DIXON & HUTCHINSON'S ADD W 47 1/2' OF S E 77' LOT 54 LAND ON W 3RD)	150	150	300	4524
54 PARCEL #007413230059000 WEST THIRD	WILLIAM BROWN	DIXON & HUTCHINSON'S ADD W 47 1/2' OF S E 77' LOT 54 LAND ON W 3RD)	750	150	900	5381
55 PARCEL #007413960065000 PHILLIPS	JUDSON LETTS	SIBERELLS 1ST ADD LOT 66 BLK 6 (VAC LOT ON PHILLIPS)	750	150	900	5377
56 PARCEL #007413960066000 PHILLIPS	JUDSON LETTS	SIBERELLS 1ST ADD LOT 67 BLK 6 (VAC LOT ON PHILLIPS	750	150	900	5378
57 PARCEL #007410120168000 CHERRY	MALLORICK INVESTMENTS LLC	BLAKES ADD LOT 8 BLK 17 (VAC LOT-S CHERRY)	750	150	900	4691

58	PARCEL #007416540055000 MARY	JUAN JOSE PEREZ ESPARZA	HARDING PARK ADD LOT 2 BLK 2 (LOT ON E MARY)	750	150	900	4733
59	PARCEL #007414060030000 CLAY	CARLUS AND ROSALIE ALLMAN	SUMMERS 3RD ADD LOT 9 EX THE E 15' (VAC LOT ON CLAY	960	150	1110	4720
60	PARCEL #007413230061000	WILLIAM BROWN	DIXON & HUTCHINSON'S ADD SE 47' OF NW 1/2 LOT 54	700	150	850	5380
61	PARCEL #007417840004000 VENTURE	HORNE DEVELOPMENT	HORNE SECOND SUB OF LOT 3 OF HORNE SUB DIV-OUTLOT 5	700	150	850	5382
62	1016 S WELLER	COLT STEWART	HARDING PARK ADD LOT 21 BLK 2 (1016 S WELLER) (VIN 0252463H)	277.5	150	422.5	6046
63	901 QUEEN ANNE	SONDRA BREUKLANDER	J J MC COY-BAKERS 2ND ADD LOT 9 (901 QUEEN ANNE	180	150	330	6081
64	204 N IOWA	ASHLEY GLENN	REDMAN'S 1ST LOT 8 (204 N IOWA AVE)	180	150	330	6068
65	808 ALBIA	LA FORTUNA PROPERTIES LLC	OVERMANS SUB PT LOTS 1&2 LIES S'LY&W'LY OF PT SOLD&OVERMANS SUB LT3 EX PT SOLD & EX PT TO CITY FOR STREET (808 ALBIA	245	150	395	6071
66	449 E FOURTH	NRM3 LLC	CONNELL'S ADD LOT 3 (449 E FOURTH ST	180	150	330	6031
67	1317 E MAIN	MARK NGUYEN	JANNEY'S ADD LOT 5 BLK 3 (1317 E MAIN)	245	150	395	6060
68	923 E SECOND	MACKENZY DUVERT	BLAKES ADD PT L12 BL K15 BG SECOR L12/N61 6/W50 27-W LN L12/S 62.75/E50 25-BG	245	150	395	6065
69	714 N COOPER	RYAN NEGRETTE	COOPERS ADD LOT 27 (714 N COOPER	245	150	395	6074
70	1235 HUTCHINSON AVE	SILVER LININGS RANCH LLC	PT LOT 9 OF WM H HAM MONDS SUB OF S1/2 NW SEC 20-72-13 BEING THE ELY&EX PT SOLD & EX EASEMENT TO WAPELLO CO (1235 HUTCHINSON AVE)	440	150	590	6036
71	638 E MAIN	ROBERT VENEZIA	SINNAMONS SUB OL 4 NW 6.33 LOT 2, SE1/9 7 LOT 3, NW 41.29 OF SE 59.59 LOT 2 (638 E MAIN)	342.5	150	492.5	6079
72	1309 CASTLE	CHAD TOOPES	CASTLE'S 2ND ADD LOTS 3 & 4 (1309 CASTLE)	310	150	460	6063
73	749 N GREEN	RONALD SCHLENZEN	MAST AND FULTONS LOT 62 (749 N GREEN)	245	150	395	6073
TOTAL ASSESSED FEES				\$42,300.00	\$10,950.00	\$53,245.00	

**** ACTION ITEM ****


City Administrator Approval

11. The Panel of Publication for each Public Hearing must be attached to the Staff Summary of the Panel of Publication in and submitted the form will not be placed in the agenda.

Budget Item: Budget Amendment Needed

RESOLUTION NO. 200-2024

A RESOLUTION FIXING AN AMOUNT FOR ABATING A NUISANCE AGAINST CERTAIN LOTS IN THE CITY OF OTTUMWA, IOWA.

WHEREAS, The nuisances existing on properties located at 154 E Court, 104 E Court, 715 S Moore, 1132 Orchard, 1134 S Webster, 210 S Union, 901 Queen Anne, 120 N Davis, 749 N Green, 1002 Harvey, 1505 Locust, 101 N Willard, 210 Clayton, 126 S Cooper, 105 N Hancock, 506 S Davis, 1515 W Main, 131 W Fifth, 2721 Branham, 1122 Orchard, 714 N Cooper, 502 Clinton, 238 Kenyon, 903 Silk, 501 S Webster, 1309 Castle, 851 S Davis, 1016 S Weller, 513 Camille, 831 Lillian, 201 N Holt, 1305 Locust, 453 N Fifth, 514 Queen Anne, 556 S Ward, and 145 S Fellows were abated by the City of Ottumwa; and

WHEREAS, The Code of Iowa, Section 364.12, allows the City Council to assess costs of abating nuisances against real estate taxes in the same manner as the property tax; and

WHEREAS, said costs are as follows:

1. 154 E COURT – legal description - All of Lot No. Seven (7) and the West two (2) feet of Lot No. Eight (8), of Porter and Co.'s Subdivision of part of Outlots No. 30 and No. 31 of the City of Ottumwa, Wapello County, Iowa in Section Nineteen (19), Township Seventy-two (72) North, Range Thirteen (13) West of the Fifth Principal Meridian – Owner Charlotte Haag and the nuisance abatement costs are \$330.00 – parcel #007411270008000
2. 104 E COURT – legal description - Beginning at the corner of Lot 1 of J.S. Porter & Co's Subdivision of part of the Out Lots 30 and 31 in the SW ¼ of Section 19, Township 72 North, Range 14 West in the City of Ottumwa, Wapello County, Iowa, at the junction of East Court Street and Sixth Street in said City, thence Northeasterly along East Court Street 66 feet; thence Southeasterly at right angles with East Court Street 66 feet; thence 66.07 feet in a Southwesterly direction to Sixth Street at a point 63. 7 feet Southeasterly from the place of beginning; thence Northwesterly along the Northerly line of Sixth Street to place of beginning. Also, beginning at the West Corner of Lot 1 in Porter & Co's Subdivision of part of Out Lots 30 and 31 in the Original Town of said City of Ottumwa, Iowa, thence Southwest 11 feet to a point 6 feet Northeast of the back of the existing curb; thence Southeast parallel to said curb 63. 7 feet; thence Northeast 11.55 feet; thence Northwest 63.7 feet to the point of beginning. – Owner Ghislain Nya Nya, and the abatement costs are \$850.00 – Parcel# 007411270002000
3. 715 S MOORE – Legal description – Lots 16 and 17 in Jefferson Park Addition of the City of Ottumwa Wapello County, Iowa. – Owner Sherry and Chester Gee, and the abatement cost are \$1890.00 – parcel #007416590016000
4. 1132 ORCHARD – Legal description – Lot Five (5) in Mary Withall's Addition to the City of Ottumwa, Wapello County, Iowa – Owner Kurt Nickel, and abatement costs are \$1,630.00 – Parcel#007411500005000
5. 1134 S WEBSTER – LEGAL description - Lot 107 in Block 4 in J.C. Prosser's Subdivision of a part of the E ½ of the NE¼ of Section 2, Township 71 North, Range 14 West of the 5th P.M., in Wapello County, Iowa. – Owner Like Home Properties LLC, and abatement costs are \$395.00 – Parcel#007416910103000
6. 210 S UNION – Legal Description – Lot 5, 6 and 7 in Samuel Mahon's Subdivision of lot 7 and the Northwest 9 feet of Lot 6 of Sinnamon's Subdivision of Out Lot in the City of Ottumwa, Wapello County, Iowa. Owner Steady Walker Inc, and abatement costs are \$460.00 – Parcel# 007410940005000
7. 901 QUEEN ANNE – Legal Description – Lot 9 in JJ McCoy Baker's Second Addition to

- the city of Ottumwa, Wapello County, Iowa – Owner Sondra Breuklander ,and the abatement costs are \$966.00 – parcel# 007416080009000
8. 120 N DAVIS – Legal Description – The South Half of Lot 53 in block 7 in R.S. Smith's third addition to the City of Ottumwa, Wapello County, Iowa – Owner Ricky Sampson, and abatement costs are \$1500.00 – Parcel# 007417190035000
 9. 749 N GREEN – Legal Description – Lot Number Sixty-two (62) in Mast and Fulton's to the City of Ottumwa, Wapello County, Iowa. – Owner Ronald Schlenzen, and abatement costs are \$2475.00 – Parcel# 007411040043000
 10. 1002 HARVEY – Legal Description – PTNE2-71-14BGSE COR/S1963.28/E710BG/N256/W125/S256/E125 BG(AL24&25)&W1/2 VAC To the City of Ottumwa, Wapello County, Iowa – Owner Freddie Franklin Hill and abatement costs are \$1580.00 – Parcel# 007417500025000
 11. 1505 LOCUST – Legal Description – The East 36 feet of Lot 7 in Kate Redman's First Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Central Iowa Ventures LLC and abatement costs are \$590.00 – Parcel# 007411280007000
 12. 101 N WILLARD – Legal Description – Lot 84 in Block 36 in R.S. Smith's Fifth Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Gabriel Calicico, and abatement costs are \$330.00 – Parcel# 007417210026000
 13. 210 CLAYTON – Legal Description - Lot Number Twenty (20) in Warden & Haynes Addition to the City of Ottumwa, Iowa, same being a Subdivision of Lot Number Three (3) of Gilmore's Subdivision of a part of Section 24, Township 72, Range 14 West of the 5th P.M. – Owner Lydia Fiscella, and abatement costs are \$655.00 – Parcel# 007414120020000
 14. 126 S COOPER – Legal Description – Lot Twenty-six (26) in Block Two (2) in Janney's Addition to the City of Ottumwa, Wapello County, Iowa – Owner Kamryn Bills, and abatement costs are \$1,825.00 – Parcel# 007410830047000
 15. 126 S COOPER – Legal Description - Lot Twenty-six (26) in Block Two (2) in Janney's Addition to the City of Ottumwa, Wapello County, Iowa – Owner Kamryn Bills, and abatement costs are \$2,800.00 - Parcel# 007410830047000
 16. 105 N HANCOCK – Legal Description – Lot One Hundred Ninety-one (191) in the dain addition to the City of Ottumwa, Wapello County, Iowa. – Owner P&M Properties LLC, and abatement costs are \$695.26 – Parcel# 007416330192000
 17. 506 S DAVIS – Legal Description - The South Fifty-nine (59) feet of the North Two-thirds (2/3) of the West One-half (1/2) of Lot Number Thirteen (13) in M.J. Williams Fifth Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Elynna Perry, and abatement costs are \$277.00 – Parcel# 007417370032000
 18. 1515 W MAIN – Legal Description – Lot 4 and the Northwesterly 10 feet of lot 3 in Caldwell Park Addition to the City of Ottumwa, Wapello County, Iowa – Owner Emilio Moreno, and abatement costs are \$1189.00 – Parcel# 007413080004000
 19. 131 W FIFTH – Legal Description – The Northwest 63.66 feet of the Southwest 83 feet of lot No. 20 in half block 4 in the Original Plat of Ottumwa, Wapello County, Iowa – Owner Paul Truitt, and abatement costs are \$362.50 – Parcel# 007413760003000
 20. 2721 BRANHAM – Legal Description – Lot Seven (7) in block Nine (9) in Riverview Addition to the City of Ottumwa, Wapello County, Iowa – Owner Mary Anne Hill, and abatement costs are \$9610.00 – Parcel# 007411310107000
 21. 1122 ORCHARD – Legal Description – Lot Three (3) on Mary Withall's addition to the City of Ottumwa, Wapello County, Iowa – Owner Barbara Quigly, and abatement costs are \$1630.00 – Parcel# 007411500003000
 22. 714 N COOPER – Legal Description – Lot 2 Cooper's Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Ryan Negrette, and abatement costs are \$1063.00 – Parcel# 007410330041000

23. 502 CLINTON – Legal Description – Lot Fifty-Seven (57) in A.E. Hammond's Second Addition to the City of Ottumwa, Wapello County, Iowa – Owner Paul R McDowell Sr. Estate, and abatement costs are \$1470.00 – Parcel# 007416500027000
24. 238 Kenyon – Legal Description – Lot 3 in block 12 in Fairview Addition to Ottumwa, Wapello County, Iowa – Owner Joy Ellen Glick, and abatement costs are \$817.50 – Parcel# 007413250197000
25. 903 SILK – Legal Description – Lot 31 in Block 5 in Harding Park an Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Larry Silk, and abatement costs are \$3065.00 – Parcel# 007416540263000
26. 903 SILK – Legal Description – Lot 31 in Block 5 in Harding Park an Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Larry Silk, and abatement costs are \$492.50 – Parcel# 007416540263000
27. 501 S WEBSTER – Legal Description – Lot 132 in Williams Park, an Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Jerry A Houk, and abatement costs are \$560.00 – Parcel# 007417310127000
28. 1309 CASTLE – Legal Description – Lots_Nos_Three (3) and Four (4) in castle's Second Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Chad Toopes, and abatement costs are \$525.00 – Parcel #007413100003000
29. 851 S DAVIS – Legal Description – Lot 451 in J.B. Hammond's Subdivision of Lots 300 to 321 inclusive in Jefferson Park Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Shawn Kellar, and abatement costs are \$560.00 – Parcel# 007416510051000
30. 1016 S WELLER – Legal Description – Lot 21 in Block 2 in Harding Park Addition to the City of Ottumwa, Wapello County, Iowa – Owner Colt Stewart, and abatement costs are \$2697.63 – Parcel# 007416540073000
31. 513 CAMILLE – Legal Description – Lot Five (5) in Conant and Chambers' Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Max Hulen, and abatement costs are \$460.00 – Parcel# 007410310004000
32. 513 CAMILLE – Legal Description – Lot Five (5) in Conant and Chambers' Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Max Hulen, and abatement costs are \$460.00 – Parcel# 007410310004000
33. 831 LILLIAN – Legal Description – Lot 19 in Block 3 in Cowan's 2nd addition to the City of Ottumwa, Wapello County, Iowa. – Owner Kelly Williams, and abatement costs are \$1200.00 – Parcel# 007416320026000
34. 831 LILLIAN – Legal Description – Lot 19 in Block 3 in Cowan's 2nd addition to the City of Ottumwa, Wapello County, Iowa. – Owner Kelly Williams, and abatement costs are \$678.02 – Parcel# 007416320026000
35. 201 N Holt – Legal Description – All (Except the Northwest 66 feet) of lot No.2 in Summer's Addition to the City of Ottumwa, Wapello County Iowa – Owner Kevin Newton Skinner, and abatement costs are \$330.00 – Parcel# 007414040003010
36. 1305 Locust – Legal Description – The West One Half (W ½) OF THE East two-thirds (E 2/3) OF Lots four, five and Six in block 7 in the City View, an addition to the City of Ottumwa, Wapello County, Iowa, Including an easement eight feet in width on the rear of the lot adjoining on the east. – Owner Anthony Davis, and Abatement costs are \$3780.00 – Parcel# 007410270040000
37. 453 N FIFTH – Legal Description - A part of Lot Two (2) in Major's & Smith's Subdivision of Lots 15, 16; 17, lhd 19 of Gilmore's Subdivision of the East Half of the Northeast Quarter of Section 24, Township 72, North of Range 14 West of the 5th P.M., in Wapello County, Iowa, described as follows: Commencing at a point.52-1/2 feet South of the Northeast comer of said lot 2; thence South along the East line of said Lot 2, 52-1/2 feet to the North.east comer of the H.J. Keyhoe's Lot; thence West 130 feet; thence North 52-1/2

feet; thence East 130 feet to the place of beginning. ALSO an "undivided interest" in the following described land, Commencing 130 feet West of the Northeast corner of said Lot 2 on Ottumwa Street; thence South 155 feet; thence West 28 feet; thence North 25 feet; thence East 18 feet; thence North to Ottumwa Street; thence East 10 feet to the place of beginning; the last described land to be used as a private alley and turning ground for the adjacent property owners and to be kept open and used for that purpose and for the benefit of adjacent owners, in the City of Ottumwa, Wapello County, Iowa – Owner Stephen Smith, and abatement costs are \$377.50 – Parcel# 007413660006000

38. 514 Queen Anne – Legal Description – Lot Number Nineteen (19) in A.E. Hammond's First Addition to the City of Ottumwa, Wapello County, Iowa – Owner Roy E Henry, and abatement costs are \$557.50 – Parcel# 007416490017000
39. 556 S WARD – Legal Description – Lot Eight of Kennedy's Subdivision of the South One Hundred Fifteen feet of lot Five and all of Lot Six of Williams Fifth addition to the City of Ottumwa, Wapello County, Iowa – Owner Donnie Stockdall, and the abatement costs are \$930.00 – Parcel# 007416610008000
40. 145 S FELLOWS – Legal Description – Lot 11 in Block 3 in Janney's Addition to the City of Ottumwa, Wapello County, Iowa – Owner Felipe Mendoza, and the abatement costs are \$3,450.00 – Parcel# 007410830061000

NOW, THEREFORE BE IT RESOLVED THAT the foregoing amounts are assessed against the respective properties as set forth hereinabove.

Approved, passed and adopted this 17th of September 2024.

CITY OF OTTUMWA, IOWA

BY:


Richard W. Johnson, Mayor

ATTEST:


Chris Reinhard, City Clerk

2023 ASSESSED CLEAN UP FEES

ADDRESS/CLEAN UP	OWNER'S NAME	LEGAL DESCRIPTION	TOTAL FEES	ASSESSED FEES	W/ASSESSED FEES	CASE #
1 154 E COURT	SHARLOTTE HAAG	PORTER AND CO SUB LOT 7, W 2' LOT 8 (154 E COURT ST)	\$180.00	\$150.00	\$330.00	6174
2 104 E COURT	GHISLAIN NYA NYA	PORTER AND CO SUB SW 66' OF NW 66' LOT 1, ALSO 11' OF 6TH ST ADJ(104 E COURT	\$700.00	\$150.00	\$850.00	6177
3 715 S MOORE	SHERRY AND CHESTER GEE	JEFFERSON PARK ADD LOT 16 (715 S MOORE)	\$1,740.00	\$150.00	\$1,890.00	6170
4 1132 ORCHARD	KURT NICKEL	MARY WITHALL'S ADD LOT 5 (1132 ORCHARD)	\$1,480.00	\$150.00	\$1,630.00	6171
5 1134 S WEBSTER	LIKE HOME PROPERTIES LLC	PROSSERS SUB LOT 107 (1134 S WEBSTER)	\$245.00	\$150.00	\$395.00	6172
6 210 S UNION	STEADY WALKER INC	SAMUEL MAHONS SUB LOT 5 (210 S UNION)	\$310.00	\$150.00	\$460.00	6167
7 901 QUEEN ANNE	SONDRA BREUKLANDER	1 J MC COY-BAKERS 2ND ADD LOT 9 (901 QUEEN ANNE)	\$816.00	\$150.00	\$966.00	6081
8 120 N DAVIS	RICKY SAMPSON	R S SMITH'S 3RD ADD S 33' LOT 53 BLK 7 (120 N DAVIS)	\$1,350.00	\$150.00	\$1,500.00	5717
9 749 N GREEN	RONALD SCHLENZEN	MAST AND FULTONS LOT 62 (749 N GREEN)	\$2,325.00	\$150.00	\$2,475.00	6073
10 1002 HARVEY	FREDDIE FRANKLIN HILL	PT NE 2-71-14 BG SE COR/S1963-28/E710BG/ N256/W125/S256/E125 BGI AL24&25&W1/2 VAC	\$1,430.00	\$150.00	\$1,580.00	6155
11 1505 LOCUST	CENTRAL IOWA VENTURES LLC	REDMAN'S 1ST ADD E 36' LOT 7 (1505 E LOCUST)	\$440.00	\$150.00	\$590.00	6160
12 101 N WILLARD	GABRIEL CALICIO	R S SMITHS 5TH ADD LOT 84 BLK 36 (101 N WILLARD)	\$180.00	\$150.00	\$330.00	6158
13 210 CLAYTON	LYDIA FISCELLA	WARDEN & HAYNES SUB OF GIL LOT 20 (210 CLAYTON)	\$505.00	\$150.00	\$655.00	6154
14 126 S COOPER	KAMRYN BILLS	JANNEY ADD LOT 26 BLK 2 (126 S COOPER)	\$1,675.00	\$150.00	\$1,825.00	4468
15 126 S COOPER	KAMRYN BILLS	JANNEY ADD LOT 26 BLK 2 (126 S COOPER)	\$2,650.00	\$150.00	\$2,800.00	6084
16 105 N HANCOCK	PNM PROPERTIES LLC	DAIN ADD LOT 191 (105 N HANCOCK)	\$545.26	\$150.00	\$695.26	6151
17 506 S DAVIS	ELYNNA PERRY	WILLIAMS 5TH ADD MID 55' OF W 1/2 LOT 13 & S 4' OF N 1/3 OF W 1/2 LOT 13	\$127.00	\$150.00	\$277.00	5570
18 1515 W MAIN	EMILIO MORENO	CALDWELL PARK ADD LOT 4 & NWLY 10' LOT 3 (1515 W MAIN)	\$1,029.00	\$150.00	\$1,189.00	6152
19 131 W FIFTH	PAUL TRUITT	OTTUMWA ORIGINAL NW 63 66' OF SW 83' LOT 20 IN 1/2-BLK 4 (131 W FIFTH)	\$212.50	\$150.00	\$362.50	6024
20 2721 BRANHAM	MARY ANNE HILL	RIVERVIEW ADD LOT 7 BLK 9 (2721 BRANHAM)	\$9,460.00	\$150.00	\$9,610.00	6144
21 1122 ORCHARD	BARBARA QUIGLEY	MARY WITHALL'S ADD LOT 3 (1122 ORCHARD)	\$1,480.00	\$150.00	\$1,630.00	6147
22 714 N COOPER	RYAN NEGRETTE	COOPERS ADD LOT 27 (714 N COOPER)	\$913.00	\$150.00	\$1,063.00	6074
23 502 CLINTON	PAUL MC DOWELL	A E HAMMONDS 2ND ADD LOT 57 (502 CLINTON)	\$1,320.00	\$150.00	\$1,470.00	6146
24 238 KENYON	JOY ELLEN GLICK	FAIRVIEW ADD LOT 3 BLK 12 (238 KENYON)	\$667.50	\$150.00	\$817.50	6142
25 903 SILK	LARRY MORRIS	HARDING PARK ADD LOT 31 BLK 5 (903 SILK)	\$2,915.00	\$150.00	\$3,065.00	4464
26 903 SILK	LARRY MORRIS	HARDING PARK ADD LOT 31 BLK 5 (903 SILK)	\$342.50	\$150.00	\$492.50	6143
27 501 S WEBSTER	JERRY HOUK	WILLIAMS PARK ADD LOT 132 (501 S WEBSTER)	\$410.00	\$150.00	\$560.00	6149
28 1309 CASTLE	CHAD AND WENDY TOOPES	CASTLE'S 2ND ADD LOTS 3 & 4 (1309 CASTLE)	\$375.00	\$150.00	\$525.00	6063
29 851 S DAVIS	SHAWN KELLAR	J B HAMMONDS SUB LOT 451 (851 S DAVIS)	\$410.00	\$150.00	\$560.00	4470
30 1016 S WELER	COLT STEWART	HARDING PARK ADD LOT 21 BLK 2 (1016 S WELER) (VIN 0252463H)	\$2,547.63	\$150.00	\$2,697.63	4455
31 513 CAMILLE	MAX HULEN	CONANT & CHAMBERS LOT 5 (513 CAMILLE)	\$310.00	\$150.00	\$460.00	4474

32 513 CAMILLE	MAX HULEN	CONANT & CHAMBERS LOT 5 (513 CAMILLE)	\$410.00	\$150.00	\$460.00	6052
33 831 LILLIAN	KELLY WILLIAMS	COWANS 2ND ADD LOT 19 BLK 3 (831 LILLIAN)	\$1,050.00	\$150.00	\$1,200.00	4449
34 831 LILLIAN	KELLY WILLIAMS	COWANS 2ND ADD LOT 19 BLK 3 (831 LILLIAN)	\$528.02	\$150.00	\$678.02	5725
35 201 N HOLT	KEVIN SKINNER	SUMMERS ADDITION SE 66' LOT 2 (201 N HOLT)	\$180.00	\$150.00	\$330.00	6089
36 1305 LOCUST	ANTHONY DAVIS	CITY VIEW ADD MID 1/3 LOTS 4,5 & 6 ALL IN BLK 7 (1305 LOCUST)	\$3,630.00	\$150.00	\$3,780.00	6088
37 453 N FIFTH	STEPHEN SMITH	MAJOR&SMITH SUB GIL S 52 1/2' N105° E 130' L2 & UND INT PRIVATE ALLEY IN REAR	\$227.50	\$150.00	\$377.50	6016
38 514 QUEEN ANNE	ROY HENRY	A E HAMMONDS 1ST ADD LOT 19 (514 QUEEN ANN)	\$407.50	\$150.00	\$557.50	6087
39 556 S WARD	DONNIE STOCKDALE	KENNEDY'S SUB LOT 8 (556 S WARD)	\$780.00	\$150.00	\$930.00	5751
40 145 S FELLOWS	FELIPE MENDOZA	JANNEY ADD LOT 11 BLK 3 (145 S FELLOWS)	\$3,300.00	\$150.00	\$3,450.00	4471
TOTAL ASSESSED FEES			\$49,813.41	\$6,000.00	\$55,813.41	

received
9.12.24 3pm

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : Sept 17, 2024

Building and Code Enforcement
Department

Jake Rusch

Prepared By

Zach Simonson

Department Head



City Administrator Approval

AGENDA TITLE: Resolution No.201-2024. A resolution by the Ottumwa City Council fixing an amount for abating a nuisance structure against certain lots in the city of Ottumwa, Iowa.

☐ ****Public hearing required if this box is checked ****

☐ ***The Proof of Publication for each Public Hearing should be attached to the Staff Summary. If the Proof of Publication is not attached, the document will be placed on the agenda.***

RECOMMENDATION: Pass and Adopt Resolution 201-2024

DISCUSSION: The City abated Nuisances at 12 properties listed in this resolution. All property owners were billed for the abatement costs and the costs on this resolution remain unpaid and will be assessed against the property. Total costs listed on this resolution are \$240,597.04.

Source of Funds:

Budget Item: Budget Amendment Needed

RESOLUTION NO. 201-2024

A RESOLUTION FIXING AN AMOUNT FOR ABATING BY DEMOLITION AGAINST CERTAIN LOTS IN THE CITY OF OTTUMWA, IOWA.

WHEREAS, The nuisance Structures existing on properties located at 1019 W Third, 115 S Adella, 868 S Davis, 831 Lillian, 442 S Moore, 301 N Graves, 1054 Tuttle, 734 Center, 530 Woodland, 1016 S Weller, 530 W Fourth, 517 Grant were abated by the City of Ottumwa; and

WHEREAS, The Code of Iowa, Section 364.12, allows the City Council to assess costs of abating nuisances against real estate taxes in the same manner as the property tax; and

WHEREAS, said costs are as follows:

1. 1019 W THIRD – Legal Description – The Northwest Ninety-one (91) feet of the southeast One Hundred One (101) feet of Lot Number Three (3) in Hinsey and Hedrick's Addition to the City Of Ottumwa, Wapello County, Iowa – Owner James Guyette, and abatement costs are \$16,525.00 – Parcel# 007413510006000
2. 115 S ADELLA – Legal Description – Lot Six (6) in Block Thirteen (13) in R.S. Smith's Fourth Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Emma Lee Strait. And abatement costs are \$16,575.00 – Parcel# 007417200023000
3. 868 S DAVIS – Legal Description – Lot Four Hundred Eighty Four (484) in J.B. Hammond's Subdivision of lots numbers 300 to 321 both inclusive, in Jefferson Park Addition to the City of Ottumwa, Wapello County, Iowa – Owner Shawn and Angela Kellar, and abatement costs are \$14,900.00 – Parcel# 007416510084000
4. 831 LILLIAN – Legal Description - Legal Description – Lot 19 in Block 3 in Cowan's 2nd addition to the City of Ottumwa, Wapello County, Iowa. – Owner Kelly Williams, and abatement costs are \$18,044.54 – Parcel# 007416320026000
5. 442 S MOORE – Legal Description – M.J. Williams Second addition lot 24 in Block 11 City of Ottumwa, Wapello County, Iowa. – Owner Joyce Ann Johnson in trust for Benefit of Johnny Mac Kempf, and abatement costs are \$12,347.50 – Parcel# 007417340078000
6. 301 N GRAVES – Legal Description – Lot 8 Langford's Addition located in Wapello County, Ottumwa Iowa, Iowa. – Owner Donnie Stockdall Jr, and abatement costs are \$27,025.00 – Parcel# 007413590008000
7. 1054 TUTTLE – Legal Description – Lot 29, Block 5, Harding Park Addition to the City of Ottumwa, Wapello County, Iowa. – Owner James Seamans, and abatement costs are \$9,100.00 – Parcel# 007416540261000
8. 734 CENTER – Legal Description - Lot Thirty-seven (37) in NORRIS' SUBDMSION of Ten Acres off the South end of the East Half (E½) of the Southwest Quarter (SW¼) of Section Nineteen (19), Township Seventy-two (72) Range Thirteen (13) in the City of Ottumwa, Wapello County, Iowa. – Owner Clear Point Capital LLC, and abatement costs are \$38,600.00 – Parcel# 007411190042000
9. 530 W WOODLAND – Legal Description – Lot Number Fifty-four (54) in Hamilton, Chambers and Company's Addition to the City of Ottumwa, Wapello County, Iowa. – Owner Christopher John Showalter, and abatement costs are \$15,225.00 – Parcel# 007413420060000
10. 1016 S WELLER – Legal Description - Legal Description – Lot 21 in Block 2 in Harding Park Addition to the City of Ottumwa, Wapello County, Iowa – Owner Colt Stewart, and abatement costs are \$8,825.00 – Parcel# 007416540073000
11. 530 W FOURTH – Legal Description - A strip of ground 62 feet by 144 feet in the Northwest Quarter of the Southeast Quarter and the Southwest Quarter of the Northeast

Quarter of Section 24, Township 72 North, Range 14, being a part of Out Lot 20 in the City of Ottumwa, Iowa, and of Auditor's Lot 18 of said parts of Section 24, all in the City of Ottumwa, Wapello County, Iowa, described as follows: Commencing at a point on the Southwest line of Fourth Street in said City of Ottumwa, which is 65 feet Northwest of the Northwest corner of Lot 6 of Bett's Subdivision of Out Lot 21 in the City of Ottumwa, Iowa, thence Southwest at right angles to Fourth Street 144 feet; thence Northwest parallel with Fourth Street 62 feet; thence Northeast 144 feet to Fourth Street; thence Southeast along Fourth Street 62 feet to the place of beginning. Subject to a permanent easement and right to use a portion of the above described premises, all as described and set out in an easement to Peden and Clark dated August 22, 1941 and filed November 4, 1941 in Record 180, page 120 of the Recorder's Office of Wapello County, Iowa. – Owner Patricia Perez Mirola, and abatement costs are \$40,900.00 – Parcel# 007414350069000

12. 517 GRANT – Legal Description - A part of lots seven and eight Baker's subdivision of a part of the southeast quarter of sw 1/4 section 19, township 72 range 13 west of the 5th PM in Wapello County, Iowa described as follows: Beginning at the southeast corner of said lot 8, which point is also on the north line of Grant Street; thence north 55 degrees 15 min west along the northeasterly line of said lot 8, a distance of 77 feet, thence northwesterly on a line from said point to a point which is 44 feet 6 inches southeasterly from the north corner of said lot 8 and northeasterly 12 feet and at right angles to the northeasterly line of said lot 8, thence northwesterly from said point on a line to the north corner of said lot 8 a distance of 6 ½ feet; thence south to the south line of said lot 8; thence easterly along the south line of said lot 8 a distance of 102.9 feet to the point of beginning. – Owner Irene Young, and abatement costs are \$22,500.00 – Parcel# 007410090012000

NOW, THEREFORE BE IT RESOLVED THAT the foregoing amounts are assessed against the respective properties as set forth hereinabove.

Approved, passed and adopted this 17th of September 2024.

CITY OF OTTUMWA, IOWA

BY:


Richard W. Johnson, Mayor

ATTEST:


Chris Reinhard, City Clerk

2023 ASSESSED DEMOLITION FEES

ADDRESS CLEAN UP	OWNER'S NAME	LEGAL DESCRIPTION	TOTAL FEES	ASSESSED FEES	W/ASSESSED FEES	CASE #
1 1019 W THIRD	JAMES GUYETTE	HINSEY & HEDRICK'S 1ST ADD. NW 91' SE 101' LOT 3 (1019 W THIRD)	\$16,375.00	\$150.00	\$16,525.00	7324
2 115 S ADELLA	EMMA LEE STRAIT	R. S. SMITH'S 4TH ADD LOT 6 BLK 13 (115 S ADELLA)	\$16,425.00	\$150.00	\$16,575.00	7321
3 868 S DAVIS	SHAWN AND ANGELA KELLAR	J.B. HAMMOND'S SUB. LOT 484 (868 S DAVIS)	\$14,750.00	\$150.00	\$14,900.00	7320
4 831 LILLIAN	KELLY WILLIAMS	COWANS 2ND ADD LOT 19 BLK 3 (831 LILLIAN)	\$17,894.54	\$150.00	\$18,044.54	7319
5 442 S MOORE	JOYCE JOHNSON JOHNNY MAC K WILLIAMS 2ND ADD LOT 24 BLK 11 (442 S. MOORE)		\$12,197.50	\$150.00	\$12,347.50	7318
6 301 N GRAVES	DONNIE STOCKDALL JR	E. A. LANGFORD'S ADD. LOT 8 (301 N GRAVES)	\$26,875.00	\$150.00	\$27,025.00	7316
7 1054 TUTTLE	JAMES SEAMANS	HARDING PARK ADD. LOT 29 BLK 5 (1054 TUTTLE)	\$8,950.00	\$150.00	\$9,100.00	7314
8 734 CENTER	END OF THE ROAD LLC	NORRIS SUB OL 33 LOT 37 (734 CENTER)	\$38,450.00	\$150.00	\$38,600.00	7313
9 530 W WOODLAND	CHRISTOPHER SHOWALTER	HAMILTON CHAMBERS & CO ADD LOT 54 (530 W WOODLAND)	\$15,105.00	\$150.00	\$15,255.00	7312
10 1016 S WELLER	COLT STEWART	HARDING PARK ADD LOT 21 BLK 2 (1016 S WELLER) (VIN 0252463H)	\$8,675.00	\$150.00	\$8,825.00	7311
11 530 W FOURTH	PATRICIA PEREZ MIROLA	STRIP GROUND 62'X144' IN NWSE & SWNE SEC 24 AKA PT OL 20 & PT AL	\$40,750.00	\$150.00	\$40,900.00	7310
13 517 GRANT	IRENE YOUNG	BAKERS SUB-TRT 3A PT L7&8 BG SECOR L8/NW 77/NW/NW6.5/S-SLN L8 /	\$22,350.00	\$150.00	\$22,500.00	6154
TOTAL ASSESSED FEES			\$238,797.04	\$1,800.00	\$240,597.04	



CITY OF OTTUMWA Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 17, 2024

Philip Rath

Prepared By

Administration

Department

Department Head

City Administrator Approval

AGENDA TITLE: Resolution 202-2024 - Resolution Establishing Permit Fee for Golf Cart
Registration Per Sec. 23-533 of the Code of Ordinances of the City of
Ottumwa, Iowa

☐

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution 202-2024

DISCUSSION: On September 3, 2024 the third and final reading of Ordinance 3232-2024, which amended Chapter 23 - Motor Vehicles and Traffic to add Article XVI - Golf Carts was approved by the City Council. In accordance with that ordinance, the city council is to set the registration fee for golf cart permitting. Staff has evaluated the process of issuance and enforcement and is recommending an annual fee of \$60 which would be prorated on a quarterly basis (\$15 / quarter or fraction thereof).

Source of Funds:

Budgeted Item:

☐

Budget Amendment Needed: No

RESOLUTION NO. 202-2024

**RESOLUTION ESTABLISHING PERMIT FEE FOR GOLF CART
REGISTRATION PER SEC. 23-533 OF THE CODE OF
ORDINANCES OF THE CITY OF OTTUMWA, IOWA**

WHEREAS, the City Council of the City of Ottumwa, Iowa ("City Code") has adopted an ordinance to provide for the regulated and lawful use of golf carts within the corporate limits of the City of Ottumwa, Iowa; and

WHEREAS, Section 23-533 of the City Code requires the City Council to establish a permit fee for the registration of golf carts under the City Code; and

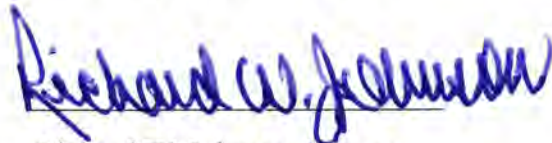
WHEREAS, city staff have created an application permit form and evaluated the estimated cost to issue and enforce the permitting process.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ottumwa, Iowa, that the fee for the registration of golf carts is hereby established and approved at an annual rate of \$60 with a proration of \$15 per quarter.

BE IT FURTHER RESOLVED, by the Ottumwa City Council of the City of Ottumwa, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution and the attached Agreement.

APPROVED, PASSED AND ADOPTED, this 17th day of September, 2024.

CITY OF OTTUMWA, IOWA



Richard W. Johnson, Mayor

ATTEST:



Christina Reinhard, City Clerk



Golf Cart Permit

210 W. Main Street, Ottumwa, IA 52501 | PH: 641.683.0620 | Email: reinhardc@ottumwa.us

Golf Cart Owner

First and Last Name

Residential Address

Contact Phone #

Golf Cart Information

Serial Number

Make & Model

Year

Color

Golf Cart Information

****Proof of insurance must be carried in the Golf Cart at all times.****

****Registration permit tag must be displayed on safety flag.****

Under penalties of perjury, I declare this vehicle is insured with the company names below and I will maintain liability insurance throughout the registration period in accordance with the section 621 of the Code of Iowa.

Name of Insurance Company

Equipment Requirements

Check off that the following is on or included with the Golf Cart:

☐

Slow Moving Vehicle Sign

☐

Adequate Brakes - Code of Iowa 321.247

☐

Safety Flag (extends above roof)

☐

Head Lights, Brake Lights, Turn Signal Lights

☐

Rear View Mirror

☐

Proof of Insurance

I have read and understand the golf cart ordinance and requirements to operate a golf cart on the streets of Ottumwa, IA.

I have reviewed the Prohibited Streets section and understand there are areas where golf carts are not allowed.

Signature

Date

----- Office Use Only -----

Approved By staff

Fee of \$ 60.00 Paid Receipt #

Permit #

Expiration Date:

Revised
10/1

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : Sep 17, 2024

Finance
Department


O'Donnell
Prepared By
O'Donnell
Department Head

City Administrator Approval

AGENDA TITLE: RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO
PURCHASE \$755,000* (SUBJECT TO ADJUSTMENT) GENERAL
OBLIGATION CAPITAL LOAN NOTES, SERIES 2024B

☐ **Public hearing required if this box is checked.** ☐ **The Point of Publication for each Public Hearing must be attached to this Staff Summary. If the Point of Publication is not attached, this item will not be placed on the agenda.**

RECOMMENDATION: Pass and adopt Resolution No. 204-2024 with final numbers, to be
supplied at the meeting.

DISCUSSION: Three proposals were received. Huntington Bank of Cincinnati, OH was
the best qualified bid with a rate of 3.85%. The proposed lease
agreement had a rate of 5.82%. Loan amount is \$755,000 with proceeds
of \$733,756.

Bid summary, proposal, and final results are attached.

Source of Funds: N/A

Budgeted Item: ☐ Budget Amendment Needed: No

ITEMS TO INCLUDE ON AGENDA

CITY OF OTTUMWA, IOWA

\$755,000* (Subject to Adjustment) General Obligation Capital Loan Notes, Series 2024B

- Resolution Directing the Acceptance of a Proposal to Purchase \$755,000* (Subject to Adjustment) General Obligation Capital Loan Notes, Series 2024B.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

September 17, 2024

The City Council of the City of Ottumwa, State of Iowa, met in regular session, at the Bridge View Center, 102 Church Street, Ottumwa, Iowa, 52501, at 5:30 P.M., on the above date. There were present Mayor Johnson, in the chair, and the following named Council Members:

Cara Galloway, Bill Hoffman Jr., Keith Caviness, Cyan Bossou

Absent: Doug McAntire

Vacant: _____

* * * * *

Council Member Galloway introduced the following Resolution entitled "RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$755,000* (SUBJECT TO ADJUSTMENT) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024B" and moved that it be adopted. Council Member Bossou seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: Galloway, Hoffman, Caviness, Bossou

NAYS: Absent McAntire

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION NO. 204-2024

RESOLUTION DIRECTING THE ACCEPTANCE OF A
PROPOSAL TO PURCHASE \$755,000* (SUBJECT TO
ADJUSTMENT) GENERAL OBLIGATION CAPITAL LOAN
NOTES, SERIES 2024B

WHEREAS, the City of Ottumwa, sometimes hereinafter referred to as the City, is a municipal corporation duly incorporated, organized and existing under and by virtue of the Constitution and laws of the State of Iowa; and

WHEREAS, it is deemed necessary that the City should enter into a Loan Agreement and borrow the amount of \$755,000* (as adjusted) as authorized by Sections 384.24A and 384.25, Code of Iowa as amended; and

WHEREAS, proposals have been requested and received from financial institutions offering to enter into such Loan Agreement; and

WHEREAS, after a review of all the proposals received, it has been determined that the best and most favorable proposal is that of Huntington Bank of Cincinnati, OH and

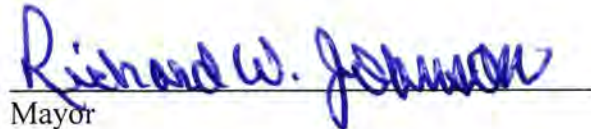
WHEREAS, it is the intention of this City Council to enter into a Loan Agreement in accordance with said proposal dated September 17, 2024.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, STATE OF IOWA:

Section 1. That this City Council does hereby accept the attached proposal of Huntington Bank of Cincinnati, OH and takes additional action to permit the entering into of a Loan Agreement.

Section 2. The Mayor and City Clerk are authorized and directed to proceed on behalf of the City to enter into such Loan Agreement, to negotiate the final terms of a Loan Agreement to take all action necessary to permit the entering into of a Loan Agreement on a basis favorable to the City and acceptable to the Purchaser, and to proceed to meet the conditions of this accepted proposal.

PASSED AND APPROVED this 17th day of September, 2024.


Mayor

ATTEST:

City Clerk

(Attach Copy of Terms of Proposal)



TERM SHEET

DATE: September 16, 2024

ISSUE: General Obligation Capital Loan Notes, Series 2024B (the "Notes")

ISSUER/BORROWER: City of Ottumwa, Iowa ("Issuer")

PURCHASER/LENDER: Huntington Public Capital Corporation ("Huntington")

SECURITY: The Notes are general obligations of the Issuer secured by a continuing annual levy of property taxes, without limitation as to rate or amount, sufficient in amount to retire the Notes when due.

PRINCIPAL AMOUNT: \$755,000

USE OF PROCEEDS: The proceeds from the Note will be issued for the purpose of (a) providing funds to pay the costs of financing works and facilities useful for the collection and disposal of solid waste, including the acquisition of a landfill compactor and to pay the costs of issuance.

BOND COUNSEL: Ahlers & Cooney, P.C. Des Moines, IA

PURCHASER'S COUNSEL: TBD

FEE TO HUNTINGTON FOR COUNSEL: \$2,000

CLOSING DATE: October 15, 2024

TAX STATUS: Tax-Exempt (Bank Qualified)

FINAL MATURITY: June 1, 2029

INTEREST RATE: 3.85% (Interest is calculated on the basis of a 360-day year of twelve 30-day months)

RATE ADJUSTMENT: If the funding of the Note has not occurred by October 16, 2024, then the Interest Rate and payment will be adjusted to maintain Huntington's economics as of the date of issuing this Term Sheet.

TRANSACTION FEES: All transaction fees, including those of Bond Counsel and Purchaser's Counsel, shall be the responsibility of the Issuer.

INTEREST PAYMENTS: Interest will be payable on June 1 and December 1 of each year, commencing June 1, 2025. Interest is calculated on a 30/360 basis.

PRINCIPAL PAYMENTS: Principal will be payable on June 1 of each year, commencing June 1, 2025 through Final Maturity. Estimated principal payments are:

Year (6/1)	Amount
2025	105,000
2026	155,000
2027	160,000
2028	165,000
2029	170,000

OPTIONAL PREPAYMENT: The Note will be subject to call and prior payment, in whole but not in part, commencing on June 1, 2027

DIRECT PLACEMENT: Huntington is extending credit as a lender in the usual course of its loan business through the purchase of the Notes for its own account in its normal and customary business practice, with no current intention on the resale, distribution or transfer thereof.

DOCUMENTATION: Transaction documents shall be prepared by Bond Counsel, subject to review and approval by Huntington and Huntington's Counsel.

PAYING AGENT: UMB Bank N.A., West Des Moines, IA

RATING: Not required by Huntington

POS/OFFICIAL STATEMENT: Not required by Huntington

CUSIP: Not required by Huntington

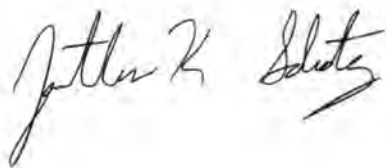
DTC CLOSING: Not required by Huntington

CREDIT APPROVAL: The terms set forth herein reflect a proposed, preliminary structure and are subject to Huntington's review and acceptance of documentation.

PROPOSAL EXPIRATION: This proposal shall expire at Huntington's option if (a) Huntington has not received the Issuer's written acceptance by September 20, 2024 and (b) if the closing date of the Notes has not occurred by October 16, 2024

HUNTINGTON CONTACT: Jonathan K. Schatz, Assistant Vice President
Huntington Public Capital
Phone: (414) 351-8503
Cell: (847) 287-3538
Email: Jonathan.k.schatz@huntington.com

Respectfully Submitted,



ACCEPTED BY:

City of Ottumwa, Iowa

Signature Cole S. O'Donnell

Printed Name Finance Director

Title 09/17/2024

Date

Huntington Public Capital® ("HPC"), a division of The Huntington National Bank (the "Bank"), is providing the information contained in this document for discussion purposes only in connection with an arm's-length transaction under discussion between you and HPC. If you are a "municipal entity" or "obligated person" within the meaning of the municipal advisor rules (the "Rules") of the Securities and Exchange Commission, Rule 15Ba1-1 et seq. this information is provided to you pursuant to and in reliance upon the "bank exemption," and/or other exemptions and/or the "general information" exclusion provided under the Rules. HPC is acting for its own interest and has financial and other interests that differ from yours. HPC is not acting as a municipal advisor or financial advisor, and has no fiduciary duty, to you or any other person pursuant to the Rules. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of the Rules. HPC is not recommending that you take or refrain from taking any action with respect to the information contained in this document. Before acting on this information, you should discuss it with your own financial and/or municipal, legal, accounting, tax and other advisors as you deem appropriate. As used in this notice, the "Rules" means Section 15B of the Securities Exchange Act of 1934, the Securities and Exchange Commission's Rule 15Ba1-1, et seq., and any related municipal advisor rules of the Municipal Securities Rulemaking Board, all as they may be amended from time to time.

SUMMARY OF PROPOSALS RECEIVED

City of Ottumwa, Iowa

General Obligation Capital Loan Notes, Series 2024B

Proposal Due Date: Monday, September 16, 2024 at 11:00 AM

Financing Closing Date: Saturday, October 15, 2024

WINNING PROPOSAL

Terms of Offering

Financial Institution: Huntington Public Capital Corporation
Location: Cincinnati, OH
Final Par Amount: \$758,000
Interest Cost (\$): \$82,384.44
Net Proceeds: \$733,756.00
Interest Rate: 3.85%
All-in-TIC: 5.10%
Call Date: 6/1/27, in whole **but not in part**

Additional Proposal Provisions & Notes

\$2,000 of additional costs for purchaser's counsel
Interest rate locked until 9/20/24

ALL PROPOSALS (As Bid)

<u>Financial Institution</u>	<u>Location</u>	<u>Net Proceeds</u>	<u>Interest Cost (\$)</u>	<u>Avg Interest Rate</u>	<u>All In-TIC</u>	<u>Call Date</u>	<u>Final Maturity</u>
Standard Proposals							
Huntington Bank ¹	Cincinnati, OH	733,756	82,384	3.850%	5.097%	6/1/27	6/1/29
Flagstar Bank ²	Cincinnati, OH	733,756	86,544	4.000%	5.132%	6/1/27	6/1/29
Zions Bank ³	Denver, CO	733,756	92,169	4.260%	5.398%	Anytime	6/1/29

Footnotes

¹ \$2,000 of additional costs for purchaser's counsel, interest rate locked until 9/20/24

² No additional cost for purchaser's counsel, requires credit approval, gross up covenant if bonds become taxable (taxable rate - 8%)

³ No additional costs for purchaser's counsel, subject to credit approval, audited financials within 270 days of fiscal year end

SOURCES AND USES OF FUNDS

Ottumwa, Iowa
General Obligation Capital Loan Notes, Series 2024
(New Money Financing of the Landfill Compactor)

Dated Date	10/15/2024
Delivery Date	10/15/2024

Sources:

Bond Proceeds:	
Par Amount	758,000.00
	758,000.00

Uses:

Project Fund Deposits:	
Compactor Project	733,756.00
Delivery Date Expenses:	
Cost of Issuance	24,244.00
	758,000.00

Notes:
Final Results
Purchaser: Huntington Bank
Callable: 6/1/2027 in whole but not in part

BOND DEBT SERVICE

Ottumwa, Iowa
General Obligation Capital Loan Notes, Series 2024
(New Money Financing of the Landfill Compactor)

Dated Date 10/15/2024
Delivery Date 10/15/2024

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2025	105,000	3.850%	18,320.44	123,320.44	123,320.44
12/01/2025			12,570.25	12,570.25	
06/01/2026	154,000	3.850%	12,570.25	166,570.25	179,140.50
12/01/2026			9,605.75	9,605.75	
06/01/2027	160,000	3.850%	9,605.75	169,605.75	179,211.50
12/01/2027			6,525.75	6,525.75	
06/01/2028	166,000	3.850%	6,525.75	172,525.75	179,051.50
12/01/2028			3,330.25	3,330.25	
06/01/2029	173,000	3.850%	3,330.25	176,330.25	179,660.50
	758,000		82,384.44	840,384.44	840,384.44

Notes:

Final Results

Purchaser: Huntington Bank

Callable: 6/1/2027 in whole but not in part

BOND PRICING

Ottumwa, Iowa
General Obligation Capital Loan Notes, Series 2024
(New Money Financing of the Landfill Compactor)

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Principal Cost
Term Bond:	06/01/2029	758,000	3.850%	3.850%	100.000	758,000.00
		758,000				758,000.00

Dated Date	10/15/2024	
Delivery Date	10/15/2024	
First Coupon	06/01/2025	
Par Amount	758,000.00	
Original Issue Discount		
Production Underwriter's Discount	758,000.00	100.000000%
Purchase Price	758,000.00	100.000000%
Accrued Interest		
Net Proceeds	758,000.00	

Notes:
Final Results
Purchaser: Huntington Bank
Callable: 6/1/2027 in whole but not in part

BOND SUMMARY STATISTICS

Ottumwa, Iowa General Obligation Capital Loan Notes, Series 2024 (New Money Financing of the Landfill Compactor)

Dated Date	10/15/2024
Delivery Date	10/15/2024
First Coupon	06/01/2025
Last Maturity	06/01/2029
Arbitrage Yield	3.847796%
True Interest Cost (TIC)	3.847796%
Net Interest Cost (NIC)	3.850000%
All-In TIC	5.097105%
Average Coupon	3.850000%
Average Life (years)	2.823
Duration of Issue (years)	2.672
Par Amount	758,000.00
Bond Proceeds	758,000.00
Total Interest	82,384.44
Net Interest	82,384.44
Bond Years from Dated Date	2,139,855.56
Bond Years from Delivery Date	2,139,855.56
Total Debt Service	840,384.44
Maximum Annual Debt Service	179,660.50
Average Annual Debt Service	181,595.68
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Term Bond	758,000.00	100.000	3.850%	2.823	318.36
	758,000.00			2.823	318.36

	TIC	All-In TIC	Arbitrage Yield
Par Value	758,000.00	758,000.00	758,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-24,244.00	
- Other Amounts			
Target Value	758,000.00	733,756.00	758,000.00
Target Date	10/15/2024	10/15/2024	10/15/2024
Yield	3.847796%	5.097105%	3.847796%

Notes:

Final Results
Purchaser: Huntington Bank
Callable: 6/1/2027 in whole but not in part

PROOF OF ARBITRAGE YIELD

Ottumwa, Iowa
 General Obligation Capital Loan Notes, Series 2024
 (New Money Financing of the Landfill Compactor)

Date	Debt Service	PV Factor	Present Value to 10/15/2024 @ 3.8477960081%
06/01/2025	123,320.44	0.976357780	120,404.87
12/01/2025	12,570.25	0.957928218	12,041.40
06/01/2026	166,570.25	0.939846530	156,550.47
12/01/2026	9,605.75	0.922106148	8,857.52
06/01/2027	169,605.75	0.904700631	153,442.43
12/01/2027	6,525.75	0.887623657	5,792.41
06/01/2028	172,525.75	0.870869025	150,247.33
12/01/2028	3,330.25	0.854430651	2,845.47
06/01/2029	176,330.25	0.838302564	147,818.10
	840,384.44		758,000.00

Proceeds Summary

Delivery date	10/15/2024
Par Value	758,000.00
Target for yield calculation	758,000.00

Notes:

Final Results

Purchaser: Huntington Bank

Callable: 6/1/2027 in whole but not in part

FORM 8038 STATISTICS

Ottumwa, Iowa
General Obligation Capital Loan Notes, Series 2024
(New Money Financing of the Landfill Compactor)

Dated Date 10/15/2024
Delivery Date 10/15/2024

Bond Component	Date	Principal	Coupon	Price	Issue Price	Redemption at Maturity
Term Bond:						
	06/01/2025	105,000.00	3.850%	100.000	105,000.00	105,000.00
	06/01/2026	154,000.00	3.850%	100.000	154,000.00	154,000.00
	06/01/2027	160,000.00	3.850%	100.000	160,000.00	160,000.00
	06/01/2028	166,000.00	3.850%	100.000	166,000.00	166,000.00
	06/01/2029	173,000.00	3.850%	100.000	173,000.00	173,000.00
		758,000.00			758,000.00	758,000.00

	Maturity Date	Interest Rate	Issue Price	Stated Redemption at Maturity	Weighted Average Maturity	Yield
Final Maturity	06/01/2029	3.850%	173,000.00	173,000.00		
Entire Issue			758,000.00	758,000.00	2.8230	3.8478%

Proceeds used for accrued interest	0.00
Proceeds used for bond issuance costs (including underwriters' discount)	24,244.00
Proceeds used for credit enhancement	0.00
Proceeds allocated to reasonably required reserve or replacement fund	0.00

Notes:

Final Results

Purchaser: Huntington Bank

Callable: 6/1/2027 in whole but not in part

COST OF ISSUANCE

Ottumwa, Iowa
 General Obligation Capital Loan Notes, Series 2024
 (New Money Financing of the Landfill Compactor)

Cost of Issuance	\$/1000	Amount
Placement Agent	14.83377	11,244.00
Bond Counsel (Ahlers)	14.51187	11,000.00
Purchaser Counsel	2.63852	2,000.00
	31.98417	24,244.00

Notes:

Final Results

Purchaser: Huntington Bank

Callable: 6/1/2027 in whole but not in part

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF WAPELLO

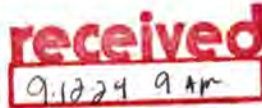
)

I, the undersigned City Clerk of the City of Ottumwa, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this 17 day of September, 2024,


City Clerk, City of Ottumwa, State of Iowa

(SEAL)



CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : Sep 17, 2024

Administration

Department

Philip Rath

Prepared By

Mayor Johnson

Department Head

City Administrator Approval

AGENDA TITLE: Resolution 207-2024 - Resolution Approving an Agreement with Greater Ottumwa Partners In Progress for Limited Sponsorship of Holiday Nights and Lights

☐

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution 207-2024

DISCUSSION: Greater Ottumwa Partners In Progress is preparing to host the 20th annual Holiday Nights and Lights. It is estimated that this community event has hosted 285,000 visitors (roughly 15,000 / year). Additionally, local organizations volunteer to assist with the event bringing notoriety to the non-profit group.

Source of Funds: General Fund (001) - Admin (610)

Budgeted Item:

☐

Budget Amendment Needed: No

When an event serves a public purpose the city is able to contribute to the private sponsor. This particular event brings a variety of organizations and community members together as well as visitors from across the region and beyond. These volunteers enjoy a sense of community spirit and travelers spend dollars in the community - serving a clear public purpose. To outline the relationship between the deliverable GOPIP provides from any public dollars contributed, a simple agreement related to the event has been drafted and is attached for reference. Mayor Johnson is requesting city council to once again sponsor \$500 toward the 2024 Holiday Nights N Lights event.

RESOLUTION NO. 207-2024

RESOLUTION APPROVING AN AGREEMENT WITH GREATER OTTUMWA PARTNERS IN PROGRESS FOR LIMITED SPONSORSHIP OF HOLIDAY NIGHTS AND LIGHTS

WHEREAS, Greater Ottumwa Partners In Progress (GOPIP) has been holding an annual holiday nights and lights event in Greater Ottumwa Park with the assistance of sponsorships; and

WHEREAS, the City of Ottumwa has sponsored a lighted display at the \$500 level the past few years and has been requested to sponsor a display again in 2024; and

WHEREAS, the attached agreement identifies a public purpose and defines the terms for each party; and

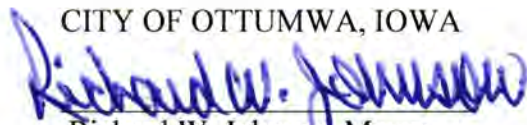
WHEREAS, the City desires to sponsor a lighted display for the 2024 season.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ottumwa, Iowa, that the proposed Agreement between the City of Ottumwa, Iowa and GOPIP be hereby approved.

BE IT FURTHER RESOLVED, by the Ottumwa City Council of the City of Ottumwa, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution and the attached Agreement.

APPROVED, PASSED AND ADOPTED, this 17th day of September, 2024.

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:


Christina Reinhard, City Clerk

20th Annual HOLIDAY Nights'N Lights

PLATINUM \$5000 & UP

- Your company name and signage at entrance
- Sign with your business logo next to display
- Company logo included on program
- Host a "Company Night"
 - One night per \$1000
- Includes:
 - 20 admission tickets
 - 9 passes to VIP Sneak Preview Night—Nov. 16
 - 2 season passes

DIAMOND \$2500 TO \$4999

- Your company signage at entrance
- Sign with your business logo next to display
- Company name included on program
- Host a "Company Night"
 - One night per \$1000
- Includes:
 - 15 admission tickets
 - 8 passes to VIP Sneak Preview Night—Nov. 16
 - 1 season pass

CONTACT

✉ reception@ottumwaiowa.com ☎ 641-682-3465

📍 217 E. Main St., Ottumwa 🌐 www.gopip.org

NOVEMBER 23-DECEMBER 27 at Greater Ottumwa Park

HOLIDAY CHEER BEGINS HERE #gopip

Increase your business visibility by becoming a display sponsor. Over 250,000 visitors have been through the display in the past 19 seasons! Don't miss your opportunity to be part of the biggest holiday light display in Southeast Iowa. **90 displays available ~ Deadline Oct 10**

GOLD \$1000 TO \$2499

- Your company signage at entrance
- Sign with your business logo next to display
- Company logo included on program
- Host a "Company Night"
 - One night per \$1000
- Includes:
 - 10 admission tickets
 - 5 passes to VIP Sneak Preview Night—Nov. 16

SILVER \$500 TO \$999

- Your company signage at entrance
- Sign with your business logo next to large display
- Includes:
 - 2 passes to VIP Sneak Preview Night—Nov. 16

BRONZE \$250 TO \$499

- Your company signage at entrance
- Sign with your business logo next to lighted character as part of a larger display
- Includes:
 - 1 pass to VIP Sneak Preview Night—Nov. 16



SPONSOR A DISPLAY TODAY!

Mail or drop off this form to:

Greater Ottumwa Partners in Progress
217 E. Main St.
Ottumwa, IA 52501

Email: reception@ottumwaiowa.com



REGISTRATION

☐ Platinum

☐ Diamond

☐ Gold

☐ Silver

☐ Bronze

PRICE

\$ 5000+

\$ 2500-\$ 4999

\$ 1000-\$ 2499

\$ 500-\$ 999

\$ 250-\$ 499

TOTAL \$

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Business Name: _____

Contact : _____ Phone Number: _____

Email: _____

Address: _____
Street City Zip

Display Name : _____

Amount
Due: \$ _____

Payment Method: ☐ Invoice ☐ Check # _____ Payable to: Greater Ottumwa Partners in Progress

☐ Cash

☐ Credit Card (Mastercard / Visa / Discover)
{4% service charge added to credit/debit transactions}

**** If paying by credit card,
please call
641-682-3465

Signed: _____

Date: _____

FUNDING AGREEMENT FOR HOLIDAY NIGHTS AND LIGHTS EVENT

This Agreement is made and entered into by and between the City of Ottumwa, Iowa, an Iowa municipal corporation (the "City") and Greater Ottumwa Partners in Progress, an Iowa non-profit corporation ("GOPIP").

WITNESSETH:

WHEREAS, GOPIP was created as an economic development catalyst, the volunteer members of which are citizens, unions, businesses and organizations who invest in the corporation; and

WHEREAS, the City and GOPIP desire to promote continued economic development within the community, and seek to promote economic development by retaining existing industry and attracting new business and industry to the City, which in turn will increase the business and employment opportunities for the citizens of the community, increase tax revenues, and will continue the economic vitality of the community; and

WHEREAS, GOPIP organizes a large holiday light display in Greater Ottumwa Park, known as Holiday Nights n' Lights, which attracts visitors to the City during the months of November and December; and

WHEREAS, Iowa Code Chapter 15A provides that cities may provide grants and other financial assistance to private persons and businesses to advance economic development; and

WHEREAS, the City and GOPIP believe the fulfillment generally of this Agreement is in the best interest of the citizens of the City, and the City believes this Agreement is in accord with the public purposes and provisions of the applicable State and local laws and requirements under which this Agreement is being undertaken and under which GOPIP is being assisted, under the terms and conditions set forth herein.

IT IS AGREED AS FOLLOWS:

- 1. TERM.** The term of this Agreement shall commence upon execution by both parties and continue through December 31, 2024.
- 2. REPORTS.** GOPIP agrees to submit a report to the City by February 1, 2025, with an accounting of the expenditures of funds provided by the City pursuant to Section 4 of this Agreement. The report shall also include information on the number of visitors to the Holiday Nights n' Lights display for the season.

3. **SCOPE OF SERVICES.** The Services to be provided by GOPIP to the City include, but are not limited to:
 - a. Organizing and managing a large drive-through holiday light display in Greater Ottumwa Park, which attracts visitors to the City during the months of November and December.
4. **FUNDING FOR SERVICES.** In exchange for GOPIP's provision of the services described herein, in furtherance of the goals and objectives of Iowa Code Chapter 15A, the City agrees, subject to GOPIP being and remaining in compliance with the terms of this Agreement, and subject to the terms and conditions of this Agreement, to provide GOPIP with funding as follows:
 - a. UP TO \$500.00 SPONSORSHIP OF A LIGHTED DISPLAY
5. **WAIVER OF WARRANTY.** GOPIP warrants and represents only that it will work diligently to perform the services required by this Agreement. GOPIP makes no warranty or representation that the services performed pursuant to this Agreement will produce results desired by the City.
6. **INDEMNIFICATION AND INSURANCE.** GOPIP shall provide adequate coverage to insure its operations. Further, to the extent permitted by law, GOPIP shall hold harmless, and indemnify the City, its elected officials, officers, directors, employees and agents from any and all claims, suits, actions, costs and fees, including but not limited to attorney's fees, interest and expenses growing out of or connected with the performance of this Agreement, or because of any act or omission, neglect, or misconduct of GOPIP, its officers, directors, employees, agents, volunteers, sub-recipients, independent contractors, or subcontractors.
7. **CONFLICT OF INTEREST.** GOPIP shall establish and follow policies prohibiting its officers, directors, agents, and employees from using City funds for their own private use.
8. **GOVERNING LAW.** This Agreement shall be governed and construed by the laws of the State of Iowa both as to interpretation and performance.
9. **REQUIRED NOTICES OR REPORTS.** Any notices, reports, records, or documents required under the terms of this Agreement shall be deemed sufficiently delivered if made in writing and sent by first class mail or personal service to:

FOR THE CITY

City of Ottumwa
Attn: City Administrator
105 East Third Street
Ottumwa, IA 52501

FOR GOPIP

Greater Ottumwa Partners in Progress
Attn: Executive Director
217 East Main Street
Ottumwa, IA 52501

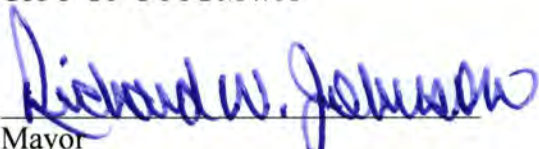
- 10. TERMINATION.** Either party, upon ninety (90) days written notice to the other, may terminate this Agreement. Upon termination, the City agrees to pay GOPIP a prorated amount for all services performed pursuant to this Agreement prior to the effective date of termination. In the event the City has paid for services in advance, which were not rendered before the effective date of termination, then GOPIP shall return to the City the prorated portion of the advance payment for services not rendered before the termination.
- 11. SUCCESSORS AND ASSIGNS.** Each party, and their respective successors, executors, administrators and assigns, shall be bound by the terms of this Agreement. Neither party shall assign nor transfer any interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of either party hereto nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this agreement.
- 12. AMENDMENTS.** This agreement may not be amended or modified except by written agreement of the City and GOPIP.
- 13. ENTIRE AGREEMENT.** This Agreement represents the entire agreement between the parties regarding the subject herein and supersedes all previous communications or understandings, whether oral or written.
- 14. SAVINGS CLAUSE.** If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.
- 15. NO JOINT VENTURE.** Nothing in this Agreement shall be construed as creating or constituting the relationship of a partnership, joint venture, (or other association of any kind or agent/principal relationship) between the parties hereto. No party, unless otherwise specifically provided for herein, has the authority to enter into any agreement or create an obligation or liability on behalf of, in the name of, or binding upon another party to this Agreement.
- 16. NON-WAIVER.** Failure of either party to take action to enforce compliance with any of the terms or conditions of this Agreement, or to give notice or declare this Agreement or any authorization granted hereunder terminated, or to exercise any right or privilege hereunder, shall not be construed as a continuing or future waiver of such term, condition, right or privilege, but the same shall be and remain at all times in full force and effect.

GREATER OTTUMWA PARTNERS IN PROGRESS

President

Date _____

CITY OF OTTUMWA



Mayor

ATTEST:



Date 9.23.2024

received
 9.18.24 3pm

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sept 17, 2024

Jake Rusch

Prepared By

Building and Code Enforcement

Department

Zach Simonson

Department Head



City Administrator Approval

AGENDA TITLE: Resolution No.208-2024. A resolution awarding the contracts for Asbestos abatement and demolition of the condemned property at 506 Clinton.

☐

****Public hearing required if this box is checked****

☐

The Board of Commissioners for each Council Meeting must be notified in the Staff Summary. If the Board of Commissioners is not notified, the item will not be placed on the agenda.

RECOMMENDATION: Pass and Adopt Resolution 208-2024

DISCUSSION: Bids for the asbestos removal, demolition and cleanup of 506 Clinton were accepted until 2 P.M. on September 5, 2024. Three Asbestos Bids and Four Demolition bids were received. Weston McKee submitted the best bid in the amount of \$16,000.00 for the asbestos removal, demolition and cleanup. Staff recommends awarding him the contract. A bid tab is attached.

RESOLUTION NO. 208-2024

A RESOLUTION AWARDING THE CONTRACT FOR THE ASBESTOS REMOVAL, DEMOLITION AND CLEANUP OF THE CONDEMNED PROPERTY AT 506 CLINTON.

WHEREAS, the City of Ottumwa has accepted bids for the above referenced project until 2pm on September 5, 2024; and

WHEREAS, the lowest qualified bid was from Weston McKee in the amount \$8,000.00 for Asbestos removal;

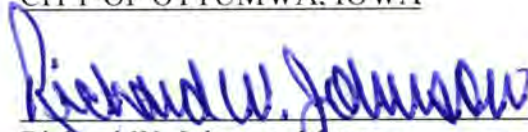
AND WHEREAS, the lowest qualified bid was from Weston McKee in the amount of \$8,000.00 for Demolition and Clean up;

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA IN THE STATE OF IOWA THAT:

Weston McKee be awarded the contract for the asbestos removal, demolition and cleanup of the condemned property at 506 Clinton in the amount of \$16,000.00.

APPROVED, PASSED AND ADOPTED this 17th day of September 2024.

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:


Christina Reinhard, City Clerk

506 CLINTON	Asbestos	Demolition	Total		
Weston Mckee	\$8,000.00	\$8,000.00	\$16,000.00		
Dustan Smith	\$3,500.00	\$12,900.00	\$16,400.00		
Dan Laursen	\$2,500.00	\$15,950.00	\$18,450.00		
Donald Jones	NA	\$7,450.00	\$7,450.00	Demolition only	
Best Bid For Asbestos Removal, Demolition and clean up:					
Weston McKee		Total:	\$16,000		

received
9.12.24 3pm

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 17, 2024

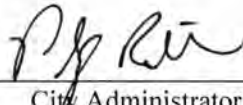
Planning & Development
Department

Zach Simonson

Prepared By

Zach Simonson

Department Head



City Administrator Approval

AGENDA TITLE: Resolution No. 209-2024: Resolution Adopting the Ottumwa Historic Preservation Plan

☐

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution No. 209-2024.

DISCUSSION: The Ottumwa Historic Preservation Plan is the result of a planning process which began in July 2023 and included 10 stakeholder focus group meetings, a public workshop and over 70 interviews and engagements. The plan was prepared by the Lakota Group for Historic Preservation Commission with \$25,000 invested by the City of Ottumwa and \$30,000 from a grant from the Ottumwa Legacy Foundation's Bright Ideas Community Enrichment Fund.

Source of Funds:

Budgeted Item:

☐

Budget Amendment Needed:

The overarching goal of the plan is answering the question "What does Ottumwa want its past to look like into the future?" The plan answers that question by reviewing the existing historic resources in Ottumwa and the past and present efforts taken to preserve those historic resources. The plan makes recommendations in 6 areas including:

1. Nominations and Local Districts, including setting goals to identify additional resources on the south side of Ottumwa for nomination and preparing and using design guidelines and standards.
2. Preservation Commission Management including setting the goal to establish a non-profit Friends of Preservation Group similar to the Parks Foundation.
3. Catalyzing Preservation, including recommendations for incentivizing upper-story residential development and addressing necessary repair for brick streets.
4. Telling Ottumwa's Story, such as by celebrating legacy businesses and formalizing walking tours.
5. Amplifying Preservation, such as by providing training and promoting the historic preservation tax credit and tax abatement.
6. Benchmarking Preservation, with recommendations around collecting and sharing data on preservation.

RESOLUTION NO. 209-2024

A RESOLUTION ADOPTING THE OTTUMWA HISTORIC PRESERVATION PLAN

WHEREAS, the City of Ottumwa has contract with The Lakota Group to develop a historic preservation plan for the City of Ottumwa including a report on existing resources, a code review and a workplan for future preservation activities; and

WHEREAS, the creation of the master plan involved a public workshop, ten stakeholder focus group meetings and 70 interviews and engagements; and

WHEREAS, the plan provides a framework for action on topics including nominations and local districts, preservation commission management, catalyzing preservation, telling Ottumwa's stories and amplifying and benchmarking preservation; and

WHEREAS, funding for the planning process included a \$30,000 Bright Ideas Grant from the Ottumwa Legacy Foundation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the *Ottumwa Historic Preservation Plan* as presented be hereby adopted as the City's plan for historic preservation activities and become effective as of the date of this resolution.


Approved, passed and adopted this 17th day of September 2024.

CITY OF OTTUMWA, IOWA

BY

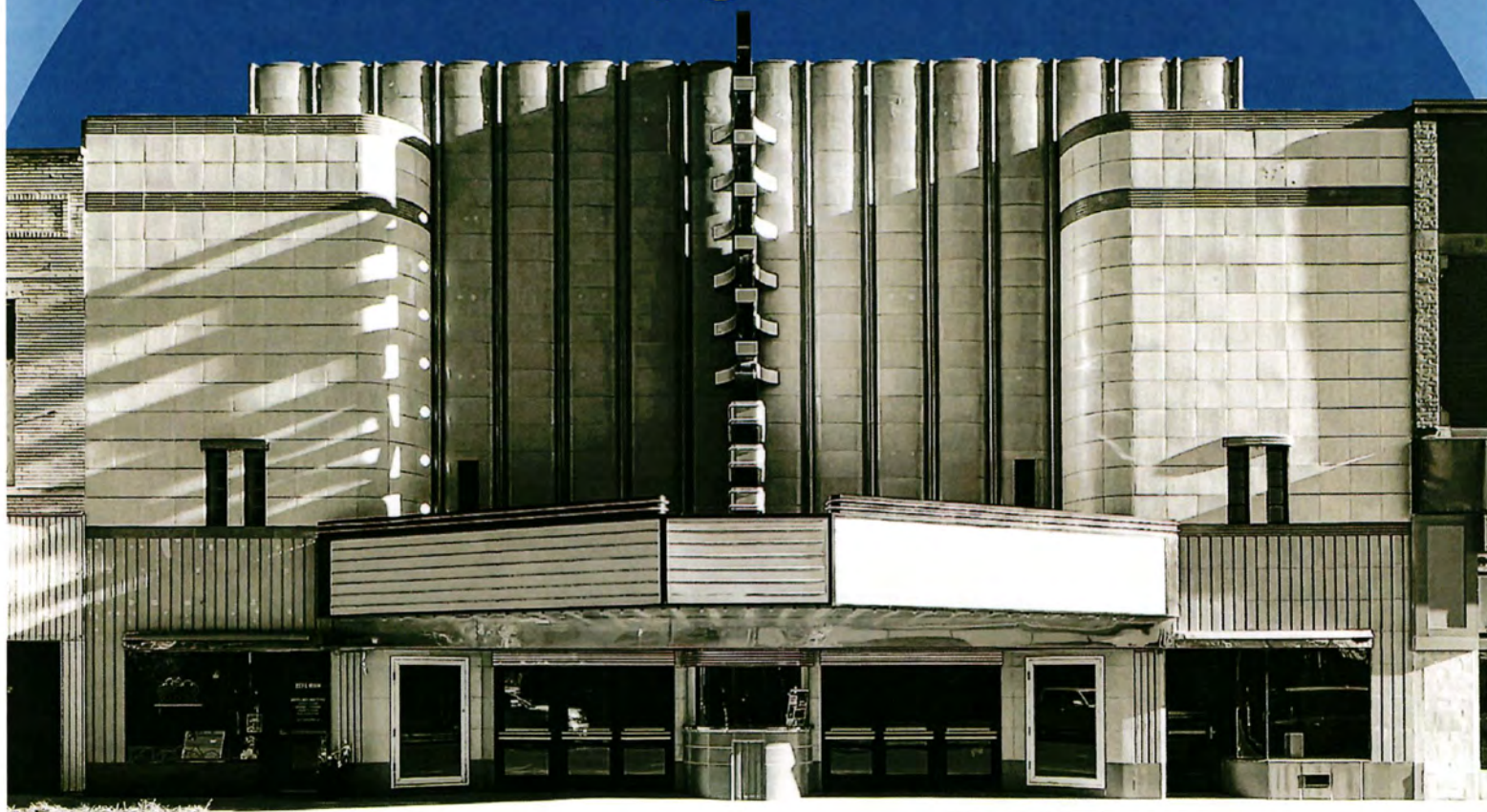

Richard W. Johnson, Mayor

ATTEST:


Chris Reinhard, City Clerk

CITY OF OTTUMWA

HISTORIC PRESERVATION PLAN



SEPTEMBER 9, 2024

ACKNOWLEDGMENTS

The City of Ottumwa and The Lakota Group team wish to thank the following individuals for their contributions to and support of this plan:

City Council

Rick Johnson, *Mayor*
Cyan Bossou, *Councilmember*
Cara Galloway, *Councilmember*
Doug McAntire, *Councilmember*
Keith Caviness, *Councilmember*
Bill Hoffman, Jr., *Councilmember*

Historic Preservation Commission

Molly Myers Naumann, *Chair*
Robert Swanson, *Member*
Wes Olson, *Member*
Brenda Case, *Member*
Dennis Willhoit, *Former Member
and Chair*

Staff

Zach Simonson, *Community
Development Director*



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This work was generously funded by a grant from the Ottumwa Legacy Foundation of \$25,000, and funding from the City of Ottumwa of \$20,000. These contributions helped to bring the Ottumwa Historic Preservation Plan to fruition.



112 N Market Street



WHY A HISTORIC PRESERVATION PLAN?

Historic preservation, which celebrates built heritage, is really about the future: How can the city manage change and growth while retaining the best of its past? This plan establishes goals and strategies for navigating change while leveraging the cultural and economic value of Ottumwa's historic resources.

By recognizing the value of historic buildings, sites, and traditions, the city can create a bridge between the past and the future. These initiatives not only preserve architectural treasures but also contribute to community identity, economic development, and sustainable urban planning.

This plan has several purposes:

- It documents the state of historic preservation in Ottumwa today;
- It will help to guide preservation decisions in the future;
- It recommends a combination of potential incentives and regulations to foster historic preservation;
- It seeks to imbue a historic preservation ethic among city leaders and among the Ottumwa community.

This plan is an attempt to be accountable to the generations that come after us by asking, "What does Ottumwa want its past to look like in the future?"

Canteen Lunch,
112 2nd Street.



THE HISTORIC PRESERVATION MOVEMENT



Protesters against the demolition of Pennsylvania Station, 1962; Courtesy of David Hirsch

The origins of the historic preservation movement in the US can be traced to two mobilizing events which were separated by more than 100 years: The first was the restoration of a deteriorated Mount Vernon, George Washington's home in Alexandria, Virginia, in 1853. The second event, often considered the modern genesis of the movement, was the 1963 demolition of the spectacular Penn Station in New York City, which caused widespread outrage. The National Historic Preservation Act was passed by Congress in 1966.

For many years, even after Penn Station's demolition, preservationists were animated by a site's association with famous people (often a narrow slice of America) and grand civic and residential architecture.

The movement has greatly expanded since the times of Mount Vernon and Penn Station. For example, beginning in the late 1970s, the National Trust for Historic Preservation led an effort to preserve and revitalize historic Main Streets, which were threatened at the time by the development of shopping malls. Main Street Ottumwa is a participant in that continued movement. And preservation has expanded to include areas – or "districts" – beyond individual buildings, as well as vernacular commercial and residential architecture, intangible culture, and underrepresented communities. All of these are driven by larger goals to retain physical connections to the past that tell our collective stories – stories of the nation and stories of communities.

E 300 Block of Main Street, circa 1900. Creative Commons



HISTORIC PRESERVATION IN OTTUMWA

The Our Ottumwa 2040 Comprehensive Plan, adopted in 2020 and amended in 2022, recommends the City undertake a historic preservation plan, a logical next step after investing the time and resources to designate seven National Register districts in the city. Further preservation planning impetus came after the demolition of the Wesley United Methodist Church in January 2022. This plan fulfills the Comprehensive Plan recommendation and sets Ottumwa on a course to integrate preservation fully into its future.

In recommending new preservation initiatives, this plan also documents Ottumwa's built heritage, which includes buildings (residential, commercial, and civic architecture) and structures (such as the Wabash Bridge). Ottumwa's history and its architecture have been researched and documented in at least six books authored by local experts, as well in National Register nominations for districts and individual buildings. These provide an unusually rich written legacy for a small city.

In recent decades, the preservation movement has expanded to include intangible heritage, like cultural history (which may or may not be associated with existing buildings or structures), and historic businesses. Long overdue, the movement has become particularly cognizant of recognizing the history of underrepresented cultures and communities and their associated buildings and structures.

What gets preserved through a historic preservation plan? Certainly not everything old must be saved. Instead, preservation is a way of managing community change and development to retain the things that are most important, which may include specific buildings, neighborhoods, or, simply the preservation of a neighborhood's scale. The movement today acknowledges that each generation views its community's history through its own lens, identifying those elements of the city that reflect an important part of the past.

The historic preservation movement has also grown to overlap with the sustainability movement, recognizing the importance of reusing materials and the embodied energy that is stored in any existing building.



As a practical matter, historic preservation and the National Register of Historic Places typically use a 50-year demarcation when considering whether a building or structure may have historical significance. That means, as of the writing of this plan, buildings and structures from 1974 or earlier might qualify for listing on the National Register. Occasionally, buildings less than 50 years old may qualify for listing in the National Register if they are considered outstanding architectural examples of their period or of particular importance because of their association with people or events.

When considering individual buildings or structures of any period, preservation practice focuses on the best examples of their time. For areas like neighborhoods, preservation considers the place and its context as a representation of the historical record.

Ottumwa Historic Hydro-Electric Plant, 1930-1931.



ADDITIONAL HISTORIC PRESERVATION BENEFITS

ENVIRONMENTAL STEWARDSHIP.

Historic preservation and, particularly, the adaptive reuse of buildings, is an ultimate form of recycling. While some new buildings are designed for energy efficiency, the reuse of an existing building makes use of the energy embodied in its materials and in its construction. Reuse of existing buildings also keeps the waste of demolished buildings out of landfills. Old buildings can be made more efficient (e.g., through added insulation or upgraded mechanical systems), and the evolution of technologies and aesthetic standards are recognizing the importance of integrating energy-saving elements and alternative energy sources into building rehabilitations.

REDUCED SPRAWL.

Historic buildings tend to be located in denser, walkable places – the places in most communities where the first settlements were located. In this way, historic preservation strengthens existing compact development, reducing sprawl and the need to drive to new developments in less dense environments.

ECONOMIC DEVELOPMENT.

The Main Street movement is one example where economic development and historic preservation go hand-in-hand. By adapting downtowns to the continually changing commercial needs, buildings are preserved as a function of their economic utility.

HOME VALUES.

In residential neighborhoods, research has shown that homes in National Register districts retain or increase in value faster than home values in non-historic neighborhoods. [1]

HERITAGE TOURISM.

Heritage tourism is a form of travel that involves engaging with the tangible and intangible history of a region. It allows visitors to connect with the past through activities, experiences, and purchases that represent the stories and people associated with the locations they visit. This can include visiting historic sites, participating in cultural events, and experiencing local traditions. Heritage tourism benefits visitors through the experiences they have and value, and it improves the quality of life for local residents by creating jobs and business opportunities.

[1] According to studies of historic residential districts by Place Economics in Indianapolis, IN, Nashville, TN, and other cities.

A HISTORIC PRESERVATION VISION FOR OTTUMWA

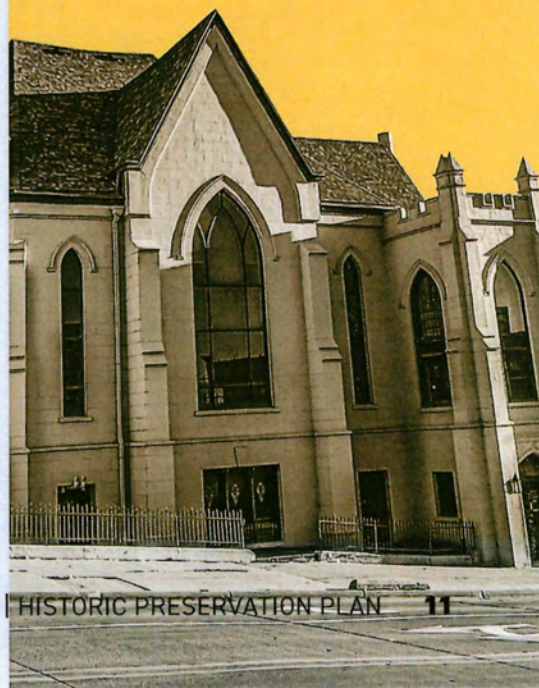
IN OTTUMWA, HISTORIC BUILDINGS,
STRUCTURES, AND CULTURAL RESOURCES
WILL BE CELEBRATED AND SAFEGUARDED
AS REFLECTIONS OF THE STORIES AND
VALUES OF THE CITY'S PAST.

F.W. Simmons
House, 332 E Fifth
1899-1900



THROUGH THOUGHTFUL ENGAGEMENT AND STEWARDSHIP, WE WILL:

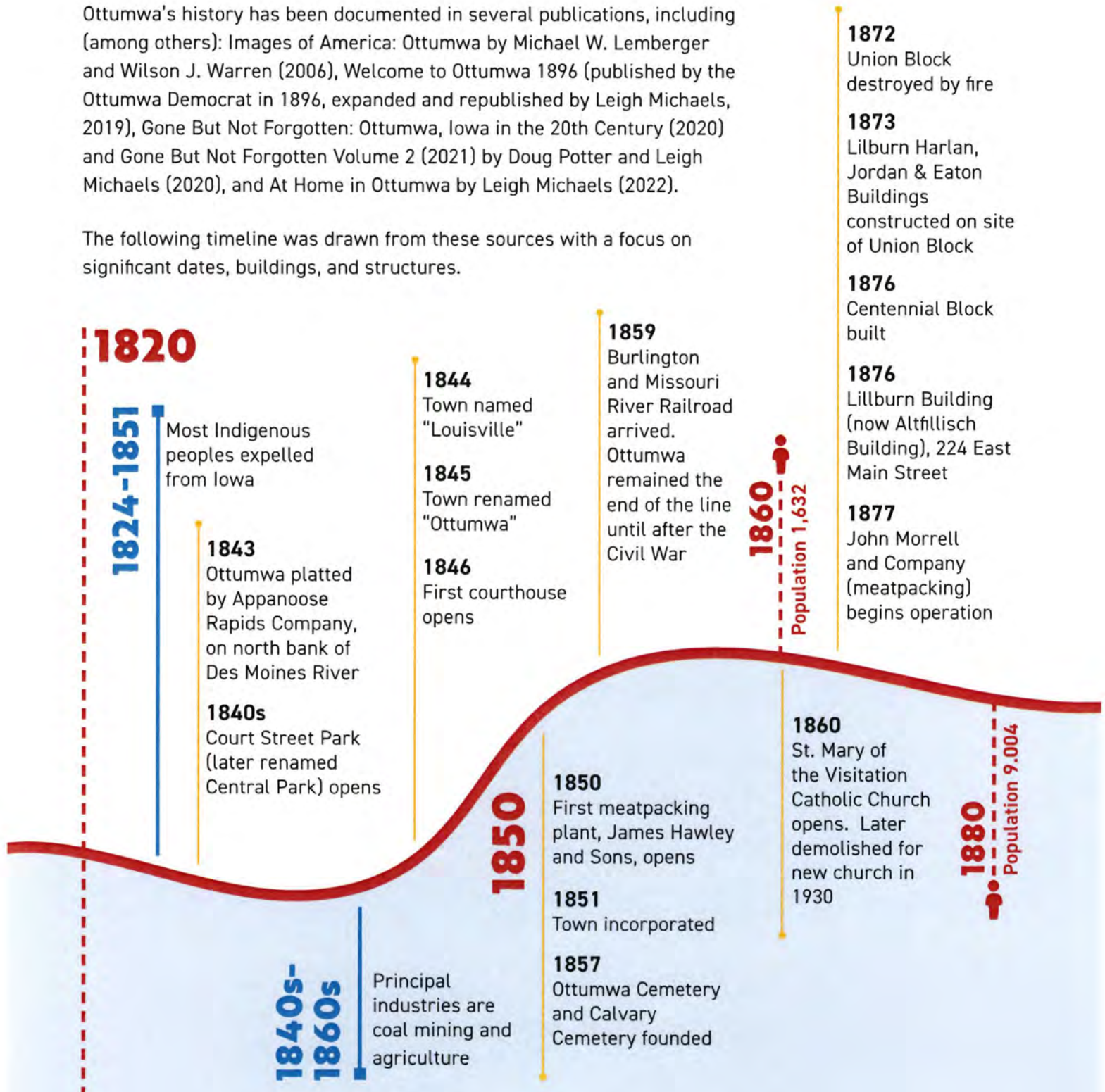
- 1** Promote inclusivity to tell the breadth of Ottumwa's history.
- 2** Leverage the benefits of preservation for economic vitality.
- 3** Educate Ottumwans and visitors about the city's past.
- 4** Recognize that preservation is dynamic and includes the adaptive reuse of buildings and the incorporation of sustainable technologies and practices.
- 5** Balance progress and preservation, using preservation as a frame when considering future development.



OTTUMWA'S HISTORY

Ottumwa's history has been documented in several publications, including (among others): *Images of America: Ottumwa* by Michael W. Lemberger and Wilson J. Warren (2006), *Welcome to Ottumwa 1896* (published by the Ottumwa Democrat in 1896, expanded and republished by Leigh Michaels, 2019), *Gone But Not Forgotten: Ottumwa, Iowa in the 20th Century* (2020) and *Gone But Not Forgotten Volume 2* (2021) by Doug Potter and Leigh Michaels (2020), and *At Home in Ottumwa* by Leigh Michaels (2022).

The following timeline was drawn from these sources with a focus on significant dates, buildings, and structures.



1880

Ottumwa Jewish Cemetery founded

1883

Second Adams School built on site of present-day Ottumwa High School

1883

Leighton Block & adjacent Garner Block (later known as Benson Block) constructed

1892

The flood of 1892

1893

Third and present-day Wapello County Courthouse opens

1899

Marshall "Major" Taylor, a Black professional cyclist, wins an integrated event at the Ottumwa Velodrome. [later demolished]

1900

Dain Manufacturing Company (later John Deere) begins operations



Wapello County Courthouse, 1900s.
Courtesy of Michael W Lemberger
& Wilson J Warren.

1900

Population 18,197

1901

Ottumwa Public Library (an Andrew Carnegie library) opens

1903

Flood of 1903, most damaging since city's founding

1906

Granite Horse Trough installed [later moved to Ballingall Park]

1912

Federal Building opens at Court & Fourth Streets, now Ottumwa City Hall

1915

First National Bank opens at 131 E. Main Street; designed by H.H. Stoddard of Chicago

1917

Hotel Ottumwa opens at 107 E. Second Street

1921

Egyptian Revival Ottumwa Courier Building by architects Clausen & Krause opens at 213 E Second Street

1921

Wapello Club, designed by architect George M Kerns opens at 225 E Second Street

1921

YMCA, designed by architect Bruno Jannsen of Pittsburgh, PA, opens at 231 E Second Street

1886

South Ottumwa (originally Pickwick) annexed by Ottumwa

1889

Electric streetcar begins service

1891

Ottumwa Opera House opens [later partially demolished]

1930
Population 28,075

1929

Lester Jay Funeral Home opens at 220 North Court

1930

St. Mary's Catholic Church completed

1930

Benson Building, 214 E Second, built in the English Cottage style. Destroyed by fire c. 2018

1930

New St Mary of the Visitation Catholic Church, by architect I.C. Krajewski, begins construction



Ottumwa Theater on Armistice Day, 1944.
Courtesy of Doug Potter & Leigh Michaels

1923

Ottumwa High School opens

1924

The Benson Block partially reconstructed after fire

1925

Young Women's Christian Association opens at 133 W. Second Street

1926

St. Joseph Hospital opens at 312 E. Alta Vista Avenue and 317 Vanness Avenue [later demolished]

1927

George A Morrell residence constructed at 217 E Fifth, designed by architects Kraetsch and Kraetsch

1936

Jefferson Street Viaduct completed

1936

Canteen Lunch in the Alley, estab. 1927, moves to 112 E. Second Street (current location)

1942

Ottumwa Theater designed by architectural firm Wetherell & Harrison rises from the ashes of earlier theater on the site.

1942

Naval Air Station Ottumwa established (later decommissioned)

1947

Flood of 1947

1950

1950

Wapello Courthouse tower removed because of safety concerns

1950

Union Depot remodeled to its current Mid-Century style

1950s

Des Moines River straightening and levee construction increase Ottumwa's flood protection.

1950s

Relocation of US Highways 34 & 63 causes destruction of late 19th century neighborhoods on north side of river

1945-1960 New residential developments spring up on the edges of city to meet the needs of returning veterans

1951
Chicago, Burlington and Quincy Railroad Depot remodeled into Modern style, with limestone exterior designed by Chicago Architectural firm Holabird, Root & Burgee

1957
Ottumwa Municipal Airport opens after Naval Air Station closes

1960s
Relocation of the Federal highways creates opportunity for development of Ottumwa Park

1970s
Urban Renewal. Entire blocks of central business district demolished

1970s
Downtown Pedestrian Mall constructed [later demolished]

1990
Population 24,488



East Main Street, 1966.. Courtesy of Doug Potter & Leigh Michaels

2006
Ottumwa is designated an Iowa Main Street Community and first board of directors is formed.

2019
B'nai Jacob Synagogue (1915) gifted to American Gothic Performing Arts Festival as Ottumwa's Temple of Creative Arts.

2019
Jay Funeral Home (NRHP) at 220 N Court is purchased for rehabilitation and adaptive reuse

2024
Population 25,359

1970s-1980s

Downtown vacancies increase in response to mall and shopping center development trends

1973
John Morell & Co. Meatpacking plant closes.

1990
City Council passes Historic Preservation Ordinance and appoints first Historic Preservation Commission.

2015- PRESENT

Main Street Ottumwa receives grants for Façade Improvements, Upper Story Housing, and new Street Design for Main Street



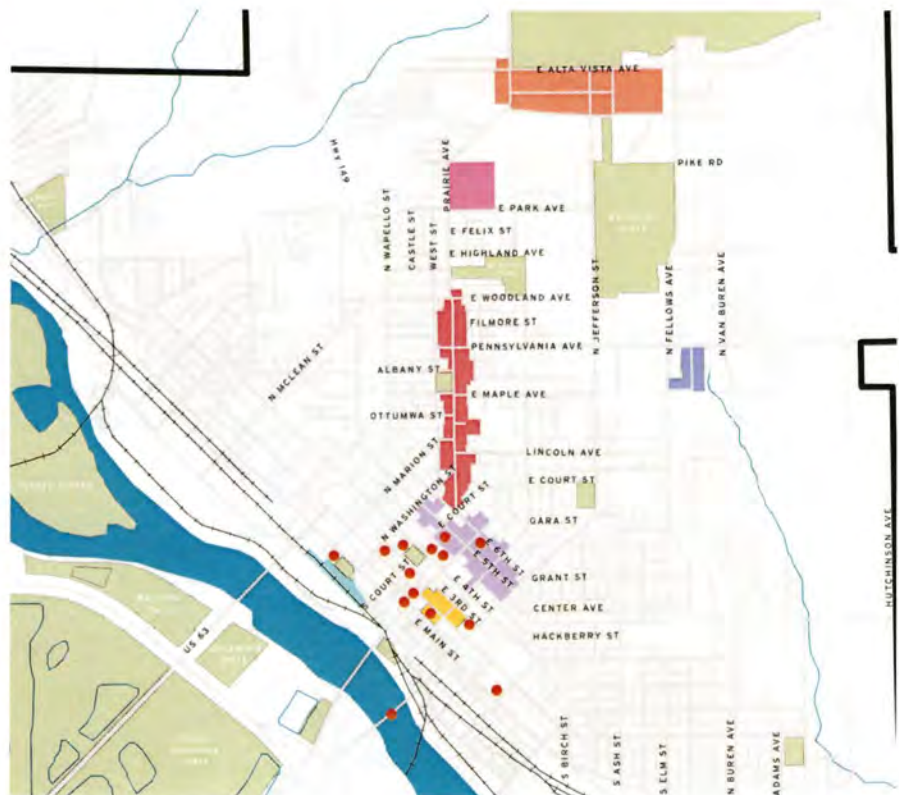
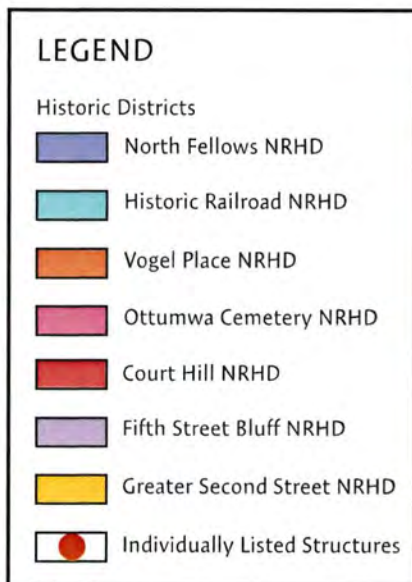
Iowa National Bank,
219 East Main Street

STATE OF PRESERVATION IN OTTUMWA

As a small city, Ottumwa has an extraordinary collection of residential, commercial, and civic architecture. Ottumwa is also unusual in how it has actively engaged historic preservation by successfully nominating seven districts and 19 individual buildings to the National Register to date. While not protected by local ordinance, these honorary listings acknowledge the enduring quality of Ottumwa's architecture and raise public awareness about the importance of preserving buildings and putting them into productive use. Listing in the National Register, or being a contributing resource in a district) also confers eligibility for state and federal historic rehabilitation tax credits, if other program criteria are met.

NATIONAL REGISTER DISTRICTS

There are seven National Register Districts in Ottumwa. These districts are recognized for their historical or architectural significance and are listed on the National Register of Historic Places. St. Joseph's Hospital, the anchor of an eighth National Register District, was demolished.





1. Fifth Street Bluff Historic District

Ottumwa's earliest development occurred on the flat area on the north side of the Des Moines River. As the town grew and business owners prospered, new homes were built "on the bluff". Fifth Street offered a view of the young town and the river valley. From the 1850s through the 1920s, the area was considered highly desirable. Beautiful architect-designed residences were built along Fifth Street. In the decades followed, some families replaced their original houses with more "modern" ones, also architect-designed. The 67 historic resources range from a simple vernacular "I-house" to spectacular Queen Anne, Colonial Revival, and Tudor Revival. Contributing resources also include stone retaining walls, brick street, and limestone curbs.





Edgerly Gateway,
Ottumwa Cemetery

2. Ottumwa Cemetery Historic District

Ottumwa Cemetery opened in 1857 to replace a small graveyard at East Court and Market Streets. The historic district consists of the original ten acres along Court Street and contains four historic resources: The High Victorian red brick receiving vault from the 1880s, the wrought iron fence along Court Street from the same period, and two early 20th century resources designed by architect George M Kern: the Edgerly Gateway (1905) and the Office/Chapel (1906). The cemetery contains the graves of Civil War veterans and family plots of many of Ottumwa's most influential citizens.

MISTLETOE AVE


N COURT ST

W PARK AVE

WEST ST

E FELIX ST

LEGEND

 Ottumwa Cemetery National Register Historic District

3. Court Hill Historic District

Court Street has been the northern gateway to Ottumwa since territorial days. Wider than most streets, it was logical that many fine residences would be built along it. From the 1880s until the 1920s, houses in the most popular late 19th styles were built on Court Street for Ottumwa's prominent citizens. Many homes were architect-designed. The 84 resources in this district include High Victorian Italianate, Queen Anne, and Neo- Classical.

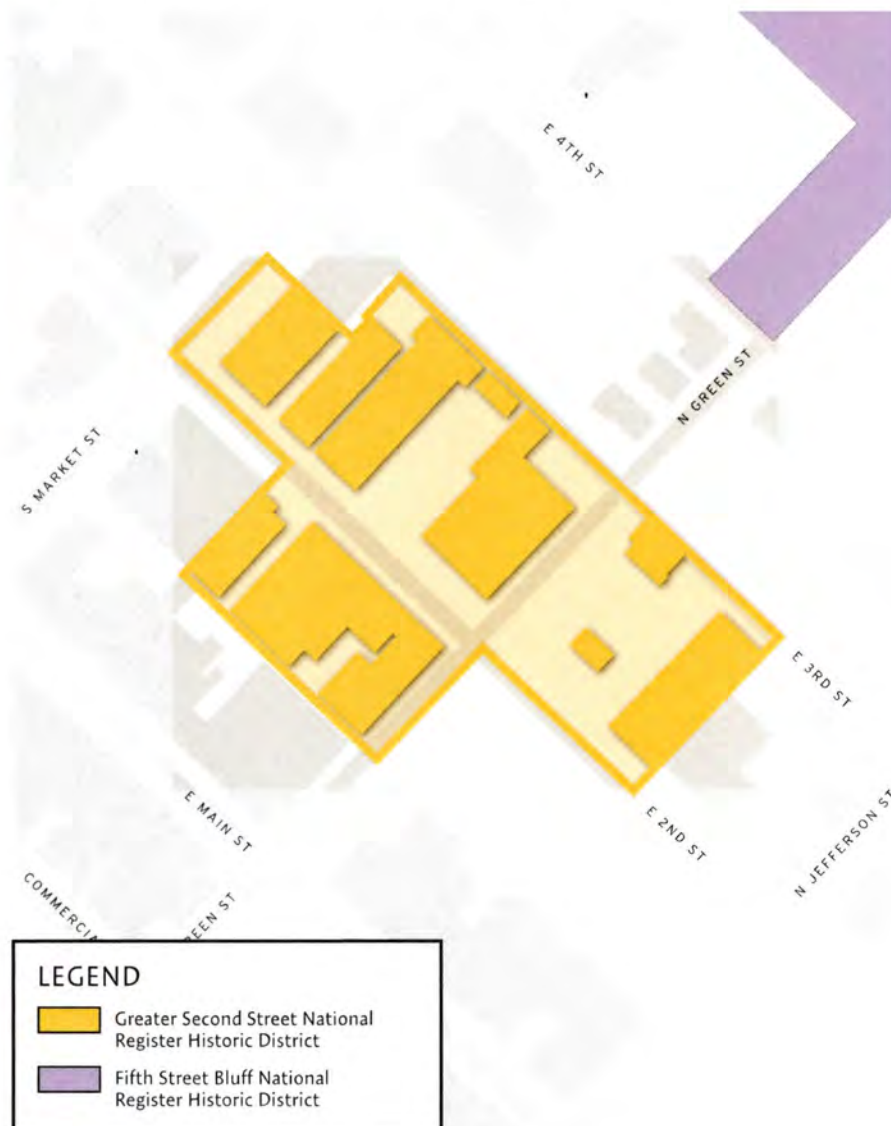




Ottumwa Courier, 213
Second Street East

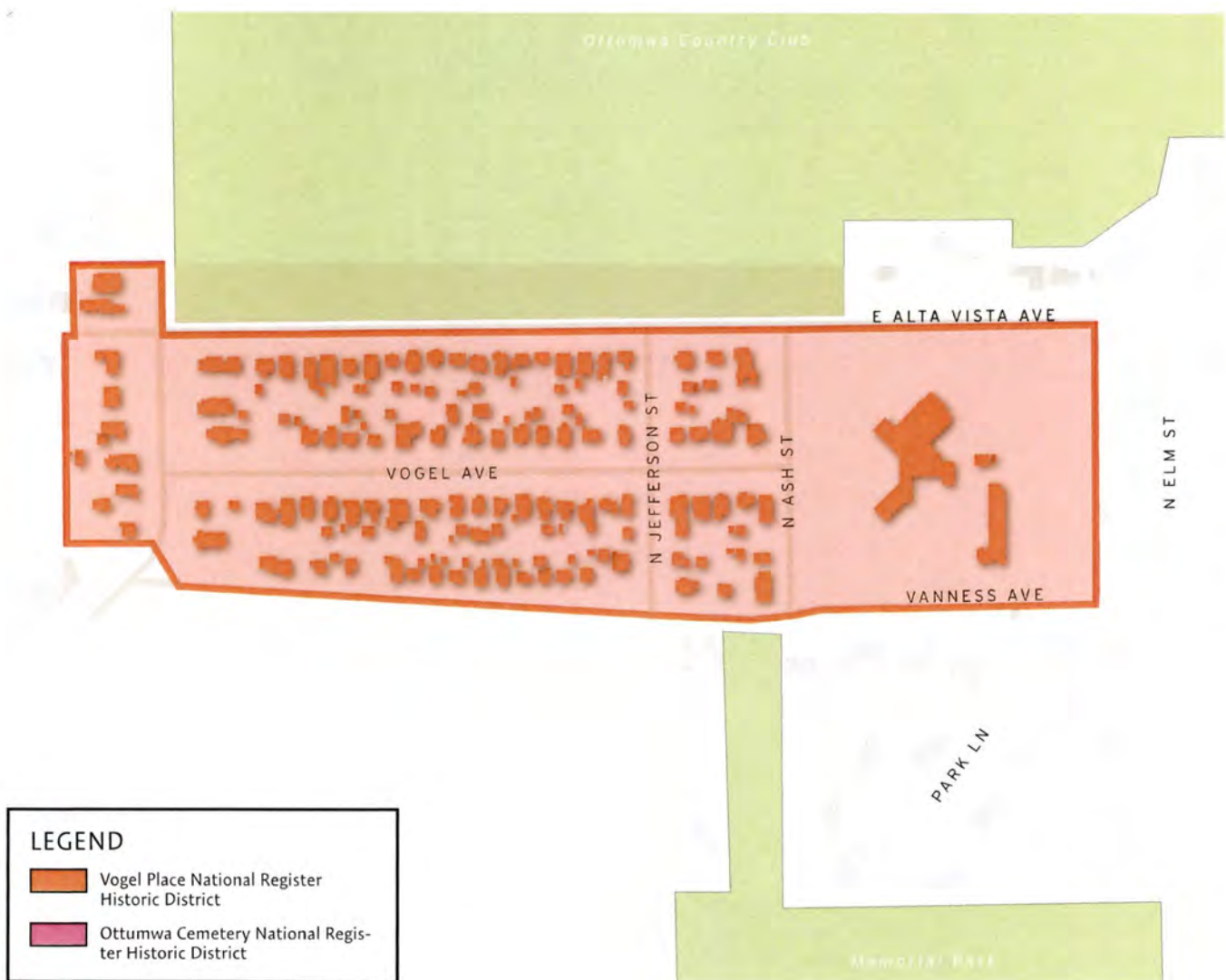
4. Greater Second Street Historic District

The 200 block, and part of the 300 block of East Second Street differ from the rest of the Central Business District, where attached, 22-foot storefronts are most common. These blocks developed from 1900 to 1930 and include eight (two non-extant) free-standing, architect-designed buildings. Of the four other contributing buildings in the district, at least two were architect-designed. The 12 resources in the district include office buildings, fraternal lodges, recreational facilities, homes, auto dealerships, utility companies, a newspaper plant. Their styles include elaborate Neo-Classical with full terra cotta façade, simple brick Neo-Classical, English Cottage, and Egyptian Revival.



5. Vogel Place Historic District

Vogel Place Historic District was the first streetcar and automobile suburb in Ottumwa. Between 1908 and circa 1935, this neighborhood developed at the end of the streetcar line, Alta Vista Ave. It was also the first neighborhood in Ottumwa to include garages and driveways. Although there are a handful of large residences at the Court Street end, most of the houses were constructed for middle class business owners. The 158 resources in Vogel Place illustrate residential styles popular in the first quarter of the 20th century: Colonial, Tudor, and Mission Revival, as well as Four Square, Craftsman, and Bungalow styles. Vogel Ave is one of the few extant brick streets in Ottumwa and it is counted as one of the resources.





North Fellows Avenue.

6. North Fellows Historic District

This neighborhood of 28 residences (24 on Fellows and four around the corner on Elm Street, plus garages) illustrates residential development post-World War II. These single-story brick houses were constructed, beginning in 1944, to meet the needs of returning veterans and their growing families. They met Federal Housing Administration criteria and many were sold before they were completed. Garages were not included.

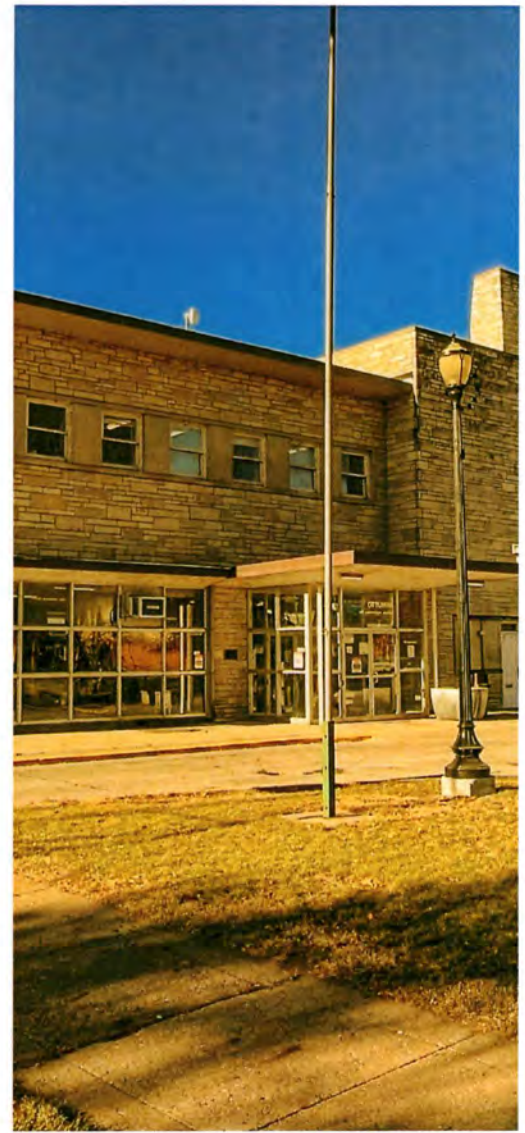
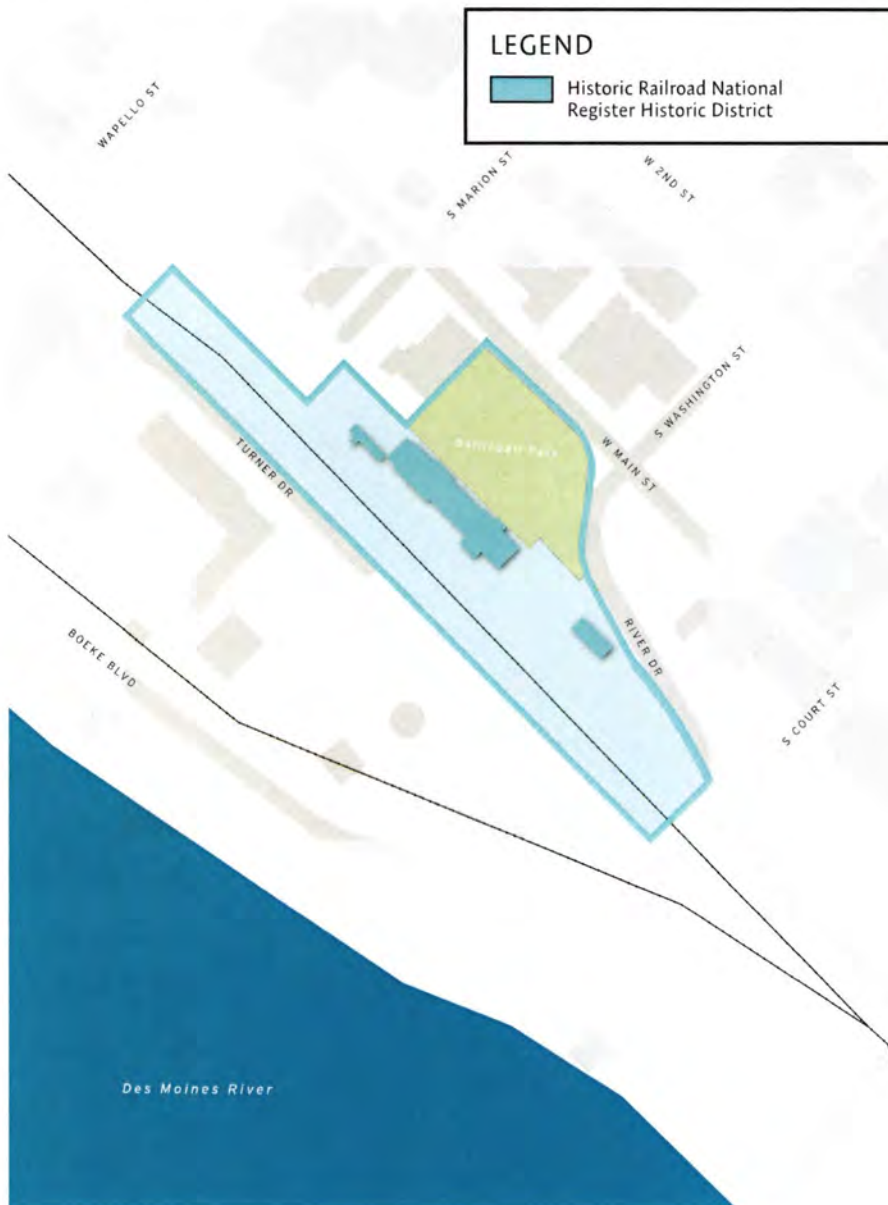


LEGEND

 North Fellows National Register Historic District

7. Railroad Historic District

Railroads played an important role in Ottumwa's development beginning in 1859 with the arrival of the Burlington & Missouri River Railroad (also known as CB&Q and Burlington Northern). At one time, five railroads passed through Ottumwa, and the city was a division point on the CB&Q. There were depots for passenger and freight for each line, and two roundhouses. Railroad jobs were an important part of Ottumwa's economy. The ten resources in this district represent the importance of railroads in Ottumwa's history.



Burlington Depot, 210
West Main Street.

8. St. Joseph Hospital Historic District (demolished)

Originally St Joseph Hospital was the eastern end of the Vogel Place Historic District. A historic district nomination was prepared for developers of the ten acres that included the hospital and nurses' residence, plus ancillary buildings. In 2019 the entire complex was demolished.



St. Joseph Hospital Post Card.
Source: Wikimedia Commons



St. Joseph Hospital. Source:
Ottumwa Courier.

NATIONAL REGISTER-LISTED BUILDINGS

- ① Agassiz School (608 E Williams St)
- ② Benson Block (109-112 N Market St)
- ③ B'nai Jacob Synagogue (529 E Main St)
- ④ Burlington Depot (210 W Main St)
- ⑤ First National Bank (131 E Main St)
- ⑥ Foster/Bell House (205 E 5th St)
- ⑦ Hofmann Building (101 S Market St)
- ⑧ Hotel Ottumwa (107 E 2nd St)
- ⑨ Jay Funeral Home (220 N Court St)
- ⑩ Jefferson Street Viaduct
- ⑪ J.W. Garner Building (222-224 E 2nd St)
- ⑫ Ottumwa Public Library (129 N Court St)
- ⑬ Ottumwa Young Women's Christian Association (133 W 2nd St)
- ⑭ U.S. Post Office (Court and 4th Streets)
- ⑮ Wapello County Courthouse (Court Street)
- Administration Building (Terminal Avenue)
- Not Shown





FOCUS GROUPS

10



PEOPLE ENGAGED

70+

FOCUS GROUPS AND INTERVIEWS

For the plan to reflect the community's priorities and values, the Planning Team conducted a series of public engagement initiatives. These included:

- Focus Groups and Interviews
- Community Open House and Workshop
- Community Survey

With organizing assistance from City staff, the Planning Team conducted 10 meetings with Ottumwa stakeholders. The groups and interviews included:

- City staff
- Mayor
- Historic Preservation Commission
- Tourism and Economic Development
- Main Street Ottumwa
- Ottumwa Arts Council
- Nonprofit housing developer
- Iowa Heartland History Connection
- City commissions
- Ottumwa Board of Cemetery Trustees

The narrative that follows summarizes the strengths, assets, preservation accomplishments, and barriers to preservation that emerged during focus groups and interviews, along with additional research conducted by the planning team.

Historic Preservation Commission

The Historic Preservation Commission, established in 1990, serves an advisory role to City Council. Beyond its core mission, the Commission has taken on public advocacy work and preservation-related events. It receives staff support from the City's Historic Preservation Planner/ Director of Community Development as well as a small budget allocation. Some accomplishments of the Commission include:

- Support for the National Register nominations of six districts and more than a dozen individual buildings
- Installation of markers for historic districts
- Tours of Ottumwa Cemetery
- Educational workshops on historic preservation tax credits
- Five-year tax abatement on rehabilitations of contributing or designated buildings

The Commission has also faced challenges, including operational obstacles like unfilled commissioner seats. There are likely at least a couple of reasons for vacancies: In recent years it has become harder for cities to fill unpaid positions on commissions and boards, partly because of the public scrutiny entailed in serving on any commission. According to interviewees, recent internal discord on the HPC may be a deterrent to serving.



Historic Districts

Ottumwa is far ahead of most communities its size in having nominated seven districts and 19 buildings or structures to the National Register. These honorary listings have brought deserved attention to Ottumwa's historic resources. At the same time, because National Register listings are honorary, the resources are not protected from most private development activities. More working-class neighborhoods of the city, such as South Ottumwa, have not been nominated to the National Register, but interviewees believe some of these areas could be eligible.

The brick streets in several historic districts are treasured by many for the character they add to the public space. The roads are punishing to vehicles and present maintenance challenges for the City. For abutting residents who wish to maintain or reinstall their brick streets, the City offers the option to pay the incremental difference between brick restoration and a concrete or asphalt reconstruction. City planners and engineers have explored grant opportunities and cost share approaches, but funding remains elusive.

Brick roads in the
Vogel Place Historic District



Main Street and Downtown

Downtown falls under the aegis of Main Street Ottumwa, a preservation-based economic development organization. Main Street Ottumwa is widely respected in the community. It has incentivized about 50 downtown façade improvements over the last 10 years, catalyzed downtown streetscape improvements, helped to establish the Temple of Creative Arts, among many other initiatives.

Main Street Ottumwa has also partnered with the City to champion an impressive set of downtown revitalization incentives, including:

- Façade Improvement Grant: 25% of cost, up to \$10,000
- Roof Replacement Assistance: 50% of cost, up to \$10,000
- Interest Buy-Down: Up to 7.25% interest on a five-year loan up to \$7,500
- Commercial Paint Program: 50% of cost, up to \$1,000
- White Box Program: 50% of cost, up to \$10,000
- Restaurant Equipment Program: Up to \$25,000 for permanent restaurant equipment

The roof replacement and façade grants are used frequently and they have had significant impacts downtown. Other grant programs have seen moderate uptake, which may be due to owners' lack of capital, low demand for downtown commercial space, or other reasons. The application process itself is simple and straightforward.

Larger downtown buildings, like the Ottumwa Theatre and historic churches, are challenging candidates for adaptive reuse because of their purpose-built design and size. The Legacy Foundation is working on residential conversions of the Ottumwa and Capitol Theatres. Another downtown landmark, the Hotel Ottumwa, is expected to be renovated to apartments and is expected to use Federal Historic Preservation Tax Credits and Iowa Historic Preservation Tax Credits as part of the financing stack.

Downtown's anchor civic buildings remain in active use. The Ottumwa Community School District has continued to make investments in the historic Ottumwa High School, another downtown anchor.



The High School is expected to remain in active use. City Hall, the former Federal Building, is currently being renovated and City offices will return there as soon as renovations are completed. The Wapello County Courthouse is undergoing a window restoration project. Both the Courthouse and the Ottumwa Public Library are considering expansion options as they are squeezed for space.

Commercial buildings downtown are subject to many of the same pressures affecting retailing and downtowns nationwide. As online shopping has expanded, the demand for traditional storefronts has decreased. (The same is true for shopping centers, big-box stores, and malls.) For historic retail spaces, experiential commercial uses (e.g., dining, entertainment, arts) have become increasingly important.



Ottumwa High School,
501 East 2nd Street



The Ottumwa Capitol Theater,
231 East Main Street

Housing

With support from the Legacy Foundation, the City completed the Ottumwa Housing Plan in 2022. Partners involved in the plan worked together to form Mission 500, a coalition of policymakers, nonprofits, developers, bankers, and other advocates working together on the primary goal of building 500 new housing units by 2030. One of these partners is Rippling Waters. Established with a seed investment from the Legacy Foundation, Rippling Waters is a nonprofit housing developer working on new infill construction and housing rehabilitation.

The Legacy Foundation's West End Ignited program has also prioritized stimulating home improvements on West Second Street by offering a \$25,000 grant for exterior improvements with a minimal (\$250) contribution from the homeowner.

Among the challenges facing Ottumwa's residential architecture is the grand scale of some of the homes. While a visitor might consider these houses a bargain by the standards of a larger city, the houses are also expensive to maintain. At the same time, generational and lifestyle shifts many families have fewer children and prefer smaller properties. Some of the large homes in Ottumwa have been converted to multi-family use, and some homes are now vacant because of soft demand.

The City has adopted a five-year tax abatement for historic rehabilitation. This will help the value proposition for homeowners seeking to make improvements, but additional incentives or other creative solutions may be needed. Execution of the tax abatement program will depend on the City's adoption of design guidelines, and standards for reviewing proposed improvements.



174 Vogel Avenue





Funding for Historic Preservation

In addition to the downtown grant programs, the city is unusual in having a community foundation, The Legacy Foundation, which is large for a city of Ottumwa's size. The Foundation's funding areas are broadly written and include priorities that can be interpreted to include historic preservation and housing rehabilitation. Founded in 2010, The Legacy Foundation supports a broad range of endeavors in the areas of economic prosperity, quality of life, education, and housing. Its work directly related to preservation has included an ongoing effort to find new uses for the Ottumwa and Capitol Theatres downtown.

COMMUNITY WORKSHOP

As part of the engagement process, a community workshop held in March 2024 attracted about 60 people who came to learn about the plan and express their wishes and priorities for historic preservation in Ottumwa.

In an exercise that asked which historic resources are most threatened, attendees ranked eight preservation priorities, from highest to lowest, with the greatest concern expressed for downtown's commercial buildings:

1. Main Street Commercial Buildings
2. Public Parks, Public Spaces, and Cemeteries
3. Public Buildings
4. Religious Buildings
5. Factories and Industrial Properties
6. Traditional Housing
7. Historic Schools
8. Historic Resources at Risk Due to Climate Change

Attendees were also asked to rank 10 potential strategies and actions for advancing historic preservation. The top two strategies were virtually tied in the voting tallies, expressing a strong attachment to Ottumwa's brick streets, and the importance of funding for housing rehabilitation. It is also notable that workshop attendees ranked new historic resource surveys or National Register nominations as the lowest priority.

1. Establish funding for a preservation and rehabilitation program that maintains Ottumwa's historic brick streets and streetscapes.
2. Establish financial and technical assistance programs for the rehabilitation of deteriorated and vacant residential properties.
3. Prepare a toolkit or manual on property maintenance and preservation methods for owners of historic homes.
4. Enhance existing incentives and financing programs and create new ones for rehabilitating and adapting downtown historic buildings to new uses.
5. Promote heritage tourism.
6. Help property owners and the general public understand the benefits of historic preservation.
7. Enhance municipal staff capacities to support and advance preservation activities in Ottumwa.
8. Provide preservation assistance to congregations and owners of religious buildings.
9. Promote the recognition and preservation of Ottumwa's heritage.
10. Conduct historic resource surveys and nominate new National Register landmarks and historic districts.

Using Post-It notes, participants could also share their thoughts on how Ottumwa can move historic preservation forward. The 24 comments received reflected the following themes, in order of frequency mentioned:

Historic Districts

- Repair brick streets to preserve the historic character of Ottumwa.
- Establish a design review process and design guidelines for historic districts.
- Survey South Ottumwa district(s) for National Register nomination.
- Promote appropriate infill development in historic districts.



Downtown

- Facilitate Downtown business recruitment.
- Seek out funding for white elephant buildings.

Homeowner Assistance

- Provide grants to maintain historic residences.
- Educate homeowners about grants.
- Provide funds to revert homes to single-family use.
- Create educational materials for first-time homeowners and immigrant residents.

Signage

- Promote vintage signage in downtown.
- Create a new gateway sign on bridge.

Miscellaneous suggestions:

- Improve civic pride.
- Organize more neighborhood events to build community.
- Provide relocation packets and incentives for white-collar remote workers.
- Celebrate Ottumwa's golf history.
- Promote the Lemberger photograph collection.
- Promote luthiers and violin making history.
- Promote more organizational collaboration.
- Adopt a new town mascot.

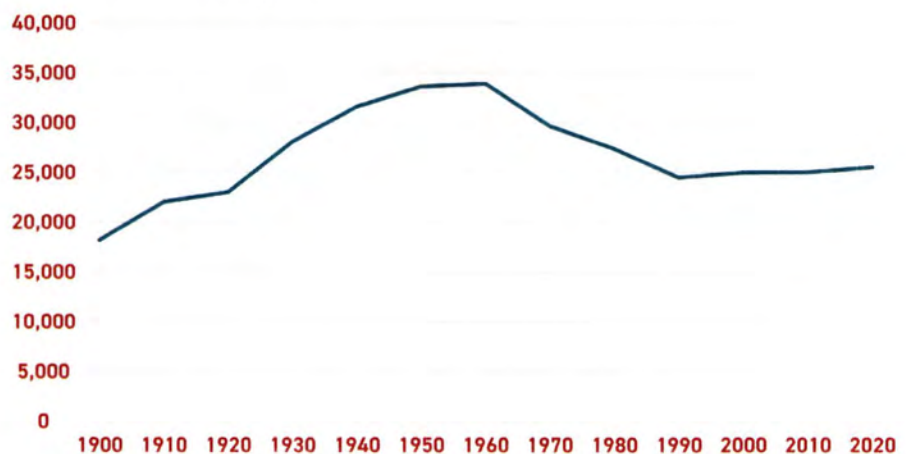


DEMOGRAPHIC TRENDS AND HISTORIC PRESERVATION

POPULATION

Population changes affect historic preservation, as do lifestyle and generational changes. Fluctuation in the size of Ottumwa's population has been an important factor in relation to housing demand in the city. After population losses in the 1960s, 70s, and 80s, Ottumwa has rebounded modestly to 25,529 in the 2020 Census. This is still 25% less than the city's high of 33,871 in 1960.

Ottumwa Population



Source: US Census via Wikipedia



HOUSEHOLD INCOME

Similarly, household income affects homeownership and the capacity of homeowners to maintain their houses. In focus groups, several stakeholders mentioned the relatively low income of households in Wapello County and Ottumwa. Census and American Community Survey data bears this out: The 2023 estimated median household income in Wapello County was \$52,830, and in Ottumwa it was \$49,209. For the State of Iowa, median household income was \$67,730.

Among the several residential historic districts, household income and homeownership rates vary. The Vogel Place district is most affluent with a median household income of \$81,327.

Median Household Income by District

DISTRICT *	MEDIAN HOUSEHOLD INCOME
Court Hill	\$51,261
Fifth Street Bluff	\$40,239
Vogel Place	\$81,327
Ottumwa City	\$49,209

Source: ESRI, The Lakota Group

* The Greater Second Street and North Fellows districts have insufficient data because of the small number of households.

The Vogel Place district has the highest income and the highest rate of owner occupancy, at 61%. This compares to 49% in the Court Hill district and 41% in Fifth Street Bluff.

Diversity in race and ethnicity among the historic districts is nuanced. Ottumwa has a diverse population for a small Iowa city. Among the city's historic districts, Court Hill and Fifth Street Bluff are more diverse than Vogel Place.

Among the nonwhite population, several national trends found in the Census and American Community Survey affect how race and ethnicity are reported. In recent years, a greater number of people of African,

Middle Eastern, and Hispanic origin self-identify as "Some Other Race". This trend is understood as reflecting a distinction between the African immigrant experience and the history of Black Americans, and between the experiences of people of Hispanic and Middle Eastern cultures from the white American experience, which they see as quite different.

One way of looking at these differences is to sort the city's population and the populations of the historic districts into three groups, those who identify as white, non-white, and Hispanic origin.

Resident Race by District

DISTRICT *	WHITE	NON-WHITE IDENTIFYING	HISPANIC ORIGIN (ANY RACE)
Court Hill	60%	40%	19%
Fifth Street Bluff	61%	40%	23%
Vogel Place	73%	27%	15%
Ottumwa City	71%	28%	16%

Source: ESRI, The Lakota Group

* The Greater Second Street and North Fellows districts have insufficient data because of the small number of households.

The Vogel Place district is the district with the largest proportion of the population being white; it also very closely parallels the racial and ethnic makeup of the city overall.

The meatpacking industry brings diversity to Ottumwa's population, particularly among Latino, Asian/Pacific Islander, and African immigrants. However, many of these residents are in Ottumwa only temporarily. Assistance in settling them permanently in Ottumwa would, potentially, help the preservation cause by increasing both home occupancy and ownership.





HOUSING AND PRESERVATION

Housing prices in Ottumwa are relatively affordable, though experience varies by household circumstances. Ottumwa's median home value of \$91,476 is low relative to the state's median value of \$194,756 (ESRI, 2024). According to the 2022 Ottumwa Housing Plan, Ottumwa has among the lowest housing costs in the state, on average \$20,000 lower than its peer cities.

"Affordability" is an expression of the relationship between local median incomes and housing costs: HUD defines a house-burdened household as spending more than 30% of income on housing costs (mortgage or rent, taxes, and utilities). In Ottumwa, an average household would spend 17% of median household income on mortgage payments for a median-valued Ottumwa home. However, certain market and household factors influence affordability: Many owner-occupied households likely benefit from the low interest rates that prevailed from roughly the 2010s to early 2022. As interest rates have risen, the supply of homes available for sale has been constrained because fewer people are willing to sell, and that has driven up home prices. Renters in Ottumwa are more likely to be cost-burdened, largely a function of their (typically) lower household income.

The *Housing Plan* notes that the city successfully attracted some younger workers in the early 2000s, but many of them did not stay in Ottumwa. One theory that could explain the retention challenge is that Ottumwa lacks housing options that younger workers seek. The development of downtown and upper-story housing, particularly in historic buildings, may be addressing this challenge. The combined effect of a city built for a larger population and a mismatch between housing supply and evolving consumer preferences has resulted in an over-supply of some older/historic housing stock.

Relative housing affordability notwithstanding, the maintenance and rehabilitation of older homes present special affordability challenges that are not linked to local markets. The costs of building materials do not vary considerably from place to place, and labor costs for trades and construction vary only slightly by market.

The post-pandemic trend of remote work can advantage Ottumwa in attracting knowledge workers who may be looking for a lower cost

lifestyle and whose salaries can more likely support the maintenance of historic homes. The New York Times has referred to this as “The ZIP Code Shift: Why Many Americans No Longer Live Where They Work” (NYT, March 4, 2024). According to a recent study referenced in the article, “The share of people who live 50 or more miles from where they work rose sevenfold during the pandemic, climbing to 5.5 percent in 2023 from 0.8 percent in 2019. These trends have proved resilient even as employees return to the office, according to the researchers.” In many fields, Millennials – mostly workers in their 30s and 40s – are leading this trend. Having grown up in the age of the Internet, they are accustomed to digital communication and relationships. As they now establish their own families, some are seeking less expensive housing and/or locations closer to parents, extended family, or other support.

1243 North Fellows Avenue





THE HISTORIC PRESERVATION PLAN

MANAGING CHANGE

At its core, historic preservation – and a historic preservation plan – is a tool to manage change in the built environment so Ottumwa can recognize its past in the future. Historic preservation is already part of Ottumwa's ethos. For a small city, the designation of seven National Register districts is unusual and impressive. Managing change allows the community to continue to develop in a way that values and respects the character and assets that define the place. It also enables the city to leverage its historic resources for tourism and economic development. The historic downtown and neighborhoods of Ottumwa, in many respects, create the economic value of the real estate by making the city a desirable place to live and visit.

MANAGING CHANGE IN THE BUILT ENVIRONMENT HAPPENS THROUGH A SET OF INTERRELATED TOOLS. THESE INCLUDE:

- 1 Incentives:** Financial or policy-based benefits provided to encourage the conservation and rehabilitation of historic properties.
- 2 Advocacy:** Efforts and initiatives aimed at promoting and supporting the protection and preservation of historic sites and structures.
- 3 Education:** Programs and activities designed to inform and teach the public and stakeholders about the importance and methods of preserving historic sites.
- 4 Regulation:** Laws and policies enacted to govern the protection, maintenance, and alteration of historic properties and districts.

Advancing preservation in the city will continue to be the work of both the private sector and the public sector, working toward a common vision of Ottumwa's future.





1. NOMINATIONS AND LOCAL DISTRICTS

Ottumwa has demonstrated great commitment and success in its nominations of districts and buildings to the National Register. The establishment of local historic or conservation districts can leverage honorary National Register designations by providing more regulatory control. The differences between a local historic district and a local conservation district are typically the level of integrity of the neighborhood being designated and the level of control desired.

Historic districts and conservation districts are both designed to protect areas of historical significance, but they differ in the level and types of regulations they impose: Historic districts often aim to maintain the historical integrity of an area while conservation districts may allow for more modern development that is sympathetic to the historic character of the area. In both cases, community priorities and values often inform the writing of the ordinance.

Local Historic Districts are established by ordinance and create a legal framework that guides the maintenance, alteration, and demolition of local landmark buildings or contributing properties within a district. A local district ordinance may also establish standards for new and infill development, such as setbacks, massing, density, or design character. In Ottumwa, the municipal code permits local districts to be established as zoning overlays. The boundaries of such overlays may or may not exactly coincide with existing National Register districts, and none has been established to date. The actual protections offered to historic buildings would be specified in the overlay district when established. Protections typically include a design review process for exterior alterations, but ordinances may also specify routine maintenance requirements or guidelines, demolition delays, or regulatory incentives. Alterations or demolitions are reviewed by a designated body, such as the Historic Preservation Commission.

Conservation districts are generally more flexible than historic districts and may be appropriate for areas where the architectural integrity of the neighborhood has been compromised to the point where it might not be eligible for a National Register listing, or where the goal is to preserve overall character rather than individual buildings or features. As a lighter form of zoning overlay, a conservation district may be written to only review and regulate certain types of changes, such as demolitions and infill development, rather than all exterior alterations.

Initiative 1.1: Adopt and operationalize the “Historic District Overlay District” ordinance allowing for the establishment of new local districts.

The Historic District Overlay District ordinance (Article XXVII of the Municipal Code) permits the establishment of local historic districts. As currently written, while it enables the creation of local districts, it does not provide standards for designation or a regulatory framework once a local district is established. The ordinance should be further developed to facilitate the creation of local districts. Expanding the ordinance will benefit from several preliminary public consultation steps:

1. **Engage and consult the public.** Organize a series of public listening sessions where the preservation planner and HPC can provide information on how a local historic preservation overlay district would work.
2. **Propose core elements of the ordinance.** Draft a revised ordinance to include a review process that provides a mechanism for managing exterior changes to contributing buildings. Provide public listening sessions for feedback.
3. **Engage and consult the public again.** Provide the public the opportunity to comment on the draft ordinance before it is adopted by City Council.

Initiative 1.2: Expand the existing historic preservation ordinance to allow Conservation Overlay Districts.

The option to establish conservation overlay districts can provide flexibility when considering whether and how to manage existing or future historic areas of the city. A conservation overlay may be more palatable in certain areas, or more appropriate in areas with less architectural integrity. Conservation districts are less restrictive than local historic districts and typically aim to preserve scale and character, rather than individual buildings.

Initiative 1.3: Draft design guidelines or standards.

Design guidelines help building owners understand what changes are regulated and how to design sensitive and appropriate alterations. Guidelines should be richly illustrated and include architectural styles and examples found in Ottumwa's districts. They should also include a discussion of alternative and replacement materials, and the pros and cons of each. An outside consultant should be engaged to write the design guidelines.

Initiative 1.4: Consider a demolition delay ordinance for local historic districts and individually-listed buildings.

We recommend the revised ordinance include a demolition delay provision to apply to contributing buildings within local districts. A demolition delay (typically 45 to 180 days) provides an opportunity for preservationists or interested developers to propose alternative solutions or find a sympathetic buyer for the building.

Initiative 1.5: Designate National Register districts as local Historic Preservation Overlay Districts.

Given the honorary status of National Register districts, the additional designation as local districts will provide a level of local design control to preserve the character of these places. For practical reasons and to build broad support, the HPC and city council should consider one district at a time, starting with a district where general support already exists. Property owners in the district should be consulted through a community engagement process facilitated by city staff and the HPC.

Based on current ordinance, "The creation of an HD overlay district may be initiated by the planning and zoning commission, the city council, or by petition of the owner or owners of 51 percent of the property area within the proposed district." (Article XXVII, Sec. 38-835 of Municipal Code)

Initiative 1.6: Study potential for nominating South Ottumwa to the National Register.

While the mansions of Vogel Place, Court Hill, and Fifth Street Bluff were among the first to be nominated to the National Register, the modest, workforce housing of South Ottumwa tells an equally important part of Ottumwa's story. The architecture of South Ottumwa is primarily vernacular, including bungalows, gable fronts, hipped-roof cubes, and folk Victorian. Developed primarily from the last quarter of the nineteenth century through the mid-twentieth century, many houses have been modified over the years through additions, the application of aluminum or vinyl siding, the enclosure or removal of porches, and other changes. The architecture of South Ottumwa tells the story of the generations of families who worked, and continue to work, at the nearby manufacturing and meatpacking facilities.

A survey will be needed to determine the recommended boundaries and contributing structures of a National Register district in South Ottumwa.

Initiative 1.7: Designate South Ottumwa as a local Conservation Overlay District.

The scale and form of the neighborhood remains despite the evolution of the homes, making South Ottumwa a potentially appropriate candidate for a local conservation district, rather than a local historic district.





2. HISTORIC PRESERVATION COMMISSION MANAGEMENT

The State of Iowa requires Certified Local Government cities to establish a Historic Preservation Commission. Ottumwa's HPC was established in 1990 and serves in an advisory role to city staff and council, with a specific role in recommending to City Council the designation of new National Register districts. The Commission has nominated eight districts and multiple individual buildings to the National Register. Commission members have also organized a series of educational programs and events that celebrate Ottumwa's architecture. Ottumwa's ordinance does not establish regulatory or other functions of the HPC beyond its consultative role.

Initiative 2.1: Separate preservation-related promotional activities from the HPC's regulatory responsibilities.

The promotional activities of the HPC, such as educational programs and events, serve to elevate recognition of historic preservation in the city. However, events and programming can present compliance issues: In order to plan and execute events and other activities, commissioners typically need to collaborate. This collaboration in planning and execution depends on group work that then triggers open meetings laws.

One potential solution is for current and/or recent members of the HPC to reconstitute themselves as a nonprofit "friends of historic Ottumwa" group. This would be a better-suited platform for carrying out events and similar kinds of programming that raise awareness of historic preservation.

Initiative 2.2: Reconstitute the HPC in anticipation of managing a local historic district program.

As the City revises the historic preservation overlay district ordinance (assuming it chooses to do so), this would be an appropriate time to reconstitute the HPC so it is ready to take on its new regulatory role. Administering the local historic district ordinance will benefit from a different skill set than the HPC has needed in the past: the Commission will need an understanding of the development process and should possess the pragmatic architectural and managerial skills to work with property owners to stimulate investment and achieve desired outcomes.



3. CATALYZING PRESERVATION

Ottumwa has actively invested in historic preservation and built the local movement for years. Examples include the nominations of six National Register districts, the downtown Main Street program for preservation-based economic development, the City's preservation and maintenance grant programs, and others. The following recommended initiatives are intended to build on past preservation work and address several current issues and anticipated decisions.

Initiative 3.1: Incentivize upper-story residential development.

Downtown Ottumwa has seen new investment in its streetscapes, facades, and upper stories, much of it led by Main Street Ottumwa. Investments have included the conversion of upper-story commercial space to residential. Upper-story housing brings the benefits of generating an additional income stream for commercial properties, a 24-hour presence of people on the streets, and the attractiveness of these spaces to younger residents.

Developing additional upper-story housing continues to present special challenges, including a mismatch between the cost of conversion and market demand, and the difficulty of obtaining property insurance. The City offers an excellent set of incentive grants for other downtown development (e.g., facades, roofs, and vanilla box fit-outs). An additional incentive for upper-story residential would complement these tools. An additional grant program, if politically achievable, could be catalytic. There are also opportunities for non-cash incentives, such as adjustments to the building code to more easily allow conversions, and the newly adopted five-year tax abatement, once operationalized.

Initiative 3.2: Facilitate development of downtown short-term lodging.

Demand for downtown living will take some time to grow. In the meantime, short-term rentals such as VRBO and Airbnb can provide alternative lodging options for both tourists and business travelers. Currently, there are few, if any, loft-style short-stay rentals in downtown, so it is difficult to gauge the market. But unique accommodations can generate their own market, attracting travelers passing through southeastern Iowa, those whose destination may be another city in the region, or people who are visiting for a family event.

Initiative 3.3: Incentivize rehabilitation and maintenance of workforce housing.

The Legacy Foundation's funding initiative on West 2nd Street aims to support investment and maintenance of homes where low and moderate-income families live, and to improve the appearance of West 2nd Street as a gateway to the city. The program offers up to \$25,000 for exterior improvements with an extremely modest contribution from the homeowner of only \$250. At the same time, Rippling Waters is building new homes (primarily manufactured housing) and purchasing dilapidated homes for rehabilitation. These three initiatives will help to maintain the inventory of workforce housing and put back into service houses that have fallen into disrepair.

Expanding the exterior improvement grant beyond West 2nd Street would further incentivize and stabilize workforce housing. An expansion to South Ottumwa, for example, could require a higher match from the homeowner and could be qualified based on household income.

Initiative 3.4: Prioritize retaining the library downtown.

The Ottumwa Public Library has outgrown its 1902 building and needs additional space, according to the library director. Past proposals have considered moving the library outside downtown and reusing the original Carnegie library as adjunct space for City or County offices. The consulting team believes, however, that expanding the library at its current location will more broadly benefit the city by continuing to attract library patrons into the downtown area.

There are additional concerns with moving the library: If the building were not reused for City or County offices, it would likely remain dormant, another large structure in a downtown that has more than several architecturally significant buildings with no viable proposals for reuse.

Among the challenges complicating expansion of the library building at its current location is handicapped accessibility. While this assignment did not study specific ADA compliance solutions, this may be a component of expansion that could be eligible for grants geared toward supporting accessibility.

Initiative 3.5: Study the feasibility of alternative life-safety solutions in historic downtown buildings.

Certain life-safety code requirements, including the requirement for automatic fire suppression sprinklers in buildings over one story, have inhibited adaptive reuse projects downtown. The International Building Code, which Ottumwa follows, requires automatic fire suppression but allows for some performance-based alternatives in designated historic buildings. There may be options for increased fire-rated materials, expanded egress solutions, and increased fire alert systems as an alternative to sprinklers. There may also be a need to explore a subsidy specifically for retrofitting fire-suppression sprinklers in order to stimulate mixed-use redevelopment. The subsidy might only be needed to catalyze initial projects until market values can increase sufficiently to support the investment in future projects.

Initiative 3.6: Provide property insurance information for mixed-use downtown buildings.

A significant barrier to rehabilitating downtown properties as mixed-use projects is the availability and cost of insurance. Many property insurers have abandoned this line of business, or they offer costly policies. The National Trust for Historic Preservation offers a program that addresses this missing sector of the market through National Trust Insurance Services and a partner agency, Maury, Donnelly & Parr, Inc. (mdpins.com/ntis-programs/). Initially, the National Trust established this partnership to work with historic Main Streets and the offerings have since expanded. NTIS may be able to offer price-competitive policies that facilitate the rehabilitation of Ottumwa's downtown buildings for mixed-use commercial and residential.

Initiative 3.7: Choose to fund the reconstruction of brick streets or adopt a compromise solution.

The several remaining historic brick streets came up repeatedly in focus group and interview conversations. In focus groups and interviews, Ottumwans talked about these streets whether or not they live on one. Cherished by many and tolerated by others, they are a visual record of the city's development and their current condition impacts people's daily mobility. City staff and elected leaders also recognize the high costs associated with rebuilding and maintaining these streets. Currently, the brick streets are approaching a nonfunctional state, with severe heaving and subsidence presenting obstacles to passenger cars.

The City has considered ripping out the brick streets and paving them with traditional asphalt, a solution more aligned with its budget for road maintenance. But the public has resisted and the brick streets remain in need of repair. Ottumwa has several strategy options for addressing the brick streets, each of them imperfect for reasons of cost or aesthetics:

1. Phased full reconstruction. Different from their original design, reconstruction will involve excavating the streets, installing a new concrete base, and setting the bricks in a sand bedding. This is a very expensive project. The city could establish a schedule that amortizes the expense by reconstructing one block of brick streets every several years until all streets have been addressed. It could also pursue grant opportunities to subsidize the costs.
2. Reconstruction at intersections. To reduce costs while retaining a visual reference to the historic character, the city could restore the brick streets near intersections, reconstructing, for example, the first 50 feet of road.
3. Alternative materials. The streets could be repaved using stamped concrete or stamped asphalt, in a brick-paver pattern. Alternative materials will not look like the original brick, will be more expensive than asphalt, and may have a lifecycle shorter than brick reconstruction or traditional asphalt. But pragmatism may deem this solution worthy of consideration.





4. TELLING OTTUMWA'S STORIES

Historic preservation includes preserving the physical records of the past as well as the cultural heritage that the buildings represent. Telling the stories of the city's growth and development, of the people who built homes and businesses in the city, of cultures present and past, and of Ottumwa's commercial history helps to make historic preservation a living part of the city and its culture.

Initiative 4.1: Celebrate legacy businesses through official designations.

Among the areas where the historic preservation movement has expanded in recent decades is the recognition of historic businesses, often called legacy businesses. Big cities like Los Angeles and Boston have established formal programs to recognize legacy businesses, providing training, marketing assistance, and, in some cases, financing and grants.

For a small city like Ottumwa, it is remarkable to have two businesses that have been around longer than many of Ottumwa's buildings: Canteen Lunch opened in 1927 and Grahams Dairy Freez in 1908. These are independent commercial icons that have become part of Ottumwa's identity. A legacy business initiative could recognize these "landmarks" with plaques, events, ribbon cuttings, and ongoing promotion.

A business need not be 100 years old to qualify. The Los Angeles Legacy Business Initiative recognizes businesses beginning after 20 years in operation.

Initiative 4.2: Establish and formalize historic neighborhood walking tours.

Meet Ottumwa provides online information to tour Ottumwa Cemetery and Ottumwa's historic churches, but there are more neighborhoods to explore and stories to be told. Each of the National Register districts could be the subject of a walking tour, enriching the understanding of Ottumwa for both residents and visitors. Ideally, these walking tours would be offered in multiple formats, guided and self-guided, which would fit the preferences of different participants at different times:

- Docent-led live tours, offered on a rotating schedule through the year;
- Online maps and resources for self-guided tours;
- Podcast-based tours (or signed stops with on-demand audio narration accessed through a phone number)
- Printed tour booklets

These tours are opportunities to talk about Ottumwa's amazing residential and commercial architecture. They are also opportunities to tell Ottumwa's intangible history, from native peoples to merchants, from major floods to bygone industries.

The development of walking tours and the technology that supports them would be well-suited projects for a historic preservation friends group.

Initiative 4.3: Tell the many stories of Ottumwa's under-represented communities.

Ottumwa's historic buildings embody the history of the city's residents. The Second Baptist Church is both a historic building and represents important stories of Ottumwa's Black community. The former B'nai Jacob Synagogue, now the Temple of Creative Arts, is listed on the National Register and represents Ottumwa's once thriving Jewish community. The buildings provide a springboard for narrating the stories of these historic Ottumwa communities, which can be represented in markers, walking tours, and oral histories.





5. AMPLIFYING PRESERVATION

Initiatives that amplify preservation are those that create public awareness of historic preservation and its social and economic impacts, and that help to inculcate a preservation ethos throughout the city so historic buildings and places are valued, protected, and restored.

Initiative 5.1: Offer historic preservation training programs.

Members of the HPC have expressed interest in providing preservation training for homeowners, commercial property owners, and local officials. The combination of local expertise and SHPO resources could contribute meaningfully to Ottumwa's preservation initiatives. Topics might include:

- History of development and architecture in Ottumwa
- Window repair and weatherproofing
- Ottumwa preservation and maintenance grant programs
- Tax credit eligibility and use
- Historic district education

Initiative 5.2: Promote the use of existing city grant programs.

In the experience of the Planning Team, Ottumwa has one of the most expansive and creative sets of financial incentives for preservation and adaptive use of any city its size – from grants for roofs to restaurant kitchens. While some of these grants are used regularly, others are rarely used.

In order to leverage these programs, consider:

- Finding new ways to promote awareness and understanding of how the grants work, e.g., through information sessions, social media, new printed materials, and one-on-one conversations;
- Conducting a focus group to understand the barriers or inhibitions that may exist to taking advantage of the grant programs;
- Consider publishing a cap on the number of grants available in any given year or grant period. Sometimes resource scarcity motivates potential applicants to act.

Initiative 5.3: Publicize the Iowa Historic Preservation Tax Credit.

Iowa's Historic Preservation Tax Credit is unusual in that it can be used for commercial and residential property rehabilitation. (Most state historic preservation tax credit programs – and the Federal Historic Preservation Tax Credit – are only available for income-producing properties.) The Iowa credit offers up to 25 percent of the qualified rehabilitation expenditures (QREs). Buildings must be:

- Listed on the National Register; or
- Determined by the staff at the State Historic Preservation Office (SHPO) to be eligible for listing; or
- Contributing to the significance of a historic district listed on or eligible for listing on the National Register; or
- Designated as a local landmark by city or county ordinance.

For commercial buildings, QREs must equal at least 50% of the value of the building (excluding land) before rehabilitation or \$50,000, whichever is less. For non-commercial buildings, QREs must equal at least 25% of the assessed value of the building (excluding land) before rehabilitation or \$25,000, whichever is less. Rehabilitation must meet the federal Secretary of the Interior's Standards for Rehabilitation.

The tax credit should see wider use in Ottumwa, particularly for residential rehabilitation. Its infrequent use may be the result of a lack of awareness of the program, or a lack of expertise in how to apply. Promotion and training by the City and the HPC could help broaden the use of the credit.





6. BENCHMARKING PRESERVATION

Historic preservation's economic impacts include increased property values, investment in homes and commercial buildings, job creation, heritage tourism, and other investments. Main Street Ottumwa, which tracks downtown investment, reports a cumulative impact of 74 new businesses, 285 new jobs, 271 building improvements, and over \$31 million in downtown private investment from 2006 to 2022.

At least three dozen economic impact studies in cities across the country have documented quantitative impacts of historic preservation on local communities. Most of these studies were commissioned by local governments or state agencies, and most were conducted by Place Economics, a Washington, DC-based consultancy specializing in this area of work [1].

The most pragmatic "do-it-yourself" approach to tracking historic preservation impacts is to focus on the designated National Register Historic Districts. Most of the housing stock in Ottumwa is more than 50 years old and is therefore "historic" in one meaning of the word, but it would be impractical to try to track all properties. The National Register Districts in aggregate account for less than 1% of the city's land area, but they contain the most significant buildings.

Tracking and quantifying the impacts of historic preservation may include any or all of the following:

- **Demographic changes.** Demographic characteristics for historic districts and the city are typically the most accessible data sources. Household income, household size, age of householder, race and ethnicity, and homeownership rates (discussed in the Demographics section of this report) are useful proxies in understanding how populations in designated historic districts compare to the population of the city.

[1] Main Street Iowa and the Iowa Economic Development Authority commissioned a study, *Getting Results: The Economic Impact of Main Street Iowa, 1986-2012*, by Place Economics, published in 2013 and available for download: <https://www.placeeconomics.com/resources/getting-results-the-economic-impact-of-main-street-iowa-1986-2012/>



- **Property values.** Changes in property values provide the most direct measure of historic preservation's economic returns. Sales prices or assessed values in historic districts can be compared to the city as a whole. The standardized approach compares square-foot values of buildings to understand rates of change in value across the city. When comparing square-foot values across different neighborhoods, it is appropriate to separate the value of the building from the value of the land, since historic homes and commercial buildings tend to sit on relatively smaller lots than newer development.
- **Building permits.** Building permits issued by the City provide a record of improvements to properties across the city. Tracking the dollar value of (non-demolition) permits issued in historic districts can be used to quantify investments in these properties and compared to the city as a whole.
- **Preservation incentive grants.** The City already tracks the use of preservation incentive grants in downtown (e.g., façade improvements, roof repair, and commercial paint). In addition, the City and the Legacy Foundation offer grants for home maintenance. Each grant awarded reflects a direct investment and a leveraged investment. Many of these residential investments are in historic buildings or districts.
- **Downtown development.** As noted above, Main Street Ottumwa regularly tracks investment in the downtown district, including business openings, new construction, building maintenance, adaptive use development, upper-story housing units created, and public improvements.
- **Job creation.** Main Street Ottumwa tracks jobs created by new businesses downtown. Residential improvements in historic districts may also result in job creation. These are typically measured using multipliers established by frameworks such as IMPLAN.

Initiative 6.1: Track demographic characteristics in historic districts.

Continue tracking demographic characteristics of residential National Register Districts (as started in this report) using ESRI and shapefiles to pull hyper local data. Note that because the districts, even in aggregate, represent such a small area overall, and represent fractions of census tracts, the data can be subject to inconsistencies.

Initiative 6.2: Track property values in historic districts.

Using Wapello County assessor's records and/or sales records from online resources such as Zillow, begin tracking home values per square foot in historic districts compared to the city overall. Because of the number of properties involved, it may be more practical to track sales going forward from the present, rather than establishing a retrospective database of property values. This could be an appropriate project for a summer intern, to relieve staff burden.

Initiative 6.3: Track building permits in historic districts.

Using building department records, the City can begin tracking the value of improvements to buildings in historic districts compared to the city overall. This too may be a suitable project for an intern.

Initiative 6.4: Communicate preservation's impacts.

Messaging of historic preservation's impacts will help to continue growing the movement in Ottumwa. As research demonstrates investment, increased property values, or other markers, the HPC and the Community Development department will want to share this information broadly with city and state elected officials and with the Ottumwa public at large.

Initiative 6.5: Consider commissioning a historic preservation economic impact study.

At a future date, the City may consider commissioning a historic preservation economic impact study to provide more detailed analysis of preservation impacts, provided by an objective resource and document. Funding for such a study might be provided in part by the State Historic Preservation Office, the City, and/or the Legacy Foundation.



IMPLEMENTATION MATRIX

The following chart presents a recommended timeline for the implementation of initiatives identified in the Historic Preservation Plan. The matrix prioritizes each initiative and identifies a target time frame, estimated cost range, and potential implementation partners or funders. The table also includes metrics for successful implementation, such as adoption of ordinances or submission of nominations.

PRIORITIES

- High - Implement within the next 1-3 years.
- Medium - Implement within 4-7 years.
- Low - Implement in 8-10 years.
- Ongoing - Implement annually.

PRESERVATION PARTNER ABBREVIATIONS

- Preservation Partner Abbreviations
- CD - Community Development (City)
 - HPC - Historic Preservation Commission
 - OMS - Ottumwa Main Street
 - PW - Public Works (City)
 - LF - Legacy Foundation
 - SHPO - State Historic Preservation Office
 - HRDP - Historic Resource Development Program, State Historical Society of Iowa
 - FOHP - Friends of Ottumwa Historic Preservation (to be established/named)

INITIATIVE		PRIORITY	TIME FRAME	COST RANGE	PARTNERS / POTENTIAL FUNDING	METRICS
1. NOMINATIONS AND LOCAL DISTRICTS						
1.1	Adopt and operationalize "Historic District Overlay District" ordinance	HIGH	1-3 YEARS		HPC	Adoption; designation of local districts
1.2	Expand the existing historic preservation ordinance to allow Conservation Overlay Districts	MEDIUM	1-3 YEARS		HPC	Adoption
1.3	Draft design guidelines or standards	HIGH	1-3 YEARS	\$25K TO \$40K	HPC; HRDP; SHPO	Adoption
1.4	Consider a demolition delay ordinance	MEDIUM	1-3 YEARS		HPC	Adoption; reduced demolitions
1.5	Designate NRHDs as local overlay districts	HIGH	1-3 YEARS		HPC	Designation
1.6	Study potential for nominating South Ottumwa to National Register	MEDIUM	1-3 YEARS	\$25K TO \$40K	HPC; SHPO	Nomination submitted
1.7	Designate South Ottumwa as a local Conservation Overlay District	MEDIUM	4-6 YEARS		HPC	Designation

INITIATIVE	PRIORITY	TIME FRAME	COST RANGE	PARTNERS / POTENTIAL FUNDING	METRICS
2. HISTORIC PRESERVATION COMMISSION MANAGEMENT					
2.1 Separate preservation-related promotional activities from the HPC's regulatory responsibilities	HIGH	1-3 YEARS			Establishment of Friends group
2.2 Reconstitute the HPC in anticipation of managing a local historic district program	HIGH	1-3 YEARS			Reestablishment of HPC
3. CATALYZING PRESERVATION					
3.1 Incentivize upper-story residential development	MEDIUM	4-6 YEARS	\$100K to \$500K	OMS; LF; CD	
3.2 Facilitate development of downtown short-term lodging	MEDIUM	4-6 YEARS		OMS; CD	Number of new short-term rental units
3.3 Incentivize rehabilitation and maintenance of workforce housing	MEDIUM	4-6 YEARS		OMS; LF; CD	Number of homes improved
3.4 Prioritize retaining the library downtown	HIGH	1-3 YEARS		OPL	Library retained; expanded onsite

INITIATIVE	PRIORITY	TIME FRAME	COST RANGE	PARTNERS / POTENTIAL FUNDING	METRICS
3. CATALYZING PRESERVATION					
3.5 Study the feasibility of alternative life-safety solutions in historic downtown buildings	MEDIUM	1-3 YEARS		OMS; CD	Adapted regulatory process
3.6 Provide property insurance information for mixed-use downtown buildings	HIGH	1-3 YEARS		OMS; CD	Improved insurance access, reduced premiums
3.7 Choose to fund the reconstruction of brick streets or adopt a compromise solution	MEDIUM	4-6 YEARS	\$1+ MILLION	PW; NEIGHBORS	Reconstructed streets
4. TELLING OTTUMWA'S STORIES					
4.1 Celebrate legacy businesses through official designations	MEDIUM	1-3 YEARS		OMS	Retained businesses; increased tourism
4.2 Establish and formalize historic neighborhood walking tours	MEDIUM	1-3 YEARS	\$0 TO \$10K	FOHP; CD	Increased awareness; increased tourism
4.3 Tell the many stories of Ottumwa's under-represented communities	MEDIUM	4-6 YEARS		FOHP; CD	Increased awareness; increased tourism

INITIATIVE		PRIORITY	TIME FRAME	COST RANGE	PARTNERS / POTENTIAL FUNDING	METRICS
5. AMPLIFYING PRESERVATION						
5.1	Offer historic preservation training programs	MEDIUM	1-3 YEARS	\$0 TO \$10K	FOHP	Increased local preservation knowledge, skills
5.2	Promote the use of existing city grant programs	MEDIUM	1-3 YEARS		HPC; CD; FOHP	New projects stimulated; private investment leveraged
5.3	Publicize the Iowa Historic Preservation Tax Credit	MEDIUM	1-3 YEARS		HPC; CD; FOHP	New tax credit projects stimulated
6. BENCHMARKING PRESERVATION						
6.1	Track demographic characteristics in historic districts	MEDIUM	1-3 YEARS		CD	Improved data on economic impacts
6.2	Track property values in historic districts	MEDIUM	1-3 YEARS	\$0 TO \$5K	CD	Improved data on economic impacts
6.3	Track building permits in historic districts	MEDIUM	1-3 YEARS	\$0 TO \$5K	CD	Improved data on economic impacts
6.4	Communicate preservation's impacts	HIGH	ONGOING		HPC; CD	Increased awareness of preservation's value
6.5	Consider commissioning a historic preservation economic impact study	MEDIUM	7-10 YEARS	\$50K TO \$75K	HPC; HRDP; SHPO	Increased awareness of preservation's value





OTTUMWA'S HISTORIC PRESERVATION PLAN



ACKNOWLEDGEMENTS

Thank you to the following individuals for their contributions to and support of this plan:

City Council

Rick Johnson, *Mayor*

Cyan Bossou, *Councilmember*

Cara Galloway, *Councilmember*

Doug McAntire, *Councilmember*

Keith Caviness, *Councilmember*

Bill Hoffman, Jr., *Councilmember*

Historic Preservation Commission

Molly Myers Naumann, *Chair*

Robert Swanson, *Member*

Wes Olson, *Member*

Brenda Case, *Member*

Dennis Willhoit, *Former Member and Chair*

Staff

Zach Simonson, *Community Development Director*

This work was generously funded by a grant from the Ottumwa Legacy Foundation and funding from the City of Ottumwa.


AUGUST 2024



THIS PLAN IS AN ATTEMPT TO
BE ACCOUNTABLE TO THE
GENERATIONS THAT COME
AFTER US BY ASKING,

**“WHAT DOES OTTUMWA WANT
ITS PAST TO LOOK LIKE IN THE
FUTURE?”**

THIS PRESERVATION PLAN...

- **DOCUMENTS THE STATE OF HISTORIC PRESERVATION IN OTTUMWA TODAY**
 - **WILL HELP TO GUIDE PRESERVATION DECISIONS IN THE FUTURE**
 - **RECOMMENDS A COMBINATION OF POTENTIAL INCENTIVES AND REGULATIONS TO FOSTER HISTORIC PRESERVATION**
 - **SEEKS TO IMBUE A HISTORIC PRESERVATION ETHIC AMONG CITY LEADERS AND AMONG THE OTTUMWA COMMUNITY**
- 

HISTORIC PRESERVATION IN OTTUMWA

7 NATIONAL REGISTER DISTRICTS

19 INDIVIDUALLY-LISTED BUILDINGS AND STRUCTURES

50 DOWNTOWN FACADE IMPROVEMENTS

ROOF REPAIR, PAINT, WHITE-BOX, AND INTEREST BUY-DOWN INCENTIVES

TAX ABATEMENT FOR HISTORIC REHABILITATION

WEST END IGNITED HOUSING GRANTS

ACTIVE HISTORIC PRESERVATION COMMISSION

AND MORE.

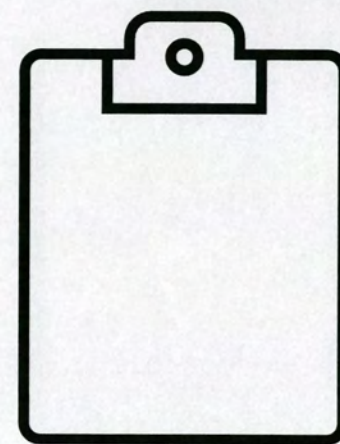
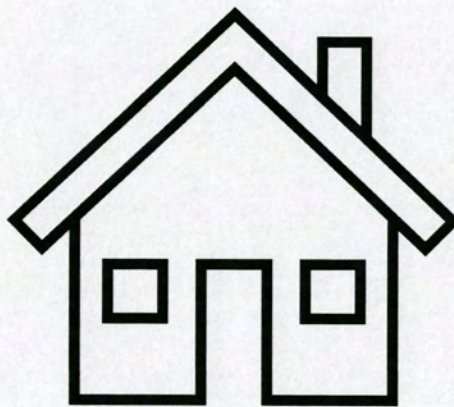
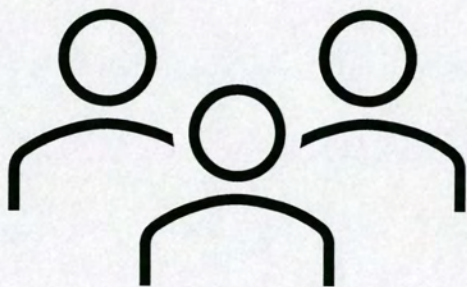
COMMUNITY ENGAGEMENT



**COMMUNITY
OPEN HOUSE**

**10 FOCUS GROUPS
AND INTERVIEWS**

COMMUNITY SURVEY



RECOMMENDATIONS



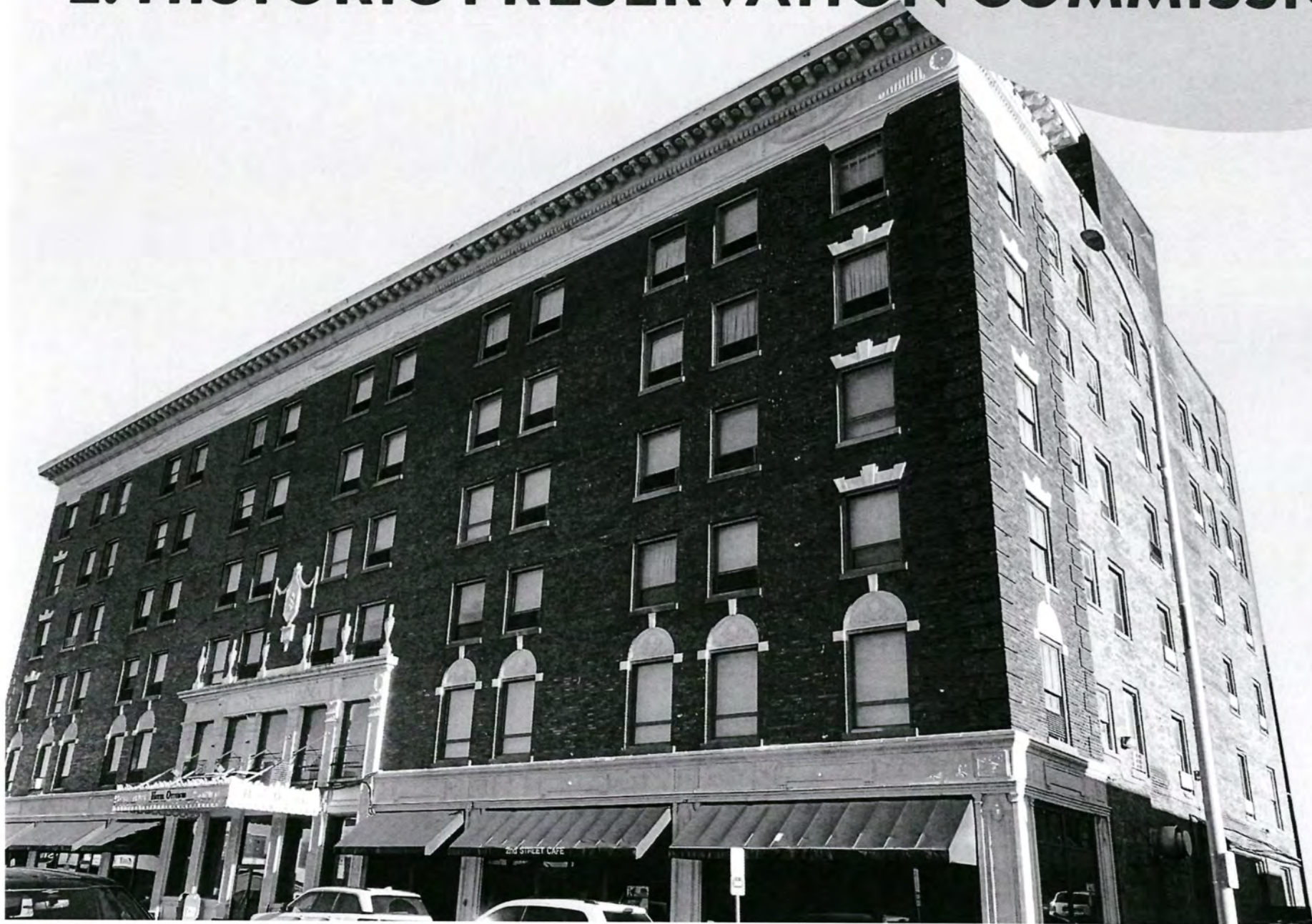
1. NOMINATIONS AND LOCAL DISTRICTS



RECOMMENDATIONS

- 1. OPERATIONALIZE “HISTORIC DISTRICT OVERLAY DISTRICT” TO ALLOW FOR ESTABLISHMENT OF LOCAL DISTRICTS**
- 2. ALLOW CONSERVATION OVERLAY DISTRICTS**
- 3. DRAFT DESIGN GUIDELINES OR STANDARDS**
- 4. CONSIDER DEMOLITION DELAY ORDINANCE FOR LISTED BUILDINGS**
- 5. DESIGNATE NATIONAL REGISTER DISTRICTS AS LOCAL DISTRICTS**
- 6. STUDY POTENTIAL NOMINATION FOR SOUTH OTTUMWA**
- 7. DESIGNATE SOUTH OTTUMWA AS A LOCAL CONSERVATION DISTRICT**

2. HISTORIC PRESERVATION COMMISSION



RECOMMENDATIONS

- 1. SEPARATE PRESERVATION-RELATED PROMOTIONAL ACTIVITIES FROM HPC'S REGULATORY RESPONSIBILITIES**
- 2. RECONSTITUTE HPC IN ANTICIPATION OF MANAGING A LOCAL HISTORIC DISTRICT PROGRAM**

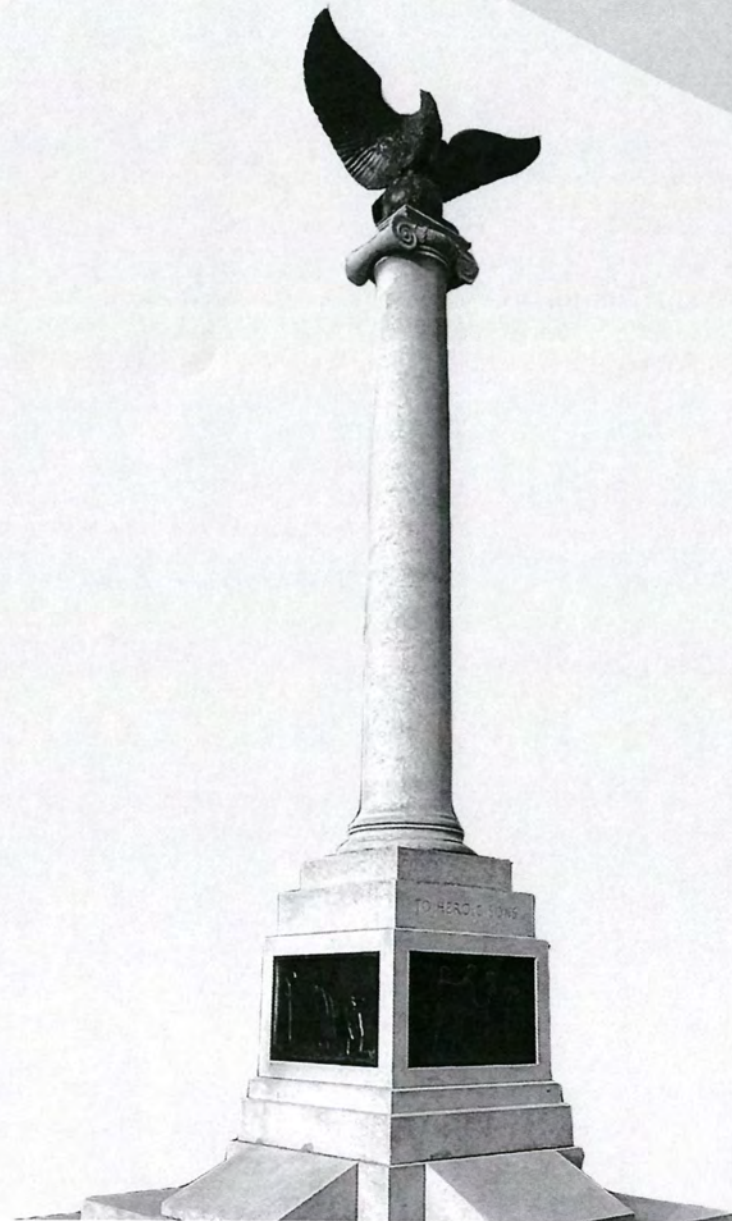
3. CATALYZING PRESERVATION



RECOMMENDATIONS

- 1. INCENTIVIZE UPPER-STORY RESIDENTIAL DEVELOPMENT**
- 2. FACILITATE DEVELOPMENT OF DOWNTOWN SHORT-TERM LODGING**
- 3. INCENTIVIZE REHABILITATION AND MAINTENANCE OF WORKFORCE HOUSING**
- 4. PRIORITIZE RETAINING LIBRARY DOWNTOWN**
- 5. STUDY FEASIBILITY OF ALTERNATIVE LIFE-SAFETY SOLUTIONS IN DOWNTOWN BUILDINGS**
- 6. PROVIDE PROPERTY INSURANCE INFORMATION FOR MIXED-USE DOWNTOWN BUILDINGS**
- 7. CHOOSE RECONSTRUCTION OR COMPROMISE FOR BRICK STREETS**

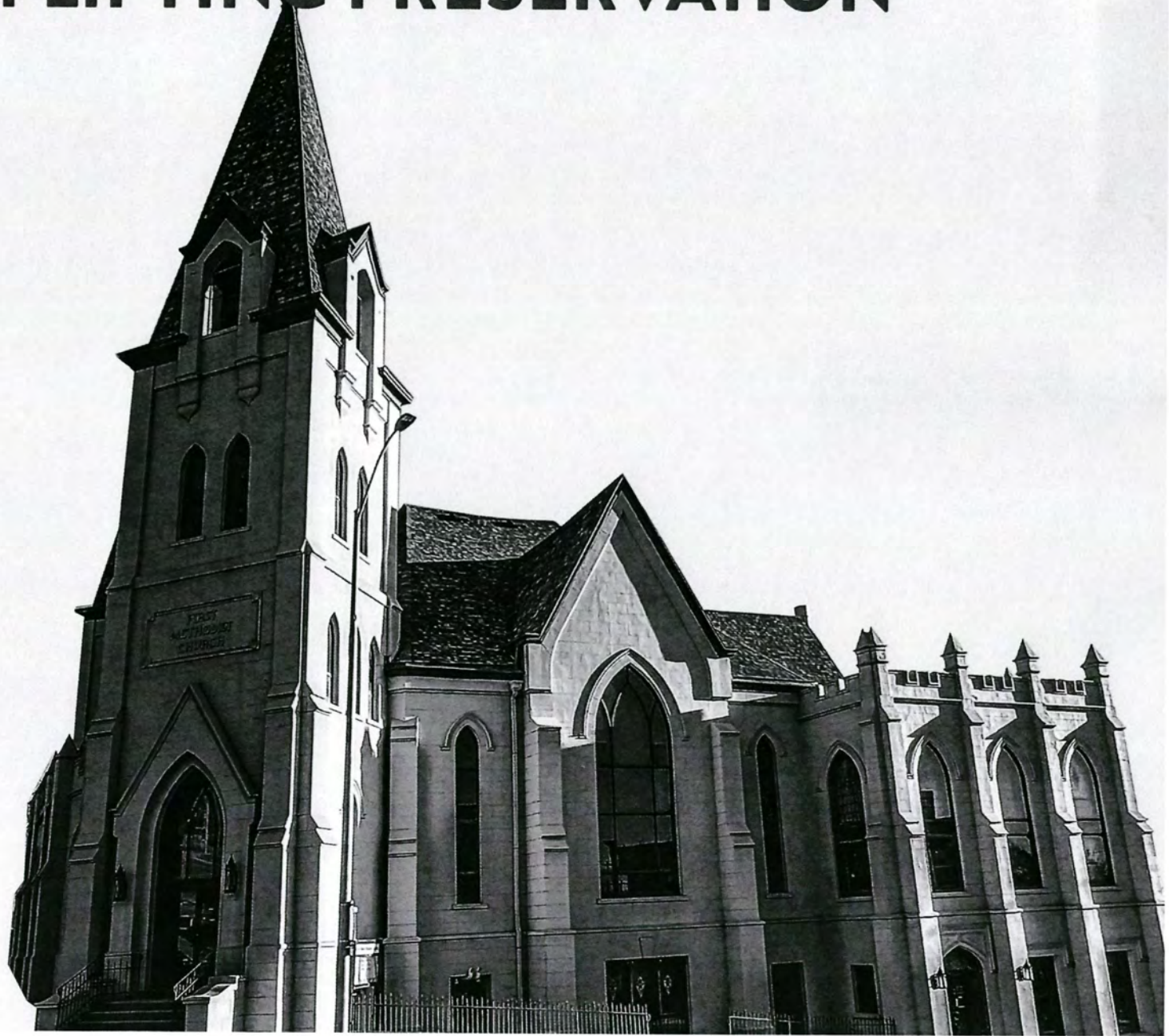
4. TELLING OTTUMWA'S STORIES



RECOMMENDATIONS

- 1. CELEBRATE LEGACY BUSINESSES THROUGH OFFICIAL DESIGNATIONS**
- 2. ESTABLISH AND FORMALIZE HISTORIC NEIGHBORHOOD WALKING TOURS**
- 3. TELL THE STORIES OF OTTUMWA'S UNDER-REPRESENTED COMMUNITIES**

5. AMPLIFYING PRESERVATION



RECOMMENDATIONS

- 1. OFFER HISTORIC PRESERVATION TRAINING PROGRAMS**
- 2. PROMOTE THE USE OF EXISTING CITY GRANT PROGRAMS**
- 3. PUBLICIZE THE IOWA HISTORIC PRESERVATION TAX CREDIT**

6. BENCHMARKING PRESERVATION



RECOMMENDATIONS

- 1. TRACK DEMOGRAPHIC CHARACTERISTICS IN HISTORIC DISTRICTS**
- 2. TRACK PROPERTY VALUES IN HISTORIC DISTRICTS**
- 3. TRACK BUILDING PERMITS IN HISTORIC DISTRICTS**
- 4. COMMUNICATE PRESERVATION'S IMPACTS**
- 5. CONSIDER COMMISSIONING A HISTORIC PRESERVATION ECONOMIC IMPACT STUDY**

IMPLEMENTATION MATRIX

	INITIATIVE	PRIORITY	TIME FRAME	COST RANGE	PARTNERS / POTENTIAL FUNDING	METRICS
1. NOMINATIONS AND LOCAL DISTRICTS						
1.1	Adopt and operationalize "Historic District Overlay District" ordinance	HIGH	1-3 YEARS		HPC	Adoption; designation of local districts
1.2	Expand the existing historic preservation ordinance to allow Conservation Overlay Districts	MEDIUM	1-3 YEARS		HPC	Adoption
1.3	Draft design guidelines or standards	HIGH	1-3 YEARS	\$25K TO \$40K	HPC; HRDP; SHPO	Adoption



THANK YOU!

received
9.12.24 3pm

Item No. I.-12.

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 17, 2024

Engineering
Department

Phillip Burgmeier

Prepared By

Department Head

City Administrator Approval

AGENDA TITLE: Resolution #210-2024. Repealing Resolutions Adopted at September 3, 2024 Meeting.

☐

**Public hearing required if this box is checked. **

☐

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution 210-2024.

DISCUSSION: At the September 3, 2024 Council meeting, Resolutions #190-2024, #192-2024, #193-2024 and #194-2024 referenced public hearings that were not held. The required public hearing notices will be published again and the public hearings will be held at the October 1, 2024 council meeting.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

RESOLUTION NO. 210-2024

RESOLUTION REPEALING CERTAIN RESOLUTIONS ADOPTED AT SEPTEMBER 3, 2024 MEETING

WHEREAS, on September 3, 2024, the City Council adopted Resolutions #190-2024, 192-2024, 193-2024 and 194-2024, related to various public works projects; and

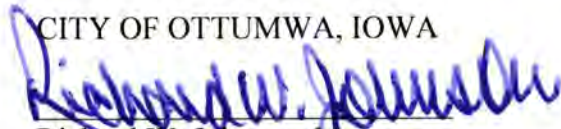
WHEREAS, the Resolutions mistakenly referenced that public hearings had been held prior to the adoption of the plans, specifications, form of contract and estimated cost for these projects; and

WHEREAS, because no such public hearings were held, it is appropriate to repeal these Resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ottumwa, Iowa, that Resolutions #190-2024, 192-2024, 193-2024 and 194-2024 are hereby repealed. The public works director is directed to publish notice and schedule public hearings for those projects which require public hearings pursuant to Iowa Code chapter 26.

APPROVED, PASSED AND ADOPTED, this 17th day of September, 2024.

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:


Christina Reinhard, City Clerk

received
 9.13.24 10AM

CITY OF OTTUMWA

Staff Summary

** ACTION ITEM **

Council Meeting of: Sep 17, 2024

Philip Rath

Prepared By

Administration

Department

Department Head



City Administrator Approval

AGENDA TITLE: Resolution 211-2024 - Resolution Establishing Policy Related to
 Process and Procedures for Requesting the Rental of City Poles for
 Displaying Banners

☐

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution 211-2024

DISCUSSION: The city administrator was approached about the possibility of hanging banners on city-owned street poles. Upon review, the city did not have a policy in place to consider such requests. The attached policy outlines the process for requesting, the location of eligible poles, the associated fee structure, and the procedure for review and potential authorization of the use of city poles for this purpose.

Source of Funds:

Budgeted Item:

☐

Budget Amendment Needed: No

RESOLUTION NO. 211-2024

RESOLUTION ESTABLISHING POLICY RELATED TO PROCESS AND PROCEDURES FOR REQUESTING THE RENTAL OF CITY POLES FOR DISPLAYING BANNERS

WHEREAS, the city has received a request to place street banners on city-owned poles; and

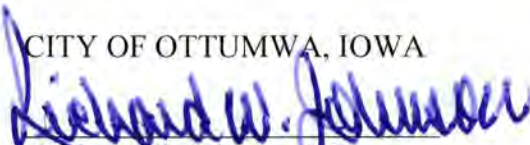
WHEREAS, city staff has reviewed the process utilized by other communities and has drafted the attached policy for consideration.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ottumwa, Iowa, that the attached Street Banner Policy be adopted; and

BE IT FURTHER RESOLVED, by the Ottumwa City Council of the City of Ottumwa, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

APPROVED, PASSED AND ADOPTED, this 17th day of September, 2024.

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:


Christina Reinhard, City Clerk

The City of Ottumwa Street Banner Policy is for regulating all banners to be placed on City-owned poles in the following locations: River Drive, Church Street, 2nd Street, Jefferson Street Bridge and Market Street Bridge.

PURPOSE

The purpose of the City of Ottumwa Street Banner Policy is to allow the placement of banners in select locations on rented street poles owned by the City of Ottumwa. The purpose of the banner program is to add vibrancy and color to the City's streetscape while promoting special events, community identity, and other cultural or recreational activities of benefit to the City. The City reserves the right to determine whether a banner is eligible for placement on City poles or in designated locations under this policy. The City is not responsible for lost, stolen, or damaged banners once displayed.

REQUESTS FOR DISPLAY

Applications for permits to display banners may be obtained from the Public Information Officer's (PIO's) Office or the City of Ottumwa website (<http://www.ottumwa.us>), and should be submitted to the PIO's Office. Reservations will be considered no earlier than one year prior to the first day of the month in which the display is desired (e.g. the earliest a request for June 10 display may be accepted is June 1 of the previous year).

Permits will be issued by the Office of the PIO. In the event that display date requests conflict and cannot be resolved through the primary organization, the PIO will attempt to mediate an agreement. If necessary, an appeal may be made to the City Administrator with a final appeal for resolution (if needed) to the City Council.

LENGTH OF DISPLAY

Approved banner displays will be for a minimum of thirty days with a maximum display of ninety (90) days at a time. There is no time limit on pole banner displays. If no other requests have been received, the PIO may grant extensions of up to 14 days in the week prior to the initial installation date and/or during the approved display period.

POLE RENTAL

The City will accept applications for a permit to display street banners from non-profit organizations, community organizations, and other governmental entities. The rental rate is established as \$10 / pole / month (or fraction thereof). The City Council by agreement between the parties may waive the rental fee if banners are determined to represent or reflect an event or activity which qualifies under the public purpose doctrine.

INSURANCE

Applicants and installers shall provide certificates of insurance evidencing general liability coverage in the amount of \$500,000 combined single limit and naming the City of Ottumwa and its employees and assigns as additional insured.

PRIORITIZATION

Banner permits will generally be issued on a first come, first served basis.

CONTENT & DESIGN

Pole banners are intended to celebrate and/or promote the Ottumwa community or specific local events. Banners are not to be used for commercial advertising or activity to advertise or promote political parties or issues. A professionally placed logo of a business, entity or corporation sponsoring the event may be included on a banner, restricted to a maximum fifteen percent (15%) of banner's design.

Banners shall be non-offensive. The following designs shall not be allowed to be displayed:

- Banners which depict obscene conduct
- Banners that are directed to inciting imminent lawless action and/or are likely to incite or produce such action
- Banners which violate local, state, or federal law.

Banner Specifications – Pole banners shall comply with the following specifications:

- All banners shall be printed on both sides of the banner fabric.
- Pole banners shall be made of a high quality canvas or heavy reinforced vinyl resistant to ultraviolet rays, mold and mildew.
- Banners shall not include reflective material, flashing or moving parts, streamers, balloons, flares, pennants, twirlers, or similar attention-getting devices.
- The PIO has the authority to refuse the placement of banners which, because of previous use, are in poor condition. In addition, the PIO has the authority to order the removal of banners which have become frayed, ripped or otherwise unsightly.

INSTALLATION & REMOVAL

Permit holders shall be responsible for coordinating installation and removal of banners by insured installers. Methods of installation shall conform to instructions provided by the City of Ottumwa. Traffic control measures shall be employed as needed. Permit holders shall be responsible for the cost of repairing any damage done to banner hardware, light poles, bollards, landscaping or grass in medians and parking areas. Banners shall be removed on or before the permit expiration date.

If requested as part of the application process, the requesting party may utilize city staff to install and/or remove approved banner displays. Use of city staff is contingent upon the requesting party paying the current rate for employees and equipment. City staff shall not be liable for any damage that may occur during the installation or removal process. Banners removed by city staff are to be picked up within three business days of removal. Anything remaining after this time will be disposed of or become the property of the City.

MAINTENANCE OF BANNERS

Problems with banners on display will be reported to permit holders. Corrective action shall be made within 24 hours of notification. The City of Ottumwa reserves the right to immediately remove banners and/or revoke permits if any hazard is deemed present. Costs that may be incurred for the removal of banners by City staff shall be charged to permit holders.

DISCLAIMER

The City of Ottumwa does not assume responsibility for damage to banners. The City has the right to withdraw approval of a banner if, upon receipt and/or display of the banners, they are found not to comply with content, design, and/or construction requirements as drafted in this policy.

Church Street POLE BANNERS

TOTAL NUMBER OF BANNERS: 14

Rental Price: \$140 / month

BANNER SIZE: 4' by 2.5' (48" x 30")

Note: Banner brackets should be double-checked and re-measured (preferably by the manufacturer) before orders are placed. These mounting brackets are moveable and also susceptible to rotation or wrenching by high winds.

BANNER CONSTRUCTION: Banners should have rod pockets or tabs that slide onto the banner arm. There is nothing that secures the banner to the arms or the pole. Applicants may consult with manufacturers about a means of securing banners more tightly to the fixtures.

METHOD OF INSTALLATION: Slide banner rod pockets onto bracket arms.

Traffic control measures must be followed. Guidance for traffic control for temporary work zones and short duration mobile operations can be found in the Manual on Uniform Traffic Control Devices (MUTCD) at the Federal Highway Administration's website. Part 6, Temporary Traffic Control, should be reviewed and special attention should be given to Chapter 6G for mobile or short duration operations.

LENGTH OF SEASON: Year-round

Jefferson Street Bridge POLE BANNERS

TOTAL NUMBER OF BANNERS: 10

Rental Price: \$100 / month

BANNER SIZE: 4' by 2.5' (48" x 30")

Note: Banner brackets should be double-checked and re-measured (preferably by the manufacturer) before orders are placed. These mounting brackets are moveable and also susceptible to rotation or wrenching by high winds.

BANNER CONSTRUCTION: Banners should have rod pockets or tabs that slide onto the banner arm. There is nothing that secures the banner to the arms or the pole. Applicants may consult with manufacturers about a means of securing banners more tightly to the fixtures.

METHOD OF INSTALLATION: Slide banner rod pockets onto bracket arms.

Traffic control measures must be followed. Guidance for traffic control for temporary work zones and short duration mobile operations can be found in the Manual on Uniform Traffic Control Devices (MUTCD) at the Federal Highway Administration's website. Part 6, Temporary Traffic Control, should be reviewed and special attention should be given to Chapter 6G for mobile or short duration operations.

LENGTH OF SEASON: Year-round

Market Street Bridge POLE BANNERS

TOTAL NUMBER OF BANNERS: 11

Rental Price: \$110 / month

BANNER SIZE: 4' by 2.5' (48" x 30")

Note: Banner brackets should be double-checked and re-measured (preferably by the manufacturer) before orders are placed. These mounting brackets are moveable and also susceptible to rotation or wrenching by high winds.

BANNER CONSTRUCTION: Banners should have rod pockets or tabs that slide onto the banner arm. There is nothing that secures the banner to the arms or the pole. Applicants may consult with manufacturers about a means of securing banners more tightly to the fixtures.

METHOD OF INSTALLATION: Slide banner rod pockets onto bracket arms.

Traffic control measures must be followed. Guidance for traffic control for temporary work zones and short duration mobile operations can be found in the Manual on Uniform Traffic Control Devices (MUTCD) at the Federal Highway Administration's website. Part 6, Temporary Traffic Control, should be reviewed and special attention should be given to Chapter 6G for mobile or short duration operations.

LENGTH OF SEASON: Year-round

River Drive POLE BANNERS

TOTAL NUMBER OF BANNERS: 8

Rental Price: \$80 / month

BANNER SIZE: 4' by 2.5' (48" x 30")

Note: Banner brackets should be double-checked and re-measured (preferably by the manufacturer) before orders are placed. These mounting brackets are moveable and also susceptible to rotation or wrenching by high winds.

BANNER CONSTRUCTION: Banners should have rod pockets or tabs that slide onto the banner arm. There is nothing that secures the banner to the arms or the pole. Applicants may consult with manufacturers about a means of securing banners more tightly to the fixtures.

METHOD OF INSTALLATION: Slide banner rod pockets onto bracket arms.

Traffic control measures must be followed. Guidance for traffic control for temporary work zones and short duration mobile operations can be found in the Manual on Uniform Traffic Control Devices (MUTCD) at the Federal Highway Administration's website. Part 6, Temporary Traffic Control, should be reviewed and special attention should be given to Chapter 6G for mobile or short duration operations.

LENGTH OF SEASON: Year-round

2nd Street POLE BANNERS

TOTAL NUMBER OF BANNERS: 10

Rental Price: \$100 / month

BANNER SIZE: 4' by 2.5' (48" x 30")

Note: Banner brackets should be double-checked and re-measured (preferably by the manufacturer) before orders are placed. These mounting brackets are moveable and also susceptible to rotation or wrenching by high winds.

BANNER CONSTRUCTION: Banners should have rod pockets or tabs that slide onto the banner arm. There is nothing that secures the banner to the arms or the pole. Applicants may consult with manufacturers about a means of securing banners more tightly to the fixtures.

METHOD OF INSTALLATION: Slide banner rod pockets onto bracket arms.

Traffic control measures must be followed. Guidance for traffic control for temporary work zones and short duration mobile operations can be found in the Manual on Uniform Traffic Control Devices (MUTCD) at the Federal Highway Administration's website. Part 6, Temporary Traffic Control, should be reviewed and special attention should be given to Chapter 6G for mobile or short duration operations.

LENGTH OF SEASON: Year-round

CITY OF OTTUMWA BANNER APPLICATION

Contact Name **Phone**
Organization Name
Address
City **State** **Zip Code**
E-mail
Name of Event
Start Date Requested** **End Date Requested****
Number of Poles Requested (if applicable)
Contractor's Name **Phone**

Requested Banner District(s) – Check All That Apply

- ☐ 2nd Street ☐ Jefferson Street Bridge ☐ Church Street
☐ River Drive ☐ Market Street Bridge

* See Banner Policy for prioritization schedule

Additional Information

Please attach:

- ☐ Sketch of banner design
☐ An insurance certificate naming the City of Ottumwa as an additional insured with comprehensive general liability limits in the amount of \$500,000 combined single limit shall be in full force and effect during the life of the permit.

Banner permits are subject to conditions outlined in the Street Banner Policy.

- ☐ I am requesting city staff to install banners and understand I will be invoiced for the actual cost of labor and equipment.
☐ I am requesting city staff to remove banners and understand I will be invoiced for the actual cost of labor and equipment.

Applicant's Signature **Date**

Please return completed application to: lawrencet@ottumwa.us

Office or PIO
 City of Ottumwa
 210 West Main Street
 Ottumwa, IA 52501

Documents Received

Date: _____
☒ Completed Application
☐ Sketch
☐ City labor requested

Insurance

☐ Received _____
☐ Approved _____

Follow Up

☐ Application approved
☐ Dates penciled in on calendar
☐ Permits database updated

☐ Permit Letter prepared
☐ Letter copied and mailed

☐ Labor requested from Parks
☐ Website Updated

Permit Number _____

Special Conditions:

Application Denial Reasons:

A large, light pink ribbon is centered in the background, set against a circular gradient of pink and white. The ribbon is a symbol for breast cancer awareness.

Early
detection
saves lives.



OTTUMWA
REGIONAL
HEALTH CENTER

A large, light pink ribbon is tied in a bow, serving as a background for the central text. The ribbon is set against a white circular backdrop, which is itself centered on a dark red background.

**Schedule
your
mammogram.**



OTTUMWA
REGIONAL
HEALTH CENTER

A large, light pink ribbon is centered in the background, forming a large 'R' shape. The ribbon is set against a white background that is framed by a dark red border at the top and bottom.

Take action.
**Fight breast
cancer.**



OTTUMWA
REGIONAL
HEALTH CENTER

A large, light pink ribbon is centered in the background, forming a loop. The entire graphic is set against a dark red background with a white curved border.

**Awareness
starts
with a
screening.**



OTTUMWA
REGIONAL
HEALTH CENTER

CITY OF OTTUMWA

Staff Summary

** ACTION ITEM **

Council Meeting of: Jun 18, 2024

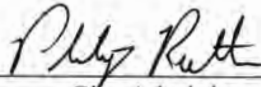
Philip Rath

Prepared By

Administration

Department

Department Head



City Administrator Approval

AGENDA TITLE: Resolution 147-2024 - Approving an Agreement with McMahon Associates, Inc. for Professional Consulting Services

☐

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution 147-2024

DISCUSSION: With the retirement of Fire Chief Miller in September of 2023, the position has not been filled in a permanent capacity. The City has attempted to fill the position on two occasions. The first time resulted in one eligible candidate who was offered the position and turned it down. The second time resulted in one applicant who was not certified under the civil service procedure. Since the first failed attempt to fill the position I have been looking for alternative support to assist with the administrative functions of the role. One of these options was a retired fire chief who reviewed the opportunity and expressed the task bigger than one person could take on. Another option that was explored was the use of a company which

Source of Funds: General Fund - Fire

Budgeted Item:



Budget Amendment Needed:

specializes in the management of public safety and municipal entities. Attached to this document is a proposal for Professional Consulting Services for the fire department. The company would assign a team of professionals who have experience in the fire and emergency services area. They would be on site 4-5 days per month and available for consultation and support outside of those days.

The team would work with fire officers, city administration, and outside agencies as needed to review current practices and make recommendations related to required trainings, compliance with legal guidelines and standards, equipment, standard operating guidelines and policies, general operations, and EMS coordination. They work with current staff and DO NOT take command at any scene or incident. The company would provide support and guidance on the administrative side of the job and may prepare staff to be ready and able to take on the position the next time the job is posted for hire and/or assure the outside agencies that the City of Ottumwa of its support for the fire department and its future operation.

RESOLUTION NO. 147-2024

**RESOLUTION APPROVING AN AGREEMENT WITH
MCMAHON ASSOCIATES, INC FOR
PROFESSIONAL CONSULTING SERVICES**

WHEREAS, the City of Ottumwa has been operating without a full time fire chief since the retirement of Tony Miller; and

WHEREAS, the City has attempted on two separate occasions to fill the role and has been unsuccessful on both occasions, the first attempt resulting in a candidate turning down an offer and the most recent attempt receiving only one applicant; and

WHEREAS, McMahon Associates, Inc. has a Public Safety & Municipal Management component of their company which can provide support and counsel to the Interim Fire Chief, the Department, and the City; and

WHEREAS, the City has identified a need for Fire Management Counsel by professionals who can provide administrative support while evaluating and making recommendations related to the operating policies and procedures, equipment, training, and compliance of the fire department; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ottumwa, Iowa, that the proposed Agreement between the City of Ottumwa, Iowa and McMahon Associates Inc. be hereby approved.

BE IT FURTHER RESOLVED, by the Ottumwa City Council of the City of Ottumwa, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution and the attached Agreement.

APPROVED, PASSED AND ADOPTED, this 18th day of June, 2024.

CITY OF OTTUMWA, IOWA

Richard W. Johnson, Mayor

ATTEST:

Christina Reinhard, City Clerk

Fire Management Counsel

Prepared for The



WAPELLO COUNTY | IOWA

February 12, 2024

Prepared By

Kevin Kloehn, Public Safety Specialist

Jeffrey R. Roemer, Public Safety Manager



Fire Management Counsel

Prepared for The



Prepared By
McMahon Associates, Inc. | NEENAH, WISCONSIN
February 12, 2024

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February 12, 2024

City of Ottumwa
Attn: Philip Rath, City Administrator
105 E. Third Street
Ottumwa, IA 52501

Dear Mr. Rath,

We are pleased to submit a proposal for Fire Management Counsel for the City of Ottumwa. Our teams' passion for Public Safety and working with Fire Management provides the basis for our interest in submitting this proposal. The McMahon Associates, Inc. (McMahon) team of consultants will not only meet your expectations, but also have extensive Fire Management experience.

McMahon's Public Safety and Municipal Management Group is a national and international consulting firm whose focus is on public sector consulting services. Most of our clients are public sector entities: municipalities, counties, tribes, or special districts. Our team of consultants are all senior level staff and are either current or former municipal management practitioners. An important component of our approach is frequent communication with the Administration.

Our extensive operational and strategic experience in the public safety area uniquely qualifies us for a project of this nature. The team has management, operational, technical, and consulting experience with all types of municipal and public safety operations experience.

Thank you again for the opportunity to submit this proposal. If you have any questions or desire to schedule a meeting where we can present our proposal in more detail and answer any questions, please feel free to contact me at 920-751-4200 ext. 403 or by email at kkloehn@mcmgrp.com. We look forward to working with you on this important project!

Respectfully,
McMahon Associates, Inc.

A handwritten signature in black ink that reads "Kevin Kloehn".

Kevin Kloehn
Public Safety Specialist

A handwritten signature in black ink that reads "Jeffrey R. Roemer".

Jeffrey R. Roemer
Public Safety Manager

JRR:kmh

McMahon provides public management consulting that provides professional, high quality public management consulting, project management and other related services to organizations throughout the United States and abroad. Our consultants have served the needs of numerous municipalities throughout the United States and remain very active with several public safety and government related organizations including:

- Wisconsin City/County Management Association
- International City/County Management Association
- Wisconsin State Fire Chiefs Association
- International Association of Fire Chiefs
- International Association of Police Chiefs
- Association of Public Safety Communications Officials
- Paramedic Systems of Wisconsin
- National Emergency Number Association
- National Police Protection Association
- Wisconsin Society of Certified Public Managers
- Wisconsin State Police Chiefs Association
- Wisconsin Association of Public Safety Communications Officials

Our consultants possess in-depth knowledge of relevant aspects of public service, which includes administration, communications, organization, labor relations, human resources, economics, and standards. This knowledge allows us to provide clients with an intellectual and objective analysis of the information received. This information is then presented in an easily understood format, allowing policy boards to make knowledgeable and informed decisions.

Project progress is measured against an established work plan, timetables, budget, and list of deliverables. Project methodology includes frequently scheduled progress meetings to discuss progress as well as new or unanticipated issues. The work plans are focused, coordinated, and logical. Project team members are also available throughout the duration of the project.

Our approach to this project requires a clear understanding of the current Fire Departments organization, staffing, operations, administration, planning, and related concerns. The key elements of our methodology include:

- A clear understanding of the project background, complex issues involved and the goals and objectives.
- A work plan that is comprehensive, well designed, practical and provides for ample opportunity for client input.
- Sufficient resources and a commitment to successfully completing the project within the desired time frame and at a reasonable cost.

Client Input

To provide Fire Management Counsel and make specific recommendations, it is critical that we receive quality information from officials, and staff. Accordingly, our approach includes regular meetings with the City Administrator and Fire Chief, along with associated agencies that would have valuable information to communicate to the Service.

Practical Recommendations

Our goal is to provide our client with realistic recommendations for the administration and management of the fire department. These recommendations need to be practical and based on sound practical standards and legal considerations.

Project Management

A successful assessment and the provision of effective recommendations requires a special effort to ensure that all levels of the project receive adequate attention and those findings and recommendations are thoroughly coordinated. This is accomplished by the development and adherence to a project work plan, clear management team assignments and frequent communications with the City and Fire Department Administration.

Department Meetings

Initial meetings will be held with the City and Fire Administration and/or Fire Officers, to review the duties and responsibilities of McMahon during the term of this project.

Management Team

The management team will consist of the McMahon project team, primarily Kevin Kloehn, and the City Administrator, the Fire Chief and his Officers. This team will meet initially to organize and plan the communications structure, the daily, weekly, and monthly work plan, which will be utilized to complete the project.

Availability

The McMahon project manager will be on-site an average of four to five days per month and will provide the ability for direct communications with the Fire Chief and City Administrator daily.

Administration

The management team will manage the project direction, revisions of department operations, coordination of agencies and resource needs.

Training

The management team will develop a department-wide training plan, which will outline training responsibility and provide adequate training for all department personnel on related changes to the Department based on the recommendations.

Compliance

The management team will review all current administrative rules and applicable standards, along with current departmental practices to ensure compliance with relevant legal guidelines and standards. McMahon will also assist with coordinating corporate and public legal assistance if needed.

Equipment and Maintenance

The management team will review current equipment, maintenance procedures and provide recommendations for any changes based on the resource recommendations.

Standard Operating Guidelines

The Project Manager will also provide guidance and assistance with the implementation and training of any changes to the department standard operating guidelines and response plans.

External Contacts

The Project Manager will assist with external fire departments, dispatch and related agencies as needed.

Reporting

A management summary report will be provided to the City Administrator monthly. This report will outline the project team and department activities and actions that have taken place during this project.

Emergency Scene Operations

The management team will review current incident scene practices and uniformity and develop and refine related standard operating guidelines to assure adherence to safety standards, best tactical practices, and uniformity throughout the Department, based on the recommendations. McMahon personnel will not be in a position to take command at the scene of any incident.

EMS Coordination

The Project Manager would also be available to assist with EMS coordination as needed by the Department.

Project Fee

McMahon Associates, Inc. proposes to provide the Scope of Services described in this Proposal for the Fire Management Counsel as follows:

Time & Expense estimated at: \$10,000 - \$13,000 per month

Upon acceptance of this Proposal, McMahon will prepare an Agreement incorporating the Scope of Services and terms outlined here. All services will be provided in accordance with our General Terms & Conditions, dated November 10, 2024, which will be incorporated into the Agreement for reference.

Invoices will be sent every month based on the previous months' time and expenses.

Project Schedule

McMahon has the staff available to begin this project immediately upon award. Based on our prior experience in projects similar in nature, it is estimated that it will take approximately five to eight (5-8) months to complete. This timeline is contingent upon the compliance issues that need to be worked on. There will be weekly communications with the City Administration and regular review of project hours and prioritizing of objectives.

Personnel assigned to this project are selected from McMahon Associates, Inc. (McMahon). The Project Manager supervises the Project Team and clerical personnel support the team. The combined resources ensure that the client receives the best possible combination of professional attention.

Kevin K. Kloehn – Public Safety Specialist

Kevin will serve as Project Manager. Kevin has over 31 years of experience in the Fire, Emergency Medical, and Emergency Management field. He recently retired as a Fire Chief of a consolidated fire department in Wisconsin. Before his position as Fire Chief, he worked as a Shift Commander/Battalion Chief, Captain, and Driver. Prior to becoming a career Fire Chief, Kevin worked as a Fire Chief for a Volunteer Department in which he consolidated two (2) Fire Departments within a Community. Kevin has experience on two (2) major Consolidation Projects, Strategic Planning, Emergency Operations Planning, and developing Training Plans for new Firefighters.

Kevin I. Bierce – Senior Public Safety Specialist

Chief Bierce has been the Fire Chief for the City of Pewaukee Fire Department since 2008 where he oversees all emergency operations. Prior to becoming Chief, he worked in various positions including Assistant Chief, Division Chief of Prevention, Captain, and Lieutenant. As Division Chief of Inspections, Kevin worked to combine the building inspection department of two communities under the authority of the Fire Department to create the Building Services Division overseeing building, zoning, and plan review of all structures in the Village and City of Pewaukee. He is a licensed building official and serves by appointment of the Governor of Wisconsin on the Wisconsin Commercial Building Code Council, responsible for the oversight and review of the Wisconsin Building Codes.

Robert C. Whitaker – Senior Public Safety Specialist

Robert will assist the Project Team and has over 25 years of experience in the fire, emergency medical and emergency management field. He currently works as a Fire Chief/Administrator of a consolidated fire department in Wisconsin. Before his position as Fire Chief/Administrator, he worked as a Deputy Chief of Administration, Battalion Chief and Training Chief. Robert has worked as a consultant on a variety of public sector management projects, including multiple projects on fire service consolidation and shared service initiatives.

Gerald W. Kudek – Public Safety Specialist II

Gerald is an experienced and dedicated public safety professional with over 38 years of experience in the fire service. Starting as a paid-on-call firefighter, he advanced to a full-time career and has served in every aspect of the fire department, from firefighter/EMT, Motor Pump Operator, Lieutenant in charge of Training, Battalion Chief, and to his last 10 years as Fire Chief. His strong leadership and relationship building skills were key as the department gained City Council approval of 9 new firefighter positions (without grant or referendum), as well as moving forward with new station construction and a station remodel. His areas of expertise include fiscal responsibility, problem solving, and innovative thinking.

Jeffrey R. Roemer – Public Safety Manager

Jeff will assist the Project Team with review of project specific information and processes as well as advise on findings and recommendations. He has over 35 years of experience in public safety and is currently Public Safety Manager of the Public Safety & Municipal Management Group for McMahon. He is a certified public manager and has been providing full-time public safety management consulting for the last 24 years. He worked as a Fire Chief, Police Chief, EMS Director, and Emergency Management Director before moving into public management consulting. He has worked with over 300 public safety clients nationwide and internationally.

RIPON AREA FIRE DISTRICT
Strategic Planning & Org Analysis and Fire Management Counsel
Ellen Sorenson
515 Aspen Street,
Ripon, WI 54971
920-745-2262

CITY OF MAUSTON
Fire Management Counsel
Mauston Police and Fire Commission
Brian McGuire, Chairman
btcguire77@gmail.com
303 Mansion Street
Mauston, WI 53948
608-548-3035

HOLMEN FIRE DISTRICT
Fire Department Sustainability and Fire Management Counsel
Patrick Barlow, Fire Board President
barlow@holmenwi.com
710 South Main Street,
Holmen, WI 54636
608-526-9363

CITY OF BARABOO, WI
Fire Dept. Organizational & Consolidation Feasibility Study
Edward Geick, City Administrator
101 South Blvd
Baraboo, WI 53913
608-355-2715

CITY OF DE PERE, WI
Fire Dept. Organizational & Consolidation Feasibility Analysis and Interim Fire Chief Services
Larry Delo, City Administrator
335 S. Broadway
De Pere, WI 54115
920-339-4044

VILLAGE OF GERMANTOWN
Fire Management Counsel Services
Steven Kreklow, Village Administrator
skreklow@germantownwi.gov
N112W1701 Mequon Road
Germantown, WI 53022
262-250-4775

CITY OF GREEN BAY
Interim Fire Chief Services
Eric Genrich, Mayor
100 N. Jefferson Street
Green Bay, WI 54301
920-448-3000

VILLAGE OF JOHNSON CREEK
Interim Fire Chief Services and Fire Management Counsel
Sam Bell, Village Clerk
samb@johnsoncreekwi.org
125 Depot Street
Johnson Creek, WI 53038
920-699-2296



CITY OF
OTTUMWA

Citizen Input Request Form

9.17.2024

Council Meeting Date

Name: Raquel Alderman

Address: 416 Crestview Ave

Item No. to Address: 13
(Agenda will be provided to complete this section)

If you are addressing the Council on an item not listed on the agenda, briefly explain the item you wish to speak on:

Pole Banners w/ ORHC

Breast Cancer Awareness

The Mayor will invite you to address the City Council at the appropriate time. When called upon by the Mayor, step to the microphone and please state your name for the record. Comments are to be directly germane to City business, operations, or an item listed on this agenda. Remarks shall not be personalized and will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments not directly germane to City business, operations, or an item listed on the agenda, as determined by the Mayor, will be ruled out of order. If you are addressing an item not listed on the agenda the Council will not take any action on the item due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department for response, if relevant.



CITY OF
OTTUMWA

Citizen Input Request Form

9-17-2024

Council Meeting Date

Name: LISA GARRISON

Address: _____

Item No. to Address: 13
(Agenda will be provided to complete this section)

If you are addressing the Council on an item not listed on the agenda, briefly explain the item you wish to speak on:

Importance of educating
& Building awareness
on Breast Cancer & mammograms

The Mayor will invite you to address the City Council at the appropriate time. When called upon by the Mayor, step to the microphone and please state your name for the record. Comments are to be directly germane to City business, operations, or an item listed on this agenda. Remarks shall not be personalized and will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments not directly germane to City business, operations, or an item listed on the agenda, as determined by the Mayor, will be ruled out of order. If you are addressing an item not listed on the agenda the Council will not take any action on the item due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department for response, if relevant.